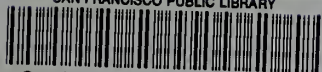


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# A G E N D A

Regular and Organizational Meeting  
Governing Board of the ~~San Francisco~~ Community College District  
33 Gough Street  
Tuesday, January 12, 1988

Open Session - 5:30 p.m.  
Closed Session - 5:35 p.m.  
Open Meeting - 7:30 p.m.

DOCUMENTS DEPT.

JAN 12 1988

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- I. Open Session
- II. Roll Call
- III. Recess to Closed Session
- IV. Pledge of Allegiance
- V. Election of Officers
- VI. Approval of Minutes - December 15, 1987
- VII. Governing Board Reports
- VIII. Reports - Academic Senate, City College  
- Academic Senate, Centers Division
- IX. Adoption of Agenda
- X. Chancellor Superintendent's Resolutions

## Finance (Pages 5 - 35)

- B1 - Authorization to advertise request for proposals to lease space at the Downtown Community College Center
- B2 - Authorizing contract with American Appraisal Associates, Inc. to obtain annual trending service to update property and equipment values as of June 30, 1987 at a cost of \$1,500
- B3 - Adoption of Nonresident Tuition Fee Rate in Grades 13 and 14 for the Fiscal Year 1988-89
- B4 - Authorizing contract with Fraden Enterprises for articulation activities for City College of San Francisco at a cost not to exceed \$7,746 for the period January 15, 1988 through May 26, 1988



- B5 - Authorizing contract with Allied Percival to obtain travel and educational program arrangements with costs to be borne by students for an excursion to China, in connection with an instructional program in Chinese language and culture, February 15, 1989 through May 16, 1989, City College of San Francisco
- B6 - Authorization to 1) submit applications to and 2) contract with the California State Department of Education upon approval to establish Competency-Based Education Pilot Sites in which faculty will receive in-service training and technical assistance for the period January 1, 1988 to June 30, 1988
- B7 - Amending Resolution No. 871117-B6, authorizing contract with City and County of San Francisco, Civil Service Commission, to provide up to two hundred and sixty-two and one-half hours of typing and clerical testing of applicants for government employment and of applicants for certification of clerical skills, January 2, 1988 through December 31, 1988, Community College Centers, by increasing the hours to two hundred and seventy-two and one-half and by increasing the contract amount from \$17,718.75 to \$18,393.75
- B8 - Amending Resolution No. 861021-B18, authorizing contract with the City and County of San Francisco, Public Utilities Commission, by extending the term of the contract from an ending date of December 31, 1987 to a new ending date of December 31, 1988, Community College Centers, \$65,000
- B9 - Authorization to 1) contract with, and 2) appropriate funds from Western Athletics Clubs to provide up to 28 hours of curriculum development, 21 hours of contract instruction, 21 hours of facilities usage, and up to \$150 of materials and audio-visual aids, for its management personnel, January 13, 1988 through June 30, 1988 Community College Centers, \$3,667.50
- B10 - Reviewing and accepting the annual audit of the SFCCD for the Fiscal Year 1986-87
- B11 - Reappropriation of \$14,987 to provide funds for purchase of data processing equipment, District Personnel Office
- B12 - Authorizing contract with John R. McKinley, Retirement Consultant, for consultant services, at a fee not to exceed \$500
- B13 - Authorization to 1) contract with, and 2) appropriate funds receivable from the Board of Governors of the California Community Colleges to provide specifications and construction for Hazardous Substances Removal for four District Projects, \$85,000





Equipment, Supplies & Services (Pages 36 - 48)

- C1 - Procurement of equipment, supplies, services, etc., less than \$3,000
- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more
- C4 - Encumbrance for work by City Departments
- C9 - Acceptance of Surplus Material
- C18 - Acceptance of Gifts - Other than Motor Vehicles

Personnel

- E - Hourly Appointment of Certificated Employees to District Staff Development Program, 880112-E2 (Pages 49 - 50)  
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- N - Appointments, Hourly Certificated Employees to Community Services Classes, Community College Centers Division, 880112N1-N2 (Pages 112 - 114)

Superintendent's Resolution (Pages 115 - 116)

- S1 - Approval of Institutional Self-Study for the Reaffirmation of Accreditation

Buildings and Grounds (Pages 117 - 122)

- W1 - Approval of the SFCCD 1989-93 Five Year State Capital Construction Plan and authorization for submittal to the Office of the Chancellor, California Community Colleges
- W2 - Authorization to enter into a rental agreement with Golden Gate Lutheran Church for the use of space by State Preschool Program for the period August 1, 1987 through June 30, 1988



- W3 - Authorization to issue a Controller's Journal Entry to the Department of Public Works, Bureau of Engineering for the design and preparation of working drawings for the SFCCD capital outlay project: CCSF-Batmale Hall Code Compliance (Ventilation System), \$40,000

XI. Requests to Speak

XII. Chancellor Superintendent and Staff Reports





Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-B1  
Authorization to advertise request for proposals to lease  
space at the Downtown Community College Center

President and Members:

The Downtown Community College Center opened for instruction  
commencing Fall Semester 1978.

From April 1, 1979 to April 1, 1982, the SFCCD had an agreement with  
the Second Front Bookstore for the lease of space at the Downtown Community  
College Center for sole purpose of operating a bookstore.

On March 9, 1982, by Resolution No. 820309-B7, the Governing Board  
authorized the advertisement of Request for Proposals (RFP) to lease spaces  
for operating a bookstore at the Downtown Community College Center.

On June 15, 1982, by Resolution No. 820615-B10, the Governing Board  
authorized execution of a lease with Columbus Avenue Books providing for,  
among other things, a rental of an annual minimum guarantee of \$6,000.00 or 5%  
of "net revenue" over \$6,000.00 whichever is greater. The term of the lease  
was for three years commencing June 16, 1982 through June 30, 1985 with two  
options to renew - for one year ending June 30, 1986 and a second year ending  
June 30, 1987. The Lessee exercised these options to renew and term of the  
lease with renewals expired on June 30, 1987. A further renewal was then  
granted to expire on March 31, 1988.

The operation of the bookstore should be continued to provide  
essential services for the Downtown Community College Center students.  
Therefore, it is necessary that request for proposals be again advertised to  
lease bookstore space.

Article 4 of Chapter 2, Part 49 of the California Education Code,  
commencing with Section 81360, regulates the sale or lease of real property of  
community colleges. Relevant sections read as follows:

§ 81365. Before ordering the sale or lease of any property the governing  
board, in a regular open meeting, by a two-thirds vote of all its members,  
shall adopt a resolution, declaring its intention to sell or lease the  
property, as the case may be. The resolution shall describe the property  
proposed to be sold or leased in such manner as to identify it and shall  
specify the minimum price or rental and the terms upon which it will be sold  
or leased and the commission, or rate thereof, if any, which the board will  
pay to a licensed real estate broker out of the minimum price or rental. The  
resolution shall fix a time not less than three weeks thereafter for a public  
meeting of the governing board to be held at its regular place of meeting, at  
which sealed proposals to purchase or lease will be received and considered.

§ 81368. Notice of the adoption of the resolution and of the time and place  
holding the meeting shall be given by posting copies of the resolution signed  
by the board or by a majority thereof in three public places in the district,  
not less than 15 days before the date of the meeting, and by publishing the

notice not less than once a week for three successive weeks before the meeting in a newspaper of general circulation published in the county in which the district or any part thereof is situated, if any such newspaper is published therein.

§ 81370. Opening and accepting bids at public meeting; Waiver of requirement that board accept highest bid

- (a) At the time and place fixed in the resolution for the meeting of the governing body, all sealed proposals which have been received shall, in public session, be opened, examined, and declared by the board. Except as provided in subdivision (b), of the proposals submitted which conform to all terms and conditions specified in the resolution of intention to sell or to lease and which are made by responsible bidders, the proposal which is the highest, after deducting therefrom the commission, if any, to be paid a licensed real estate broker in connection therewith, shall be finally accepted, unless a higher oral bid is accepted or the board rejects all bids.
- (b) Notwithstanding subdivision (a), the governing board of any community college district may apply to the Board of Governors of the California Community Colleges for a waiver of the requirement that the governing board accept the highest responsible bid for the sale or lease of real property. The board of governors may grant a waiver pursuant to this subdivision if it determines that the waiver is in the best interests of the community college district.

§ 81371. Before accepting any written proposal, the board shall call for oral bids. If upon the call for oral bidding, any responsible person offers to purchase the property or to lease the property, as the case may be, upon the terms and conditions specified in the resolution, for a price or rental exceeding by at least 5 percent, the highest written proposal, after deducting the commission, if any, to be paid a licensed real estate broker in connection therewith, then the oral bid which is the highest after deducting any commission to be paid a licensed real estate broker in connection therewith, which is made by a responsible person, shall be finally accepted. Final acceptance shall not be made, however, until the oral bid is reduced to writing and signed by the offeror.

§ 81372. The governing board by majority vote may adopt a rule delegating to an officer or employee of the district the authority to perform the duties required to be performed by the governing board under Section 81370 and 81371. If such a rule is adopted, the resolution required in Section 81365 shall specify, in lieu of the public meeting of the governing board to be held at its regular place of meeting, the place at which the designated officer or employee will receive and open sealed proposals to purchase or lease and will call for oral bids. All other provisions of this article not in conflict with the delegation or this authority are applicable. However, the final acceptance of a bid, or rejection of all bids, shall be made by the governing board at a public meeting.

The following resolution is recommended for adoption:

RESOLVED:

Section 1 - That pursuant to the provisions of the California Education Code, the Governing Board of the San Francisco Community College District hereby declares its intention to lease the following described spaces:

Downtown Community College Center  
800 Mission Street, San Francisco

Room 110, approximately 1270 square feet

Room 106, approximately 226 square feet

Section 2 - That said spaces will not be needed for school classroom purposes.

Section 3 - That said spaces shall be used for the sole purpose of operating a bookstore for the sale of textbooks, supplementary textbooks, school supplies, stationery supplies, confectionary items, and related auxiliary school supplies and services.

Section 4 - That sealed proposals and oral bids to lease said spaces will be received by the Vice Chancellor, Business, who is hereby authorized to receive and open sealed proposals and call for oral bids, at 33 Gough Street, San Francisco, California, at 3:00 p.m., Friday, February 26, 1988.

Section 5 - That proposals for the lease of said spaces shall be subject to the provisions of this resolution and to the terms and conditions set forth in the following:

1. General Information
2. General Conditions of the Request for Proposals -  
Lease of Spaces for Bookstore; and
3. Sample Agreement; all

on file at the office of the Vice Chancellor, Business, at 33 Gough Street, San Francisco, California. Proposals for the lease of said spaces shall be for a three-year period commencing April 1, 1988 with two options to extend the term for additional periods of one year each, at a minimum rental of Six Thousand Dollars (\$6,000) per year.

Section 6 - That upon a call for oral bidding, any responsible person shall have the right to offer to lease said spaces upon the terms and conditions specified in this resolution, for a rental exceeding by at least five percent (5%) the highest written proposal received therefor. All oral bids taken under consideration shall be confirmed in writing by the bidder immediately upon the close of the oral bidding or within twenty-four (24) hours thereafter.

Section 7 - That the Governing Board of the San Francisco Community College District shall not pay any real estate commission for the lease of said spaces.



Section 8 - That final acceptance of a bid, or rejection of all bids, shall be made by the Governing Board of the San Francisco Community College District at its meeting on or about March 15, 1988.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to issue the request for proposals for the lease of said spaces in accordance with instructions contained herein.

Submitted by,

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

(NOTE: THIS RESOLUTION REQUIRES FIVE (5) AFFIRMATIVE VOTES FOR ADOPTION)



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-B2  
Authorizing contract with American Appraisal Associates,  
Inc. to obtain annual trending service to update property  
and equipment values as of June 30, 1987 at a cost of  
\$1,500

President and Members:

On July 29, 1980, the Governing Board adopted Resolution No.  
800729-B4 authorizing contract with American Appraisal Associates, Inc. to  
obtain annual trending service to update property and equipment values.

In June 1978, an initial inventory and appraisal was made. Since  
then, with the acquisition of the DBO computer system, we have taken over the  
annual update of the inventory file. However, in order to get annual  
appraisal data to update our property and equipment values for financial  
statements and insurance coverage, we need annual trend factors. American  
Appraisal Associates, Inc. will provide the data for the annual trending  
service to update our inventory as of June 30, 1987 for a cost of \$1,500.

California Government Code Section 53060 reads in part as follows:  
"The legislative body of any public or municipal corporation or district may  
contract with and employ any persons for the furnishing to the corporation or  
district special services and advice in financial, economic, accounting,  
engineering, legal or administrative matters if such persons are specially  
trained and experienced and competent to perform the special services  
required".

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with American Appraisal  
Associates, Inc. to obtain annual trending service to  
update property and equipment values as of June 30, 1987 at a cost  
of \$1,500.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or  
Vice Chancellor, Business, are hereby  
authorized to execute such contract on behalf of the SFCCD.

Submitted by,

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-B3  
Adoption of Nonresident Tuition Fee Rate in Grades 13 and  
14 for the Fiscal Year 1988-89

President and Members:

California Education Code Section 76140 reads as follows:

"A community college district may admit and shall charge a tuition fee to nonresident students. The district may exempt from all or parts of the fee:

(a) All nonresidents who enroll for six or fewer units. Exemptions made pursuant to this subdivision shall not be made on an individual basis; or

(b) Any nonresident who is both a citizen and resident of a foreign country, provided that the nonresident has demonstrated a financial need for the exemption and not more than 10 percent of the nonresident foreign students attending any community college district may be so exempted. Exemptions made pursuant to this subdivision may be made on an individual basis.

A district may contract with a state, a county contiguous to California, the federal government, a foreign country, or an agency thereof, for payment of all or a part of a nonresident student's tuition fee.

Attendance of nonresident students shall not be reported as resident average daily attendance for state apportionment purposes, except as provided by statute in which case a nonresident tuition fee may not be charged.

The nonresident tuition fee shall be set by the governing board of each community college district not later than February 1 of each year for the succeeding fiscal year. Such fee may be paid in installments, as determined by the governing board of the district.

The fee established by the governing board pursuant to the preceding paragraph shall represent for nonresident students enrolled in 30 semester units or 45 quarter units of credit per fiscal year (a) the amount which was expended by the district for the current expense of education as defined by the California Community College Budget and Accounting Manual in the preceding fiscal year increased by the projected percent increase in the United States Consumer Price Index as determined by the Department of Finance for the current fiscal year and succeeding fiscal year and divided by the average daily attendance of all students (including nonresident students) attending in the district in the preceding fiscal year, or (b) the current expense of education

in the preceding fiscal year of all districts increased by the projected percent increase in the United States Consumer Price Index as determined by the Department of Finance for the current fiscal year and succeeding fiscal year and divided by the average daily attendance of all students (including nonresident students) attending all districts during the preceding fiscal year, or (c) an amount not to exceed the fee established by the governing board on any contiguous district. However, should the district's preceding fiscal year average daily attendance of all students attending in the district in noncredit courses be equal to or greater than 10 percent of the district's total average daily attendance of all students attending in the district, the district in calculating (a) above may substitute instead the data for current expense of education in grades 13 and 14 and average daily attendance in grades 13 and 14 of all students attending in the district.

The governing board of each community college district shall also adopt a tuition fee per unit of credit for nonresident students enrolled in more or less than 15 units of credit per term by dividing the fee determined in the preceding paragraph by 30 for colleges operating on the semester system and 45 for colleges operating on the quarter system and rounding to the nearest whole dollar. The same rate shall be uniformly charged nonresident students attending any terms or sessions maintained by the community college. The rate charged shall be the rate established for the fiscal year in which the term or session ends.

Any loss in district revenue generated by the nonresident tuition fee shall not be offset by additional state funding.

The provisions of this section which require a mandatory fee for nonresidents shall not apply to any district which borders on another state and has fewer than 500 average daily attendance."

For Fiscal Year 1987-88, the per semester unit nonresident tuition fee rate was \$92. It has been computed that the current expense of education for the College Division (grades 13 and 14) during the Fiscal Year 1986-87 was \$2,669.75 per ADA. Multiplying this by the projected increase in the United States Consumer Price Index as determined by the California Department of Finance for the two years of 1.08 and then dividing by 30 semester units, we arrive at \$96.11 or \$96 (rounded), as the 1988-89 per semester unit non-resident tuition fee rate.

The per semester unit non-resident tuition fee computed for 1988-89 for all districts statewide is \$91. The per unit non-resident tuition fee to be established for 1988-89 by the governing board of districts contiguous to the SFCCD is not known at this time. However, the 1987-88 rates as published in the college catalogs are as follows: San Mateo \$91 per semester unit.;



Peralta \$91 per quarter unit.; Contra Costa \$92 per semester unit.; and Marin \$102 per semester unit.

The following resolution is recommended for adoption:

RESOLVED:

PART 1 - NONRESIDENT TUITION FEE

Section 1 - That in accordance with California Education Code Section 76140, the per semester unit nonresident tuition fee rate of \$96 is adopted for nonresident students enrolled in grades 13 and 14 for the Fiscal Year 1988-89.

Section 2 - That nonresident students who

- (a) are enrolled in six units or less will not be exempt from the nonresident tuition fee; and
- (b) are both citizens and residents of a foreign country will not be exempt from the nonresident tuition fee.

Section 3 - Paid nonresident tuition fees shall be refunded for coursework unit(s) officially withdrawn, dropped or reduced from a nonresident student's study list program in accordance with the following schedule for the Fall and Spring academic semesters:

--100% Nonresident tuition refund for coursework unit(s) withdrawn, dropped or reduced prior to or during the first two calendar weeks of instruction.

-- 50% Nonresident tuition refund for coursework unit(s) withdrawn, dropped or reduced during the third and fourth calendar weeks of instruction.

-- 0% Nonresident tuition refund during and after the fifth calendar week of instruction.

Tuition refund requests must be received before or by the end of the fourth calendar week of instruction of each Fall or Spring Semester for units dropped in accordance with the prorated schedule.

That the refund schedule for short-term and Summer session courses will be as follows:

--100% Nonresident tuition refund for coursework unit(s) withdrawn, dropped or reduced prior to or during the first calendar week of instruction.

-- 50% Nonresident tuition refund for coursework unit(s) withdrawn, dropped or reduced during the second calendar week of instruction.

-- 0% Nonresident tuition refund during and after the third calendar week of instruction.

Tuition refund requests must be received before or by the end of the second calendar week of instruction for units dropped in accordance with the prorated schedule.

## PART 2 - ACCOUNTING FOR FEES

Section 1 - That the nonresident tuition fees collected shall be deposited to, and checks for tuition refund be drawn against, a separate commercial bank account at the Ocean and Faxon Branch of the Bank of America, NT & SA.

Submitted by,

Juanita U. Pascual  
Vice President  
Administrative Services

Carlos B. Ramirez  
President  
City College

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-B4  
Authorizing contract with Fraden Enterprises for articulation activities for City College of San Francisco at a cost not to exceed \$7,746 for the period January 15, 1988 through May 26, 1988

President and Members:

For the academic years 1985-86 and 1986-87 and the Fall semester 1987, Jules Fraden coordinated the initiation of articulation activities and services with four-year colleges and universities. City College wishes to continue articulation activities and services by continuing the development of agreements with four-year colleges and universities. These agreements will assist City College students in planning their programs.

The California Government Code section 53060 reads in part as follows: "The legislative body of any public or municipal corporation or district may contract with and employ any persons for the furnishing to the corporation or district special services or advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required."

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with Fraden Enterprises to obtain articulation activities and services for the period January 15, 1988 through May 26, 1988 for an amount not to exceed \$7,746.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute such a contract on behalf of the SFCCD.

Submitted by,

Shirley Kelly  
Vice President  
Instruction

Juanita Pascual  
Vice President  
Administrative Services

Carlos Brazil Ramirez  
President  
City College of San Francisco

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-B5  
Authorizing contract with Allied Percival to obtain travel and educational program arrangements with costs to be borne by students for an excursion to China, in connection with an instructional program in Chinese language and culture, February 15, 1989 through May 16, 1989, City College of San Francisco

President and Members:

On October 20, 1987 the Governing Board by Resolution No. 871020-S3 authorized conducting an excursion to China in connection with an instructional program in Chinese language and culture and directed that the SFCCD "obtain proposals from qualified contractors to provide necessary transportation and other services in connection with said excursion."

On November 9, 1987, a Request for Proposals, City College of San Francisco International Education Program, "Semester in Beijing, China", was mailed to eleven agencies which provide travel services.

The closing date for receipt of proposals was December 15, 1987, 3:00 p.m. The two proposals received were as follows:

	<u>Activities</u>	<u>Airfare</u>	<u>Total</u>
Percival Tours	\$3,202	\$ 778	\$3,980
World Travel Quest	\$3,575	\$1,262	\$4,837

Each bid provides the requested stays and activities. The World Travel Quest bid does not indicate the Beijing college or language institute that will be used as the host site for our students. Allied Percival specifies CET/Wellesley College, an institute associated with both Beijing United University and Wellesley College in Massachusetts. Staff believes this institute will be a suitable host for our students.

Both proposers have good reputations and performance records in San Francisco. Percival has been a contractor for the SFCCD and has fulfilled its contracts in an exemplary manner.

Based upon the criteria of our requirements and their price, the firm of Allied Percival is recommended to provide the necessary travel and educational program arrangements.

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with Allied Percival to obtain travel and educational program arrangements with costs to be borne by students for an excursion to China in connection with an instructional program in Chinese language and culture, February 15, 1989 through May 16, 1989, City College of San Francisco.



FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or  
Vice Chancellor, Business, are hereby  
authorized to execute such contract on behalf of the SFCCD.

Submitted by,

Lawrence C. Klein  
Dean, Instruction

Juanita U. Pascual  
Vice President  
Administrative Services

Carlos Brazil Ramirez  
President  
City College of San Francisco

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-B6  
Authorization to 1) submit applications to and 2) contract  
with the California State Department of Education upon  
approval to establish Competency-Based Education Pilot  
Sites in which faculty will receive in-service training  
and technical assistance for the period January 1, 1988 to  
June 30, 1988

President and Members:

The California State Department of Education (SDE) has requested proposals to establish Competency-Based Education Pilot Sites that would, in turn, receive in-service training and technical assistance from SDE staff. No additional grant funding beyond the present 306/310 monies will be available.

Since 1981, the San Francisco Community College Centers have received annual funds to facilitate the development of competency-based adult education curriculum, materials, techniques and materials. In Fall 1988, the State wishes to establish 16 demonstration sites for model programs. As preparation for this endeavor, pilot sites will be initially established to complete the implementation of Competency-Based Education Programs (CBE).

The CBE staff has identified two major centers that have potential for serving as demonstration sites for the State of California: John Adams Community College Center's Adult Education Program and Chinatown/North Beach Community College Center's English-as-a-Second Language Program. Both centers have greatly contributed to the CBE implementation efforts through their participation in related workshops, revision of curriculum, training of staff, utilization of CBE processes, and application of CBE instructional techniques. Upon State approval, these two sites will receive training and materials that had been previously available through the ESL Institute, Teacher Improvement (TIP) Workshop, Institutional Self-Assessment Measurement (ISAM) Sessions, and other state-sponsored faculty training resources.

Specific competency-based educational objectives are that: outcomes are life skill and basic skill competencies which are explicit, known, and agreed upon; class time is related to the abilities and needs of the learner; instruction is related to the experiences of the adult learner and is, therefore, flexible and not constrained by time; assessment is directly related to what had been taught; certification of student achievement is the formal demonstration and documentation of competency attainment; program evaluation and adaptability is an institutional necessity to continually meet the changing societal demands and a variety of individual student needs.

No District matching funds are necessary.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to prepare and submit applications to the California State Department of Education to establish Competency-Based Pilot Sites in which faculty will receive in-service training and technical assistance for the period January 1, 1988 through June 30, 1988;

FURTHER BE IT RESOLVED: That upon approval by the California State Department of Education (SDE) the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to enter into contract with SDE on behalf of the District and to submit any and all reports required by the SDE in the administration of said program.

Submitted by:

Henry H. Liu  
Interim Vice President  
Instructional Services

Rena Merritt Bancroft  
President  
Community College Centers

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-B7  
Amending Resolution No. 871117-B6, authorizing contract with City and County of San Francisco, Civil Service Commission, to provide up to two hundred and sixty-two and one-half hours of typing and clerical testing of applicants for government employment and of applicants for certification of clerical skills, January 2, 1988 through December 31, 1988, Community College Centers, by increasing the hours to two hundred and seventy-two and one-half and by increasing the contract amount from \$17,718.75 to \$18,393.75

President and Members:

On November 17, 1987, the Governing Board adopted Resolution No. 871117-B6 authorizing the District to contract with the City and County of San Francisco, Civil Service Commission, to provide up to two hundred and sixty-two and one-half hours of typing and clerical testing of applicants for government employment and of applicants for certification of clerical skills, January 2, 1988 through December 31, 1988, Community College Centers. For these testing services, the District was to have charged City and County of San Francisco \$67.50 per hour for each hour of testing prior to July 1, 1988, and an increased rate not to exceed an additional 15% over current rates subsequent to July 1, 1988, and for a total not to exceed \$17,718.75.

City and County of San Francisco, Civil Service Commission, has now asked the District to increase the hours of testing from two hundred and sixty-two and one-half hours to a new total of two hundred and seventy-two and one-half hours so as to incorporate a quarterly legal stenography test. For these testing services, the District will charge City and County of San Francisco \$67.50 per hour for each hour of testing prior to July 1, 1988, and an increased rate not to exceed an additional 15% over current rates subsequent to July 1, 1988, for an increased total cost not to exceed \$18,393.75.

No District matching is required.

The following resolution is recommended for adoption.

WHEREAS: The Governing Board on November 17, 1987, adopted Resolution No. 871117-B6 authorizing the District to 1) contract with and 2) appropriate funds from City and County of San Francisco, Civil Service Commission, to provide up to two hundred and sixty-two and one-half hours of typing and clerical testing of applicants for government employment and of applicants for certification of clerical skills, January 2, 1988 through December 31, 1988, Community College Centers, \$17,718.75, and

WHEREAS: City and County of San Francisco now wishes to increase the hours of the contract from two hundred and sixty-two and one-half to a new total of up to two hundred and seventy-two and one-half hours, at a cost of \$67.50 per hour prior to July 1, 1988,

and an increased rate not to exceed an additional 15% over current rates subsequent to July 1, 1988, increasing the total contract amount from \$17,718.75 to \$18,393.75, now

THEREFORE BE IT RESOLVED: The Governing Board Resolution No. 871117-B6, authorizing a contract on behalf of the SFCCD with City and County of San Francisco, Civil Service Commission, to provide up to two hundred and sixty-two and one-half hours of typing and clerical testing of applicants for government employment and of applicants for certification of clerical skills, January 2, 1988 through December 31, 1988, Community College Centers, \$17,718.75, be amended by increasing the hours of the contract from two hundred and sixty-two and one-half to a new total of two hundred and seventy-two and one half hours and by increasing the contract amount from \$17,718.75 to \$18,393.75, and

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute this amendment to the contract on behalf of the SFCCD, and

FURTHER BE IT RESOLVED: That in accordance with the California Administrative Code Title 5, Section 59010 and the Budget and Accounting Manual for California Community Colleges, the following additional appropriation is made in the General Fund, Part B - Restricted to cover the following project for the period January 2, 1988 through December 31, 1988.

<u>Local Income</u>	\$675.00
	(additional)

City and County of San Francisco

<u>Expenditures</u>	\$675.00
	(additional)

Typing and Clerical and Legal Stenography  
Testing Program for Civil Service Commission  
Applicants

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute all documents necessary to record this budget revision on the account of the San Francisco Controller and the SFCCD and to submit any and all reports required by City and County of San Francisco in the administration of said program.



Submitted by,

Farhad Samii  
Director  
Contract Education

Rena Merritt Bancroft  
President  
Community College Centers

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-B8  
Amending Resolution No. 861021-B18, authorizing contract with the City and County of San Francisco, Public Utilities Commission, by extending the term of the contract from an ending date of December 31, 1987 to a new ending date of December 31, 1988, Community College Centers, \$65,000

President and Members:

On October 21, 1986, the Governing Board adopted Resolution No. 861021-B18, amending Resolutions No. 841128-B20, 860422-B20, and 860520-B17, authorizing the District to contract with the City and County of San Francisco, Public Utilities Commission, to provide instruction in technical subjects and in supervision and management for Public Utilities Commission personnel, January 1, 1985 through December 31, 1987, Community College Centers, for a total contract amount not to exceed \$65,000.

Public Utilities Commission has now asked the District to extend the term of the contract from an ending date of December 31, 1987, to a new ending date of December 31, 1988. For instructional services in this contract, the District will charge Public Utilities Commission \$67.50 per hour for courses taught through June 30, 1988. For all services rendered subsequent to June 30, 1988, the District will charge Public Utilities Commission a rate of \$67.50 per hour, plus any increase in rates not to exceed 15% of current rates.

No District matching funds are required.

The following resolution is recommended for adoption:

WHEREAS: The Governing Board on October 21, 1986, adopted Resolution No. 861021-B18, amending Resolutions No. 841128-B20, 860422-B20, and 860520-B17 authorizing the District to 1) contract with and 2) appropriate funds from the City and County of San Francisco, Public Utilities Commission, to provide instruction in technical subjects and in supervision and management for their employees, January 1, 1985, through December 31, 1987, Community College Centers, \$65,000, and

WHEREAS: Public Utilities Commission now wishes the District to extend the term of the contract from an ending date of December 31, 1987, to a new ending date of December 31, 1988 at a cost of \$67.50 per hour for courses taught through June 30, 1988 and \$67.50 per hour, plus any increase in rates not to exceed 15% of current rates, for courses taught after June 30, 1988, now

THEREFORE BE IT RESOLVED: That Governing Board Resolution No. 861021-B18 be amended to extend the term of the contract from an ending date of December 31, 1987, to a new ending date of December 31, 1988.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or  
Vice Chancellor, Business are hereby  
authorized to execute such amendment on behalf of the SFCCD.

Submitted by:

Farhad Samii  
Director  
Contract Education

Rena Merritt Bancroft  
President  
Community College Centers

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-B9

Authorization to 1) contract with, and 2) appropriate funds from Western Athletics Clubs to provide up to 28 hours of curriculum development, 21 hours of contract instruction, 21 hours of facilities usage, and up to \$150 of materials and audio-visual aids, for its management personnel, January 13, 1988 through June 30, 1988, Community College Centers, \$3,667.50

President and Members:

Western Athletics Clubs has requested the District to provide up to 28 hours of curriculum development, 21 hours of contract instruction, 21 hours of facilities usage, and up to \$150 of materials and audio-visual aids, to conduct a Food and Beverage Services Workshop at 800 Mission Street for its management personnel. Instruction will take place on mutually agreed upon dates and times.

For all curriculum development and instructional services, the District will charge \$67.50 per hour. For facilities usage, the District will charge Western Athletics Clubs \$10 per hour. For materials and audio-visual aids, the District will charge up to \$150. The contract total will not exceed \$3,667.50.

No District matching is required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute a contract on behalf of the San Francisco Community College District with Western Athletics Clubs to provide up to 28 hours of curriculum development, 21 hours of contract instruction, 21 hours of facilities usage, and up to \$150 of materials and audio-visual aids, to conduct a Food and Beverage Services Workshop at 800 Mission Street for its management personnel, January 13, 1988 through June 30, 1988, Community College Centers, \$3,667.50.

FURTHER BE IT RESOLVED: That in accordance with California Administrative Code Title 5, Section 59010 and the Budget Accounting Manual for California the following appropriation is made in the General Fund, Part B - Restricted to cover the following project for the period January 13, 1988 through June 30, 1988.



Local Income

Western Athletics Clubs

\$3,667.50

Expenditures

Contract employee training for

Western Athletics Clubs personnel

\$3,667.50

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the San Francisco Controller and the SFCCD and to submit any and all reports required by Western Athletics Clubs in the administration of said program.

Submitted by,

Farhad Samii  
Director  
Contract Education

Rena Merritt Bancroft  
President  
Community College Centers

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-B10  
Reviewing and accepting the annual audit of the SFCCD for  
the Fiscal Year 1986-87

President and Members:

Education Code Section 84040 requires the governing board of each community college district to provide for an audit of the books and accounts of the district, including an audit of community college district income and expenditures by source of funds.

On May 19, 1987, the Governing Board adopted Resolution No. 870519-B1 authorizing a contract with Deloitte Haskins+Sells, CPA, and Quan & Arima, CPA, Joint Venturers, for audit of the SFCCD in the amount of \$38,000 for the Fiscal Year 1986-87.

The auditors have now completed their examination and the results are contained in "Deloitte Haskins+Sells San Francisco Community College District - City and County of San Francisco, California, 1987 Single Audit Report".

Education Code Section 84040.3 reads as follows: "Each community college district governing board shall review the annual audit prescribed pursuant to Section 84040 at one of its regularly scheduled public meetings; and such review shall be placed on the agenda of such meeting pursuant to Section 72121."

In order to meet the requirements of Education Code Section 84040.3 the following resolution is recommended for adoption:

RESOLVED: That pursuant to Education Code Section 84040.3 the annual audit of the SFCCD for the Fiscal Year 1986-87, as reported in the "Deloitte Haskins+Sells, San Francisco Community College District, City and County of San Francisco, California, 1987 Single Audit Report" a copy of which has been sent to each Governing Board member and also filed with Secretary of the Governing Board, is hereby reviewed and accepted.

Submitted by,

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-B11  
Reappropriation of \$14,987 to provide funds for purchase  
of data processing equipment, District Personnel Office

President and Members:

The plan for using a micro-computer approach to provide electronic automation for the District Personnel Office has been reviewed and recommended by the Vice Chancellor for Personnel, District's Computer Policy Committee, and Chancellor Superintendent.

Currently, the District Personnel Office has no internal data processing capability. There is limited word processing capability and a District personnel mainframe information system (Human Resources Information System, Systems and Computer Technology Corporation), but that support does not provide for the daily major office functions.

The urgent need for automation is evident by the many manually performed personnel bookkeeping and position control activities by the office staff. Because of the instant demand for accurate information and the need for adequate control via personnel matters (exposure to potential liability and compliance with local, State and Federal laws and policies/regulations), there is an immediate need to implement appropriate automation for routine and special office functions.

To provide the funds for data processing equipment, one vacant classified position will not be filled for the remainder of the current fiscal year and will most likely be eliminated from the District Personnel Office in the next year's budget. The anticipated savings for Fiscal Year 1987-88 will be transferred from classified personnel to the equipment account.

The following resolution is recommended for adoption:

RESOLVED:

Section 1 - That reappropriation be made in the General Fund as follows:

From:	SFCCD Appn. No. D7 913 2110 District Personnel Office Classified - Permanent (Salary Savings) (Major Budget Classification - Classified Salaries)	\$14,987
To:	SFCCD Appn. No. D7 913 6400 District Personnel Office New Equipment (Major Classification - Capital Outlay )	\$14,987

Section 2 - That the Chancellor Superintendent and/or Vice  
Chancellor, Business are hereby authorized to execute  
all documents necessary to record these transfers on the accounts of  
the San Francisco Controller and the SFCCD and to effect any changes  
in accounts made necessary by changes in the method of expenditures  
established by the Controller.

Submitted by,

James G. Mitchell  
Vice Chancellor, Personnel

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-B12  
Authorizing contract with John R. McKinley,  
Retirement Consultant, for consultant services,  
at a fee not to exceed \$500

President and Members:

The SFCCD desires to obtain the services of John R. McKinley to provide retirement consultant services for faculty and administrators on the various benefits derived under the State Teachers' Retirement System and the City and County of San Francisco Employees' Retirement System. Mr. McKinley is a recognized expert in the area of teacher retirement.

California Government Code Section 53060 reads in part as follows:  
"The legislative body of any public or municipal corporation or district may contract with and employ any person for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required ...."

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with John R. McKinley, Retirement Consultant, to provide the following services from January 13, 1988 through June 30, 1988, at a fee not to exceed \$500: (1) one-day seminar and individual counseling appointments on Tuesday, January 26, 1988, (2) preparation of individual calculations of benefits under the State Teachers' Retirement System, and (3) telephone consultation available to any SFCCD certificated employee.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute such contract on behalf of the SFCCD.

Submitted by,

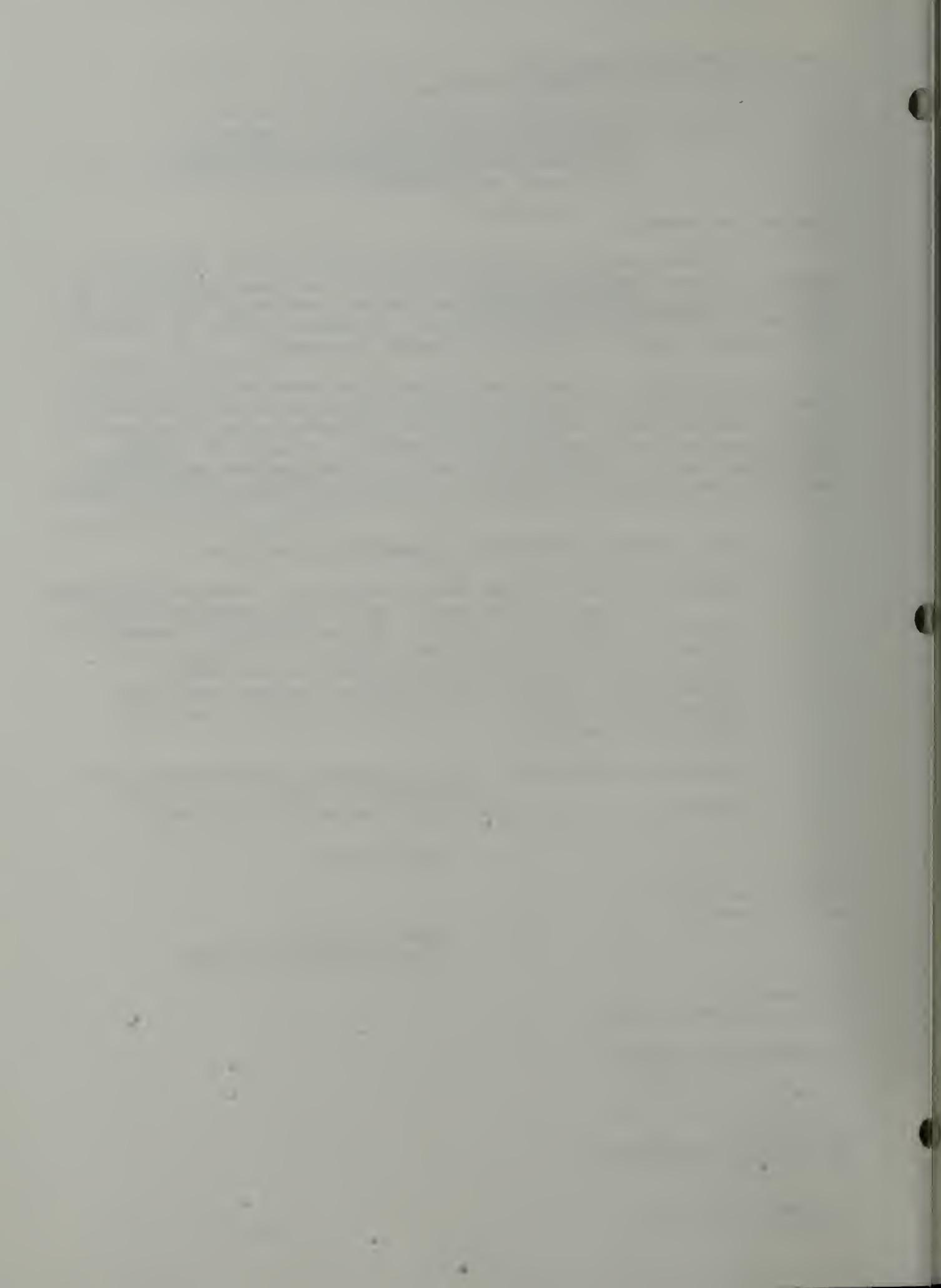
Reviewed and approved  
as to finance by:

James G. Mitchell  
Vice Chancellor, Personnel

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-B13  
Authorization to 1) contract with, and 2) appropriate  
funds receivable from the Board of Governors of the  
California Community Colleges to provide specifications  
and construction for Hazardous Substances Removal for four  
District Projects, \$85,000

President and Members:

Four hazardous substances removal projects were submitted to the  
State Chancellor's Office for partial State funding in the 1987-88 Hazardous  
Substances Removal Program.

We have been informed by the State Chancellor's Office that all four  
projects submitted have been approved for partial funding in the 1987-88 State  
Budget on a 90%-10% matching basis.

The four approved projects and corresponding estimated total project  
costs are: CCSF - Removal/Replacement of 3,000 gallon fuel storage tank and  
installation of monitoring system on 10,000 gallon tank, \$44,500; John Adams  
Center - Removal/Replacement of 2,000 gallon fuel storage tank, \$34,500;  
Downtown Center - Installation of electronic monitoring system on fuel storage  
tank, \$10,000; Airport School - Retrofill 225 KVA transformer, \$5,000.

The District matching share for specifications and construction will  
be \$9,400. In order to provide the District's matching share, it is proposed  
that funds be transferred from Capital Outlay projects at City College and the  
Centers Division that have been funded but not yet started or to be reduced in  
scope. Specific projects remain to be identified and will be recommended for  
future Governing Board action.

The following resolution, in part in the form required by the Board  
of Governors of the California Community Colleges, is recommended for  
adoption:

WHEREAS: The SFCCD has been notified that the hazardous substances  
removal projects: "City College of San Francisco -  
Removal/Replacement of 3,000 gallon fuel storage tank and  
installation of monitoring system on 10,000 gallon fuel storage  
tank"; "John Adams Center - Removal/Replacement of 2,000 gallon fuel  
storage tank"; "Downtown Community College Center - Installation of  
electronic monitoring system"; and "Airport Community College Center  
- Drain, flush and refill 225 KVA transformer" have been approved  
for partial State specification and construction funding, and

WHEREAS: The State of California through the Chancellor's Office of  
the California Community Colleges agrees to reimburse the  
SFCCD 90% of the actual expenses to execute the approved hazardous  
substances removal projects, now

THEREFORE BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute a contract on behalf of the SFCCD with the Board of Governors of the California Community Colleges to reimburse the San Francisco Community College District, Covenantor, 90% of the actual expenses to execute the approved hazardous substances removal projects listed below, subject to the conditions contained within this document:

City College of San Francisco

Specifications and construction for removal/replacement of 3,000 gallon fuel storage tank and install monitoring system on 10,000 gallon tank	\$40,000
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John Adams Center

Specifications and construction for removal/replacement of 2,000 gallon fuel storage tank	31,000
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Downtown Community College Center

Specifications and construction for installing electronic monitoring system	9,000
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Airport Community College Center

Specifications and construction for drain, flush and refill 225 KVA transformer	5,000
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The total amount of this agreement shall not exceed \$85,000.

2. The Covenantor shall render the services specified in the Proposal Request for Hazardous Substances Removal Funding, which has already been provided to both parties; and the document is incorporated into and made part of this agreement by reference. The Covenantor agrees to perform all services as described and to follow all other rules and regulations applicable under Environmental Protection Agency (EPA) Regulations, State Water Resources Control Board Regulations and Title 5 Regulations.
3. In consideration of satisfactory performance of the above, the State agrees to pay the Covenantor costs in accordance with the Hazardous Substances Estimated Proposal. The Covenantor may make changes in any individual line item in the Proposal subject to the prior approval of the Project Monitor. The total amount payable under this contract shall not exceed \$85,000. Payment shall be made in arrears upon receipt of an invoice, specifying expenditures for the period covered. No payment shall be made without the approval of the Project Monitor. The district agrees to expend matching funds at least equal to 10% of the total project cost.
4. The district must encumber funds and award construction contracts by June 30, 1988. The period of performance for this



contract shall be from date of approval and shall continue until June 30, 1990.

5. Funds provided herein shall be used exclusively for hazardous substances removal and shall not be used to upgrade facilities. The districts may upgrade the facilities in conjunction with hazardous substances removal projects but must do so with their own funds.
6. Covenantor shall furnish detailed itemization of expenditures and retain all records relating to direct expenses reimbursed to Covenantor hereunder and to hours of employment on this contract by any employee of Covenantor for which the State is billed. Such records shall be maintained for a period of three years after final payment of the contract or until audited by the State, whichever occurs first, and shall be available for inspection or audit at any reasonable time by the State Auditor General.

Invoices for services rendered are to be delivered to the Facilities Planning and Utilization Office, California Community Colleges, Chancellor's Office, 1107 9th Street, 5th Floor, Sacramento, California 95814.

7. In the event of any breach of this contract, the State may without prejudices to any of its other legal remedies terminate this contract upon five days' written notice to the Covenantor. In such event, State shall pay Covenantor only the reasonable value of the services theretofore rendered by Covenantor as may be agreed upon by the parties or determined by a court of law.
8. In the interpretation of this contract, any inconsistencies between the terms hereof and the exhibits shall be resolved in favor of the terms hereof.
9. George W. Shaw is designated the Project Director on behalf of the Covenantor. The Chancellor's Office reserves the right to approve any substitution of the Project Director.
10. Art C. Johnson is designated as the Project Monitor on behalf of the Chancellor's Office. The Project Monitor is responsible for overseeing the project as a whole, and any questions or problems relating to the projects should be directed toward the Project Monitor. Covenantor's key personnel as indicated in their proposal may not be substituted without Chancellor's Office Project Monitor's prior approval.
11. Suzanne M. Ambrose is designated the Chancellor's Office Contract Manager. The Chancellor's Office may change the Contract Manager by notice given the Contractor at any time signed by the Chancellor. The Contract Manager is responsible for monitoring and reviewing the contract. Any questions relating to the terms or conditions of the contract document should be addressed to the Contract Manager.



12. Covenantor shall submit all plans, specifications and any proposed subcontracts not originally identified in Covenantor's proposal, or any substitution of subcontracts to the Chancellor's Office Project Monitor for approval prior to Covenantor entering into same. Upon termination of any subcontract, Chancellor's Office shall be notified immediately.

The Covenantor shall obtain the approval of the Project Monitor before making payments under this agreement to any subcontractors. Covenantor shall rely on the approval of the Project Monitor as assurance that professional services under this agreement have been satisfactorily provided. Deviation from original proposal shall require prior approval of the Project Monitor.

All subcontracts entered into pursuant to this contract shall be subject to examination and submit by the Auditor General for a period of three years after final payment under the contract.

Each subcontractor to which the Chancellor's Office has consented shall contain a provision that further assignments shall not be made to any third or subsequent tier subcontractor without additional consent of the Chancellor's Office.

13. Applicable expenditures prior to the effective date of the this agreement for projects contained herein will be reimbursed upon approval by the Chancellor's Office.

FURTHER BE IT RESOLVED: That in accordance with California Administrative Code Title 5, Section 59020, and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the General Fund, Part B - Restricted to cover the following project for the period July 1, 1987 through June 30, 1990.

State Income

Board of Governors of the California Community Colleges

Hazardous Substances Removal \$85,000

Expenditures

City College of San Francisco - Removal/Replace  
3,000 gallon tank and Install monitoring system  
on 10,000 gallon tank 40,000

John Adams Community College Center - Removal/Replace  
2,000 gallon tank 31,000

Downtown Community College Center - Install electronic  
monitoring system 9,000

Airport School - Drain, flush and retrofill  
225 KVA transformer 5,000

Total \$85,000

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the San Francisco Controller and the SFCCD and to submit any and all reports required by the Board of Governors of the California Community Colleges in the administration of this project.

Submitted by,

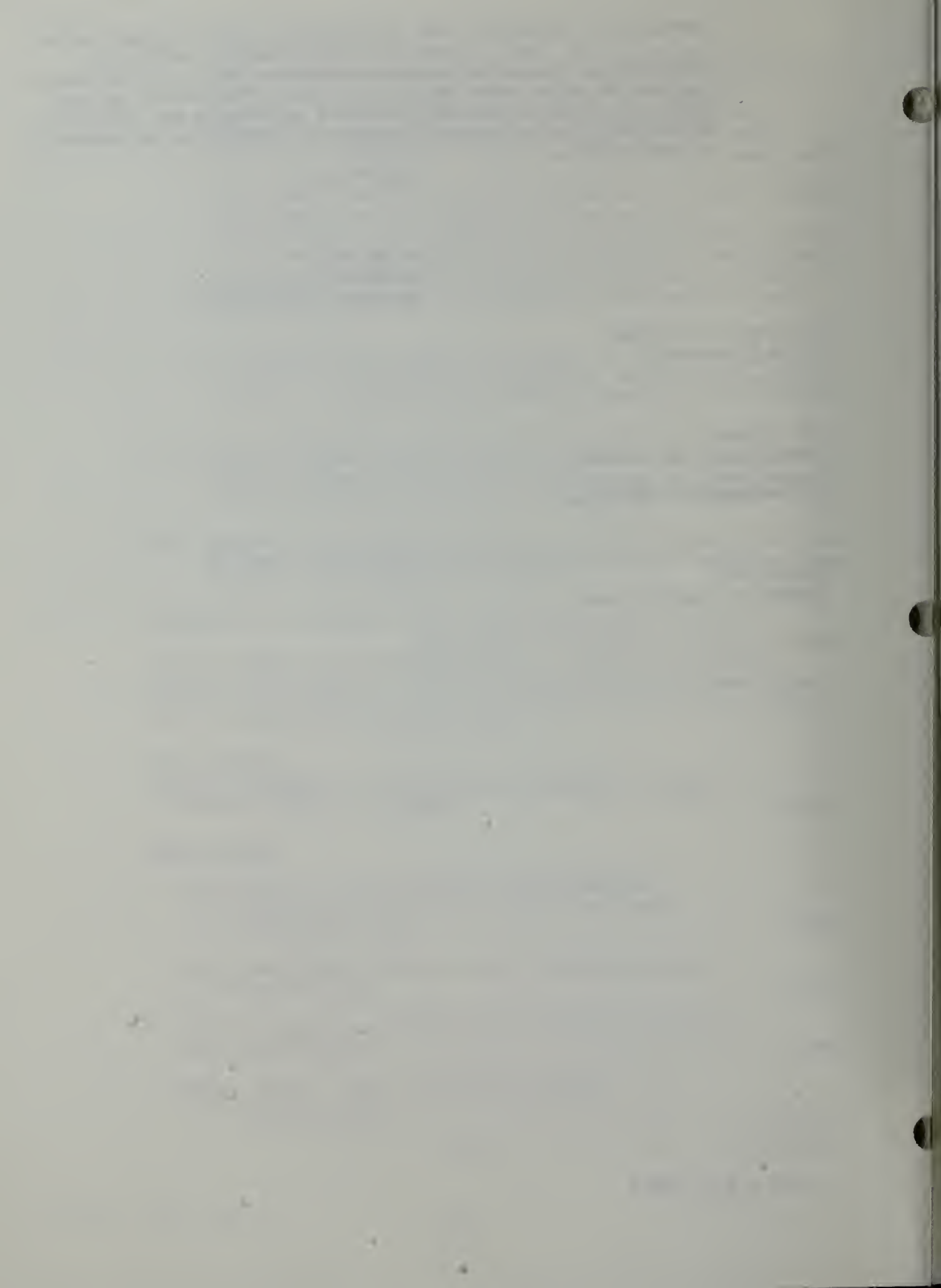
George Shaw  
Assistant Director  
Facilities and Planning

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-C1  
Procurement of equipment, supplies, services, etc., less  
than \$3,000

President and Members:

Listed below are encumbrances for equipment, supplies, and services in individual amounts of less than \$3,000.00. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$91,021.10 in individual amounts of less than \$3,000.00 not heretofore approved as summarized and detailed below:

## PURCHASE ORDERS

<u>NUMBERS</u>	<u>NUMBERS</u>	<u>NUMBERS</u>
00387	00462	00477
00481	00483	00485
00492	00495 - 00500	00504 - 00507
00509 - 00511	00513 - 00514	00519 - 00521
00524 - 00525	00531	00533 - 00534
00536 - 00539	00547 - 00548	00555 - 00556
00573		

TOTAL                   \$ 25,677.04

## TERM PURCHASE AGREEMENTS

<u>NUMBER</u>	<u>AMOUNT</u>
71020	\$1,200.00
7645	180.00
7661	600.00

TOTAL	\$ 1,980.00
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## REVOLVING FUND VOUCHERS

<u>NUMBER</u>	<u>AMOUNT</u>
77061	\$1,896.46
77061	3,304.13
77062	2,605.25

77063	3,686.25
77064	3,136.92
77065	3,656.23
77066	3,854.86
77067	2,770.72
77068	2,408.63
77069	2,132.49
77070	4,296.45
77071	2,554.94
77072	3,754.49
77073	3,331.00
77074	3,729.33
77075	2,384.85
77076	3,212.62
77077	<u>3,508.46</u>

TOTAL	\$ 56,224.08
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DIRECT PAYMENT VOUCHERS

<u>NUMBER</u>	<u>AMOUNT</u>
70170	\$ 100.00
70171	125.00
70172	25.00
70173	787.70
70175	60.00
70176	54.81
70177	29.63
70178	9.85
70179	668.59
70182	200.00
70183	300.00
70184	583.57
70187	67.89
70188	75.00
70189	450.00
70192	1,948.20
70194	1,091.30
70195	427.44
70199	<u>136.00</u>

TOTAL	\$ 7,139.98
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GRAND TOTAL	\$ 91,021.10
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Submitted by,

Jun Iwamoto  
Vice Chancellor, Business

Recommended for approval:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-C2  
Procurement of equipment, supplies, services, etc., \$3,000  
or more

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval by the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc. summarized below:

REQUISITION FOR PURCHASE ORDERS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
0457	College	Video Equipment	\$ 8,930.03
0528	College	Fluorescent Lights	<u>3,348.43</u>
		Total	\$ 12,278.46

TERM PURCHASE AGREEMENTS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
7622-B	College	Chemicals/Chemistry Lab Supplies	\$ <u>3,400.00</u>
		Total	\$ 3,400.00

DIRECT PAYMENT VOUCHERS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
70169	District	Food & Service for City College Cafeteria	\$ 53,178.80
70174	District	Prepaid Group Prescription Drug Plan	3,724.46
70180	District	Prepaid Group Dental Care Plan	71,544.07
70181	District	Premium for Employees Group Life Insurance	6,758.18
70185	District	Members Contribution to STRS	219,837.48

70191	District	Food & Service for City College Cafeteria	43,448.64
70193	District	Food & Service for Downtown Cafeteria	7,265.77
70196	Center	Payment for one-half Medical Reimbursement for Peter Gianopoulos	5,135.66
70197	Center	Payment for one-half Medical Reimbursement for Peter Gianopoulos	5,135.66
70198	Center	Settlement of Tort between SFCCD and Peter Gianopoulos	<u>95,000.00</u>
Total			\$511,028.72
Grand Total			\$526,707.18

Submitted by,

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-C4  
Encumbrance for work by City Departments

President and Members:

Listed below is an encumbrance in connection with the maintenance and repair of San Francisco Community College District facilities. Investigation indicates that the work is necessary and desirable for the conduct of the schools, and therefore it is recommended for approval of the Governing Board.

RESOLVED: That approval be and is hereby given for the services indicated as listed and that authority be and is hereby given for the encumbrance of funds against the budget for these purposes:

<u>Work Order</u>	<u>Description</u>	<u>Amount</u>
70001	SFCCD C7 331 5650 MAINTENANCE & REPAIR CONTRACTS - EQUIPMENT	
	To extend period only for the services of the Department of Electricity for the maintenance and repair of City College of San Francisco police radio system for the period 7/01/87 - 6/30/88. Time extension only.	None
70003	SFCCD A7 716 5650 MAINTENANCE & REPAIR CONTRACTS - EQUIPMENT	
	To extend period only for the services of the Department of Electricity for the maintenance and repair of Community College Centers police radio system for the period 7/01/87 - 6/30/88. Time extension only.	None
70004	SFCCD C7 331 5650 MAINTENANCE & REPAIR CONTRACTS - EQUIPMENT	
	To extend time period and supplement amount required for services of the Department of Electricity for the maintenance and repair of auxiliary fire alarm panel and associated master fire alarm box equipment and circuitry, including repairs as needed, City College, for the period 7/01/87 - 6/30/88.	\$500.00



70005	SFCCD C7 331 5640 HOUSEKEEPING AND MAINTENANCE & REPAIR CONTRACTS - BUILDINGS AND GROUNDS	
	To extend time period and supplement amount required for services of the Department of Recreation and Parks for tree trimming services at City College as authorized by the SFCCD for the period 7/01/87 - 6/30/88.	\$5,000.00
70007	SFCCD C7 331 5690 OTHER CONTRACTUAL SERVICES	
	To extend period only for the services of the Purchasing Department, Bureau of Reproduction and Blueprinting, in connection with construction projects, City College, for the period 7/01/87 - 6/30/88. Time extension only.	None
70008	SFCCD C7 331 4300 SUPPLIES	
	To extend period only for the use of the Purchaser's Central Shops Gas Stations for purchase of gas and oil during the period 7/01/87 - 6/30/88. Time extension only.	None
70009	SFCCD A7 716 5650 MAINTENANCE AND REPAIR CONTRACTS - EQUIPMENT	
	To extend period only for the services of the Purchasing Department, Central Shops, for the maintenance and repair of the Community College Centers automotive equipment as needed for the period 7/01/87 - 6/30/88. Time extension only.	None
70010	SFCCD C7 331 5650 MAINTENANCE AND REPAIR CONTRACTS - EQUIPMENT	
	To extend time period and supplement amount required for services of the Purchaser's Central Shops for maintenance and repair of automotive equipment, City College, as needed during the period 7/01/87 - 6/30/88.	\$25,000.00
70011	SFCCD D7 951 5650 MAINTENANCE AND REPAIR CONTRACTS - EQUIPMENT	
	To extend time period and supplement amount required for services of the Purchaser's Central Shops for the maintenance and repair of District Office Division automotive equipment as needed for the period 7/01/87 - 6/30/88.	\$1,500.00

70012	SFCCD A7 715 5650 MAINTENANCE AND REPAIR CONTRACTS - EQUIPMENT	
	To supplement amount for services of the Purchasing Department, Central Shops, for the maintenance and repair of the Community College Centers non-automotive equipment as needed for the period 7/01/87 - 6/30/88.	\$1,500.00
70013	SFCCD C7 331 5650 MAINTENANCE AND REPAIR CONTRACTS - EQUIPMENT	
	To extend time period and supplement amount required for services of the Purchaser's Central Shops for maintenance and repair of non-automotive equipment, City College, during the period 7/01/87 - 6/30/88.	\$35,000.00
70014	SFCCD D7 951 5650 MAINTENANCE AND REPAIR CONTRACTS - EQUIPMENT	
	To extend time period and supplement amount required for service of the Purchasing Department, Central Shops, for the maintenance and repair of District Office Division non-automotive equipment as needed for the period 7/01/87 - 6/30/88.	\$1,000.00
70015	SFCCD A7 716 5640 HOUSEKEEPING AND MAINTENANCE & REPAIR CONTRACTS - BUILDING AND GROUNDS	
	To supplement amount required for services of the Department of Public Works, Bureau of Building Repair, for miscellaneous maintenance and repairs for Community College, Centers facilities as authorized by the SFCCD for the period 7/01/87 - 6/30/88.	\$15,000.00
70016	SFCCD C7 331 5640 HOUSEKEEPING AND MAINTENANCE & REPAIR CONTRACTS - BUILDING AND GROUNDS	
	To supplement amount required for services of the Department of Public Works, Bureau of Building Repair, for miscellaneous repairs to City College facilities as authorized by the SFCCD for the period 7/01/87 - 6/30/88.	\$60,000.00
70017	SFCCD D7 951 5640 HOUSEKEEPING AND MAINTENANCE & REPAIR CONTRACTS - BUILDING AND GROUNDS	
	To extend time period and supplement amount required for services of the Department of Public Works, Bureau of Building Repair, for miscellaneous repairs to District facilities as authorized by the SFCCD for the period 7/01/87 - 6/30/88.	\$12,000.00

70018	SFCCD A7 716 5640 HOUSEKEEPING AND MAINTENANCE & REPAIR CONTRACTS - BUILDING AND GROUNDS	<p>To extend period only for the services of the Department of Public Works, Bureau of Building Repair, for emergency maintenance and repairs to Community College Centers facilities as authorized by the SFCCD for the period 7/01/87 - 6/30/88. Time extension only.</p>	None
70019	SFCCD C7 331 5640 HOUSEKEEPING AND MAINTENANCE & REPAIR CONTRACTS - BUILDING AND GROUNDS	<p>To extend period only for the services of the Department of Public Works, Bureau of Building Repair, for emergency repairs to City College facilities as authorized by the SFCCD for the period 7/01/87 - 6/30/88. Time extension only.</p>	None
70020	SFCCD A7 716 5640 HOUSEKEEPING AND MAINTENANCE & REPAIR CONTRACTS - BUILDING AND GROUNDS	<p>To extend period only for the services of the Department of Public Works, Bureau of Street Repair, for repairs to roads and other paved areas in various campuses in the Community College Centers Division as needed during the period 7/01/87 - 6/30/88. Time extension only.</p>	None
70021	SFCCD C7 331 5640 HOUSEKEEPING AND MAINTENANCE & REPAIR CONTRACTS - BUILDING AND GROUNDS	<p>To extend time period and supplement amount required for services of the Department of Public Works, Bureau of Street Repair, for repairs to City College campus roads and other paved areas as needed for the period 7/01/87 - 6/30/88.</p>	\$5,000.00
70022	SFCCD C7 331 5640 HOUSEKEEPING AND MAINTENANCE & REPAIR CONTRACTS - BUILDING AND GROUNDS	<p>To extend period only for the services of the Department of Public Works, Bureau of Street Cleaning to clean all City College campus roads which can be serviced by motor sweeper for the period 7/01/87 - 6/30/88. Time extension only.</p>	None

To extend period only for the services of the Department of Electricity for the maintenance and repair of auxiliary fire alarm panel and associated master fire alarm box equipment and circuitry, Community College Centers for the period 7/01/87 - 6/30/88. Time extension only.

None

Submitted by,

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent





Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-C9  
Acceptance of Surplus Material

President and Members:

The following miscellaneous surplus supplies have been made available and donated to the San Francisco Community College District. The charges for transportation and handling represented by these transactions are approximately 15% or less of their market value.

<u>INVOICE NUMBER &amp; DATE</u>	<u>REQUISITION NUMBER</u>	<u>SCHOOL</u>	<u>DESCRIPTION</u>	<u>TOTAL COST TO SCHOOL DISTRICT</u>
S11628 August 1, 1987	511-10-061	Alemany	Miscellaneous	\$ 21.75

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given for the acceptance of miscellaneous supplies from the California State Department of Education State Agency for Surplus Property, and further, that authorization be here given for the payment of expenses necessary in the handling and transporting of this material from the California State Department of Education State Agency for Surplus Property. Lists of supplies authorized under this resolution are to be placed in the official files of the Secretary of the Governing Board of the San Francisco Community College District.

Submitted by,

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

DEPARTMENT OF THE HISTORY OF ARTS

CHICAGO, ILLINOIS

THE UNIVERSITY OF CHICAGO  
DEPARTMENT OF THE HISTORY OF ARTS  
CHICAGO, ILLINOIS  
THE UNIVERSITY OF CHICAGO  
DEPARTMENT OF THE HISTORY OF ARTS  
CHICAGO, ILLINOIS

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DEPARTMENT OF THE HISTORY OF ARTS  
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Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-C18  
Acceptance of Gifts - Other than Motor Vehicles

California Education Code Section 72241 reads as follows: "The governing board of any community college district may accept on behalf of, and in the name of, the district such gifts, donations, bequests, and devises as are made to the district for community college purposes or to or for the benefit of any community college administered by the district. Such gifts, donations, bequests, and devises may be made subject to such conditions or restrictions as the governing board may prescribe. In no event shall the approval of any state agency be a prerequisite to acceptance of such a gift, donation, bequest, or devise. No real or personal property including money, accepted by a governing board pursuant to this section shall be considered in determining the eligibility of the district for an apportionment from the State School Fund nor in determining the amount thereof."

SFCCD Policy Manual 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash, (4) securities, (5) precious stones, (6) precious metals, and (7) goods other than (1) to (6) above, with a market value exceeding \$1,500.00 be accepted by the SFCCD by a Governing Board resolution.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: The SFCCD has been tendered the following items as gifts:

Item No. 1

Description: Ricoh Photocopying Machine (FT 4030)  
Donor: Mr. Charles M. Salter Associates, Inc.  
930 Montgomery Street, Suite 101  
San Francisco, CA 94133

Market Value Declared by Donor:	\$2,900.00
Estimated District Cost in Accepting Gift:	
Annual Cost (maintenance, repairs, etc.)	\$ 100.00

Item No. 2

Description: New Carpet (commercial grade)  
466 2/3 yd. @ \$25.00/YD  
Donor: Mannington Mills, Inc.  
P. O. Box 30  
Salem, New Jersey 08079  
(Local Contact: George Taylor)

Market Value Declared by Donor:	\$12,625.08
Estimated District Cost in Accepting Gift:	
Initial Cost (transportation, installation)	\$ 4,400.00

WHEREAS: Dr. Rena Merritt Bancroft, President, Centers Division  
and Dr. Carlos B. Ramirez, President, City College of San  
Francisco declare that Item No. 1 will enhance the business office  
at the John Adams Community College Center; and Item No. 2 will  
enhance the lobby and auditorium of the San Francisco City College,  
now

THEREFORE BE IT RESOLVED: That the gifts described above be  
gratefully accepted by the Governing  
Board of the San Francisco Community College District for and in the  
name of the San Francisco Community College District.

FURTHER BE IT RESOLVED: That upon transfer of legal title of the  
gifts described above, the Secretary of the  
Governing Board is directed to notify the donor of the acceptance of  
the gift by the governing board.

Submitted by,

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-E2  
Hourly Appointment of Certificated Employees  
to District Staff Development Program

President and Members:

The following resolution is recommended for adoption:

RESOLVED: That the following certificated employees be appointed to District Staff Development Program as indicated. Salary shall be in accordance with the appropriate salary schedule for instructors, non-instructional rate.

Name	Activity	Effective Dates	Total Hours
+ Gibson, Kirk	Computer Programming on PC's	11/17/87 (one day only)	5
+ Maestre, Jose	Computer Workshops: Desktop Publishing, NewsMaster	11/04/87 to 11/11/87	8
+ Packham, Richard	Computer Workshops: Getting Started on Computers	02/19/88 to 05/04/88	36
	Word Perfect Word Processing	02/01/88 to 04/20/88	36
ç Henighan, Patricia	Chancellor's Grant: Error Analysis of Test Results/ESL Curriculum	12/26/87 to 01/08/88	7
ç Martin, Tina	" " "	" " "	7
ç Murray, Edward J.	" " "	" " "	7
ç Reichart, Leslie	" " "	" " "	7

(+ Overload Assignment - Regular Instructor)  
(ç Inter-session assignment)



Submitted by,

Rosa Perez  
Vice Chancellor  
Educational Services

Recommended for adoption:

James G. Mitchell  
Vice Chancellor, Personnel

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-E3  
Hourly Appointment of Certificated Employee  
to District Computer Services

President and Members:

The following resolution is recommended for adoption:

RESOLVED: That the following certificated employee be appointed to  
District Computer Services as indicated. Salary shall be  
in accordance with the appropriate salary schedule for instructors,  
non-instructional rate.

Name	Activity	Effective Dates	Total Hours
Walsh, Elizabeth	Staff development workshops to train laboratory aides (Class 1745's) on the software packages used in the instructional computing labs.	02/01/88 to 02/26/88	16

Submitted by,

Daniel St. John  
Director  
Computer Services

Recommended for adoption:

James G. Mitchell  
Vice Chancellor, Personnel

Hilary Hsu  
Chancellor Superintendent

01/12/88-E3



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-E4  
Assignment of Jacqueline Green  
to District Affirmative Action Office

President and Members:

The following resolution is recommended for adoption:

RESOLVED: That the following certificated employee be appointed to  
District Affirmative Action Office as indicated. Salary  
shall be in accordance with the appropriate salary schedule for  
instructors, non-instructional rate.

Name	Activity	Effective Dates	Total Hours
+ Green, Jacqueline	Affirmative Action	12/16/87 to 12/31/87	8

(+ Overload Assignment - Regular Instructor)

Submitted by,

Hilary Hsu  
Chancellor Superintendent

01/12/88-E4





Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-F1  
Management Personnel  
San Francisco Community College District

President and Members:

The following resolution is recommended for adoption:

RESOLVED: That effective January 19, 1988 through June 30, 1988  
(114 days), DANIEL L. ST. JOHN be placed on leave from  
his position as Director, Computer Services, District Office  
Division, and that he be appointed Acting Vice President,  
Administrative Services, City College of San Francisco, vice Juanita  
U. Pascual, on sabbatical leave. Salary shall be in accordance with  
the 1987-88 Management Salary Schedule, Classification D, Step 4.

Submitted by,

Carlos B. Ramirez  
President  
City College of San Francisco

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

James G. Mitchell  
Vice Chancellor, Personnel

Hilary Hsu  
Chancellor Superintendent

01/12/88-F1

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## SPECIAL EDUCATION

Management Development Training  
Honeywell Data Processing Classes  
NSF institute, Computers and Physics  
IBM Data Processing Classes  
IBM Displaywriter Training  
DBASE III Programming

## ADDITIONAL SKILLS

Functional Use of IBM, APPLE and MacIntosh personal computers  
Functional Use of IBM Displaywriter with communications  
Functional use of Computer Languages: FORTRAN, BASIC AND COBOL  
Functional use of the statistical package SPSS  
Functional use of Time Sharing text formatter (TF)

## PROFESSIONAL ORGANIZATIONS

Association of California Community College Administrators (ACCCA)  
California Community Colleges Chief Information Systems Officers Association  
Chancellor's Office Technical Advisory Committee for State Reporting  
Chancellor's Office Technical Review Committee for Matriculation  
California Educational Data Processing Association  
Northern California Community College Computer Committee  
Data Processing Management Association  
San Francisco Consortium, Computer Committee  
Sigma Pi Sigma, Physics Honor Society  
Phi Beta Kappa  
American Association of Physics Teachers

## COMMUNITY ORGANIZATIONS

Boy Scouts of America  
    Pack 245: Webelos Den leader, Assistant Cubmaster  
    Troop 333: Troop Committee Chairman, Advancement Coordinator  
    Citizenship Instructor, Outdoors Activities Leader  
    Summer Camp, adult supervisor  
Nature Friends, San Francisco Chapter  
San Francisco Science Fair, Judge  
Rooftop Elementary School PTA  
Aptos Middle School PTA  
Lowell High School PTSA



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-F2  
Management Personnel  
San Francisco Community College District

President and Members:

Resolution No. 880112-F2 covers a management personnel item for the  
Community College Centers Division.

RESOLVED: That effective January 11, 1988, STEPHEN J. HERMAN be  
placed on leave from his position as Assistant Director,  
Downtown Community College Center, and that he be appointed Acting  
Director, Business Services, Community College Centers Division,  
for an indeterminate period, vice, Henry H. Liu, appointed Interim  
Vice President, Instructional Services, Community College Centers  
Division. Salary shall be in accordance with the 1987-88 Management  
Salary Schedule, Classification C.

Submitted by,

Rena Merritt Bancroft  
President  
Community College Centers

Recommended for adoption:

James G. Mitchell  
Vice Chancellor, Personnel

Hilary Hsu  
Chancellor Superintendent

01/12/88-F2



STEPHEN JOHN HERMAN  
415 Belvedere Street  
San Francisco, California  
94117

EDUCATIONAL TRAINING: Graduate and Undergraduate

1977-1978 San Francisco State University, San Francisco,  
California. High School English Teaching Credential--June, 1978.

1969-1971 University of Massachusetts, Amherst,  
Massachusetts. MFA in Poetry--June, 1971.

1965-1969 State University College at Oswego, Oswego,  
New York. BA in English with Honors. Summer study in York,  
England (see Honors).

CREDENTIALS

Community College Supervisor Credential  
Issued: February 3, 1984

Community College Instructor Credential

1. Subject Matter Area: Office Services and Related Technologies  
Issued: March 3, 1981 VALID FOR LIFE
2. Subject Matter Area: Language Arts and Literature  
Issued: October 3, 1972 VALID FOR LIFE

EXPERIENCE

ADMINISTRATIVE EXPERIENCE

1985--Present. Assistant Director, Downtown Community College Center.  
Instructional areas of responsibility: Computer Studies, Office Systems,  
Small Business Institute--program and staff development; supervision  
of instructional staff.

1984-1985. Assistant Director of Academic Computing, District  
Computer Services, SFCCCD.  
Areas of responsibility: Academic computing for Centers and  
City College, program and staff development for SFCCCD, review  
of academic computer equipment and software requests, supervision of  
Centers and City College resource instructors, chair of SFCCCD  
Computer Advisory Committee

BUSINESS AND COMPUTER TEACHING EXPERIENCE

- 1983--1984. District Computer Services, SFCCD.  
Computer Resource Instructor, Centers Division
- 1982--1983. Chinatown N/E CCC.  
Instructor/Coordinator: VESL Clerical Training Program, Typing  
Basic, Computer Literacy.
- 1981-1982. Skyline College.  
Instructor: Typing (all levels), Filing, Business English, Office  
Machines.
- 1980--Summer. City College, San Francisco.  
Instructor: Business English.
- 1979-1980. Heald Business College.  
Instructor/Coordinator. CETA Training Program--VESL, Typing (all  
levels), Office Procedures, Business Math, Business English,  
Business Law.

ENGLISH AND ESL TEACHING EXPERIENCE

- 1978-1982. University of San Francisco.  
Instructor: Freshman Composition for International Students,  
World English Center Program.
- 1972-1982. Galileo CCC.  
Instructor: Creative Writing/Poetry, ESL 100/200, GED Preparation  
(all subjects)
1978. Tamalpais High School, Mill Valley Middle School  
Creative Writing and English.
- 1975--1977. Chapman College.  
Instructor: Composition and Introduction to American Literature.
- 1969--1970. University of Massachusetts.  
Teaching Assistant: Freshman Composition and Creative Writing/  
Poetry.

OTHER EXPERIENCE

- 1972-1977. San Francisco Unified School District.  
1426 Senior Clerk Typist.

HONORS

- 1983--The Clerical Training Program I helped design and teach for Chinatown N/B CCC was designated by the State Chancellor's Office as an Exemplary Program.
- 1978--Myrtle Gustafson Scholarship. Awarded by professors at S.F. State University for outstanding teaching performance in the high schools.
- 1972--Mary Roberts Rheinhardt Foundation Grant, New York. Awarded for work in progress. POEMS was printed in December, 1972.
- 1969-1970--MFA Fellow at University of Massachusetts.
- 1969--Honorable mention from Woodrow Wilson Foundation in nationwide recognition of outstanding college seniors.
- 1969--BA with Honors. Awarded title of "Outstanding English Senior"/1969, State College of New York at Oswego.
- 1967--Chosen to represent the State College at Oswego in a summer program at the University of York England.

ORGANIZATIONAL MEMBERSHIPS

California Business Education Association (CBEA)  
 Association of California Community College Administrators (ACCA)  
 SFCCD Administrators Association (elected in 1986 to 3 years term on Executive Committee)  
 Computer Using Educators (CUE)  
 San Francisco Youth Advocacy Council  
 Gay and Lesbian Educational Services Committee (GLESC--past co-chair)  
 Harvey Milk Lesbian and Gay Democratic Club  
 Alice B. Toklas Lesbian and Gay Democratic Club  
 Raoul Wallenberg Jewish Democratic Club  
 Chinese American Democratic Club  
 Asian Coalition  
 Minority Coalition  
 Upper Haight/Ashbury Rehabilitation Association (Past Chair, Area Rent Committee)

RECENT SFCCD COMMITTEE INVOLVEMENT ~

	District Staff Development Committee
	District AIDS Policy Committee
(Past Chair)	District Academic Computer Advisory Committee
	Centers Instructional Services Committee
(Past Chair)	Centers Computer Task Force
	Instructional/Academic Computer Advisory Committee (IACAC)
	Centers Teachers' Resource Team
	Centers Program Review Standing Committee
	DCCC Computer Studies Advisory Committee
	DCCC Small Business Institute Advisory Committee
	DCCC Office Systems Advisory Committee

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolutions No. 880112G1-G8  
Certificated Personnel, City College Division

President and Members:

Resolutions No. 880112G1-G8 cover certificated personnel  
items for the City College Division.

The following resolutions are recommended for adoption.

Submitted by,

Juanita U. Pascual  
Vice President  
Administrative Services

Recommended for Adoption:

Carlos Brazil Ramirez  
President

James G. Mitchell  
Vice Chancellor  
Personnel

Hilary Hsu  
Chancellor/Superintendent

G1 to G8  
Page 1 of 24  
01/12/88



880112-G1

TEMPORARY

HOURLY

ASSIGNMENTS-

CERTIFICATED

PERSONNEL.

RESOLVED: That the following named certificated personnel be appointed to temporary assignments for the term and year shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-instructional Rate--N:

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
INTERIM 87-88				
*****				
+CHIN JESSIE	COUNSELING	COUNSELING	I-231	TOT-HR 12/21/87-12/24/87
+DESSAYER RAYME	HOTEL/RESTAURANT	MONITOR	N-118	TOT-HR 1/04/88- 1/08/88
+LONGO JAMES L	HOTEL/RESTAURANT	MONITOR	N-118	TOT-HR 1/04/88- 1/08/88
+MANNON ELAINE	PUBLIC RELATIONS	SCHOLARSHIP	N-412	TOT-HR 1/04/88- 1/08/88
+OWENS RHONELLA C	WRFP	MONITOR	N-416	TOT-HR 12/21/87- 1/08/88
+PADUA JOSEPH H	COUNSELING	COUNSELING	I-231	TOT-HR 12/21/87-12/24/87
+SCOPAZZI JOHN A	HOTEL/RESTAURANT	MONITOR	N-118	TOT-HR 1/06/88- 1/08/88
+TOLER MELVIA	COUNSELING	COUNSELING	I-231	TOT-HR 12/21/87-12/24/87
+UBUNGEN JOSEPHINE MA	CAREER DEV/PLACE	COUNSELING	I-244	TOT-HR 1/06/88 ONLY
SPRING 1988				
*****				
*ACCORNERO MARC	FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	HRS/WK 1/11/88- 5/23/88
*ARMISTEAD ELIZABETH	GUIDANCE	DAY INSTRUCTION	I-181	HRS/WK 1/12/88- 5/26/88
*ASKARI ELAINE	LABOR STUDIES	EVE INSTRUCTION	I-547	HRS/WK 1/11/88- 5/23/88
+BARDEN BERNADETTE	NURSING	DAY INSTRUCTION	I-141	HRS/WK 1/12/88- 5/26/88
+BATTLE WILLIAM	HOTEL/RESTAURANT	MONITOR	N-118	TOT-HR 1/15/88- 3/21/88
+BEDECARRAY EDMUND	BIOLOGICAL SCI	EVE INSTRUCTION	I-115	TOT-HR 3/03/88- 4/16/88
	BIOLOGICAL SCI	EVE INSTRUCTION	I-115	TOT-HR 4/27/88- 5/08/88
	BIOLOGICAL SCI	EVE INSTRUCTION	I-115	TOT-HR 5/03/88- 5/15/88
BERGIN ROSEMARY	NURSING	DAY INSTRUCTION	I-141	HRS/WK 1/12/88- 3/09/88
BOYD LINDA	DENTAL ASSISTING	DAY INSTRUCTION	I-145	HRS/WK 1/12/88- 5/26/88
BRANDI ROBERT	P E SOUTH	BASEBALL	N-126	TOT-HR 1/12/88- 5/26/88

G1 to 5 8  
Page 2 of 24  
1/12/89

\* New hourly certificated personnel -- Appointment contingent upon possession and recodation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.



280112-51  
(continued)

NAME

DEPARTMENT

ACTIVITY

BUDGET HOURS

EFFECTIVE DATES

SPRING 1988

\*\*\*\*\*

SPANDI ROBERT  
SPITTON DANA  
SPOUCARET AUGUSTE  
BROWN HAROLD C  
SUFUNDA-COURTNY SYLV  
+CAINES JUNE ETHLYN

P E SOUTH	DAY INSTRUCTION	I-126	4.	HRS/WK	1/12/88-	5/26/88
MEDICAL ASSIST	DAY INSTRUCTION	I-147	9.	HRS/WK	1/12/88-	5/26/88
ORNAMENTAL HORT	DAY INSTRUCTION	I-111	5.	HRS/WK	1/12/88-	5/26/88
P E SOUTH	DAY INSTRUCTION	I-126	4.	HRS/WK	1/12/88-	5/26/88
LABOR STUDIES	EVE INSTRUCTION	I-547	3.	HRS/WK	1/11/88-	5/23/88
HEALTH SCIENCE	DAY INSTRUCTION	I-128	16.	TOT-HR	1/12/88-	3/01/88
HEALTH SCIENCE	DAY INSTRUCTION	I-128	16.	TOT-HR	3/08/88-	5/03/88
HEALTH SCIENCE	EVE INSTRUCTION	I-128	16.	TOT-HR	1/14/88-	3/03/88
HEALTH SCIENCE	EVE INSTRUCTION	I-128	16.	TOT-HR	3/10/88-	5/05/88
P E SOUTH	EVE INSTRUCTION	I-126	4.	HRS/WK	1/11/88-	5/23/88
MEDICAL ASSIST	DAY INSTRUCTION	I-147	5.	HRS/WK	1/12/88-	5/26/88
NURSING	DAY INSTRUCTION	I-141	9.	HRS/WK	1/12/88-	5/26/88
PUBLIC RELATIONS	CONCERT/LECTURE	N-412	20.	HRS/WK	1/12/88-	5/26/88
DENTAL-LAB TECH	EVE INSTRUCTION	I-143	3.	HRS/WK	1/11/88-	5/23/88
BUSINESS	EVE INSTRUCTION	I-117	8.	HRS/WK	1/11/88-	5/23/88
HEALTH SCIENCE	DAY INSTRUCTION	I-128	8.	HRS/WK	1/12/88-	5/26/88
HOTEL/RESTAURANT	EVE INSTRUCTION	I-118	2.	HRS/WK	1/11/88-	5/23/88
HOTEL/RESTAURANT	MONITOR	N-118	2.	HRS/WK	1/11/88-	5/23/88
FOREIGN LANGUAGE	EVE INSTRUCTION	I-130	3.	HRS/WK	1/11/88-	5/23/88
FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	3.	HRS/WK	1/11/88-	5/23/88
BIOLOGICAL SCI	EVE INSTRUCTION	I-115	4.	HRS/WK	1/11/88-	5/23/88
HEALTH SCIENCE	EVE INSTRUCTION	I-128	2.	HRS/WK	1/11/88-	5/23/88
P E SOUTH	SWIMMING	N-126	125.	TOT-HR	1/12/88-	5/26/88
GUIDANCE	DAY INSTRUCTION	I-181	2.	HRS/WK	1/11/88-	3/09/88
GUIDANCE	DAY INSTRUCTION	I-181	2.	HRS/WK	3/14/88-	5/18/88
HOTEL/RESTAURANT	MONITOR	N-118	15.	HRS/WK	1/12/88-	5/26/88
NURSING	DAY INSTRUCTION	I-141	3.	HRS/WK	1/12/88-	5/26/88

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+ Full-time certificated personnel -- Extra pay.  
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(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
SPRING 1988				
*****				
+DEUTSCHER DIANE	NURSING	MONITOR	N-141	HRS/WK 1/12/88- 5/26/88
DEVOTO DONALD	HOTEL/RESTAURANT	DAY INSTRUCTION	I-118	HRS/WK 1/12/88- 5/26/88
	HOTEL/RESTAURANT	EVE INSTRUCTION	I-118	HRS/WK 1/11/88- 5/23/88
+DOKEY JACK	HOTEL/RESTAURANT	DAY INSTRUCTION	I-118	HRS/WK 1/12/88- 5/26/88
+DOMECUS ERNEST	P E SOUTH	ATHLETIC DIRECTOR	N-126	TOT-HR 1/12/88- 5/26/88
#DOMINGUEZ DELIA	HEALTH SCIENCE	DAY INSTRUCTION	I-128	HRS/WK 1/12/88- 5/26/88
DONG DONALD D	BUSINESS	EVE INSTRUCTION	I-117	HRS/WK 1/11/88- 5/23/88
DOW CAROLYN	NURSING	DAY INSTRUCTION	I-141	HRS/WK 1/12/88- 5/26/88
*DU JEAN	FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	HRS/WK 1/11/88- 5/23/88
EATON KENNETH	DENTAL-LAB TECH	DAY INSTRUCTION	I-143	HRS/WK 1/12/88- 5/26/88
EGAN ROSS	BUSINESS	EVE INSTRUCTION	I-117	HRS/WK 1/11/88- 5/23/88
+EIGNER BEVERLY	GUIDANCE	DAY INSTRUCTION	I-181	HRS/WK 1/19/88- 3/17/88
FELZER WILLIAM	ENGINEERING	DAY INSTRUCTION	I-131	HRS/WK 1/12/88- 5/26/88
FEMENIA CAROL	NURSING	DAY INSTRUCTION	I-141	HRS/WK 3/15/88- 5/18/88
FERRAZ STEVEN D	P E SOUTH	TRACK	N-126	TOT-HR 1/12/88- 5/26/88
FONG JUDY	BUSINESS	EVE INSTRUCTION	I-117	HRS/WK 1/12/88- 3/10/88
	BUSINESS	EVE INSTRUCTION	I-117	HRS/WK 3/15/88- 5/26/88
	P E NORTH	BASKETBALL	N-127	TOT-HR 1/11/88- 5/23/88
	P E NORTH	DAY INSTRUCTION	I-127	HRS/WK 1/12/88- 5/26/88
	P E NORTH	EVE INSTRUCTION	I-127	HRS/WK 1/11/88- 5/23/88
	P E SOUTH	BASEBALL	N-126	TOT-HR 1/12/88- 5/26/88
+GLOSSER FRED	P E SOUTH	DAY INSTRUCTION	I-126	HRS/WK 1/12/88- 5/26/88
	BUSINESS	EVE INSTRUCTION	I-117	HRS/WK 1/11/88- 5/23/88
GOLDSTEIN RONDA S	P E SOUTH	TRACK	N-126	TOT-HR 1/12/88- 5/26/88
GRACE KENNETH	P E SOUTH	DAY INSTRUCTION	I-127	HRS/WK 1/12/88- 5/26/88
	P E NORTH	EVE INSTRUCTION	I-127	TOT-HR 1/11/88- 5/23/88
GRAY LARRY	P E SOUTH	DAY INSTRUCTION	I-126	HRS/WK 1/12/88- 5/26/88

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(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE	DATES
SPRING 1983						
******						
GREGGAINS RAYMOND	P E SOUTH	DAY INSTRUCTION	I-126	2.	HRS/WK	1/12/88- 5/26/88
GRIFFIN BERNICE Y	GUIDANCE	DAY INSTRUCTION	I-181	2.	HRS/WK	1/12/88- 3/10/88
	GUIDANCE	DAY INSTRUCTION	I-181	2.	HRS/WK	3/15/88- 5/19/88
GUTHRIE MICHAEL J	BIOLOGICAL SCI	DAY INSTRUCTION	I-115	3.	HRS/WK	1/12/88- 5/26/88
HALL TERRANCE NING	HEALTH SCIENCE	EVE INSTRUCTION	I-128	4.	HRS/WK	1/11/88- 5/23/88
HAM RICHARD	PHOTOGRAPHY	DAY INSTRUCTION	I-137	6.	HRS/WK	1/12/88- 5/26/88
HANSEN HANS E	DENTAL-LAB TECH	DAY INSTRUCTION	I-143	8.	HRS/WK	1/12/88- 5/26/88
HARRIS THERESA	HEALTH SCIENCE	DAY INSTRUCTION	I-128	3.	HRS/WK	1/12/88- 5/26/88
	HEALTH SCIENCE	EVE INSTRUCTION	I-128	3.	HRS/WK	1/11/88- 5/23/88
HAYES DANIEL	P E SOUTH	DAY INSTRUCTION	I-126	2.	HRS/WK	1/12/88- 5/26/88
	P E SOUTH	TENNIS	N-126	125.	TOT-HR	1/12/88- 5/26/88
HECTOR WILLIE	P E SOUTH	TRACK	N-126	175.	TOT-HR	1/12/88- 5/26/88
INGERSOLL LYNN	PHOTOGRAPHY	DAY INSTRUCTION	I-137	6.	HRS/WK	1/12/88- 5/26/88
INOUE HARUITSU	FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	3.	HRS/WK	1/11/88- 5/23/88
JIGGETTS WILBER	P E SOUTH	BASKETBALL	N-126	62.5	TOT-HR	1/12/88- 5/26/88
	P E SOUTH	DAY INSTRUCTION	I-126	10.	HRS/WK	1/12/88- 5/26/88
JOHNSTON LORNA D	NURSING	DAY INSTRUCTION	I-141	9.	HRS/WK	1/12/88- 5/26/88
KALMAR FRANK	HOTEL/RESTAURANT	EVE INSTRUCTION	I-118	3.	HRS/WK	1/11/88- 5/23/88
KLEIN CURTIS NEALE	DENTAL-LAB TECH	DAY INSTRUCTION	I-143	1.	HRS/WK	1/12/88- 5/26/88
LAPIN RENATO A	GUIDANCE	DAY INSTRUCTION	I-181	2.	HRS/WK	3/15/88- 5/19/88
LAUGHLIN NEIL T	P E SOUTH	DAY INSTRUCTION	I-126	6.	HRS/WK	1/12/88- 5/26/88
LEE KAREN M	BUSINESS	EVE INSTRUCTION	I-117	2.5	HRS/WK	1/11/88- 5/23/88
LING GARY	MATHEMATICS	DAY INSTRUCTION	I-161	3.	HRS/WK	1/12/88- 5/26/88
LONGACRE SUSAN H	NURSING	EVE INSTRUCTION	I-141	8.	HRS/WK	1/11/88- 5/23/88
MACHO ROSSAIRE	NURSING	DAY INSTRUCTION	I-141	9.	HRS/WK	1/12/88- 5/26/88
MAESTRI ROBERT LOUIS	P E SOUTH	EVE INSTRUCTION	I-126	4.	HRS/WK	1/11/88- 5/23/88
MALIZIA KATHLEEN DAV	ENGLISH	EVE INSTRUCTION	I-156	6.	HRS/WK	1/11/88- 5/23/88

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(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
SPRING 1988				
*****				
MANNON ELAINE	PUBLIC RELATIONS	SCHOLARSHIP	N-412	1/12/88- 5/26/88
MANZANO JOSEPH ANICE	P E SOUTH	DAY INSTRUCTION	I-126	1/12/88- 5/26/88
	P E SOUTH	EVE INSTRUCTION	I-126	1/11/88- 5/23/88
	P E NORTH	FENCING	N-127	1/12/88- 5/26/88
*MARTIN BILLY	ENGINEERING	EVE INSTRUCTION	I-131	1/11/88- 5/23/88
*MILLER CARRIE	DENTAL ASSISTING	DAY INSTRUCTION	I-145	1/12/88- 5/26/88
MILLER MARCIA P	NURSING	EVE INSTRUCTION	I-141	1/11/88- 5/23/88
MINICK ROGER	PHOTOGRAPHY	DAY INSTRUCTION	I-137	1/12/88- 5/26/88
*MITCHELL KATHLEEN	GUIDANCE	EVE INSTRUCTION	I-181	1/22/88- 5/20/88
*MONEY-COLLINS HOLLY	ORNA'ENTAL HORT	DAY INSTRUCTION	I-111	1/12/88- 5/26/88
*MOORHOUSE STEPHEN	P E SOUTH	DAY INSTRUCTION	I-126	1/12/88- 5/26/88
NAGURA DIANE	P E NORTH	DAY INSTRUCTION	I-127	1/12/88- 5/26/88
	P E NORTH	TENNIS	N-127	1/12/88- 5/26/88
NEALON ANNE M	MEDICAL ASSIST	DEPT HEAD	V-147	1/12/88- 5/26/88
	MEDICAL ASSIST	MONITOR	N-147	1/12/88- 5/26/88
NEVIUS EDWARD C	P E SOUTH	EVE INSTRUCTION	I-126	1/11/88- 5/23/88
*OBENCHAIN CYNTHIA	GUIDANCE	DAY INSTRUCTION	I-181	1/25/88- 3/15/88
	GUIDANCE	EVE INSTRUCTION	I-131	2/17/88- 3/23/88
OCALLAGHAN KAREN	NURSING	EVE INSTRUCTION	I-141	1/11/88- 5/23/88
OCHOA MICHELE MARIE	NURSING	SKILLS LAB	N-141	1/12/88- 5/26/88
*PADUA JOSEPH H	GUIDANCE	DAY INSTRUCTION	I-181	1/11/88- 3/00/88
	GUIDANCE	DAY INSTRUCTION	I-131	3/14/88- 5/13/88
*PALACIO MITCHELL	P E SOUTH	DAY INSTRUCTION	I-126	1/12/88- 5/26/88
PARODI MICHAEL	P E SOUTH	EVE INSTRUCTION	I-126	1/11/88- 5/23/88
PAUL W WILLIAM	P E SOUTH	DAY INSTRUCTION	I-126	1/12/88- 5/26/88
	P E SOUTH	EVE INSTRUCTION	I-126	1/11/88- 5/23/88
PAZ JEANNETTE	HEALTH SCIENCE	DAY INSTRUCTION	I-123	1/12/88- 5/26/88

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NAME

SPRING 1988  
\*\*\*\*\*

PECTOR JEFF  
PIGSEE THOMAS WAYNE  
+PIRCLT ERWIN

\*POSNER RICK  
POTTER WALTER R  
PRICE NEDELJKA  
+RAJU SOLOMON  
RINCON DORY

ROBERTS DAVID W

ROCKWELL CAROL

ROTH ROSIN H

RUAYON DONNA

\*RUSH GEORGE  
\*SAMPSON ALLEN

\*SAUERS MARGOT  
SCHALIT FRED

DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE	DATES
LABOR STUDIES	EVE INSTRUCTION	I-547	3.	HRS/WK	1/11/88-
P E SOUTH	DAY INSTRUCTION	I-126	6.	HRS/WK	1/12/88-
HOTEL/RESTAURANT	ASSIST CHEF WALD	N-118	23.	TOT-HR	1/15/88-
HOTEL/RESTAURANT	DAY INSTRUCTION	I-118	2.	HRS/WK	1/12/83-
HOTEL/RESTAURANT	EVE INSTRUCTION	I-118	2.	HRS/WK	1/11/88-
HOTEL/RESTAURANT	MONITOR	N-118	1.	HRS/WK	1/12/88-
BUSINESS	DAY INSTRUCTION	I-117	4.	HRS/WK	1/12/88-
DENTAL-LAB TECH	DAY INSTRUCTION	I-143	3.	HRS/WK	1/12/88-
DENTAL-LAB TECH	DAY INSTRUCTION	I-143	8.	HRS/WK	1/12/83-
BIOLOGICAL SCI	DAY INSTRUCTION	I-115	6.	HRS/WK	1/12/88-
MEDICAL ASSIST	DAY INSTRUCTION	I-147	14.	TOT-HR	1/11/88-
MEDICAL ASSIST	DAY INSTRUCTION	I-147	5.	HRS/WK	1/12/88-
P E SOUTH	BASKETBALL	N-126	92.5	TOT-HR	1/12/88-
P E SOUTH	DAY INSTRUCTION	I-126	4.	HRS/WK	1/12/88-
P E SOUTH	EVE INSTRUCTION	I-126	2.	HRS/WK	1/11/88-
MEDICAL ASSIST	DAY INSTRUCTION	I-147	18.	TOT-HR	1/12/88-
MEDICAL ASSIST	DAY INSTRUCTION	I-147	4.	HRS/WK	1/12/83-
MEDICAL ASSIST	MONITOR	N-147	7.	HRS/WK	1/12/88-
HEALTH SCIENCE	DAY INSTRUCTION	I-123	33.	TOT-HR	1/12/88-
HEALTH SCIENCE	DAY INSTRUCTION	I-128	3.	HRS/WK	1/12/88-
P E SOUTH	DAY INSTRUCTION	I-126	2.	HRS/WK	1/12/88-
P E NORTH	DAY INSTRUCTION	I-127	4.	HRS/WK	1/12/88-
P E SOUTH	EVE INSTRUCTION	I-126	3.	HRS/WK	1/11/88-
MATHEMATICS	DAY INSTRUCTION	I-161	3.	HRS/WK	1/12/88-
MATHEMATICS	EVE INSTRUCTION	I-161	6.	HRS/WK	1/11/88-
LABOR STUDIES	EVE INSTRUCTION	I-547	3.	HRS/WK	2/10/88-
HEALTH SCIENCE	DAY INSTRUCTION	I-128	3.	HRS/WK	1/12/88-

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(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE DATES
SPRING 1988					
*****					
+SCOPAZZI JOHN A	HOTEL/RESTAURANT	DAY INSTRUCTION	I-118	2.	1/12/88- 5/26/89
	HOTEL/RESTAURANT	MONITOR	N-118	8.	1/12/88- 1/26/88
	HOTEL/RESTAURANT	MONITOR	N-118	30.	1/12/88- 1/26/88
	HOTEL/RESTAURANT	MONITOR	N-118	40.	1/12/88- 5/26/88
+SEGUN JAMES	BUSINESS	EVE INSTRUCTION	I-117	5.	1/11/88- 5/23/88
SELLIN SANDRA C	NURSING	EVE INSTRUCTION	I-141	9.	1/11/88- 5/23/88
SIMON GLADYS	JOURNALISM	DAY INSTRUCTION	I-121	3.	1/12/88- 5/26/88
	JOURNALISM	EVE INSTRUCTION	I-121	3.	1/11/88- 5/23/88
STARKE ROBERT	DENTAL-LAB TECH	DAY INSTRUCTION	I-143	3.	1/12/88- 5/26/88
+THOMAS BARBARA E	GUIDANCE	DAY INSTRUCTION	I-181	2.	1/12/88- 3/10/88
	GUIDANCE	DAY INSTRUCTION	I-181	2.	1/22/88- 5/20/88
	GUIDANCE	DAY INSTRUCTION	I-181	2.	3/15/88- 5/19/88
TOWNS ROSE	LIBRARY TECH	DAY INSTRUCTION	I-158	3.	1/12/88- 5/26/88
+TRAVIS NORMAN	P E SOUTH	DAY INSTRUCTION	I-126	2.	1/12/88- 5/26/88
+TUGENDREICH JUDITH	GUIDANCE	DAY INSTRUCTION	I-181	3.	2/02/88- 3/08/88
	GUIDANCE	DAY INSTRUCTION	I-181	3.	3/10/88- 4/21/88
WAHBA MICHEL	BEHAVIORAL SCI	DAY INSTRUCTION	I-168	6.	1/12/88- 5/26/88
	BEHAVIORAL SCI	DAY INSTRUCTION	I-168	3.5	2/09/88- 5/26/88
+WEBB RACHEL	ENGLISH	DAY INSTRUCTION	I-156	3.	1/12/88- 5/26/88
+WELLEN PAUL	MATHEMATICS	DAY INSTRUCTION	I-161	5.	1/12/88- 5/26/88
	MATHEMATICS	EVE INSTRUCTION	I-161	3.	1/11/88- 5/23/88
+WELLS WALLACE E	BUSINESS	EVE INSTRUCTION	I-117	3.	1/11/88- 5/23/88
YOKOYAMA ELAINE	NURSING	DAY INSTRUCTION	I-141	2.	1/12/88- 5/26/88
+YUEN RICHARD	GUIDANCE	DAY INSTRUCTION	I-181	2.	1/12/88- 3/10/88

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830112-G2  
CHANGES TO  
TEMPORARY  
HOURLY  
ASSIGNMENTS-  
CERTIFICATED  
PERSONNEL.

RESOLVED: That the temporary assignments for the following named certificated personnel be changed as shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N:

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	HRS/WK	EFFECTIVE DATES
FALL 1987					
*****					
INCREASE					
BRUNNER EDDA SONNHID	FROM FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	3.	9/17/87-12/16/87
	TO FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	3.	9/16/87-12/16/87
+COCHENNEC MATHIEU					
	FROM HOTEL/RESTAURANT	MONITOR	N-118	16.	8/17/87-12/18/87
	AND HOTEL/RESTAURANT	MONITOR	N-118	4.	10/12/87-10/13/87
	AND HOTEL/RESTAURANT	MONITOR	N-118	4.	11/12/87 ONLY
	TO HOTEL/RESTAURANT	MONITOR	N-118	16.	8/17/87-12/18/87
	AND HOTEL/RESTAURANT	MONITOR	N-118	4.	10/12/87-10/13/87
	AND HOTEL/RESTAURANT	MONITOR	N-118	6.	11/11/87-11/12/87
	AND HOTEL/RESTAURANT	MONITOR	N-118	4.	11/12/87 ONLY
	AND HOTEL/RESTAURANT	MONITOR	N-118	3.	12/03/87 ONLY
+CROSS MARK C					
	FROM HOTEL/RESTAURANT	MONITOR	N-118	4.	9/15/87- 9/15/87
	AND HOTEL/RESTAURANT	MONITOR	N-118	9.	10/13/87-10/20/87
	AND HOTEL/RESTAURANT	MONITOR	N-118	3.	10/29/87 ONLY
	AND HOTEL/RESTAURANT	MONITOR	N-118	8.	11/12/87 ONLY
	TO HOTEL/RESTAURANT	MONITOR	N-118	4.	9/15/87- 9/15/87
	AND HOTEL/RESTAURANT	MONITOR	N-118	9.	10/13/87-10/20/87
	AND HOTEL/RESTAURANT	MONITOR	N-118	3.	10/29/87 ONLY
	AND HOTEL/RESTAURANT	MONITOR	N-118	8.	11/12/87 ONLY
	AND HOTEL/RESTAURANT	MONITOR	N-118	3.	12/02/87 ONLY
+FIKE ROBERT					
	FROM HOTEL/RESTAURANT	MONITOR	N-118	5.	10/13/87 ONLY

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(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
INCREASE +FIKE ROBERT	TO HOTEL/RESTAURANT	MONITOR	N-118	TOT-HR 10/13/87 ONLY
	AND HOTEL/RESTAURANT	MONITOR	N-118	TOT-HR 12/03/87 ONLY
GIUSTO THOMAS	FROM P E SOUTH	DAY INSTRUCTION	I-126	HRS/WK 8/17/87-12/18/87
	AND P E NORTH	BASKETBALL	N-127	TOT-HR 8/17/87-12/19/87
	AND P E NORTH	DAY INSTRUCTION	I-127	HRS/WK 8/17/87-12/18/87
	AND P E NORTH	EVE INSTRUCTION	I-127	HRS/WK 8/17/87-12/19/87
	TO P E SOUTH	BADMINTON	N-126	TOT-HR 8/22/87-10/03/87
	AND P E SOUTH	DAY INSTRUCTION	I-126	HRS/WK 3/17/87-12/18/87
	AND P E NORTH	BASKETBALL	N-127	TOT-HR 8/17/87-12/19/87
	AND P E NORTH	DAY INSTRUCTION	I-127	HRS/WK 8/17/87-12/18/87
	AND P E NORTH	EVE INSTRUCTION	I-127	HRS/WK 8/17/87-12/19/87
	MAIEP MARISA	FROM FOREIGN LANGUAGE	EVE INSTRUCTION	I-139
+SCOPAZZI JOHN A	AND FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	HRS/WK 9/27/87-12/17/87
	TO FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	HRS/WK 8/17/87-12/19/87
	AND FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	HRS/WK 8/27/87-12/17/87
	FROM HOTEL/RESTAURANT	DAY INSTRUCTION	I-118	HRS/WK 8/17/87-12/18/87
	AND HOTEL/RESTAURANT	MONITOR	N-118	HRS/WK 8/14/87-12/11/87
	AND HOTEL/RESTAURANT	MONITOR	N-118	TOT-HR 8/17/87- 3/28/87
	AND HOTEL/RESTAURANT	MONITOR	N-118	HRS/WK 8/17/87-12/18/87
	AND HOTEL/RESTAURANT	MONITOR	N-118	TOT-HR 9/08/87- 9/11/87
	AND HOTEL/RESTAURANT	MONITOR	N-118	TOT-HR 10/05/87-10/13/87
	AND HOTEL/RESTAURANT	MONITOR	N-118	TOT-HR 10/20/87-12/15/87
	FROM P E SOUTH	DAY INSTRUCTION	I-126	HRS/WK 8/17/87-12/18/87
	AND P E NORTH	BASKETBALL	N-127	TOT-HR 8/17/87-12/19/87

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+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.

G1 to G 8  
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1/12/88



880112-62  
(continued)

NAME

DEPARTMENT

ACTIVITY

BUDGET HOURS

EFFECTIVE DATES

FALL 1987  
\*\*\*\*\*

INCREASE

+SCOPAZZI JOHN A

AND HOTEL/RESTAURANT	MONITOR	N-118	13.	TOT-HR	11/06/87-11/12/87
TO HOTEL/RESTAURANT	DAY INSTRUCTION	I-118	2.	HRS/WK	8/17/87-12/18/87
AND HOTEL/RESTAURANT	MONITOR	N-118	7.	HRS/WK	8/14/87-12/11/87
AND HOTEL/RESTAURANT	MONITOR	N-118	30.	TOT-HR	8/17/87- 8/28/87
AND HOTEL/RESTAURANT	MONITOR	N-118	1.	HRS/WK	8/17/87-12/13/87
AND HOTEL/RESTAURANT	MONITOR	N-118	9.	TOT-HR	9/08/87- 9/11/87
AND HOTEL/RESTAURANT	MONITOR	N-118	17.	TOT-HR	10/05/87-10/13/87
AND HOTEL/RESTAURANT	MONITOR	N-118	51.	TOT-HR	10/20/87-12/15/87
AND HOTEL/RESTAURANT	MONITOR	N-118	13.	TOT-HR	11/06/87-11/12/87
AND HOTEL/RESTAURANT	MONITOR	N-118	2.	TOT-HR	12/02/87-12/02/87
FROM EVE INST SUPPORT	ASST SITE SUPERV	N-209	10.	HRS/WK	8/17/87-12/17/87
AND GUIDANCE	DAY INSTRUCTION	I-211	2.	HRS/WK	8/18/87-10/08/87
AND GUIDANCE	DAY INSTRUCTION	I-211	2.	HRS/WK	10/15/87-12/10/87
TO EVE INST SUPPORT	ASST SITE SUPERV	N-209	4.	TOT-HR	8/17/87- 8/27/87
AND EVE INST SUPPORT	ASST SITE SUPERV	N-209	10.	HRS/WK	8/17/87-12/17/87
AND GUIDANCE	DAY INSTRUCTION	I-211	2.	HRS/WK	8/18/87-10/08/87
AND GUIDANCE	DAY INSTRUCTION	I-211	2.	HRS/WK	10/15/87-12/10/87

+WONG PAUL

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1/12/83

\* New hourly certificated personnel -- Appointment contingent upon possession  
and recordation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.

880112-62  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
INTERIM 87-93 *****				
INCREASE				
+BRINSON ROSEMARY	FROM COUNSELING AND COUNSELING TO COUNSELING AND COUNSELING	COUNSELING COUNSELING COUNSELING COUNSELING	I-231 I-231 I-231 I-231	HRS/WK 1/04/88- 1/07/88 HRS/WK 12/21/87-12/30/87 TOT-HR 1/04/88- 1/07/88 TOT-HR 12/21/87-12/30/87
HAPRIS JULIE	FROM COUNSELING AND COUNSELING TO COUNSELING AND COUNSELING	COUNSELING COUNSELING COUNSELING COUNSELING	I-231 I-231 I-231 I-231	HRS/WK 1/04/88- 1/07/88 HRS/WK 12/21/87-12/30/87 TOT-HR 1/04/88- 1/07/88 TOT-HR 12/21/87-12/30/87
+ICASIANO JOSE M	FROM COUNSELING AND COUNSELING TO COUNSELING AND COUNSELING	COUNSELING COUNSELING COUNSELING COUNSELING	I-231 I-231 I-231 I-231	HRS/WK 1/04/88- 1/07/88 HRS/WK 12/21/87-12/30/87 TOT-HR 1/04/88- 1/07/88 TOT-HR 12/21/87-12/30/87
+KAWAKAMI THOMAS	FROM COUNSELING AND COUNSELING TO COUNSELING AND COUNSELING	COUNSELING COUNSELING COUNSELING COUNSELING	I-231 I-231 I-231 I-231	HRS/WK 1/04/88- 1/07/88 HRS/WK 12/21/87-12/30/87 TOT-HR 1/04/88- 1/07/88 TOT-HR 12/21/87-12/30/87
+MAESTAS FRANK	FROM COUNSELING AND COUNSELING TO COUNSELING AND COUNSELING	COUNSELING COUNSELING COUNSELING COUNSELING	I-231 I-231 I-231 I-231	HRS/WK 1/04/88- 1/07/88 HRS/WK 12/21/87-12/30/87 TOT-HR 1/04/88- 1/07/88 TOT-HR 12/21/87-12/30/87

G1 to G 8  
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1/12/88

\* New hourly certificated personnel -- Appointment contingent upon possession  
and recodation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.



880112-52  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
INTERIM 87-88 *****				
INCREASE				
+MALONEY CORNELIUS	FROM COUNSELING AND COUNSELING TO COUNSELING AND COUNSELING	COUNSELING COUNSELING COUNSELING COUNSELING	I-231 8. I-231 4. I-231 8. I-231 14.	HRS/WK 1/04/88- 1/07/88 HRS/WK 12/21/87-12/30/87 TOT-HR 1/04/88- 1/07/88 TOT-HR 12/21/87-12/30/87
+MCGOVERN YVONNE	FROM COUNSELING TO COUNSELING	COUNSELING COUNSELING	I-231 8. I-231 8.	HRS/WK 1/04/88- 1/07/88 TOT-HR 1/04/88- 1/07/88
+MCGRIFF LULANN	FROM COUNSELING AND COUNSELING TO COUNSELING AND COUNSELING	COUNSELING COUNSELING COUNSELING COUNSELING	I-231 8. I-231 4. I-231 8. I-231 18.	HRS/WK 1/04/88- 1/07/88 HRS/WK 12/21/87-12/30/87 TOT-HR 1/04/88- 1/07/88 TOT-HR 12/21/87-12/30/87
+OBENCHAIN CYNTHIA	FROM COUNSELING AND COUNSELING TO COUNSELING AND COUNSELING	COUNSELING COUNSELING COUNSELING COUNSELING	I-231 4. I-231 4. I-231 4. I-231 8.	HRS/WK 1/04/88- 1/07/88 HRS/WK 12/21/87-12/30/87 TOT-HR 1/04/88- 1/07/88 TOT-HR 12/21/87-12/30/87
+SHEPARD WILLIAM E	FROM COUNSELING AND COUNSELING TO COUNSELING AND COUNSELING	COUNSELING COUNSELING COUNSELING COUNSELING	I-231 4. I-231 4. I-231 4. I-231 26.	HRS/WK 1/04/88- 1/07/88 HRS/WK 12/21/87-12/30/87 TOT-HR 1/04/88- 1/07/88 TOT-HR 12/21/87-12/30/87
+SPOERER DALE R	FROM COUNSELING AND COUNSELING	COUNSELING COUNSELING	I-231 8. I-231 4.	HRS/WK 1/04/88- 1/07/88 HRS/WK 12/21/87-12/30/87

\* New hourly certificated personnel -- Appointment contingent upon possession  
and recordation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.

380112-G2  
(continued)

NAME

DEPARTMENT

ACTIVITY

BUDGET HOURS

EFFECTIVE DATES

INTERIM 97-98  
\*\*\*\*\*

INCREASE

+SPICER DALE R	TO COUNSELING AND COUNSELING	COUNSELING COUNSELING	I-231 I-231	10. 6.	TOT-HR 1/04/88- 1/07/88 TOT-HR 12/21/87-12/30/87
+VITOPELO JOAN	FROM COUNSELING TO COUNSELING	COUNSELING COUNSELING	I-231 I-231	8. 8.	HRS/WK 1/04/88- 1/07/88 TOT-HR 1/04/88- 1/07/88
+WELLS WALLACE E	FROM COUNSELING AND COUNSELING TO COUNSELING AND COUNSELING	COUNSELING COUNSELING COUNSELING COUNSELING	I-231 I-231 I-231 I-231	4. 4. 4. 18.	HRS/WK 1/04/88- 1/07/88 HRS/WK 12/21/87-12/30/87 TOT-HR 1/04/88- 1/07/88 TOT-HR 12/21/87-12/30/87
+WONG PAUL	FROM COUNSELING AND COUNSELING TO COUNSELING AND COUNSELING	COUNSELING COUNSELING COUNSELING COUNSELING	I-231 I-231 I-231 I-231	8. 4. 8. 6.	HRS/WK 1/04/88- 1/07/88 HRS/WK 12/21/87-12/30/87 TOT-HR 1/04/88- 1/07/88 TOT-HR 12/21/87-12/30/87

SPRING 1988  
\*\*\*\*\*

INCREASE

RAPHAEL JERE LOWELL	FROM COMPUTER/INF SCI TO COMPUTER/INF SCI	EVE INSTRUCTION EVE INSTRUCTION	I-124 I-124	4. 8.	HRS/WK 1/11/88- 5/23/88 HRS/WK 1/11/88- 5/23/88
BLAIR CAROLINE M	FROM PHOTOGRAPHY	DAY INSTRUCTION	I-137	3.	HRS/WK 1/12/88- 5/26/88

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1/12/88

\* New hourly certificated personnel -- Appointment contingent upon possession  
and recordation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.

390112-32  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
INCREASE PLAIR CAROLINE M	AND PHOTOGRAPHY TO PHOTOGRAPHY	EVE INSTRUCTION	I-137	1/11/88- 5/23/88
	AND PHOTOGRAPHY	DAY INSTRUCTION	I-137	1/12/88- 5/26/88
		EVE INSTRUCTION	I-137	1/11/88- 5/23/88
+BRINSON ROSEMARY	FROM COUNSELING TO GUIDANCE	COUNSELING	I-231	1/12/88- 1/21/88
	AND COUNSELING	DAY INSTRUCTION	I-181	1/22/88- 5/20/88
		COUNSELING	I-231	1/12/88- 1/21/88
CHOWN PAUL SIDNEY	FROM LABOR STUDIES TO LABOR STUDIES	EVE INSTRUCTION	I-547	1/12/88- 5/17/88
	AND LABOR STUDIES	DAY INSTRUCTION	I-547	3/01/88- 3/17/88
		EVE INSTRUCTION	I-547	1/12/88- 5/17/88
COHN HENRY	FROM LABOR STUDIES AND LABOR STUDIES	EVE INSTRUCTION	I-547	1/11/88- 5/19/88
	TO LABOR STUDIES	EVE INSTRUCTION	I-547	1/11/88- 5/23/88
	AND LABOR STUDIES AND LABOR STUDIES	EVE INSTRUCTION	I-547	1/11/83- 5/19/88
DEGIPOLOMO GERALD I	FROM CRIMINOLOGY TO P E SOUTH	EVE INSTRUCTION	I-547	1/11/88- 5/23/88
	AND CRIMINOLOGY	EVE INSTRUCTION	I-547	1/11/88- 5/23/88
		MONITOR	N-547	1/12/88- 5/26/88
+EDWARDS SHARON	FROM IDST TO BIOLOGICAL SCI	DAY INSTRUCTION	I-171	1/12/88- 5/26/88
	AND IDST	EVE INSTRUCTION	I-126	1/11/88- 5/23/88
		DAY INSTRUCTION	I-171	1/12/88- 5/26/88
	FROM IDST TO BIOLOGICAL SCI	DAY INSTRUCTION	I-181	1/12/88- 5/26/88
	AND IDST	DAY INSTRUCTION	I-115	1/12/88- 5/26/88
		DAY INSTRUCTION	I-181	1/12/88- 5/26/88

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4/12/88

\* New hourly certificated personnel -- Appointment contingent upon possession  
and recordation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.

880112-62  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE	DATES
INCREASE						
FELPST IRVING	FROM MATHEMATICS TO MATHEMATICS	EVE INSTRUCTION EVE INSTRUCTION	I-161 I-161	5. 7.	HRS/WK HRS/WK	1/11/88- 5/23/88 1/11/88- 5/23/88
JEFFERSON CARRIE	FROM ENGLISH TO ENGLISH	EVE INSTRUCTION EVE INSTRUCTION	I-156 I-156	3. 6.	HRS/WK HRS/WK	1/11/88- 5/23/88 1/11/88- 5/23/88
VRUSTAPENTUS EMILIE	FROM ENGLISH TO ENGLISH AND ENGLISH	EVE INSTRUCTION ESL TESTER EVE INSTRUCTION	I-156 N-156 I-156	3. 122.5 3.	HRS/WK TOT-HR HRS/WK	1/11/88- 5/23/88 1/12/88- 5/26/88 1/11/88- 5/23/88
MARTINEZ FRED	FROM BUSINESS TO BUSINESS AND BUSINESS	DAY INSTRUCTION DAY INSTRUCTION EVE INSTRUCTION	I-117 I-117 I-117	3. 3. 6.	HRS/WK HRS/WK HRS/WK	1/12/88- 5/26/88 1/12/88- 5/26/88 1/11/88- 5/23/88
OCTAVIO ARTHUR	FROM P E NORTH TO P E SOUTH AND P E NORTH	SWIMMING EVE INSTRUCTION SWIMMING	N-127 I-126 N-127	125. 4. 125.	TOT-HR HRS/WK TOT-HR	1/12/88- 5/26/88 1/11/88- 5/23/88 1/12/88- 5/26/88
WHITE RAYMOND R	FROM BIOLOGICAL SCI TO BIOLOGICAL SCI AND BIOLOGICAL SCI	DAY INSTRUCTION DAY INSTRUCTION MONITOR	I-115 I-115 N-115	6. 6. 6.	HRS/WK HRS/WK HRS/WK	1/12/88- 5/26/88 1/12/88- 5/26/88 1/12/88- 5/26/88
WILSON WENDELL	FROM COMPUTER/INF SCI TO COMPUTER/INF SCI AND COMPUTER/INF SCI	EVE INSTRUCTION DAY INSTRUCTION EVE INSTRUCTION	I-124 I-124 I-124	3. 3. 3.	HRS/WK HRS/WK HRS/WK	1/11/88- 5/23/88 1/12/88- 5/26/88 1/11/88- 5/23/88

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\* New hourly certificated personnel -- Appointment contingent upon possession  
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+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.



220112-G2  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	HRS/WK	EFFECTIVE DATES
INCREASE					
WILSON WENDELL	AND COMPUTER/INF SCI	EVE INSTRUCTION	I-124	6.	3/07/88- 5/09/88
WONG PAUL	FROM COUNSELING TO GUIDANCE	COUNSELING	I-231	4.	1/12/88- 1/21/88
	AND GUIDANCE	DAY INSTRUCTION	I-181	2.	1/11/88- 3/09/88
	AND COUNSELING	DAY INSTRUCTION	I-181	2.	3/14/88- 5/18/88
		COUNSELING	I-231	4.	1/12/88- 1/21/88
DECREASE					
LEGUT MICHAEL STEPHE	FROM CAREER DEV/PLACE TO GUIDANCE	COUNSELING	I-244	15.	1/12/88- 5/26/88
	AND CAREER DEV/PLACE	EVE INSTRUCTION	I-181	2.	1/12/88- 5/26/88
		COUNSELING	I-244	12.	1/12/88- 5/26/88
CANCEL					
AGUIAR GLENN E	MATHEMATICS	EVE INSTRUCTION	I-161	6.	1/11/88- 5/23/88
FARGLE DOLAN	CHEMISTRY	EVE INSTRUCTION	I-165	6.	1/11/88- 5/23/88
ENGLE BRUCE D	COMPUTER/INF SCI	EVE INSTRUCTION	I-124	4.	1/11/88- 5/23/88
LEBENSOLD KEN	MATHEMATICS	DAY INSTRUCTION	I-161	8.	1/12/88- 5/26/88
LOLOUI KAPEN	ENGLISH	DAY INSTRUCTION	I-156	6.	1/12/88- 5/26/88

\* New hourly certificated personnel -- Appointment contingent upon possession  
and recertification of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.



280112-52  
(continued)

NAME

SPRING 1938  
\*\*\*\*\*

CANCEL

+YOUNG PAUL GENE

DEPARTMENT

BIOLOGICAL SCI

ACTIVITY

EVE INSTRUCTION I-115

BUDGET HOURS

5.

EFFECTIVE DATES

HRS/WK 1/11/88- 5/23/88

G1 to G 8

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\* New hourly certificated personnel -- Appointment contingent upon possession  
and recordation of an appropriate California Community College Credential.  
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# Pro-rata certificated personnel -- Extra pay.

880112-G3

TEMPORARY

HOURLY

ASSIGNMENTS-

CERTIFICATED

SUPERVISORS.

RESOLVED: That the following named certificated supervisors be appointed to temporary assignments for the term and year shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N:

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
INTERIM 87-88				
*****				
ROCKWELL CAROL	MEDICAL ASSIST	MONITOR	N-147 60.	TOT-HR 12/20/87- 1/10/88
SPRING 1988				
*****				
+DUGGAN BRADLEY J	P E SOUTH	DAY INSTRUCTION	I-126 4.	HRS/WK 1/12/88- 5/26/88
+INGERSOLL FRANK E	HEALTH SCIENCE	DAY INSTRUCTION	I-128 4.	HRS/WK 1/12/88- 5/26/88

\* New hourly certificated personnel -- Appointment contingent upon possession and recodation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.

880112-G4  
CHANGES TO  
TEMPORARY  
HOURLY  
ASSIGNMENTS-  
CERTIFICATED  
SUPERVISORS.

RESOLVED: That the temporary assignments for the following named certificated supervisors be changed as shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N:

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	HRS/WK	EFFECTIVE DATES
INCREASE					
+ RANDOLPH ALVIN C	FROM COUNSELING AND COUNSELING TO COUNSELING AND COUNSELING	COUNSELING	I-231	8.	1/04/88- 1/07/88
		COUNSELING	I-231	4.	12/21/87-12/30/87
		COUNSELING	I-231	8.	TOT-HR 1/04/88- 1/07/88
		COUNSELING	I-231	28.	TOT-HR 12/21/87-12/30/87

INTERIM 87-88  
\*\*\*\*\*

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1/12/88

\* New hourly certificated personnel -- Appointment contingent upon possession and recodation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay

880112-G5  
Full-Time  
Faculty

RESOLVED: That on the effective dates indicated, the following named certificated personnel be appointed as full-time faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, possession and recordation of an appropriate credential, and completion of appropriate District Documents. Salary shall be in accordance with the current schedule, Schedule I:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
AGUIAR, GLEN	Mathematics	Full-Time Temporary (Long-Term Substitute)	Ulf Wostner	01/11/88-05/26/88
BOLDEN, PYNIE	Health Science	Full-Time Temporary (Long-Term Substitute)	Rae Sal Schalit	01/11/88-05/26/88
THOMPSON, SARAH	Counseling	Full-Time Temporary (Long-Term Substitute)	Joseph Padua	01/11/88-05/26/88
LEBENSOLD, KEN	Mathematics	Full-Time Temporary (Long-Term Substitute)	Mary Kay Beavers	01/11/88-05/26/88
YOUNG, PAUL	Biology	Full-Time Temporary (Long-Term Substitute)	Cherie Wetzel	01/11/88-05/26/88
THOMPSON, BARBARA	Student Health Dept.	Full-Time Temporary (Long-Term Substitute)	Diane Bernstein	01/11/88-05/26/88

880112-G6  
Amendment  
to Resolution

RESOLVED: That resolution 871117-G5, Leaves of Absence, be amended to show the following:

<u>CHANGE</u>	<u>DEPARTMENT</u>	<u>CONTRACT SECTION</u>	<u>CONTRACT SECTION</u>
NAME LEONG, WINNIE	Foreign Language	FROM: 17P 4/15	TO: 17P 7/15

880112-G7

Name  
Change

RESOLVED: That the name of the following certificated personnel be changed for record purposes:

FROM:

TO:

ALVERS, YVONNE LUCILE      BANUET-ALVERS, YVONNE LUCILE

880112-G8

Amendment  
to Resolution

RESOLVED: The resolution 870721-G5, Department Head Stipends 1987/88, be amended in part as follows:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>STIPEND</u>	<u>NEW EFFECTIVE DATES</u>
CARFANTAN, GERARD (co-chair)	Foreign Language	\$1,731.00	08/14/87-12/18/87
DUNCAN, EUGENE	Ornamental Horticulture	1,731.00	08/14/87-12/18/87
LEONG, WINNIE (co-chair)	Foreign Language	1,731.00	08/14/87-12/18/87
CARFANTAN, GERARD (co-chair)	Foreign Language	2,596.50	01/11/88-05/26/88
LEONG, WINNIE (co-chair)	Foreign Language	865.50	01/11/88-05/26/88
THOMAS, BARBARA	Career Development & Placement	865.00	01/11/88-05/26/88
MONEY, HOLLY	Ornamental Horticulture	1,731.00	01/11/88-05/26/88

ADD:

- 81 -

G1 to G8

01/12/88

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# NEW FIRST-TIME CERTIFICATED PERSONNEL

	White		Black		Hispanic		Filipino		Oth Asian		Am Indian		Total	% Female		Minority		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F		M	F	M	F	

Admin.

Admin. - Acting/Interim

Sr. Pro. Sup.

Sched I

Sched I - LTS

Sched I - Categ. Funded

Sched II

Sched II - LTS

Sched II - Categ. Funded

Hourly

Hourly - Categ. Funded

TOTAL

%

NEW CERTIFICATED PERSONNEL

DEPARTMENT

1	White	M	BUSINESS
1	White	M	CHEMISTRY
1	White	M	COUNSELING
1	Black	F	DENTAL ASSISTING
6	White	F	ENGLISH
5	White	M	ENGLISH
1	White	M	ENGINEERING
1	White	F	FOREIGN LANGUAGE
2	Hispanic	M	FOREIGN LANGUAGE
1	Asian/Pac.Is.	M	FOREIGN LANGUAGE
1	Asian/Pac.Is.	M	FOREIGN LANGUAGE
1	White	F	GUIDANCE
1	Black	F	HEALTH SCIENCE
2	White	F	LABOR STUDIES
2	White	M	MATHEMATICS

G1 to G8

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1/12/88

	White		Black		Hispanic		Filipino		Pac Is		Oth Asian Am		Indian		Total		Female	Minority		% Minority	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F					
Admin.	1	2	5	1	2				3	1					11	4	26.7	10	2	80.0	
Admin. - Acting/Interim	2								1						3			1		33.3	
Sr. Pro. Sup.																					
Sched I	207	96	13	20	15	5	2	2	25	20	1				263	143	35.2	56	47	25.4	
Sched I - LTS	7	1		1											7	2	22.2		1	11.1	
Sched I - Categ. Funded																					
Sched II																					
Sched II - LTS																					
Sched II - Categ. Funded																					
Hourly	218	167	32	18	26	14	7	5	40	35	1				324	239	42.5	106	72	31.6	
Hourly - Categ. Funded	3	3													3	3	50.0				
TOTAL	438	271	50	40	43	19	9	7	59	56	2				611	393	39.1	173	122	29.4	
	70.6%		9.0%		6.2%		1.5%		12.5%		0.2%								29.4%		
	TOTAL STAFF AS OF 1-20-87																				

	White		Black		Hispanic		Filipino		Pac Is		Oth Asian Am		Indian		Total		Female		Minority		%	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F		
Admin.	2	1	4	1	2		1	2	1						10	4	28.6	8	3		78.6	
Admin. - Acting/Interim	2	1		1					1						3	2	40.0	1	1		40.0	
Sr. Pro. Sup.																						
Sched I	211	94	16	19	15	5	2	2	24	22	1				269	142	34.5	58	48		25.8	
Sched I - LTS	1	2													1	3	75.0		1		25.0	
Sched I - Categ. Funded																						
Sched II																						
Sched II - LTS																						
Sched II - Categ. Funded																						
Hourly	229	170	30	16	21	13	10	6	41	32	1				1	332	238	41.8	103	68		30.0
Hourly - Categ. Funded	4	3		1		1									4	5	55.6		2		22.2	
TOTAL	449	273	50	39	38	19	12	9	68	55	2				1	619	396	39.0	170	123		28.9
	71.1%		8.2%		5.6%		2.1%		12.1%		0.3%		28.9%									

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolutions No. 880112H1-H3  
Certificated Personnel  
Categorically Funded Programs  
City College of San Francisco

President and Members:

Resolutions No. 880112H1-H3 cover certificated personnel items in categorically funded programs for City College of San Francisco. Services are required and funds have been provided by the grantor for each of the categorically funded programs appointments.

California Education Code Section 87470 reads in part as follows: "The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolution is recommended for adoption.

Submitted by,

Juanita U. Pascual  
Vice President  
Administrative Services

Recommended for Adoption:

Carlos Brazil Ramirez  
President

James G. Mitchell  
Vice Chancellor  
Personnel

Hilary Hsu  
Chancellor/Superintendent

H1 to H3  
Page 1 of 3  
01/12/88

880112-H1  
CATEGORICALLY  
FUNDED  
HOURLY  
ASSIGNMENTS

RESOLVED: That the following named certificated personnel be appointed to temporary assignments for the terms and year shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N. Categorically funded as indicated:

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	HRS/WK	EFFECTIVE DATES
SPRING 1988					
*****					
BALDASSARE HEIDI	DIAG LEARNING	MONITOR	20.		
	VEA HANDICAP	870818-B2	N-G7-3270-1128B	1/12/88-	5/26/88
+BALSOY ZEKI	AERONAUTICS	RESOURCE INST	1.5		
	VEA II-B	370818-B3	I-G7-3070-1128	1/12/88-	5/26/88
BORNSTEIN SHELDON	BUSINESS	EVE INSTRUCTION	3.		
	PAC BELL	870721-919	I-G7-7370-1128	1/11/88-	5/23/88
+CRANE LYNETTE	BEHAVIORAL SCI	EVE INSTRUCTION	3.		
	PAC-BELL	870721-B19	I-G7-7370-1128	1/11/88-	5/23/88
+HUTTON ROSCOE	AERONAUTICS	RESOURCE INST	1.5		
	VEA II B	370818-B3	I-G7-3070-1128	1/12/88-	5/26/88
+KO HOI-MING	AERONAUTICS	RESOURCE INST	1.5		
	VEA II B	370818-B3	I-G7-3070-1128	1/12/88-	5/25/88
+MILLAR W STUART	AERONAUTICS	RESOURCE INST	1.5		
	VEA II B	370818-B3	I-G7-3070-1128	1/12/88-	5/26/88
+MITCHELL KATHLEEN	CAREER DEV/PLACE	COUNSELING	2.		
	PAC BELL	870721-B19	I-G7-7370-1248	1/11/88-	5/23/88
+MIYAMOTO EDWARD	AERONAUTICS	RESOURCE INST	1.5		
	VEA-II-B	370818-B3	I-G7-3070-1128	1/12/88-	5/26/88
OSHAUGHNESSY JOHN JR	BUSINESS	EVE INSTRUCTION	3.		
	PAC BELL	870721-B19	I-G7-7370-1128	1/11/88-	5/23/88
+PADUA JOSEPH H	TRANSFER CENTER	COUNSELING	54.		
	TRANSFER CEN	870721-B11	I-G7-4770-1280	1/11/88-	5/23/88
SOFIA VINCENT A	DIAG LEARNING	MONITOR	20.		
	VEA DISADVAN	870818-B2	N-G7-3270-1128A	1/12/88-	5/26/88
+WENDEHOST OTTO	AERONAUTICS	RESOURCE INST	1.5		
	VEA II B	370818-B3	I-G7-3070-1128	1/12/88-	5/26/88

H1 to H3  
Page 2 of 3  
1/12/88

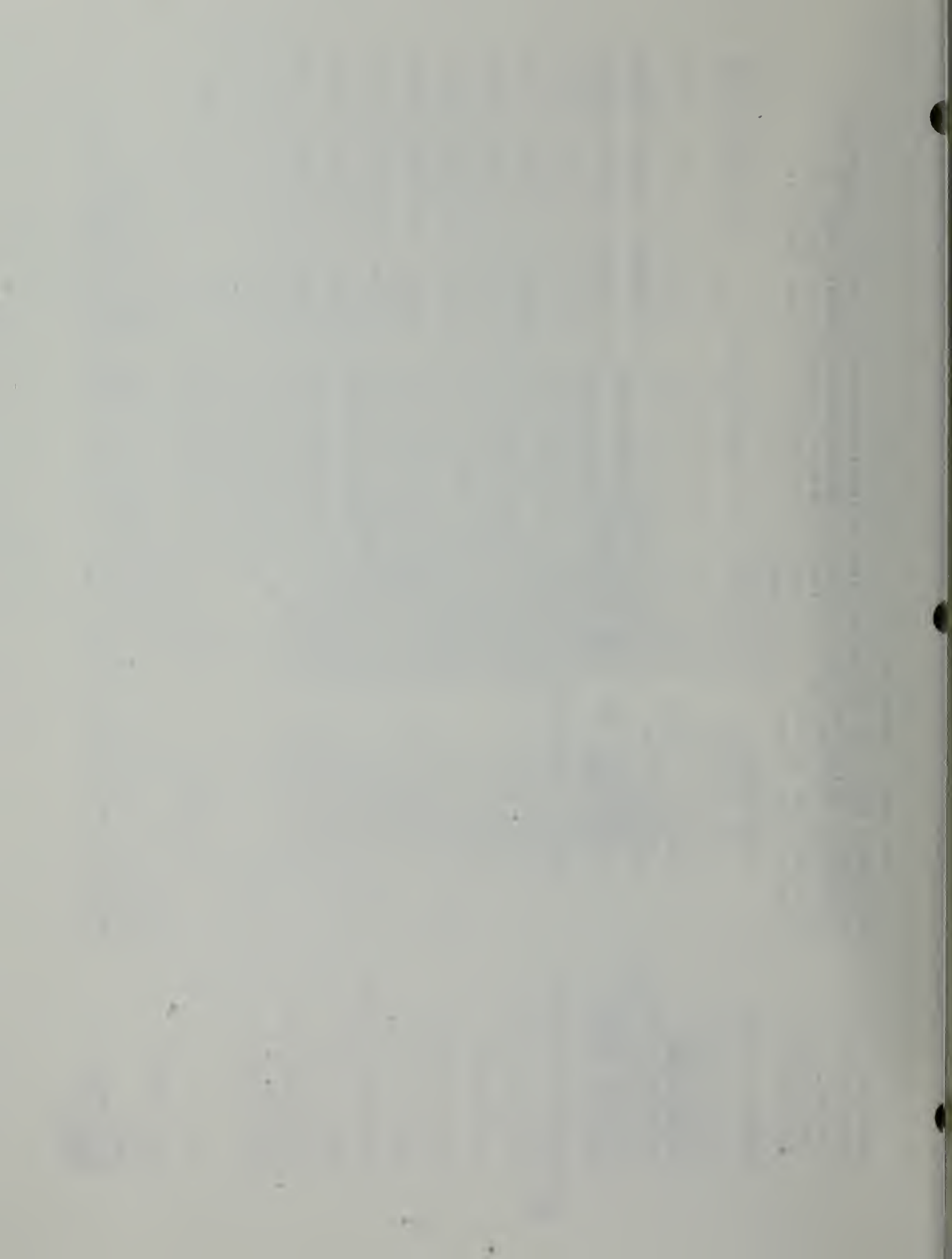
\* New hourly certificated personnel -- Appointment contingent upon possession and recodation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.

28G112-H2  
CATEGORICALLY  
FUNDED  
SUPERVISORY  
ASSIGNMENTS

RESOLVED: That the following named certificated supervisors be appointed to temporary assignments for the terms and year shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N: Categorically funded as indicated:

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	HRS/WK	EFFECTIVE DATES
SPRING 1988					
*****					
+DOHERTY JAMES H	AERONAUTICS	RESOURCE INST	1.5	HRS/WK	1/12/88- 5/26/88
	VEA II B	870818-B3	I-G7-3070-1128		
+JOHNSON ELAINE	BIOLOGICAL SCI	EVE INSTRUCTION	2.	HRS/WK	1/11/88- 5/23/88
	PAC BELL	870721-B19	I-G7-7370-1128		





Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolutions No. 880112-J1 to 880112-J2  
Certificated Personnel  
Categorically Funded Programs  
Community College Centers

President and Members:

Resolutions No. 880112-J1 to 880112-J2 cover certificated personnel items in categorically funded programs for the Community College Centers. Services are required and funds have been provided by the grantor for each of the categorically funded program appointments.

California Education Code Section 87470 reads in part as follows:  
"The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director  
Certificated Services  
Community College Centers

Rena Merritt Bancroft  
President  
Community College Centers

Recommended for adoption:

James G. Mitchell  
Vice Chancellor, Personnel

Hilary Hsu  
Chancellor Superintendent

COMMUNITY COLLEGE CENTERS

J1 to J2  
Page 2 of 5 Pages - 1/12/88

880112-J1  
Categorically  
Funded  
Hourly  
Appointments

RESOLVED: That effective on the dates shown, the following certificated employees be appointed to Categorically Funded Temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the center shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) or the appropriate Non-Instructional (NI) rate.

The following appointments are made pursuant to Education Code Section 87470.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Weissman, Andrew H.	O'Connell (PUC) Bd. Res. # 861021-B18 Appn. # G4-6244	Auto. Electrical Systems	8 Hrs./Wk. (I)	1/11/88-5/26/88
Weissman, Lonny	O'Connell (PUC) Bd. Res. # 861021-B18 Appn. # G4-6244	Auto. Electrical Systems	4 Hrs./Wk. (I)	1/11/88-5/26/88
*McNichol, Thomas	CTRC(CBAE) Bd. Res. # 871020-B14 Appn. # G7-1270	Curriculum Dev.	3 Tot. Hrs. (NI)	1/8/88-Only
*Scholnick, Nadia	CTRC(CBAE) Bd. Res. # 871020-B14 Appn. # G7-1270	Curriculum Dev.	5 Tot. Hrs. (NI)	1/8/88-Only

\*Inter-Session

COMMUNITY COLLEGE CENTERS

880112-J1

Cat. Funded

Hourly Appointments (cont'd.)

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
*Devine, Joanne	J. Adams (Foster Parenting) Bd. Res. # 871020-B13 Appn. #G7-4970	Curriculum Dev.	L5 Tot. Hrs. (NI)	1/4/88-1/8/88
*Ingram, Dorothy	J. Adams (Foster Parenting) Bd. Res. # 871020-B13 Appn. # G7-4970	Curriculum Dev.	15 Tot. Hrs. (NI)	1/4/88-1/8/88

\*Inter-Session

J1 to J2

Page 3 of 5 Pages - 1/12/88

COMMUNITY COLLEGE CENTERS

880112-J2  
Amendment

RESOLVED: That Resolution NO. 871215-J1, pertaining to Cat. Funded Hourly Appointments, be amended to show the beginning date as 10/10/87 instead of as 10/18/87 for LONNY WEISSMAN, John O'Connell (PUC).

J1 to J2

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# COMMUNITY COLLEGE CENTERS

## ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY  
OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM DECEMBER 16, 1987 TO JANUARY 12, 1988

J1 to J2  
Page 5 of 5 Pages  
1/12/88

	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan, Nat.		TOTAL		MINORITY TOTAL		MINORITY %
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
SCHEDULE I																	
SCHEDULE I																	
LONG-TERM SUB.																	
SCHEDULE II																	
SCHEDULE II																	
LONG-TERM SUB.																	
HOURLY																	

NO NEW HIRES



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolutions No. 880112-K1 to 880112-K17  
Certificated Personnel  
Community College Centers

President and Members:

Resolutions No. 880112-K1 to 880112-K17 cover certificated  
personnel items for the Community College Centers.

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director  
Certificated Services  
Community College Centers

Rena Merritt Bancroft  
President  
Community College Centers

Recommended for Adoption:

James G. Mitchell  
Vice Chancellor, Personnel

Hilary Hsu  
Chancellor Superintendent

K1 to K17  
Page 1 of 16 Pages  
1/12/88

COMMUNITY COLLEGE CENTERS

880112-K1

TemporaryHourlyAppointments

RESOLVED: That effective on the dates shown, the following named certificated employees be appointed to temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the center shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
*Bell, Jorge	612 Cents. Fin. Aid	Counseling	40 Tot. Hrs. (I)	1/4/88-1/8/88
*Byrd, Barbara	547 Labor Studies	Program Supervisor	21 Tot. Hrs. (I)	1/4/88-1/6/88
*Cohn, Henry	547 Labor Studies	Labor Education	6 Tot. Hrs. (I)	1/4/88-Only
*Gewing, Anna	713 CTRC	Curriculum Dev.	91 Tot. Hrs. (NI)	12/21/87-1/8/88
*Ng, Veronica	513 Chinatown/N.B.	Counseling	9 Tot. Hrs. (I)	1/5/88-1/7/88
*Songco, Warlita	532 Southeast	Fund. of Nursing	15 Tot. Hrs. (I)	12/21/87-12/23/87
Elliott, Barbara B.	521 J. Adams	Nursing I - Clinical	170 Tot. Hrs. (I)	8/17/87-12/17/87

\*Inter-Session

# COMMUNITY COLLEGE CENTERS

K1 to K17

Page 3 of 16 Pages - 1/12/88

880112-K2

Temporary

Hourly

Appointments

Spring

RESOLVED: That effective January 11, 1988 thru May 26, 1988 (unless otherwise indicated) the following named certificated employees be appointed to temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the center shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) rate or the the appropriate Non-Instructional (NI) rate.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Adair, Jamie	523 Mission	ESL	10 Hrs./Wk. (I)	
Andregg, Chris	542 Castro Prog.	Self Defense	3 Hrs./Wk. (I)	3/17/88-5/19/88
Andreski, Leo	531 Southeast	ESL	10 Hrs./Wk. (I)	
Barra-Salas, Adriana	523 Mission	ESL	10 Hrs./Wk. (I)	
Barrington, Sonya	513 Chinatown/N.B.	Quilting	6 Hrs./Wk. (I)	
Barrington, Sonya	551 Mission	Quilting	3 Hrs./Wk. (I)	
Beban, Mary Lou	523 Mission	ESL	15 Hrs./Wk. (I)	
+Bell, Mae Katie	532 Southeast	LVN-Theory	8 Hrs./Wk. (I)	
Benvenuto, Lilly	525 Southeast	Dressmaking & Tailoring	15 Hrs./Wk. (I)	
Bibliowicz, Morris	523 Mission	ESL	15 Hrs./Wk. (I)	
Bloom, Harriet	532 Southeast	Geriatric HH Aide/Care of the	15 Hrs./Wk. (I)	
Borrazas, James	523 Mission	AIDS Patient	15 Hrs./Wk. (I)	
Boyd, Billy Ray	523 Mission	ESL	15 Hrs./Wk. (I)	
		ESL	10 Hrs./Wk. (I)	
Cabellon, Linda	551 Mission	Art Apprec./Art for Srs.	9 Hrs./Wk. (I)	
Camp, Matthew	511 Alemany	ESL	15 Hrs./Wk. (I)	
Cardwell, Montford	551 Mission	<b>Glee-Srs.</b> , Arts & Crafts	14 Hrs./Wk. (I)	
Cassessi, Nicholas	511 Alemany	Asst. Site Manager	16 Hrs./Wk. (NI)	
Celaya, Irma	551 Mission	Exercise & Relax., Wellness	13 Hrs./Wk. (I)	
Chew, Wellington	513 Chinatown/N.B.	Asst. Site Manager	8 Hrs./Wk. (NI)	
Chin, Eddie	513 Chinatown/N.B.	ESL	14 Hrs./Wk. (I)	
Chinn, Garrett	551 Mission	Tai Chi	8 Hrs./Wk. (I)	
Coles, Flounoy	551 Mission	Aging and Problem Solving	4 Hrs./Wk. (I)	

+Regular Instructor - Extra Pay for Overload



COMMUNITY COLLEGE CENTERS

880112-K2

Temp. Hourly

Appointments Spring (cont'd.)

K1 to K17

Page 4 of 16 Pages - 1/12/88

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Coles, Lynn	551 Mission	Arts & Crafts -Srs.	7 Hrs./Wk. (I)	3/21/88-5/23/88
Collado, Roger	523 Mission	ESL	5 Hrs./Wk. (I)	
Collins, Bruce	531 Southeast	Interdisciplinary Learn. Lab.	6 Hrs./Wk. (I)	
Cornell, Jeanne	531 Southeast	Pattern Design	3 Hrs./Wk. (I)	
Coulter, Dale	542 Castro Prog.	Computer Literacy	3 Hrs./Wk. (I)	
Cox, Carolyn	523 Mission	ESL	10 Hrs./Wk. (I)	
Curto, Betsy	551 Mission	Wellness Exercise	5 Hrs./Wk. (I)	
Dominguez, Robert	523 Mission	ESL	15 Hrs./Wk. (I)	
Donn, Adele	511 Alemany	ESL	15 Hrs./Wk. (I)	
Duffy, Anne	523 Mission	ESL	15 Hrs./Wk. (I)	
Duffy, John	551 Mission	Aging and Problem Solving	2 Hrs./Wk. (I)	
Eagan, Geraldine	551 Mission	Aging and Problem Solving	2 Hrs./Wk. (I)	
Elliot, Roger	523 Mission	ESL	15 Hrs./Wk. (I)	
Engel, Paul	511 Alemany	Asst. Site Manager	10 Hrs./Wk. (NI)	
Ericson, Beth	511 Alemany	ESL	15 Hrs./Wk. (I)	
Esherick, Lisa	551 Mission	Art for Srs.	10 Hrs./Wk. (I)	
Fang, Lynn L.	513 Chinatown/N.B.	ESL, Home Health Aide	240 Tot. Hrs. (I)	
Farrar, Fay	551 Mission	Adult Dev. & Aging	9½ Hrs./Wk. (I)	
Finkelstein, Joey	542 Castro Prog.	ESL	10 Hrs./Wk. (I)	
Fisher, Allan	523 Mission	ESL	15 Hrs./Wk. (I)	
Fitzpatrick, Mary	551 Mission	Aging and Problem Solving	2 Hrs./Wk. (I)	
Fong, May	532 Southeast	Geriatric Home Aide	11 Hrs./Wk. (I)	
Fuentes, Juan	523 Mission	Prod. Art/Design	10 Hrs./Wk. (I)	

COMMUNITY COLLEGE CENTERS

880112-K2

Temp. Hourly

Appointments Spring (cont'd.)

K1 to K17

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<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Garcia de Nixon, Patricia	523 Mission	ESL.	5 Hrs./Wk. (I)	
Garvey, Elizabeth	551 Mission	Aging and Problem Solving	2 Hrs./Wk. (I)	
+Gephart, Jack	531 Southeast	CMT Mech./Job Prep.	5 Hrs./Wk. (I)	
Gillette, Linda J.	511 Alemany	ESL	15 Hrs./Wk. (I)	
Goldberg, Alan	523 Mission	ESL	15 Hrs./Wk. (I)	
Green, Maggie E.	551 Mission	Dressmaking & Tailoring	6 Hrs./Wk. (I)	
Green, Maggie E.	531 Southeast	Draping, Design & Pattern	3 Hrs./Wk. (I)	
		Drafting/Fashion History	8 Tot. Hrs. (I)	1/16/88-Only
Gregory, Linda	547 Labor Studies	Adv. Coll. Bargaining	15 Hrs./Wk. (I)	
Griffis, Stanley	525 Southeast	Bas. Reading & Math.		
Halpern, Irene	551 Mission	Figure Drawing	3 Hrs./Wk. (I)	
Hammer, Jennifer	511 Alemany	ESL	15 Hrs./Wk. (I)	
Helton, Patricia	523 Mission	ESL	15 Hrs./Wk. (I)	
Hoffman, Camille	542 Castro Prog.	ESL	10 Hrs./Wk. (I)	
Hom, Paul	551 Mission	Adult Dev. & Aging	5 Hrs./Wk. (I)	
+Hoogendyk, William	531 Southeast	CMT Elec./Basic Math.	5 Hrs./Wk. (I)	
Hordiner, Deborah	551 Mission	Exercise & Relax.	7 Hrs./Wk. (I)	
Howe, Genevieve	542 Castro Prog.	Self Health Skills & Resources	3 Hrs./Wk. (I)	3/15/88-5/17/88
Hubbard, Marilyn	531 Southeast	Dressmaking & Tailoring	3 Hrs./Wk. (I)	
Hughes, Joanne	531 Southeast	ESL	15 Hrs./Wk. (I)	
Husari, Nancy	511 Alemany	ESL	15 Hrs./Wk. (I)	
Iqbal, Mohammed	523 Mission	ESL	10 Hrs./Wk. (I)	
Johns, Toni	532 Southeast	Psych. Tech.	15 Hrs./Wk. (I)	
Jones, Martin	525 Southeast	Creative Goal Setting	6 Hrs./Wk. (I)	
Kadani, Terry	551 Mission	Dressmaking	5 Hrs./Wk. (I)	

+Regular Instructor - Extra Pay for Overload

# COMMUNITY COLLEGE CENTERS

880112-K2

Temp. Hourly

Appointments Spring (cont'd.)

K1 to K17

Page 6 of 16 Pages - 1/12/88

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Kauffman, Hal	542 Castro Prog.	ESL	5 Hrs./Wk. (I)	
Keely, Gloria	513 Chinatown/N.B.	ESL	15 Hrs./Wk. (I)	
Kirson, Phillis	523 Mission	ESL	10 Hrs./Wk. (I)	
Krauss, Doris	551 Mission	Adult Dev. & Aging	5 Hrs./Wk. (I)	
Lader, Howard	551 Mission	36-Hour Act. Leader Course	15 Tot. Hrs. (I)	2/23/88-5/24/88
Lazar, G. Stephen	542 Castro Prog.	Handi. Man. Comm.	3 Hrs./Wk. (I)	
Lee, Diana	513 Chinatown/N.B.	ESL	5 Hrs./Wk. (I)	
Lee, Susie K.	513 Chinatown/N.B.	ESL	5 Hrs./Wk. (I)	
Lessenden, Sandra	551 Mission	Arts & Crafts-Srs.	10 Hrs./Wk. (I)	
Lieberman, Caroline	551 Mission	Quilting	3 Hrs./Wk. (I)	
Liu, Ida	551 Mission	Adult Dev. & Aging	6 Hrs./Wk. (I)	
Lockser, Stephen	542 Castro Prog.	Exercise & Relax. Srs.	3 Hrs./Wk. (I)	
Lopez, Martha	551 Mission	Dressmaking	8 Hrs./Wk. (I)	
Mackey, Robin	511 Alemany	ESL	15 Hrs./Wk. (I)	
Martin, Tina	511 Alemany	ESL	15 Hrs./Wk. (I)	
Martinez, Rose	523 Mission	Word Processing, ESL	15 Hrs./Wk. (I)	
Mester, Toni	551 Mission	Theater Appreciation, Eng.		
Meyers, Richard	525 Southeast	Women's Literature	14½ Hrs./Wk. (I)	
Meyerzove, Roland	523 Mission	GED Prep., GED	15 Hrs./Wk. (I)	
Mo, Sigismund	511 Alemany	ESL	15 Hrs./Wk. (I)	
Montellano, Thelma	551 Mission	Typing	10 Hrs./Wk. (I)	
Morales, Leslie	523 Mission	ESL for Seniors	10 Hrs./Wk. (I)	
Moreno, Raul	523 Mission	Typing, Word Processing	15 Hrs./Wk. (I)	
Moten, Charlyne	531 Southeast	Hispanic News Media	6 Hrs./Wk. (I)	
Mund, Marvin	551 Mission	Business English	3 Hrs./Wk. (I)	
Murray, Edward	523 Mission	Figure Drawing	3 Hrs./Wk. (I)	
		ESL	15 Hrs./Wk. (I)	

COMMUNITY COLLEGE CENTERS

880112-K2

Temp. Hourly

Appointments Spring (cont'd.)

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
McNichol, Thomas	523 Mission	ESL.	15 Hrs./Wk. (I)	
McRae, John	523 Mission	ESL	15 Hrs./Wk. (I)	
Owens, Maren	531 Southeast	Dressmaking	15 Hrs./Wk. (I)	
Parker, James	523 Mission	ESL	10 Hrs./Wk. (I)	
Payton, Jeannette	523 Mission	Typing, ESL	15 Hrs./Wk. (I)	
Phillips, Joyce N.	551 Mission	36-Hour Act. Leader Course	12 Tot. Hrs. (I)	2/23/88-5/24/88
Pihl, Aprille	531 Southeast	Fashion Illustration	6 Hrs./Wk. (I)	
Poor, Matile R.	551 Mission	Pre-Retirement Issues	6 Tot. Hrs. (I)	2/6/88-Only
Poor, Matile R.	542 Castro Prog.	Challenge for Women Over 40	3 Hrs./Wk. (I)	3/16/88-5/18/88
Preza, Balmore	523 Mission	ESL	10 Hrs./Wk. (I)	
Rago, Helen	531 Southeast	Dressmaking	15 Hrs./Wk. (I)	
Rankin, Joan	531 Southeast	Typing, Office Practice	15 Hrs./Wk. (I)	
Reider, Freda	551 Mission	Arts & Crafts - Srs.	7½ Hrs./Wk. (I)	
Rendon, Peggy	511 Alemany	Counseling	15 Hrs./Wk. (I)	
Renshaw, Evelyn	523 Mission	ESL	10 Hrs./Wk. (I)	
Reps, Robert	542 Castro Prog.	Social and Mental Health	3 Hrs./Wk. (I)	1/11/88-3/21/88
Roaman, Chester	531 Southeast	BASIC, Computer Studies	14 Hrs./Wk. (I)	
Rose, Meredith	531 Southeast	Planning Your Bus. Wardrobe	3 Hrs./Wk. (I)	
Sagastume, Juan	523 Mission	ESL	15 Hrs./Wk. (I)	
Sanchez, Beatrice	523 Mission	ESL	10 Hrs./Wk. (I)	
Savoie, Celina	551 Mission	Dressmaking	5 Hrs./Wk. (I)	
Schlesinger, Bernice	523 Mission	Typing	8 Hrs./Wk. (I)	
Schwartz, Marvin	523 Mission	ESL	10 Hrs./Wk. (I)	

K1 to K17

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COMMUNITY COLLEGE CENTERS

880112-K2

Temp. Hourly

Appointments Spring (cont'd.)

K1 to K17

Page 8 of 16 Pages - 1/12/88

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Shaeffer, Chris	531 Southeast	Basic Reading & Math., Interdisciplinary Learn. Lab.	15 Hrs./Wk. (I)	1/14/88-3/10/88
Shaw, Barbara	523 Mission	ESL	15 Hrs./Wk. (I)	
Shurin, Aaron	542 Castro Prog.	Creative Writing	5 Hrs./Wk. (I)	
Shurin, Aaron	523 Mission	ESL	10 Hrs./Wk. (I)	
Simon, Joyce	511 Alemany	ESL	15 Hrs./Wk. (I)	
Simon, Steve	523 Mission	ESL	15 Hrs./Wk. (I)	
+Songco, Warlita	532 Southeast	LVN-Theory, Clinical	8 Hrs./Wk. (I)	
Sontra, Keith	531 Southeast	Typing	15 Hrs./Wk. (I)	
Sparer, Malcolm	551 Mission	Aging and Problem Solving	6 Hrs./Wk. (I)	
Stow, Martin	542 Castro Prog.	Gay/Lesbian Relation Issues	3 Hrs./Wk. (I)	
Sumida, Tatsuo	523 Mission	Bookkeeping	5 Hrs./Wk. (I)	
Sung-Chun, Shirley	511 Alemany	ESL	15 Hrs./Wk. (I)	
Surrey, Keith	511 Alemany	ESL	15 Hrs./Wk. (I)	
Tarquino, Eve	523 Mission	ESL	15 Hrs./Wk. (I)	
Thomas, Julia	511 Alemany	ESL	15 Hrs./Wk. (I)	
Thomas, Sherry	511 Alemany	ESL	15 Hrs./Wk. (I)	
Thompson, Sarah	542 Castro Prog.	Counseling	6 Hrs./Wk. (I)	
Tiesselinck, Harryjean	551 Mission	Arts & Crafts -Srs.	5 Hrs./Wk. (I)	
Thormann, David	531 Southeast	ESL	10 Hrs./Wk. (I)	
Thormann, David	542 Castro Prog.	Sm. Bus. Management	3 Hrs./Wk. (I)	
Tom, Perry	511 Alemany	Counseling	15 Hrs./Wk. (I)	
Tourlos, John	511 Alemany	Asst. Site Manager	10 Hrs./Wk. (NL)	
Tran, Marlene	513 Chinatown/N.B.	ESL	12 Hrs./Wk. (I)	
Triplett, Samuel	511 Alemany	ESL	10 Hrs./Wk. (I)	

+Regular Instructor - Extra Pay for Overload



COMMUNITY COLLEGE CENTERS

880112-K2

Temp. Hourly

Appointments Spring (cont'd.)

K1 to K17

Page 9 of 16 Pages - 1/12/88

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Wagner, Dorothy	551 Mission	Dressmaking	3 Hrs./Wk. (I)	
Ward, John	551 Mission	Aging and Problem Solving	2 Hrs./Wk. (I)	
Whipple, Robyn	542 Castro Prog.	Sm. Bus. Bookkeeping	3 Hrs./Wk. (I)	
Whitside, Anne	523 Mission	ESL	10 Hrs./Wk. (I)	3/23/88-5/25/88
Wilensky, Debra	511 Alemany	ESL	15 Hrs./Wk. (I)	
Willman, Erling	529 O'Connell	Auto. Body/Fender	15 Hrs./Wk. (I)	
Wong, Jimmy	513 Chinatown/N.B.	Tai Chi	15 Hrs./Wk. (I)	
Wong, Teresina	511 Alemany	ESL	15 Hrs./Wk. (I)	
Wood, Sybil	511 Alemany	ESL	15 Hrs./Wk. (I)	
Wylie, Justine	531 Southeast	GED Prep., English GED	15 Hrs./Wk. (I)	
Yang, Li-Ui	513 Chinatown/N.B.	Health Aide Home	105 Tot. Hrs. (I)	3/9/88-5/4/88
Yeo, Elena C. P.	511 Alemany	ESL	15 Hrs./Wk. (I)	
Zobel, Jan	542 Castro Prog.	Your Indiv. Fed. Income Tax	3 Hrs./Wk. (I)	1/13/88-3/9/88
Curtis, Arthur	523 Mission	In Plant Printing	5 Hrs./Wk. (I)	
Finkelstein, Joey	551 Mission	ESL for Srs.	5 Hrs./Wk. (I)	
+Gladstone, Theodore	529 O'Connell	Auto. - Diesel Engines	5 Hrs./Wk. (I)	
Gregory, Linda	547 Labor Studies	Steward & Leadership Training	12 Tot. Hrs. (I)	2/2/88-3/9/88
+Hansen, Fred	529 O'Connell	Auto. - Electrical	5 Hrs./Wk. (I)	
Johnson, Linda	521 J. Adams	Nursing III - Clinical	5 Hrs./Wk. (I)	2/16/88-3/24/88
Lorch, Paul	542 Castro Prog.	Asst.Site Manager	21 Hrs./Wk. (NI)	
+Regular Instructor - Extra Pay for Overload				

COMMUNITY COLLEGE CENTERS

880112-K2

Temp. Hourly

Appointments Spring (cont'd.)

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Martin, Hannah	551 Mission	Arts & Crafts -Srs.	14½ Hrs./Wk. (I)	
Miller, David J.	529 O'Connell	Auto. - Engines	15 Hrs./Wk. (I)	
+McGreevy, Abigail	521 J Adams	Nursing I - Class	5 Tot. Hrs. (I)	
Pizzuto, Gerlinde C.	521 J. Adams	Nursing II - Clinical	70 Tot. Hrs. (I)	
+Simpliciano, Sixta	523 Mission	ESL	5 Hrs./Wk. (I)	
Macri, Ben E.	529 O'Connell	ESL-Voc.	114 Tot. Hrs. (I)	1/11/88-2/11/88

+Regular Instructor - Extra Pay for Overload

COMMUNITY COLLEGE CENTERS

880112-K3

Increase

In Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employees be increased as indicated below at the center shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate.

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS		DATES
			FROM	TO	
+Bell, Mae Katie	531 Southeast	LVN	7½	8 Hrs./Wk. (I)	8/17/87-12/17/87
Eng, Lawrence	517 J. Adams	Handi. Comm.	2½	5 Hrs./Wk. (I)	1/11/88-5/26/88
Lampe, Jane	517 J. Adams	Handi. Comm.	7½	10 Hrs./Wk. (I)	1/11/88-5/26/88
LaRue, Eileen	519 J, Adams	H. S. Eng. ABE	10	15 Hrs./Wk. (I)	1/11/88-5/26/88
Silverthorne, Colin	527 Downtown	Role of the Supervisor	18	54 Tot. Hrs. (I)	1/11/88-4/5/88
+Songco, Warlita	531 Southeast	LVN	7½	8 Hrs./Wk. (I)	8/17/87-12/17/87
+Torres, Chita	531 Southeast	LVN	7½	8 Hrs./Wk. (I)	8/17/87-12/17/87
Ng, Marina	529 O'Connell	Home Health Aide	4	8 Hrs./Wk. (I)	1/11/88-5/26/88

+Regular Instructor - Extra Pay for Overload

K1 to K17

Page 11 of 16 Pages - 1/12/88

COMMUNITY COLLEGE CENTERS

880112-K4

Decrease

In Service

K1 to K17

Page 12 of 16 Pages - 1/12/88

RESOLVED: That effective on the dates shown, the services of the following named certificated employee be decreased as indicated below at the center shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate.

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS		DATES
			FROM	TO	
Wallace, Josephine	517 J. Adams	Handi. Comm.	7½	2½ Hrs./Wk. (I)	1/11/88-5/26/88

880112-K5

Cancellation

of Assignment

RESOLVED: That effective on the dates shown, the hourly assignment for the following certificated employee be cancelled as indicated below at the center shown. The Resolution Number is provided.

NAME	CENTER/PROGRAM	RESOLUTION NO.	HOURS	
			DATES	HOURS
Gilbert, Quince	519 J. Adams	871215-K2	1/11/88-5/26/88	10 Hrs./Wk. (I)



COMMUNITY COLLEGE CENTERS

880112-K6

Amendment

RESOLVED: That Resolution No, 870818-K1 , pertaining to Temporary Hourly Appointments, be amended to show the ending date as 12/18/87 instead of 12/17/87 for TERESA PON, 803 Centers Administration, overload assignment.

880112-K7

Amendment

RESOLVED: That Resolution No. 871215-K2, pertaining to Temporary Hourly Appointments Spring, be amended as shown for the overload assignment for ELAINE LAI, Chinatown/North Beach Community College Center.

SUB./ACT. SHOWN

SHOULD BE

ESL

Accounting

880112-K8

Instructional

Programs

RESOLVED: That the following instructional programs be approved and given at the locations shown. For administrative purposes, the following programs are attached to Mission Community College Center.

Class: 36-Hour Activity Leader Course  
Location: Pacific Presbyterian Med. Center  
Instructor: Gerry Murphy  
No. of Sessions: 4  
Hours per Session: 3  
Fee Per Session: \$75.00  
Period of Time: 2/23/88-4/5/88  
Group Leader: Elizabeth Best

880112-K9

Class: Feeling Better/Growing Older  
Location: Stonestown YMCA  
Instructor: Gerry Murphy  
No. of Sessions: 6  
Hours per Session: 2  
Fee per Sessions: \$50.00  
Period of Time: 1/14/88-2/18/88  
Group Leaders: Mary D. Scheller, Sandra Burns, W. McFate Smith,  
Pauline Szydlowski, Trisha Winder, Beverly Mack

880112-K10

Class: Principles of Advertising  
Location: Downtown CCC  
Instructor: Gerry Murphy  
No. of Sessions: 2  
Hours per Session: 3  
Fee Per Session: \$75.00  
Period of Time: 4/7/88-4/14/88  
Group Leader: Pat Christensen

880112-K11

Retirement

RESOLVED: That recognition be given to VASSO NICHOLS, Hourly Instructor, John Adams Community College Center, Community College Centers Division, of her retirement through the State Teachers Retirement System, effective December 17, 1987.



COMMUNITY COLLEGE CENTERS

880112-K12  
Amendment

RESOLVED: That Resolution No. 870721-K2, pertaining to Temporary Hourly Appointments Fall, be amended to show the ending date as 12/19/87 instead of 12/17/87 for the following employees at John O'Connell Community College Center.

NAME

Brothers, Jo Ellen  
Spingola, David

880112-K13  
Leave of  
Absence

RESOLVED: That effective January 11, 1988 thru May 26, 1988, FRANK YEE, Schedule I Instructor, Alemany Community College Center, be granted a 40% leave of absence from his position; reason: Personal Business (Article 17.P), leave without pay.

880112-K14  
Retirement

RESOLVED: That recognition be given the following named certificated employee at the Community College Centers, of her retirement as indicated, effective December 23, 1987.

NAME

CENTER

SYSTEM

Good, Noralie  
Sch. I

J. Adams

Concurrent (City & State)

880112-K15  
Reclassifications

RESOLVED: That effective January 11, 1988, the following Schedule II Instructors, be reclassified as Schedule I Instructors, assigned to the center and subject as shown. Salary shall be in accordance with the current salary schedule.

NAME

CENTER

SUBJECT

VICE

Aho, Patricia

Chinatown/N.B.

ESL

Vacant Position

Stewart, Barbara

Chinatown/N.B.

ESL

Vacant Position

880112-K16  
Appointments  
1st Year  
Contract

RESOLVED: That effective January 11, 1988, the following certificated employees be appointed to First Year Contract (Probationary) Schedule I, Schedule II Positions, assigned to the center and subject/activity as indicated below. Salary shall be in accordance with the current salary schedule.

NAME

CENTER

SUBJECT

VICE

Gabler, Burton  
Sch. II

513 Chinatown/N.B.

ESL

Aho, P. (Upgraded)

COMMUNITY COLLEGE CENTERS880112-K16Appointments1st Year Contract (cont'd.)

<u>NAME</u>	<u>CENTER</u>	<u>SUBJECT</u>	<u>VICE</u>
Handler, Sandra Sch. II	517 J. Adams	Handi. Comm.	Vacant Position
Iqbal, Mohammed Sch. II	523 Mission	ESL	Vacant Position
Jardim, Phillip Sch. I	519 J. Adams	Biology, Geography, GED Selected Sub.	Vacant Position
Johnson, Dennis Sch. I	511 Alemany	ESL	Vacant Position
Lee, Thomas Sch. II	513 Chinatown/N.B.	ESL	Stewart, B. (Upgraded)
Sanchez, Beatrice Sch. II	523 Mission	ESL	Vacant Position
Teng, Mabel Sch. II	513 Chinatown/N.B.	ESL	Vacant Position

880112-K17AssignmentsLong-TermSubstitutes

RESOLVED: That effective January 11, 1988 thru May 26, 1988, the following certificated employees be assigned for the Spring Semester 1987-88 as Temporary Schedule I, Schedule II Long-Term Substitutes at the center shown. Subject/Activity as indicated below. Salary shall be in accordance with the current salary schedule.

<u>NAME</u>	<u>CENTER</u>	<u>SUBJECT</u>	<u>VICE</u>
Small, William Sch. II	513 Chinatown/N.B.	ESL	Tong, D. (Leave of Absence)
Tom, Perry Sch. I	511 Alemany	Counseling	Ilyin, D. (Leave of Absence)
Yee, Jeanne Sch. II	513 Chinatown/N.B.	ESL	Chin, T. (Leave of Absence)

K1 to K17

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COMMUNITY COLLEGE CENTERS

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY  
OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM DECEMBER 16, 1987 TO JANUARY 12, 1988

	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan, Nat.		TOTAL		MINORITY TOTAL		MINORITY %
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
SCHEDULE I	1	-	-	-	1	1	-	-	1	-	-	-	3	1	2	1	75
SCHEDULE I LONG-TERM SUB.	-	-	-	-	-	-	-	-	1	-	-	-	1	-	1	-	100
SCHEDULE II	1	1	-	-	-	-	-	-	1	1	-	-	2	2	1	1	50
SCHEDULE II LONG-TERM SUB.	1	-	-	-	-	-	-	-	-	1	-	-	1	1	-	1	50
HOURLY																	



**CERTIFICATED EMPLOYERS**

Ethnic Report - Update Totals as of January 20, 1997 (includes Categorically Funded and Non-Funded)

	White		Black		Hispanic		Filipino		Oth. Asian Pac. Is.		Am. Indian Ak. Nat.		Total M	% Female	Total Minority	% Minority
Admin.	12	4	1	5	4	1			3	2	1	1	21	13	9	52.9
Sr. Prog. Sup.																
Sched. I	48	91	9	24	7	18	1	2	6	29	3		74	164	26	73
Sched. II	15	35		3	3	1			3	9			21	48	6	13
Hourly	204	172	20	21	25	26	1	1	42	52		2	292	274	88	102
TOTAL	279	302	30	53	39	46	2	3	54	92	4	3	408	499	129	197
%	64.1		9.1		9.4		0.5		16.1		0.8				35.9	

\* Included with other Asian Pac. Is.

Update Total Staff as of - January 12, 1988

	White		Black		Hispanic		Filipino		Oth. Asian Pac. Is.		Am. Indian Ak. Nat.		Total M	% Female	Total Minority	% Minority
Admin.	10	3	1	5	3		2		2	1	1		16	12	6	9
Admin. - Acting/Interim	2	1						1	1				3	2	1	1
Sr. Prog. Sup.													19	14	7	10
Sched. I	46	89	10	21	9	17	1	2	7	26	3		76	155	30	66
Sched. I - LTS	1								1				1	1	1	1
Sched. I - Categ. Funded	1		1											3	2	66.7
													77	159	31	68
Sched. II	16	33	2		2				5	11			21	48	5	15
Sched. II - LTS	1									1			1	1	1	50.0
Sched. II - Categ. Funded			1							2				3	3	100.
													22	52	5	19
Hourly	188	174	19	22	24	24	1	1	43	48	1	2	276	271	88	97
Hourly - Categ. Funded	2	3	1	3		2				1			3	9	1	6
													279	280	89	103
TOTAL	265	305	31	55	36	47	2	3	59	92	4	3	397	505	132	200
%	63.2		9.5		9.2		0.6		16.7		0.8				36.8	

PRELIMINARY DATA

SF - 1980 Census %

Total

Indian Ak. Nat.

Asian Pac. Is.

Hispanic

Black

White

52.3

12.5

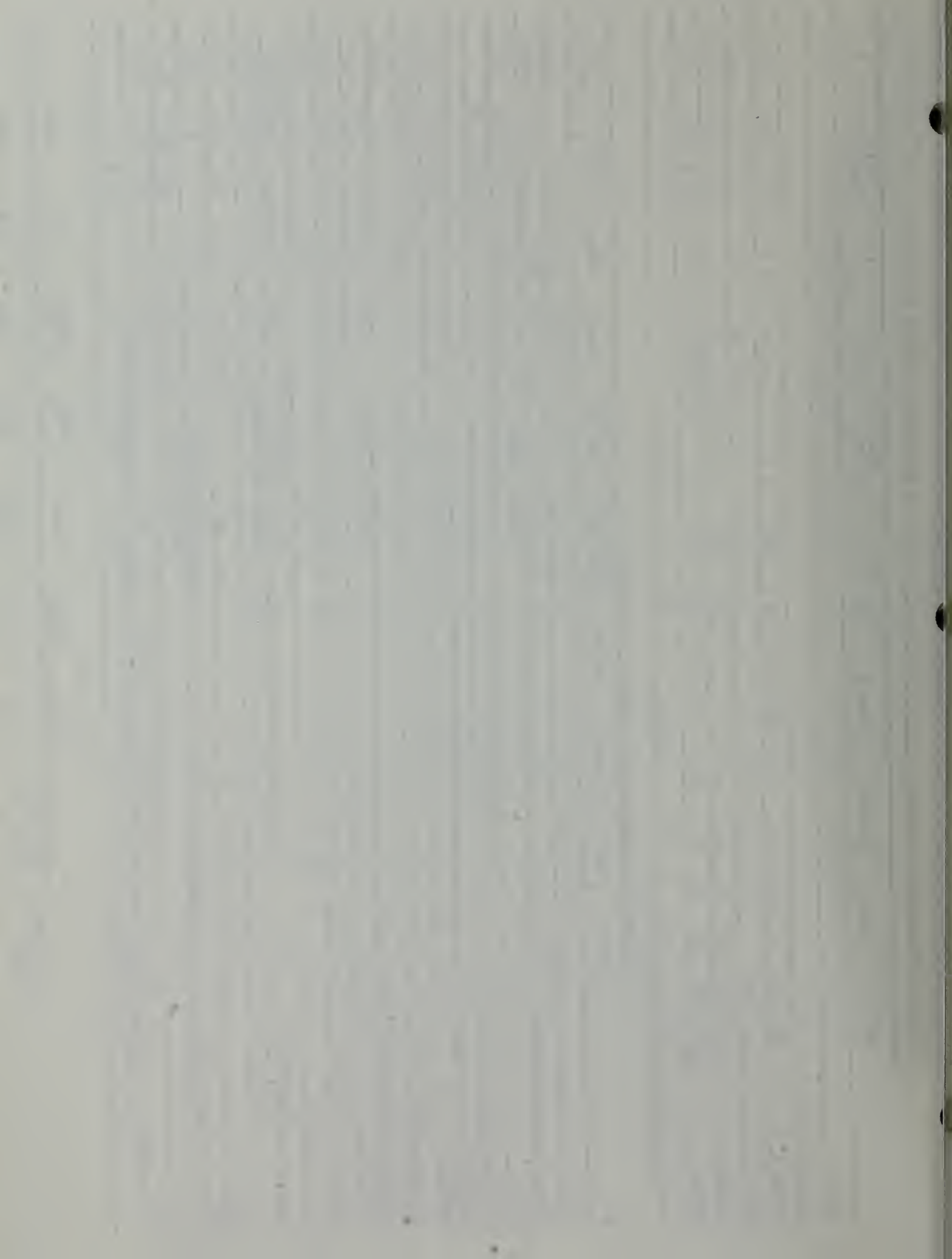
12.3

20.9

0.5

1.5

100





Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-L1  
Amending employment contract for the purpose of a) purchasing tax sheltered annuities, or b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions

President and Members:

The Governing Board by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the U. S. Internal Revenue Code of 1954 as amended, and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee, in which the employee's rights are nonforfeitable except for failure to pay future premiums, and in which all rights under said annuity contracts shall be exercisable by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The Governing Board by Resolution No. 791120-B1 authorized the Chancellor Superintendent, Vice Chancellor - Business, Chief Accountant, or Head Accountant to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Governing Board.

The following ratifying resolution is recommended for adoption:

RESOLVED: That the Governing Board of the San Francisco Community College District amend the salary of the following individual employee by the amount indicated; this amount will be used to purchase or contribute to a tax sheltered annuity or tax sheltered custodial account as selected by the employee, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code; and

FURTHER BE IT RESOLVED: That the Governing Board purchase tax sheltered annuity contract or contribute to a custodial account as selected by the employee complying with the provisions set forth above, for the following employee; said purchase or contribution to be with the insurance company or the custodian as selected by the employee and in the amount directed by the employee to become effective as soon as administratively possible.

	<u>EMPLOYEE NO.</u>	<u>AMOUNT BI-WEEKLY</u>
<u>Tax Sheltered Annuity</u>		
Great American Life	015289172	\$275.00
"	161287479	100.00
Great West Life	397090192	365.00
National Western Life	550300684	350.00
"	153305195	300.00
Paul Revere Variable Life	556160975	950.00
"	433342984	480.00
"	552325523	480.00
"	556381476	480.00
Prudential Life	121264269	365.00
Security Benefit Life	561403803	150.00
STRS	559205118	250.00
Variable Annuity Life	568463666	427.00
"	549763538	100.00
"	553403025	150.00
"	306326842	418.00
"	527165942	417.00
"	421704705	300.00
"	365240717	309.00
"	548807666	730.00
Western National Life	519128722	600.00
"	576203310	250.00

Tax Sheltered Custodial Account

First Interstate Bank of Denver	552446079	\$480.00
Fidelity Management Trust	459485641	480.00
"	567549349	400.00
State Street Bank & Trust c/o Fidelity	284203901	407.00

FURTHER BE IT RESOLVED: That the Governing Board amend the salary of the following individual employees by the amount indicated as a result of their termination of amendment of employment contract:

	<u>EMPLOYEE NO.</u>	<u>AMOUNT BI-WEEKLY</u>
<u>Tax Sheltered Annuity</u>		
Paul Revere Variable	560364616	\$184.00
Variable Annuity Life	565271232	100.00
"	378549393	200.00

EMPLOYEE NO.      AMOUNT BI-WEEKLY

Tax Sheltered Custodial Account

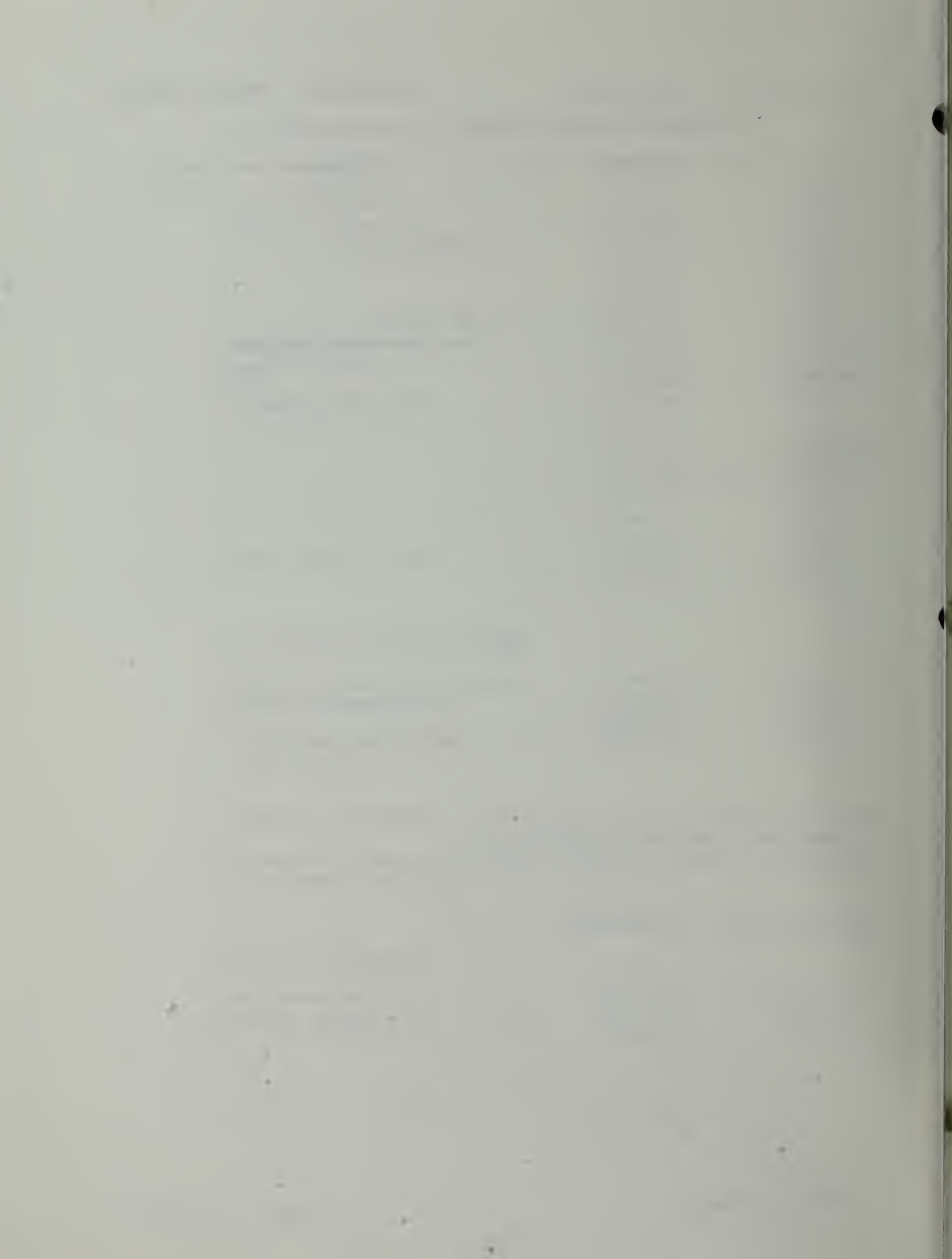
Fidelity Management Trust	196262184	\$363.00
"	430721462	382.00

Submitted by,

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolutions No. 880112-N1 to 880112-N2  
Appointments of Hourly Certificated  
Employees to Community Services Classes,  
Community College Centers Division

President and Members:

Resolutions No. 880112-N1 to 880112-N2 cover appointments of  
certificated employees to Community Services Classes for the Community College  
Centers.

California Education Code Section 78300 authorizes the Governing  
Board to establish and maintain community service classes in civics, vocational,  
literacy, health, homemaking, technical and general education, including but  
not limited to classes in fields of music, art, handicraft, etc.

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director  
Certificated Services  
Community College Centers

Rena Merritt Bancroft  
President  
Community College Centers

Recommended for adoption:

James G. Mitchell  
Vice Chancellor, Personnel

Hilary Hsu  
Chancellor Superintendent

N1 to N2  
Page 1 of 3 Pages  
1/12/88



COMMUNITY COLLEGE CENTERS

880112-N1

TemporaryAppointments

RESOLVED: That effective on the dates shown, the following temporary certificated employees be appointed as indicated to Community Service Classes at Chinatown/North Beach Community College Center. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate.

<u>NAME</u>	<u>SUBJECT/ACTIVITY</u>	<u>LOCATION</u>	<u>HOURS</u>	<u>DATES</u>
Badgley-Arnoux, Elaine	The Psychology of Portraiture	FRT/545	18 Tot. Hrs. (I)	2/19/88-3/25/88
Barra-Salas, Adriana	Spanish I	MAN/553	3 Hrs./Wk. (I)	1/11/88-5/26/88
Croft, Margaret	German I, Italian I & II	DNT/MAR/553	15 Hrs./Wk. (I)	1/11/88-2/9/88
Erickson, Earl	Real Estate	DNT/545	15 Tot. Hrs. (I)	3/3/88-5/6/88
Gustafson, Leann	Beg. Home Repair and Maintenance	CEV/545	27 Tot. Hrs. (I)	1/12/88-3/22/88
Menendez, Tom	Landscape Design & Construction	CEV/545	27 Tot. Hrs. (I)	1/11/88-3/21/88
Morlan, Joseph	Field Ornithology	MAR/545	7½ Hrs./Wk. (I)	1/19/88-5/5/88
Roecks, Jack	Jewelry, Lapidary	FRT/JAD/545	6 Hrs./Wk. (I)	1/11/88-2/9/88
Trim, Henry	Real Estate	DNT/HCK/545	45 Tot. Hrs. (I)	1/29/88-4/30/88
Viramontes, Xavier	Printmaking, Int./Adv.	FRT/545	4 Hrs./Wk. (I)	1/11/88-2/9/88
Wong, Lawrence	Real Estate	DNT/545	6 Tot. Hrs. (I)	3/9/88-Only

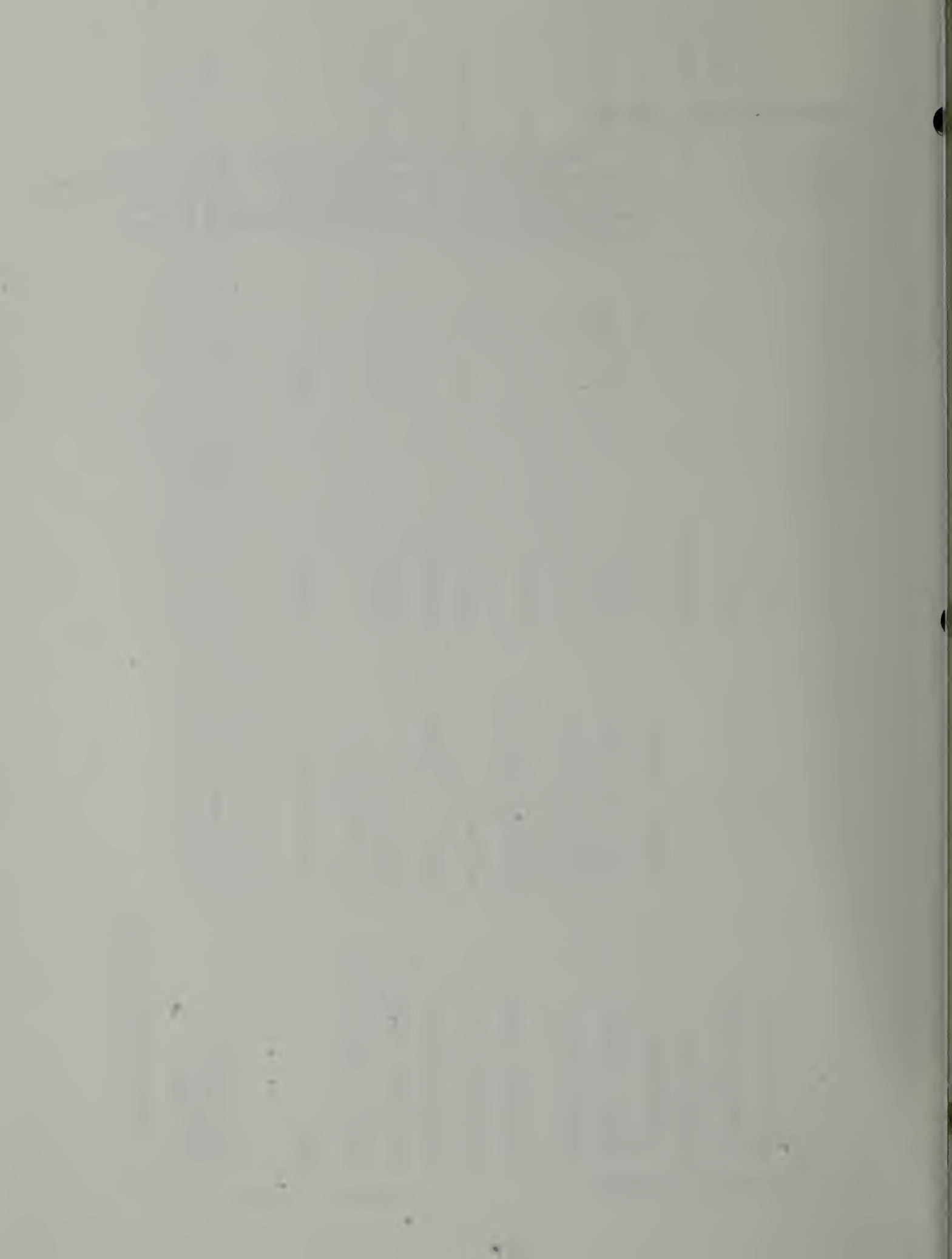
N1 to N2

Page 2 of 3 Pages - 1/12/88

COMMUNITY COLLEGE CENTERS

880112-N2  
Increase  
In Service

RESOLVED: That effective September 14, 1987 thru December 16, 1987, the services of DAVID WALTERS, be increased from 21 Total Hrs. (I) to 24 Total Hrs. (I), Subject Real Estate, Chinatown/North Beach Community College Center, (DTN/545).



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-S1  
Approval of Institutional Self-Study for the Reaffirmation  
of Accreditation

President and Members:

The San Francisco Community College has completed its Institutional Self-Study for Reaffirmation of Accreditation which will be sent to the Accrediting Commission of the Western Association of Schools and Colleges. The report was prepared through the work of self-study groups composed of staff, students and community representatives. The report also gives our responses to the 1982 self-study recommendations in accordance with the guidelines set forth by the Commission.

Unfortunately, no document of this type can adequately capture the enthusiasm and dedication with which so many members of the San Francisco Community College community worked on this self-study effort. The divisional steering committees, chaired by President Bancroft in the Centers and President Ramirez at City College, deserve commendation for their leadership.

On April 19-21, 1988 a team under the leadership of Dr. Joyce Tsunoda, Chancellor, Community Colleges/University of Hawaii, will visit the District to review and validate our findings. In June 1988, the Accrediting Commission will meet to consider reaffirmation of our accreditation based on the recommendations reached by the visiting team.

Upon certification of this report, copies will be printed for distribution to the Accrediting Commission and the staff. Therefore the following resolution is recommended for adoption.

RESOLVED: That appreciation is expressed to those faculty, administrators, classified staff, students, and community representatives who participated in the accreditation self-study effort.

BE IT FURTHER RESOLVED: That the draft 1988 institutional self-study report is accepted and approved for transmittal to the Western Association of Schools and Colleges.

BE IT FURTHER RESOLVED: That the President of the Governing Board is hereby authorized to review and approve the final self-study report and to sign off on the document in behalf of the Governing Board.

Submitted by:

Rosa G. Perez  
Vice Chancellor, Educational Services

Recommended for adoption:

Carlos B. Ramirez  
President, City College

Rena M. Bancroft  
President, Community College Centers

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-W1  
Approval of the SFCCD 1989-93 Five Year State Capital  
Construction Plan and authorization for submittal to the  
Office of the Chancellor, California Community Colleges

President and Members:

The Community College Construction Act of 1967 and 1980, California Education Code Section 81800 et seq., requires the submission of an updated Five Year Capital Construction Plan for the District to the Office of the Chancellor, California Community Colleges, on or before February 1, 1988.

The staff is preparing the submittal in the prescribed format with supporting documentation. The basis of this year's update is last year's Capital Construction Program adopted by the Governing Board at their January 21, 1987 meeting. Essentially, the Proposed Plan reflects the carryover of District projects remaining disapproved and unfunded by the State, but still needed.

Only those project needs included in the previously District approved programs, as well as mandated requirements (handicapped, life, safety and energy conservation) were considered for this submittal. However, certain modifications to individual projects were made due to changed circumstances subsequent to previous Governing Board action, such as current plans of the District concerning future academic programs considered in the light of anticipated revenue; escalating construction cost; enrollment projections; and utilization standards adopted by the Board of Governors, California Community Colleges. The above factors have a direct bearing on the nature, scope and timing of proposed projects to assure consideration for State funding.

The resulting Five-Year submittal will be consistent in content and principle with previous plans adopted by the Governing Board and expectations of the level of State support; therefore, the following resolution is recommended for adoption.

RESOLVED: That approval be and is hereby given to the  
SFCCD 1989-93 Five-Year Capital Construction Plan, and

FURTHER BE IT RESOLVED: That the Chancellor Superintendent  
is authorized to sign the Plan and submit  
it to the Office of the Chancellor, California Community Colleges.

Submitted by,

George W. Shaw  
Assistant Director  
Facilities and Planning

Charles N. Collins  
Associate Director  
Facilities and Planning

Recommended for adoption:

Jun Iwamoto  
Vice Chancellor, Business

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-W2  
Authorization to enter into a rental agreement with  
Golden Gate Lutheran Church for the use of space by State  
Preschool Program for the period August 1, 1987 through  
June 30, 1988

President and Members:

The Community College Centers Division has been using approximately 1000 square feet of space at Golden Gate Lutheran Church, 3689-19th Street, San Francisco, to conduct State Preschool classes. Rent for the past year was \$200 per month; it will remain the same for 1987-88. All maintenance, utilities and custodial services are provided by the Lessor.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice  
Chancellor, Business, are hereby authorized to enter into  
a rental agreement with Golden Gate Lutheran Church, 3689-19th  
Street, San Francisco, for the use of approximately 1000 square feet  
of floor space;

FURTHER BE IT RESOLVED: That the rental for the use of said space  
shall be at the rate of \$200 per month to  
include all maintenance, utilities and custodial services. The term  
of the rental agreement shall be from August 1, 1987 through  
June 30, 1988.

FURTHER BE IT RESOLVED: That the Lessee not be responsible for  
damage by fire, earthquake, the elements,  
or enemy attack, including any action taken by the military, naval,  
or air forces of the United States, except, however, that the Lessee  
shall be responsible for damage by its own negligence; and

FURTHER BE IT RESOLVED: That no obligation on the part of the San  
Francisco Community College District shall  
arise under this agreement unless performed under the authority of a  
"Term Purchase Agreement" issued by the District and approved by the  
Real Estate Department of the City and County of San Francisco for  
and on behalf of the Community College District, and duly certified  
as to funds by the Controller of said City and County pursuant to  
the provisions of Section 6.302 of the Charter of said City and  
County.

Submitted by:

Rena Merritt Bancroft  
President  
Community College Centers

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880112-W3

Authorization to issue a Controller's Journal Entry to the Department of Public Works, Bureau of Engineering for the design and preparation of working drawings for the SFCCD capital outlay project: CCSF-Batmale Hall Code Compliance (Ventilation System), \$40,000

President and Members:

In the 1987-88 State Budget, funds were apportioned to provide the State Share of funding for working drawings and construction of the project Batmale Hall Code Compliance at City College. This project will provide for the installation of chilled air conditioning to the ventilation system in the building.

By adoption of Resolution No. 870922-B13, the Governing Board appropriated \$41,000 receivable from the State Chancellor's Office under the Community College Construction Act of 1980. These funds were allocated to the Board of Governors, California Community Colleges for the State share of working drawings for the project.

Prior to advertising for bids, final working drawings must be prepared and approved by the State Chancellor's Office and a request made by the District for the release of construction funds.

The Department of Public Works, Bureau of Engineering prepared the preliminary plans for the project that were submitted to the State Chancellor's Office in support of the District's request for partial State funding.

Therefore, staff recommends that a Controller's Journal Entry be issued to the Department of Public Works, Bureau of Engineering in the amount of \$40,000, for the purpose of designing and preparing working drawings for the project.

The following resolution is recommended for adoption:

RESOLVED: That the Vice Chancellor, Business, is hereby authorized to issue the necessary Controller's Journal Entry to the Department of Public Works, Bureau of Engineering, to provide design and working drawing phase funding for the project: CCSF - Batmale Hall Code Compliance (Ventilation System), \$40,000 and to charge such costs to SFCCD Appn. No. S7 9107 6200.



Submitted by,

George W. Shaw  
Assistant Director  
Facilities and Planning

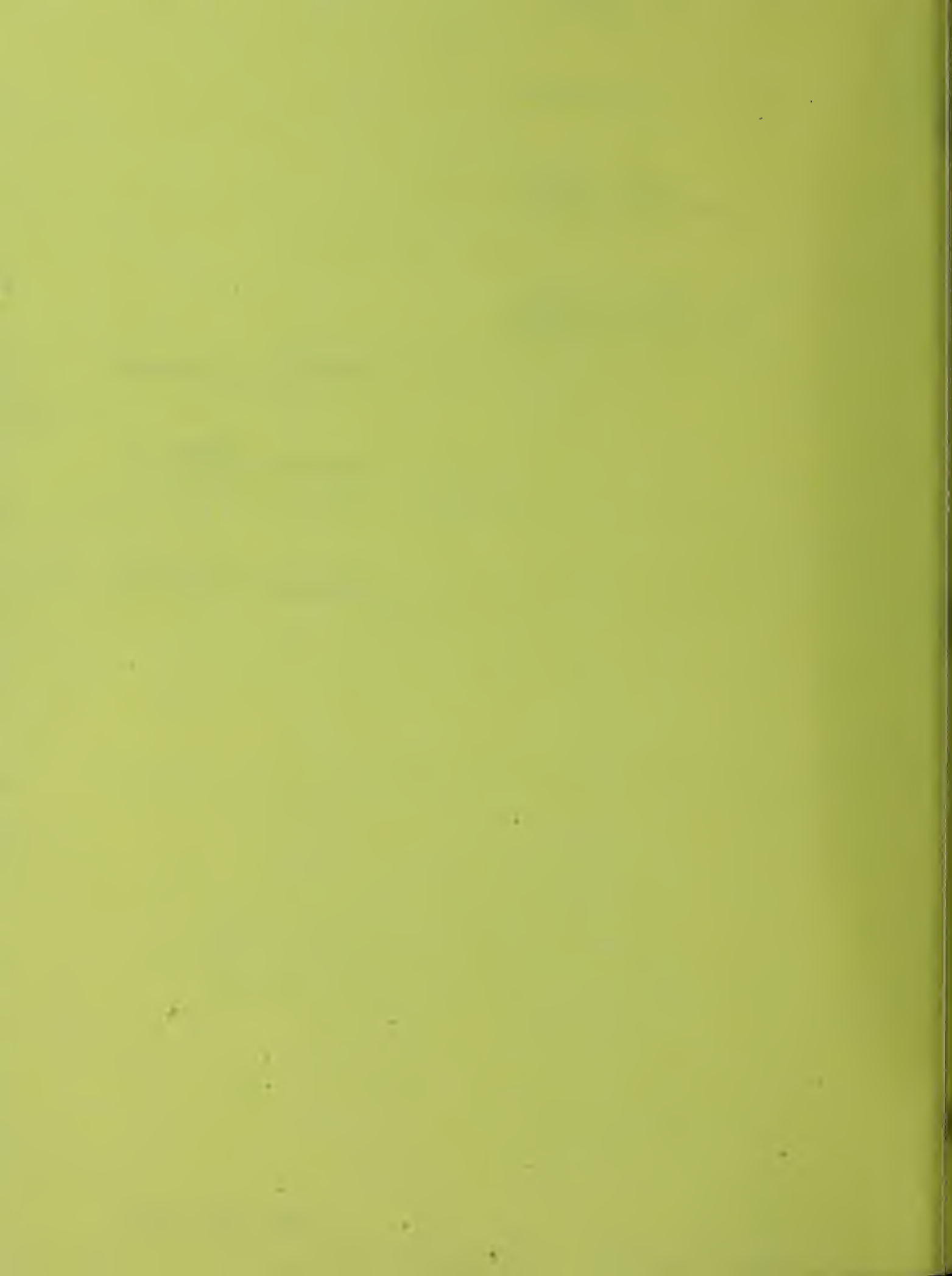
Charles N. Collins  
Associate Director  
Facilities and Planning

Recommended for adoption:

Jun Iwamoto  
Vice Chancellor, Business

Hilary Hsu  
Chancellor Superintendent





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Regular Meeting  
Governing Board of the San Francisco Community College District  
33 Gough Street  
Tuesday, February 9, 1988

Open Session - 5:30 p.m.  
Closed Session - 5:35 p.m.  
Open Meeting - 7:00 p.m.

- I. Open Session
- II. Roll Call
- III. Recess to Closed Session
- IV. Pledge of Allegiance
- V. Approval of Minutes - December 15, 1987  
January 12, 1988
- VI. Governing Board Reports
- VII. Reports - Academic Senate, City College  
Academic Senate, Centers Division
- VIII. Adoption of Agenda

DOCUMENTS DEPT.

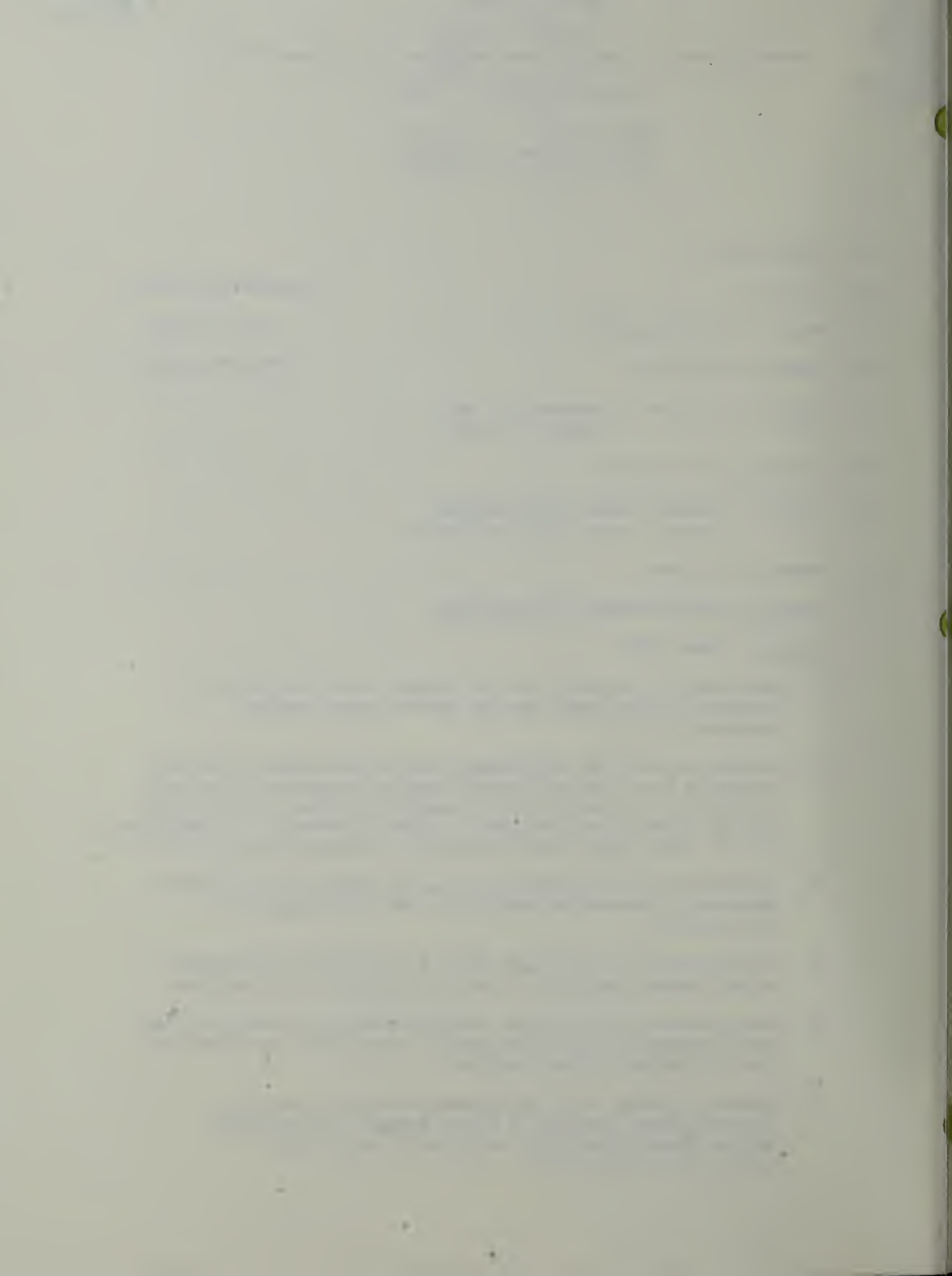
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IX. Chancellor Superintendent's Resolutions

Finance (Pages 4-49)

- B1 - Reviewing and entering into the minutes the SFCCD Quarterly Financial Status Report for the second quarter ending December 31, 1987
- B2 - Authorizing contract with Morning Star Travel Service, Limited, to obtain travel and educational program arrangements with costs to be borne by students for an excursion to China, in connection with an instructional program in Chinese literature (in translation), June 9, 1988 through July 8, 1988, City College of San Francisco
- B3 - Authorization to sign checks for and on behalf of the Extended Opportunity Program and Services of the City College of San Francisco
- B4 - Authorization to sign checks for and on behalf of the National Direct Student Loan Fund of the City College of San Francisco
- B5 - Authorization to sign checks for and on behalf of the Pell Grant Fund (formerly the Basic Educational Opportunity Grant Fund) of the City College of San Francisco
- B6 - Amending contract with TRW Information Service Division, Consumer Credit Services (a Credit Bureau), for reporting Nursing Student Loan (NSL) delinquent accounts, City College of San Francisco





- B7 - Adopting the rate on late charges on each overdue installment payment, Perkins Loan Program, City College of San Francisco
- B8 - Authorizing contract with (1) United Collection Corporation, and (2) Financial Collection Agencies for the collection of delinquent loans under the Perkins Loan Program (formerly National Direct Student Loan Program), City College of San Francisco
- B9 - Authorization to sign checks for and on behalf of the Supplemental Educational Opportunity Grant Fund of the City College of San Francisco
- B10 - Appropriating additional \$2,000 for the Extended Opportunity Programs and Services, City College of San Francisco, for 1987-88
- B11 - Setting forth the need according to major classifications of expenditures to be met from assured income in excess of the total amount anticipated in the SFCCD General Fund Budget 1987-88, and appropriate assured income in excess of the SFCCD General Fund Budget 1987-88 from the General Reserve, \$25,328 for Disabled Student Programs and Services
- B12 - Appropriating \$17,991 for service and instruction to learning disabled students, City College and Community College Centers, 1987-88
- B13 - Authorization to enter into an agreement with the Regents of the University of California for partial reimbursement of the salary of Abdul Jabbar for the period January 4, 1988 through May 20, 1988, \$10,000 to the City College of San Francisco
- B14 - Authorization to conduct an excursion to England in connection with an instructional program, and authorizing a contract with Consortium for International Education to obtain travel and educational program arrangements, with costs to be borne by students, for the excursion, September 6, 1988 through December 14, 1988, City College of San Francisco
- B15 - Authorization to conduct an excursion to Mexico in connection with an instructional program in Spanish conversation, and authorizing a contract with Consortium for International Education to obtain travel and educational program arrangements, with costs to be borne by students, for the excursion, June 25, 1988 through July 23, 1988, City College of San Francisco
- B16 - Waiving SFCCD Policy Manual Section 7.08 Selection of Architect and authorizing and directing the Chancellor Superintendent and the President of City College to prepare a proposal for the selection of an architect through a professional competition to update the City College Facilities Master Plan which will include the use of the Balboa Reservoir
- B17 - Authorization to contract with William Thomas to conduct a study of the workforce availability data which will be used to determine the quantitative measurement of under-representation in the workforce in San Francisco, at a cost of \$2,500, District Affirmative Action Office



Equipment, Supplies & Services (Pages 50-56)

C1 - Procurement of equipment, supplies, services, etc.,  
less than \$3,000

C2 - Procurement of equipment, supplies services, etc.,  
\$3,00 or more

C18 - Acceptance of Gifts - Other than Motor Vehicles

Personnel

E - Hourly Appointment of Certificated Employees to  
District Staff Development Program, 880209-E2 (Page 57)

F - Management Personnel, 880209-F1 (Pages 58-60)

G - Certificated Personnel, City College, 880209G1-8 (Pages 61-78)

H - Certificated Personnel, Categorically Funded  
Programs, City College, 880209H1-2 (Pages 79-81)

J - Certificated Personnel, Categorically Funded  
Programs, Centers Division, 880209J1-3 (Pages 82-85)

K - Certificated Personnel, Centers Division, 880209K1-14 (Pages 86-97)

L - Tax Sheltered Annuities, 880209-L1 (Pages 98-99)

N - Hourly Certificated Appointments, 880209N1-20 (Pages 100-105)

Legal (Page 106)

Q1 - Settlement Agreement for the Estate of Dan Allen

Superintendent's Resolutions (Pages 107-108)

S1 - Authorization to conduct two excursions to Paris, France, in  
connection with an instructional program, September 1, 1988  
through December 10, 1988, and February 1, 1989 through  
May 21, 1989, City College of San Francisco

Buildings and Grounds (Pages 109-112)

W1 - Authorization to enter into a rental agreement with St. John  
Ursuline High School for the use of space by Southeast  
Community College Center for the period August 1, 1987  
through June 30, 1988

W2 - Authorization to issue a Controller's Journal Entry to  
Department of Public Works, Bureau of Engineering for the  
preparation of performance specifications and bid documents  
for the SFCCD capital outlay project: CCSF - Little Theatre -  
Theatre Rigging, \$13,000

X. Requests to Speak

XI. Chancellor Superintendent and Staff Reports

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Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-B1  
Reviewing and entering into the minutes the SFCCD  
Quarterly Financial Status Report for the second quarter  
ended December 31, 1987

President and Members:

AB 2910, Chapter 1486, Statutes of 1986 now requires California's community college districts to report quarterly on their financial condition. Starting with the quarter ending September 30, 1987 and quarterly thereafter, districts will be required to provide to the Chancellor's Office the completed Form CCFS-311Q and a copy of the quarterly financial report.

In order to meet the requirements of AB 2910, Chapter 1486, Statutes of 1986 which added California Education Code Section 84043 et.seq, the following resolution is recommended for adoption:

RESOLVED: That pursuant to Education Code Section 84043 et.seq, the Quarterly Financial Status Report for the second quarter ended December 31, 1987, a copy of which is attached hereto, is hereby reviewed and entered into the minutes of the Governing Board of the SFCCD.

Submitted by,

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent





**CALIFORNIA COMMUNITY COLLEGES  
QUARTERLY FINANCIAL STATUS REPORT  
1987-88 FISCAL YEAR**

District: San Francisco

Quarter Ended: December 31, 1987

**1. Historical and current perspectives:**

**ANNUAL**

As of June 30 for fiscal year (FY) specified

	FY 1984-85 (actual)	FY 1985-86 (actual)	FY 1986-87 (actual)	FY 1987-88 (projected)
General Fund Expenditures	68,752,797	72,451,464	75,466,051	80,154,393
General Fund Balance	3,044,128	7,921,612	4,453,103	1,242,160
Attendance AID for Funding Purposes	30,758	31,015	30,971	30,971

**QUARTER**

For the APPLICABLE QUARTER in the FY specified

	FY 1984-85 (actual)	FY 1985-86 (actual)	FY 1986-87 (actual)	FY 1987-88 (actual)
General Fund Cash Balance	4,539,161	5,831,499	9,035,585	5,964,673

**2. General Fund Revenues and Expenditures Year-to-Date:**

	<u>Revenues</u>	<u>Expenditures</u>
Budgeted (Latest amendment)	\$ 36,674,883	\$ 39,574,577
Actual	38,745,018	45,543,826
Difference	\$ 2,070,135	\$ 5,969,249

**3. Has the district settled any employee contracts during the quarter (includes salaries and benefits)? If yes, complete the following: None**

**Contracts Settled During the Quarter (including benefits)**

ITEM	MANAGEMENT	CERTIFICATED	CLASSIFIED
Number of Years Settled			
% Change by Fiscal Year	FY _____ % FY _____ % FY _____ %	FY _____ % FY _____ % FY _____ %	FY _____ % FY _____ % FY _____ %

Comments: (Include a statement regarding the source of revenues to pay salary increases e.g., from the district's reserves, from cost-of-living revenues, from cost savings, etc.)

Note: General Fund includes restricted and unrestricted funds.

(Quarterly Status Report, cont'd.)

4. Significant financial events for the quarter and financial ramifications: (Include incurrence of long-term debt, settlement of audit citations or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds, etc.)

None

5. Does the district have significant fiscal problems that must be addressed this year? No \_\_\_\_ Yes \_\_\_\_ Next year? No \_\_\_\_ Yes \_\_\_\_ If yes, what are the problems and what actions will be taken?

See Addendum

.....  
CERTIFICATION

To the best of my knowledge, the data contained in this report are correct.

\_\_\_\_\_  
District Business Officer                      Date

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was presented to the governing board at its \_\_\_\_\_ meeting, discussed and entered into the minutes of that meeting.

\_\_\_\_\_  
District Superintendent                      Date

Addendum to Attachment I  
California Community Colleges  
Quarterly Financial Status Report (CCFS-311Q)  
Quarter Ended: December 31, 1987

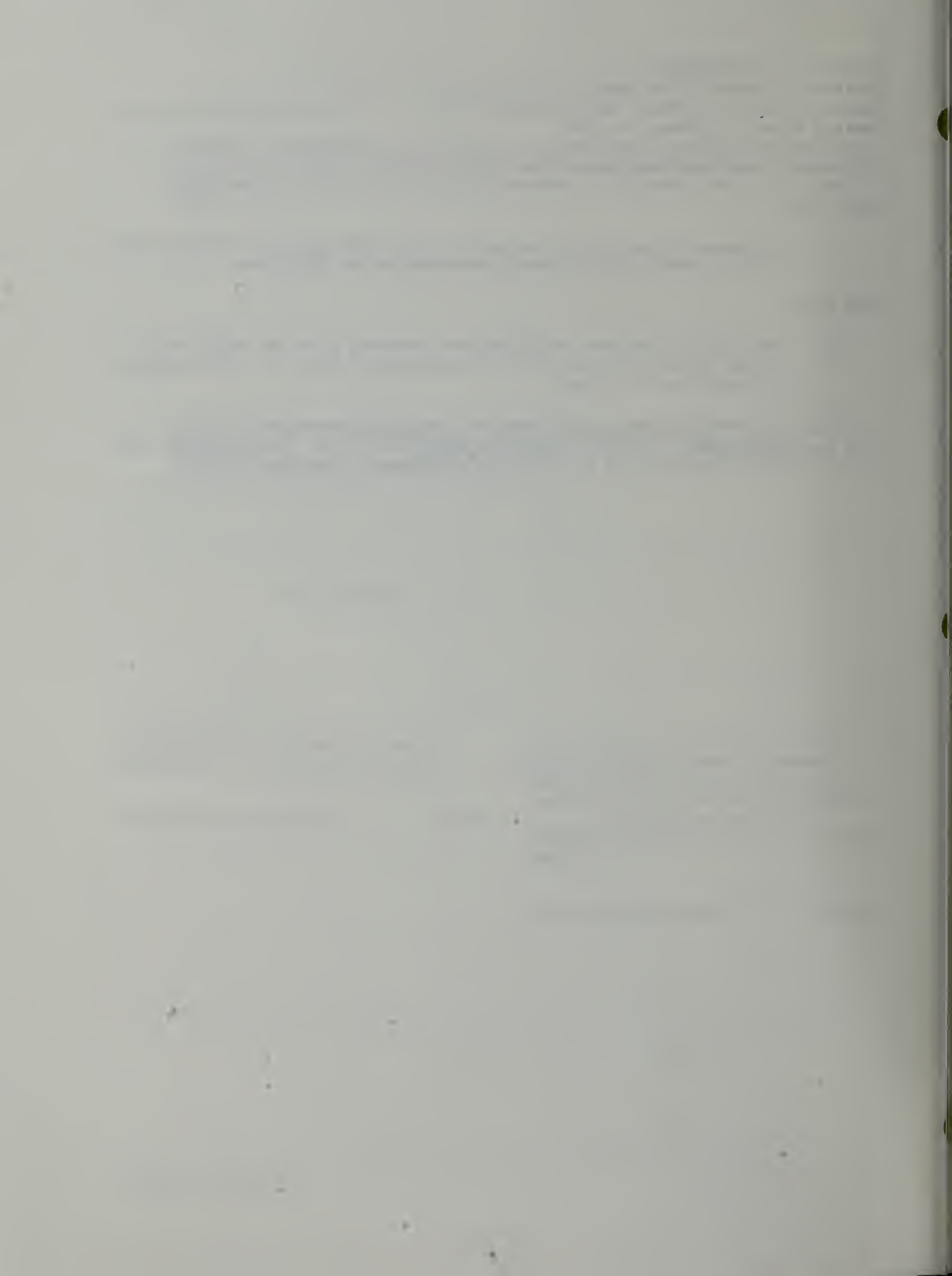
#5 Significant Fiscal Problems

This Year:

Settlement of collective bargaining with the AFT, DCC, and SEIU will require funding from a source undetermined at this time.

Next Year:

- A. The District has been budgeting and spending more for salary and fringe benefits due to salary rate increases than the COLA increases provided from the State.
- B. The user fee supported community services program has not been self-supporting with the result that funding for those programs has been diverted from the District's "primary responsibilities."





Honorable Governing Board of the  
San Francisco Community College District

Subject: Report - February 2, 1988  
Quarterly Financial Status Report  
Quarter Ended December 31, 1987

President and Members:

This report is a supplement to Governing Board Resolution No. 880209-B1. California Community Colleges - Quarterly Financial Status Report (CCFS-311Q) is a state mandated report form. This report summarizes several internal financial reports regularly issued.

Attached hereto you will find a Statement of Expenditure Appropriations for the General Fund - Unrestricted summarized by Divisions as of December 31, 1987. The General Fund - Restricted contains the many and various federal and state grants and local contracts.

The Cafeteria Fund for the period from July 1, 1987 to December 31, 1987 shows the following:

	<u>College</u>	<u>Centers</u>	<u>Total</u>
Net Sales	\$ 301,954.88	\$ 19,333.64	\$ 321,288.52
Net Cost of Food Sold	154,983.04	17,695.65	172,678.69
Gross Profit	146,971.84	1,637.99	148,609.83
Total Expenses	142,296.44	2,487.32	144,783.76
Income from Operations	4,675.40	-849.33	3,826.07
Interest Income	1,347.80	98.28	1,446.08
Net Income	6,023.20	-751.05	5,275.15

The Child Development Fund as of December 31, 1987 shows the following:

Received from the State	\$ 92,725.00
Receivable from the State	9.00
Transferred to the SFCCD - General Fund	92,734.00

this fund accounts for the Campus Child Care - Bailout revenues received from the State to fund the Child Development program at the John Adams CCC.

The Capital Outlay Fund as of December 31, 1987 shows the following:

Unappropriated Balance of Funds	\$ 65,743.80
Appropriations	6,361,216.66
Reserved	121,903.99
Pre-Encumbered	138,358.93
Encumbered	221,964.12
Expended	2,621,431.97
Balance	3,257,557.65

Submitted by,

Jun Iwamoto  
Vice Chancellor, Business

Attachment



SFCCD - GENERAL FUND  
STATEMENT OF EXPENDITURE APPROPRIATIONS  
JULY 1, 1987 TO DECEMBER 31, 1987

ACCOUNTS	ALLOWANCE	RESERVE	PRE-ENC	ENCUMBRANCE	EXPENDED	BALANCE
COLLEGE DIVISION						
1120 INSTRUCTORS - SCHEDULE I	14,135,419.00	0.00	0.00	0.00	6,326,719.79	7,808,699.21
1127 INSTRUCTORS - REEMPLOYED	15,492.00	0.00	0.00	0.00	10,457.10	5,034.90
1210 ADMINISTRATORS - REGULAR	1,115,985.00	0.00	0.00	0.00	512,320.44	603,664.56
1220 INSTRUCTORS, NONTEACHING - SCH	166,364.00	0.00	0.00	0.00	70,259.50	96,104.50
1230 LIBRARIANS - SCHEDULE I	247,380.00	0.00	0.00	0.00	114,173.94	133,206.06
1240 COUNSELORS - SCHEDULE I	1,435,984.00	0.00	0.00	0.00	643,953.34	792,030.66
1250 STUDENT HEALTH PERSONNEL - REG	145,138.00	0.00	0.00	0.00	66,974.51	78,163.49
1280 SUPERVISORS	789,093.00	0.00	0.00	0.00	355,149.82	433,943.18
1322 INSTRUCTORS - REG DAY HRLY	2,030,173.10	0.00	0.00	0.00	898,047.87	1,132,125.23
1323 INSTRUCTORS - REG NIGHT HRLY	2,140,829.00	0.00	0.00	0.00	986,423.59	1,154,405.41
1324 INSTRUCTORS - NONREG HRLY	702,030.00	0.00	0.00	0.00	197,550.50	504,479.50
1325 INSTRUCTORS - SUBSTITUTES	140,000.00	0.00	0.00	0.00	69,326.09	70,673.91
1326 INSTRUCTORS - SABBATICAL SUBST	193,376.00	0.00	0.00	0.00	19,606.28	173,769.72
1412 SUPERVISORS - HOURLY	14,420.00	0.00	0.00	0.00	6,578.76	7,841.24
1416 ADMINISTRATORS - SABBATICAL SU	46,752.00	0.00	0.00	0.00	36,041.89	10,710.11
1422 INSTRUCTORS, NT - REG HRLY	381,662.00	0.00	0.00	0.00	187,142.02	194,519.98
1424 INSTRUCTORS, NT - NONREG HRLY	52,229.00	0.00	0.00	0.00	6,732.08	45,496.92
1432 LIBRARIANS - REG HRLY	79,671.00	0.00	0.00	0.00	37,484.98	42,186.02
1434 LIBRARIANS - NONREG HRLY	26,806.00	0.00	0.00	0.00	5,785.06	21,020.94
1442 COUNSELORS - REG HRLY	168,263.00	0.00	0.00	0.00	103,478.03	64,784.97
1444 COUNSELORS - NONREG HRLY	78,054.00	0.00	0.00	0.00	30,447.76	47,606.24
1452 STD HLTH PERS - REG HRLY	45,820.00	0.00	0.00	0.00	22,876.68	22,943.32
1454 STD HLTH PERS - NONREG HRLY	6,108.00	0.00	0.00	0.00	0.00	6,108.00
1484 SUPERVISORS - STIPENDS	84,044.00	0.00	0.00	0.00	37,407.66	46,636.34
2110 CLASSIFIED - PERMANENT	7,145,371.00	0.00	0.00	0.00	2,964,473.09	4,180,897.91
2330 CLASSIFIED - TEMPORARY	630,779.00	0.00	255,143.61	0.00	256,669.91	118,965.48
2370 COLLEGE AIDES - TEMPORARY SALA	625,000.00	0.00	0.00	0.00	280,116.00	344,884.00
2375 COLL AIDES - WORK STUDY, TEMP	120,903.00	0.00	0.00	0.00	43,460.65	77,442.35
2380 CLASSIFIED - OVERTIME	206,523.00	0.00	0.00	0.00	72,473.97	134,049.03
2390 CLASSIFIED - CAFETERIA SALARIE	213,600.00	0.00	0.00	0.00	92,599.68	121,000.32
3110 STATE RETIREMENT - INSTRUCTORS	1,097,400.00	0.00	0.00	0.00	0.00	1,097,400.00
3130 STATE RETIREMENT - OTHER CERT	332,712.00	0.00	0.00	0.00	0.00	332,712.00
3310 SOCIAL SECURITY - INSTRUCTORS	415,591.00	0.00	0.00	0.00	0.00	415,591.00
3320 SOCIAL SECURITY - CLASSIFIED E	530,732.96	0.00	0.00	0.00	2,892.79	527,840.17
3330 SOCIAL SECURITY - OTHER CERT E	82,470.00	0.00	0.00	0.00	0.00	82,470.00
3411 HEALTH SERVICE SYSTEM - INSTRU	741,385.00	0.00	0.00	0.00	0.00	741,385.00
3412 HEALTH SERVICE SYSTEM - CLASSI	424,091.00	0.00	0.00	0.00	2,596.77	421,494.23
3413 HEALTH SERVICE SYSTEM - OTHER	134,860.00	0.00	0.00	0.00	0.00	134,860.00
3421 DENTAL PLAN - INSTRUCTORS	271,929.00	0.00	0.00	0.00	136,314.55	135,614.45
3422 DENTAL PLAN - CLASSIFIED EMPLO	149,785.00	0.00	0.00	0.00	70,211.70	79,573.30
3423 DENTAL PLAN - OTHER CERT EMPLO	50,882.00	0.00	0.00	0.00	23,280.35	27,601.65
3431 PRESCRIPTION DRUG PLAN - INSTR	14,120.00	0.00	0.00	0.00	7,138.18	6,981.82
3432 PRESCRIPTION DRUG PLAN - CLASS	13,114.00	0.00	0.00	0.00	5,656.14	7,457.86
3433 PRESCRIPTION DRUG PLAN - OTHER	3,962.00	0.00	0.00	0.00	1,558.56	2,403.44
3441 LIFE INSURANCE - INSTRUCTORS	27,280.00	0.00	0.00	0.00	13,713.92	13,566.08
3442 LIFE INSURANCE - CLASSIFIED EM	12,289.00	0.00	0.00	0.00	5,711.28	6,577.72
3443 LIFE INSURANCE - OTHER CERT EM	6,959.00	0.00	0.00	0.00	3,104.24	3,854.76



SFCCD - GENERAL FUND  
STATEMENT OF EXPENDITURE APPROPRIATIONS  
JULY 1, 1987 TO DECEMBER 31, 1987

ACCOUNTS	ALLOWANCE	RESERVE	PRE-ENC	ENCUMBRANCE	EXPENDED	BALANCE
3510 STATE UNEMPL INS - INSTRUCTORS	23,128.00	0.00	0.00	0.00	0.00	23,128.00
3520 STATE UNEMPL INS - CLASSIFIED	9,581.00	0.00	0.00	0.00	0.00	9,581.00
3530 STATE UNEMPL INS - OTHER CERT	5,877.00	0.00	0.00	0.00	0.00	5,877.00
3610 WORKERS COMP INS - INSTRUCTORS	47,778.00	0.00	0.00	0.00	0.00	47,778.00
3620 WORKERS COMP INS - CLASSIFIED	35,333.00	0.00	0.00	0.00	0.00	35,333.00
3630 WORKERS COMP INS - OTHER CERT	14,333.00	0.00	0.00	0.00	0.00	14,333.00
3710 CITY RETIREMENT - INSTRUCTORS	500,639.00	0.00	0.00	0.00	0.00	500,639.00
3720 CITY RETIREMENT - CLASSIFIED E	1,344,564.00	0.00	0.00	0.00	6,934.76	1,337,629.24
3730 CITY RETIREMENT - OTHER CERT E	37,922.00	0.00	0.00	0.00	0.00	37,922.00
4300 SUPPLIES	1,105,900.00	27,797.44	105,691.97	250,370.52	246,625.93	475,414.14
4310 CRAFTS MOD - SUPPLIES	190.00	0.00	89.59	0.00	92.38	8.03
5110 GUEST LECTUREES	1,234.00	0.00	0.00	0.00	0.00	1,234.00
5190 OTHER CONTRACTS FOR PERSONAL S	146,036.00	0.00	11,192.87	39,783.67	20,577.86	74,531.60
5210 PROFESSIONAL MEETINGS	35,000.00	0.00	17,949.93	0.00	6,892.29	10,167.78
5220 USE OF EMPLOYEES CARS	16,500.00	0.00	1,307.61	1,200.00	5,744.88	8,247.51
5310 DUES AND MEMBERSHIPS	7,000.00	0.00	385.00	0.00	7,363.00	1,252.00
5410 INSURANCE	271,125.00	0.00	0.00	0.00	232,865.40	38,259.60
5510 UTILITIES	130,000.00	0.00	0.00	57,923.02	38,736.98	33,340.00
5520 GAS & ELECTRICITY	705,776.00	705,776.00	0.00	0.00	0.00	0.00
5530 TELEPHONE	400,000.00	0.00	0.00	206,677.35	193,250.62	72.03
5610 RENTAL OF FACILITIES	9,391.00	0.00	0.00	5,558.00	2,023.00	1,810.00
5620 RENTAL OF SFUSD FACILITIES	19,592.00	0.00	0.00	0.00	0.00	19,592.00
5630 RENTAL OF EQUIPMENT	82,177.00	0.00	14,551.45	23,333.15	14,547.74	29,744.66
5640 HSEKPING & M & R CONTRACTS - B	849,650.00	1,509.65	134,734.56	520,723.23	72,950.53	119,732.03
5650 M & R CONTRACTS - EQUIPMENT	363,374.00	0.00	158,644.56	167,472.48	57,156.49	(19,899.53)
5690 OTHER CONTRACTUAL SERVICES	445,335.00	425.00	19,420.02	45,909.08	121,911.11	257,669.79
5720 JUDGMENT & CLAIMS EXPENSES	50,000.00	0.00	0.00	0.00	0.00	50,000.00
6300 LIBRARY BOOKS	0.00	0.00	40,452.47	0.00	47,716.63	(88,169.10)
6410 ADDITIONAL EQUIPMENT	50,000.00	0.00	0.00	2,451.47	321.68	47,226.85
6420 REPLACEMENT EQUIPMENT	0.00	0.00	0.00	0.00	26,524.90	(26,524.90)
6430 LEASE PURCHASE OF EQUIPMENT	20,974.00	0.00	5,368.74	5,632.88	3,553.75	6,438.63
7320 TRANSF FROM GEN FUND TO SPECIAL	41,000.00	0.00	0.00	0.00	41,000.00	0.00
750STUDENT FINANCIAL AID	20,000.00	0.00	0.00	0.00	14,000.00	6,000.00
TOTAL COLLEGE DIVISION	44,284,309.06	735,508.09	764,932.38	1,327,034.85	15,887,689.40	25,569,144.34

CENTERS DIVISION

1120 INSTRUCTORS - SCHEDULE I	6,932,783.00	0.00	0.00	0.00	2,982,881.13	3,949,901.87
1125 INSTRUCTORS - SCHEDULE II	1,710,547.00	0.00	0.00	0.00	738,631.95	971,915.05
1210 ADMINISTRATORS - REGULAR	1,872,333.00	0.00	0.00	0.00	816,442.26	1,055,890.74
1217 ADMINISTRATORS - REEMPLOYED	7,746.00	0.00	0.00	0.00	3,575.12	4,170.88
1220 INSTRUCTORS, NONTEACHING - SCH	37,920.00	0.00	0.00	0.00	17,501.40	20,418.60
1230 LIBRARIANS - SCHEDULE I	35,356.00	0.00	0.00	0.00	16,317.72	19,038.28
1240 COUNSELORS - SCHEDULE I	946,083.00	0.00	0.00	0.00	412,908.96	533,174.04
1245 COUNSELORS - SCHEDULE II	52,465.00	0.00	0.00	0.00	24,213.36	28,251.64
1280 SUPERVISORS	470,800.00	0.00	0.00	0.00	206,549.67	264,250.33

SFOCD - GENERAL FUND  
STATEMENT OF EXPENDITURE APPROPRIATIONS  
JULY 1, 1987 TO DECEMBER 31, 1987

ACCOUNTS	ALLOWANCE	RESERVE	PRE-ENC	ENCUMBRANCE	EXPENDED	BALANCE
1322 INSTRUCTORS - REG DAY HRLY	4,138,810.00	0.00	0.00	0.00	2,042,335.03	2,096,474.97
1324 INSTRUCTORS - NONREG HRLY	543,494.00	0.00	0.00	0.00	473,113.09	70,380.91
1325 INSTRUCTORS - SUBSTITUTES	375,000.00	0.00	0.00	0.00	215,671.99	159,328.01
1326 INSTRUCTORS - SABBATICAL SUBST	30,226.00	0.00	0.00	0.00	25,498.25	4,727.75
1412 SUPERVISORS - HOURLY	8,000.00	0.00	0.00	0.00	0.00	8,000.00
1416 ADMINISTRATORS - SABBATICAL SU	26,000.00	0.00	0.00	0.00	0.00	26,000.00
1422 INSTRUCTORS, NT - REG HRLY	125,965.90	0.00	0.00	0.00	49,044.51	76,921.39
1424 INSTRUCTORS, NT - NONREG HRLY	32,305.00	0.00	0.00	0.00	28,476.03	3,828.97
1434 LIBRARIANS - NONREG HRLY	1,792.00	0.00	0.00	0.00	1,383.30	408.70
1442 COUNSELORS - REG HRLY	130,044.00	0.00	0.00	0.00	52,402.60	77,641.40
1444 COUNSELORS - NONREG HRLY	54,212.00	0.00	0.00	0.00	28,303.83	25,908.17
1484 SUPERVISORS - STIPENDS	25,095.00	0.00	0.00	0.00	10,124.55	14,970.45
2110 CLASSIFIED - PERMANENT	2,917,956.00	0.00	0.00	0.00	1,251,347.71	1,666,608.29
2330 CLASSIFIED - TEMPORARY	1,121,330.00	0.00	519,371.28	0.00	503,628.24	98,330.48
2375 COLL AIDES - WORK STUDY, TEMP	6,400.00	0.00	3,963.75	0.00	657.80	1,778.45
2380 CLASSIFIED - OVERTIME	50,900.00	0.00	0.00	0.00	33,635.52	17,264.48
3110 STATE RETIREMENT - INSTRUCTORS	931,461.00	0.00	0.00	0.00	0.00	931,461.00
3130 STATE RETIREMENT - OTHER CERT	294,540.00	0.00	0.00	0.00	0.00	294,540.00
3310 SOCIAL SECURITY - INSTRUCTORS	185,435.00	0.00	0.00	0.00	0.00	185,435.00
3320 SOCIAL SECURITY - CLASSIFIED E	211,349.00	0.00	0.00	0.00	0.00	211,349.00
3330 SOCIAL SECURITY - OTHER CERT E	57,309.00	0.00	0.00	0.00	0.00	57,309.00
3411 HEALTH SERVICE SYSTEM - INSTRU	581,004.00	0.00	0.00	0.00	0.00	581,004.00
3412 HEALTH SERVICE SYSTEM - CLASSI	186,979.00	0.00	0.00	0.00	0.00	186,979.00
3413 HEALTH SERVICE SYSTEM - OTHER	117,106.00	0.00	0.00	0.00	0.00	117,106.00
3421 DENTAL PLAN - INSTRUCTORS	226,863.00	0.00	0.00	0.00	109,375.24	117,487.76
3422 DENTAL PLAN - CLASSIFIED EMPLO	67,734.00	0.00	0.00	0.00	30,255.63	37,478.37
3423 DENTAL PLAN - OTHER CERT EMPLO	43,835.00	0.00	0.00	0.00	15,948.54	27,886.46
3431 PRESCRIPTION DRUG PLAN - INSTR	11,253.00	0.00	0.00	0.00	5,764.04	5,488.96
3432 PRESCRIPTION DRUG PLAN - CLASS	6,698.00	0.00	0.00	0.00	2,604.43	4,093.57
3433 PRESCRIPTION DRUG PLAN - OTHER	3,241.00	0.00	0.00	0.00	1,138.62	2,102.38
3441 LIFE INSURANCE - INSTRUCTORS	20,244.04	0.00	0.00	0.00	9,168.80	11,075.24
3442 LIFE INSURANCE - CLASSIFIED EM	5,558.00	0.00	0.00	0.00	2,485.59	3,072.41
3443 LIFE INSURANCE - OTHER CERT EM	5,992.00	0.00	0.00	0.00	2,107.16	3,884.84
3510 STATE UNEMPL INS - INSTRUCTORS	16,448.00	0.00	0.00	0.00	0.00	16,448.00
3520 STATE UNEMPL INS - CLASSIFIED	3,551.00	0.00	0.00	0.00	0.00	3,551.00
3530 STATE UNEMPL INS - OTHER CERT	4,577.00	0.00	0.00	0.00	0.00	4,577.00
3610 WORKERS COMP INS - INSTRUCTORS	27,778.00	0.00	0.00	0.00	0.00	27,778.00
3620 WORKERS COMP INS - CLASSIFIED	20,111.00	0.00	0.00	0.00	0.00	20,111.00
3630 WORKERS COMP INS - OTHER CERT	8,778.00	0.00	0.00	0.00	0.00	8,778.00
3710 CITY RETIREMENT - INSTRUCTORS	188,739.00	0.00	0.00	0.00	0.00	188,739.00
3720 CITY RETIREMENT - CLASSIFIED E	532,294.00	0.00	0.00	0.00	0.00	532,294.00
3730 CITY RETIREMENT - OTHER CERT E	33,055.00	0.00	0.00	0.00	0.00	33,055.00
4100 TEXTBOOKS	19,750.00	0.00	1,495.81	4,702.95	3,000.82	10,550.42
4101 TEXTBOOKS (CBAE)	12,000.00	0.00	1,137.65	6,226.29	1,063.26	3,572.80
4300 SUPPLIES	432,260.00	17,252.52	45,497.27	95,617.71	95,445.03	178,447.47
4301 SUPPLIES - P I C	24,000.00	0.00	2,931.62	5,088.81	1,035.78	14,943.79
4310 CRAFTS MOU - SUPPLIES	90.00	0.00	89.59	0.00	0.00	0.41
4711 FOOD (CHILDCARE FOOD)	4,000.00	0.00	84.93	3,000.00	851.87	63.20
5110 GUEST LECTURERS	14,300.00	0.00	8,770.00	0.00	5,530.00	0.00



3FCCD - GENERAL FUND  
STATEMENT OF EXPENDITURE APPROPRIATIONS  
JULY 1, 1987 TO DECEMBER 31, 1987

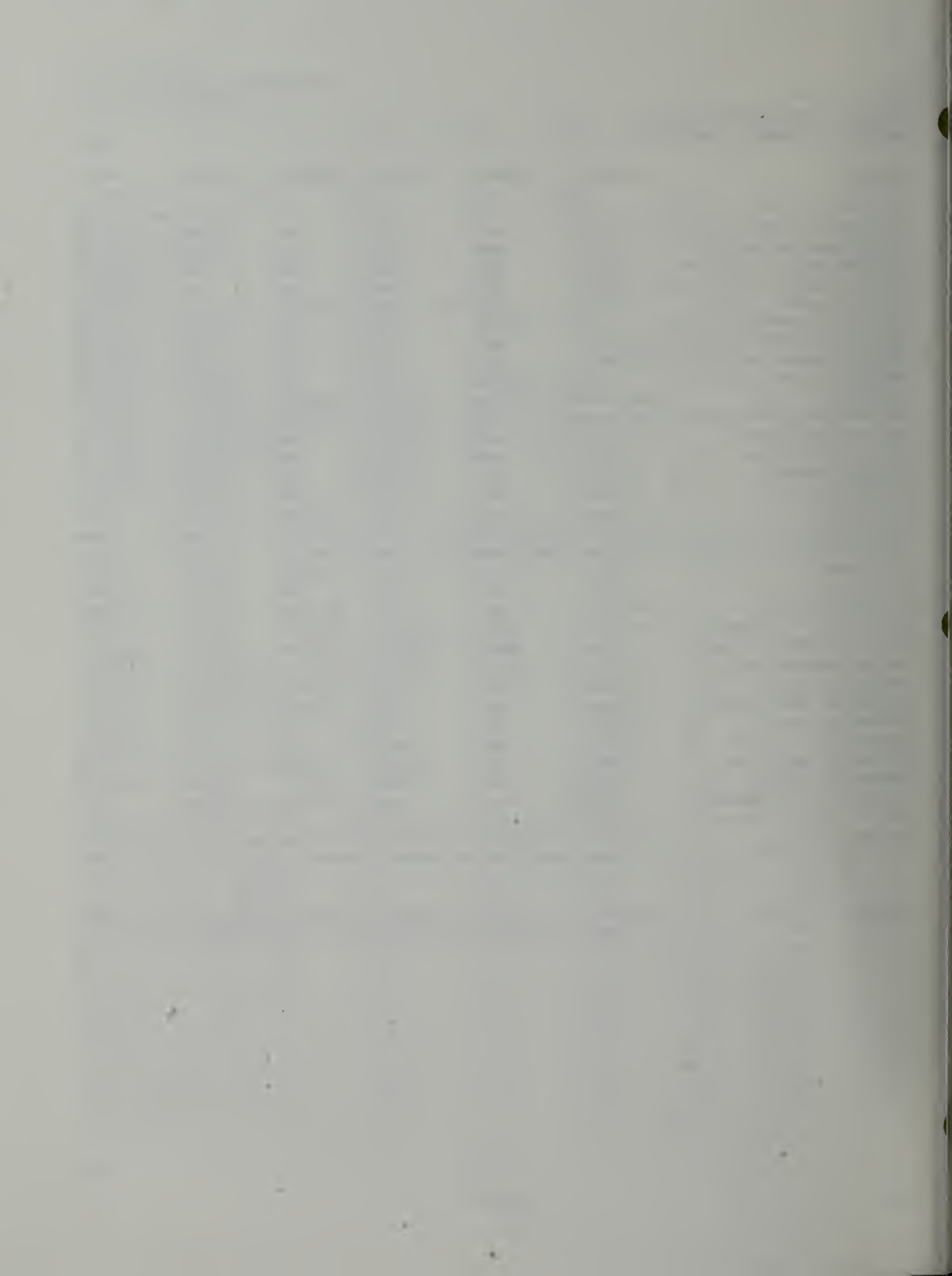
ACCOUNTS	ALLOWANCE	RESERVE	PRE-ENC	ENCUMBRANCE	EXPENDED	BALANCE
5190 OTHER CONTRACTS FOR PERSONAL S	15,900.00	0.00	1,000.00	0.00	0.00	14,900.00
5210 PROFESSIONAL MEETINGS	15,000.00	0.00	6,936.94	0.00	3,686.73	4,376.33
5220 USE OF EMPLOYEES CARS	23,750.00	0.00	858.64	1,050.00	5,406.69	16,434.67
5310 DUES AND MEMBERSHIPS	4,200.00	0.00	0.00	0.00	3,660.00	1,140.00
5410 INSURANCE	176,000.00	0.00	0.00	0.00	171,567.33	4,432.67
5510 UTILITIES	40,000.00	0.00	0.00	26,591.46	12,408.54	1,000.00
5520 GAS & ELECTRICITY	203,508.00	203,508.00	0.00	0.00	0.00	0.00
5530 TELEPHONE	110,000.00	0.00	0.00	91,337.87	30,778.00	(12,115.87)
5610 RENTAL OF FACILITIES	615,136.00	0.00	0.00	251,589.68	221,508.00	142,038.32
5620 RENTAL OF SFUSD FACILITIES	339,087.00	0.00	0.00	274,087.00	60,000.00	5,000.00
5630 RENTAL OF EQUIPMENT	48,049.00	0.00	1,972.03	31,471.54	4,672.49	9,932.94
5640 MAINTENANCE & M & R CONTRACTS - B	380,805.01	581.00	5,900.00	232,375.88	131,770.79	10,177.34
5650 M & R CONTRACTS - EQUIPMENT	194,959.00	800.15	68,004.30	75,603.14	26,635.37	23,916.04
5690 OTHER CONTRACTUAL SERVICES	157,268.00	4,228.12	28,473.96	17,413.71	56,092.15	51,060.06
5720 JUDGMENT & CLAIMS EXPENSES	106,271.00	0.00	105,271.32	0.00	1,000.00	(0.32)
6300 LIBRARY BOOKS	14,329.98	0.00	8,419.68	265.19	895.78	4,749.33
6410 ADDITIONAL EQUIPMENT	33,664.02	0.00	0.00	239.63	0.00	33,424.39
TOTAL CENTERS DIVISION	28,429,821.95	226,369.79	810,178.77	1,116,660.86	10,949,900.70	15,326,711.83

DISTRICT OFFICE

1210 ADMINISTRATORS - REGULAR	905,135.00	0.00	0.00	0.00	411,210.24	493,928.76
1217 ADMINISTRATORS - REEMPLOYED	15,492.00	0.00	0.00	0.00	11,321.12	4,170.88
1220 INSTRUCTORS, NONTEACHING - SCH	97,091.00	0.00	0.00	0.00	39,076.12	58,014.88
1322 INSTRUCTORS - REG DAY HRLY	2,352.00	0.00	0.00	0.00	106,923.63	(104,571.63)
1422 INSTRUCTORS, NT - REG HRLY	48,391.00	0.00	0.00	0.00	10,305.77	38,085.23
2110 CLASSIFIED - PERMANENT	3,010,876.00	0.00	0.00	0.00	1,288,354.69	1,722,521.31
2130 CLASSIFIED - TEMP SALARIES, PT	0.00	0.00	0.00	0.00	42,995.79	(42,995.79)
2330 CLASSIFIED - TEMPORARY	181,542.00	0.00	77,125.00	0.00	49,606.42	54,810.58
2370 COLLEGE AIDES - TEMPORARY SALA	10,748.00	0.00	4,337.28	0.00	2,392.03	4,018.69
2380 CLASSIFIED - OVERTIME	35,918.00	0.00	0.00	0.00	22,661.15	13,256.85
3130 STATE RETIREMENT - OTHER CERT	73,587.00	0.00	0.00	0.00	0.00	73,587.00
3190 STATE RETIREMENT - MSTR A/C	0.00	0.00	225,318.22	0.00	1,013,018.12	(1,238,336.34)
3320 SOCIAL SECURITY - CLASSIFIED E	205,761.00	0.00	0.00	0.00	0.00	205,761.00
3330 SOCIAL SECURITY - OTHER CERT E	12,677.00	0.00	0.00	0.00	0.00	12,677.00
3390 SOCIAL SECURITY - MSTR A/C	0.00	0.00	0.00	0.00	692,075.31	(692,075.31)
3412 HEALTH SERVICE SYSTEM - CLASSI	145,010.00	0.00	0.00	0.00	0.00	145,010.00
3413 HEALTH SERVICE SYSTEM - OTHER	26,835.00	0.00	0.00	0.00	0.00	26,835.00
3419 HEALTH SVCE SYSTEM - MSTR A/C	0.00	0.00	0.00	75,453.00	718,712.12	(794,165.12)
3422 DENTAL PLAN - CLASSIFIED EMPLO	54,288.00	0.00	0.00	0.00	25,881.96	28,406.04
3423 DENTAL PLAN - OTHER CERT EMPLO	11,060.00	0.00	0.00	0.00	5,552.69	5,507.31
3432 PRESCRIPTION DRUG PLAN - CLASS	4,310.00	0.00	0.00	0.00	2,082.36	2,227.64
3433 PRESCRIPTION DRUG PLAN - OTHER	736.00	0.00	0.00	0.00	314.23	421.77
3442 LIFE INSURANCE - CLASSIFIED EM	4,665.00	0.00	0.00	0.00	2,231.70	2,433.30
3443 LIFE INSURANCE - OTHER CERT EM	1,512.00	0.00	0.00	0.00	678.24	833.76
3520 STATE UNEMPL INS - CLASSIFIED	3,563.00	0.00	0.00	0.00	0.00	3,563.00

SFCCD - GENERAL FUND  
STATEMENT OF EXPENDITURE APPROPRIATIONS  
JULY 1, 1987 TO DECEMBER 31, 1987

ACCOUNTS	ALLOWANCE	RESERVE	PRE-ENC	ENCUMBRANCE	EXPENDED	BALANCE
3530 STATE UNEMPL INS - OTHER CERT	1,221.00	0.00	0.00	0.00	0.00	1,221.00
3590 STATE UNEMP INS - MSTR A/C	0.00	0.00	0.00	0.00	14,765.58	(14,765.58)
3620 WORKERS COMP INS - CLASSIFIED	13,667.00	0.00	0.00	0.00	0.00	13,667.00
3630 WORKERS COMP INS - OTHER CERT	2,222.00	0.00	0.00	0.00	0.00	2,222.00
3690 WORKERS COMP INS - MSTR A/C	0.00	0.00	0.00	139,610.59	30,389.41	(170,000.00)
3705 PUBLIC EMPL RETIREMENT SYSTEM	0.00	(2,019.26)	0.00	0.00	2,019.26	0.00
3720 CITY RETIREMENT - CLASSIFIED E	447,739.00	0.00	0.00	0.00	0.00	447,739.00
3730 CITY RETIREMENT - OTHER CERT E	19,847.00	0.00	0.00	0.00	0.00	19,847.00
3790 CITY RET SYSTEM - MSTR A/C	0.00	2,019.26	0.00	0.00	920,458.43	(922,477.69)
4300 SUPPLIES	188,300.00	(2,205.76)	8,428.10	32,668.33	20,056.51	129,352.82
5190 OTHER CONTRACTS FOR PERSONAL S	207,136.00	0.00	6,900.00	82,512.00	53,638.00	64,086.00
5210 PROFESSIONAL MEETINGS	36,000.00	0.00	3,691.54	0.00	6,548.36	25,760.10
5220 USE OF EMPLOYEES CARS	4,200.00	0.00	255.61	0.00	1,575.29	2,369.10
5310 DUES AND MEMBERSHIPS	50,000.00	0.00	200.00	0.00	40,563.00	9,237.00
5410 INSURANCE	35,000.00	0.00	0.00	0.00	31,196.84	3,803.16
5510 UTILITIES	6,146.00	0.00	0.00	4,097.35	2,048.65	0.00
5520 GAS & ELECTRICITY	25,826.00	25,826.00	0.00	0.00	0.00	0.00
5529 GAS & ELECTRICITY (LHP) - MSTR	0.00	(935,110.00)	0.00	764,041.98	171,068.02	0.00
5530 TELEPHONE	67,500.00	0.00	0.00	52,740.08	13,659.92	1,100.00
5610 RENTAL OF FACILITIES	7,382.00	0.00	0.00	0.00	2,803.03	4,578.97
5630 RENTAL OF EQUIPMENT	619,298.00	0.00	0.00	365,022.84	247,779.76	6,495.40
5640 HSEXPING & M & R CONTRACTS - B	51,500.00	90.00	5,583.96	30,396.44	7,711.96	7,717.64
5650 M & R CONTRACTS - EQUIPMENT	63,174.00	136.85	5,605.92	32,457.98	12,664.39	12,508.86
5690 OTHER CONTRACTUAL SERVICES	121,160.00	(3,438.12)	12,129.93	49,791.30	24,626.91	38,049.98
5710 LEGAL SERVICES	100,000.00	0.00	0.00	49,697.90	40,302.10	10,000.00
5720 JUDGMENT & CLAIMS EXPENSES	15,000.00	0.00	0.00	2,200.00	7,200.45	5,599.55
5740 CITY SERVICES	894,331.00	0.00	0.00	0.00	0.00	894,331.00
5750 AUDIT FEES	42,000.00	0.00	0.00	0.00	0.00	42,000.00
5820 MEALS FOR GOVERNING BOARD	2,500.00	0.00	297.56	930.56	642.96	628.92
6410 ADDITIONAL EQUIPMENT	33,530.00	0.00	0.00	2,632.35	1,799.85	29,097.80
6430 LEASE PURCHASE OF EQUIPMENT	5,465.00	0.00	0.00	2,731.80	2,731.80	1.40
TOTAL DISTRICT OFFICE	7,911,697.00	(914,701.03)	349,873.12	1,686,984.50	6,101,644.17	687,896.24
TOTAL SFCCD	80,625,828.01	47,176.85	1,924,984.27	4,130,680.21	32,939,234.27	41,583,752.41



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-B2  
Authorizing contract with Morning Star Travel Service,  
Limited, to obtain travel and educational program arrange-  
ments with costs to be borne by students for an excursion  
to China, in connection with an instructional program in  
Chinese literature (in translation), June 9, 1988 through  
July 8, 1988, City College of San Francisco

President and Members:

On August 18, 1987, the Governing Board by Resolution No. 870818-S1 authorized conducting an excursion to China in connection with an instructional program in Chinese Literature and directed that the SFCCD "obtain proposals from qualified contractors to provide necessary transportation and other services in connection with said excursion."

On November 17, 1987, a Request for Proposals, City College of San Francisco International Education Program, "China Through the Eyes of its Poets and Painters," was mailed to seventeen agencies which provide travel services.

The closing date for receipt of proposals was December 18, 1987, 3:00 p.m. The six proposals received were as follows:

	<u>Activities</u>	<u>Airfare</u>	<u>Total</u>
Allied Percival	\$1,927	\$ 963	\$2,890
Consortium for International Education	1,795	1,000	2,795
Inter Pacific Tours	incl	incl	2,640
Morning Star Travel Services	1,750	675	2,425
Silkway Travel	2,497	649	3,146
World Travel Quests	1,872	1,010	2,882

In addition to prices for the basic 23-day study excursion listed above, the Request for Proposals asked for prices on optional excursions which students might purchase: Hong Kong (2 additional nights); Beijing (5 nights); Tibet (5 or 6 nights). The proposals received were:

	Hong Kong	Beijing	Tibet
Allied Percival	incl	\$695	\$ 990
Consortium for International Education	85	475	1,075
Inter Pacific Tours	85	475	1,075
Morning Star Travel Services	65	200	735
Silkway Travel	150	789	1,436
World Travel Quests	165	645	1,030

All proposers have good reputations and performance records. The Morning Star Travel proposal meets or exceeds all the requirements specified in our Request for Proposals and the prices quoted are not subject to currency fluctuations. Based upon the criteria of our requirements and their prices,



the firm of Morning Star Travel Services, Limited, is recommended to provide the necessary travel and educational program arrangements.

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with Morning Star Travel Service, Limited, to obtain travel and educational program arrangements with costs to be borne by students for an excursion to China in connection with an instructional program in Chinese literature, June 9, 1988 through July 8, 1988, City College of San Francisco.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute such contract on behalf of the SFCCD.

Submitted by,

Lawrence C. Klein  
Dean, Instruction

Daniel L. St. John  
Acting Vice President  
Administrative Services

Carlos Brazil Ramirez  
President  
City College of San Francisco

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-B3  
Authorization to sign checks for and on behalf of the  
Extended Opportunity Program and Services of the City  
College of San Francisco

President and Members:

With Resolution No. 830823-B3, the Governing Board on August 23, 1983, authorized the establishment of a bank account with Hibernia Bank known as the "Extended Opportunity Program and Services Fund of the City College of San Francisco" with the following persons authorized to sign checks, drafts, and other orders:

Carlos Ramirez, President  
Juanita U. Pascual, Vice President, Administrative Services  
Rosa Perez, Vice President, Student Services  
Ronald Lee, Dean, College Personnel/Administrative Services  
Jun Iwamoto, Vice Chancellor, Business  
Brigido B. Paz, Management Assistant

Dr. Arthur R. Byrd is currently the Vice President, Student Services. In addition, for the Spring 1988 semester, Daniel L. St. John is Acting Vice President, Administrative Services, while Juanita U. Pascual is on sabbatical leave.

In order to accomplish the check preparation and disbursement of funds without serious disruption to the City College of San Francisco Student Financial Aid Program, the following resolution, in part in the form required of the depository is recommended for adoption:

RESOLVED: That Resolution No. 830823-B3 is hereby repealed.

WHEREAS: California Administrative Code Title 5 Section 56278 provides that all funds designated for extended opportunity programs, grants, and services shall be placed in a separated account established for that purpose, and

WHEREAS: The City College of San Francisco finds it necessary to establish a commercial bank account in order to deposit allocated funds from the Extended Opportunity Program and Services Program and to disburse funds to eligible student participants, now

THEREFORE BE IT RESOLVED: That a commercial bank account to be known as the "Extended Opportunity Program and Services Fund of the City College of San Francisco" be established and that the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to deposit from the General Fund and expend from said bank account the amounts appropriated and budgeted for this program in accordance with the State regulations of the program.

RESOLVED: That the Hibernia Bank be, and it is hereby selected as a depository for "Extended Opportunity Program and Services Fund of the City College of San Francisco," for the San Francisco Community College District be and are authorized to establish such account, and that checks or drafts withdrawing said funds may be signed by any two of the following:

Carlos Brazil Ramirez, President

Juanita U. Pascual, Vice President, Administrative Services

Daniel L. St. John, Acting Vice President, Administrative Services

Arthur R. Byrd, Vice President, Student Services

Ronald Lee, Dean II, College Personnel/Administrative Services

Jun Iwamoto, Vice Chancellor, Business

Brigido B. Paz, Management Assistant

FURTHER BE IT RESOLVED: That Hibernia Bank is authorized to honor and pay any and all checks and drafts of the Extended Opportunity Program and Services fund of the City College of San Francisco signed as provided herein, whether or not payable to the person or persons signing them; and that checks, drafts, bills of exchange, and other evidences of indebtedness may be endorsed for deposit to the account of the Extended Opportunity Program and Services Fund of the City College of San Francisco by any of the foregoing or by any other employee or agent of the San Francisco Community College District, and may be endorsed in writing or by stamp and with or without the designation of the person so endorsing.

FURTHER BE IT RESOLVED: That the authority hereby conferred shall remain in force until written notice of the renovation thereof by the Governing Board of the San Francisco Community College District shall have been received by said depository at the office at which the account is kept; and that the certification of the Secretary of the Governing Board of the San Francisco Community College District as to the continuing authority of this resolution and the persons authorized to sign and their signatures, shall be binding upon the San Francisco Community College District.

FURTHER BE IT RESOLVED: That the Hibernia Bank as a designated depository of this corporation be and it (including its correspondent banks) is hereby requested, authorized and directed to honor all checks, drafts or other orders for payment of money drawn in this organization's name on its Extended Opportunity Program and Services Fund of the City College of San Francisco when bearing or purporting to bear the facsimile signature(s) of any two of the following:

Carlos Brazil Ramirez, President  
Juanita U. Pascual, Vice President, Administrative  
Services  
Daniel L. St. John, Acting Vice President, Administrative  
Services  
Arthur R. Byrd, Vice President, Student Services  
Ronald Lee, Dean II, College Personnel/Administrative  
Services  
Jun Iwamoto, Vice Chancellor, Business  
Brigido B. Paz, Management Assistant

and Hibernia Bank (including its correspondent banks) shall be entitled to honor and to charge this organization for all such checks, drafts or other orders for the payment of money, regardless of by whom or by what means the actual or purported facsimile signature or signatures thereon may have been affixed thereto, if such facsimile signature or signatures resemble the facsimile specimens from time to time filed with Hibernia Bank by this organization.

Submitted by,

Daniel L. St. John  
Acting Vice President  
Administrative Services

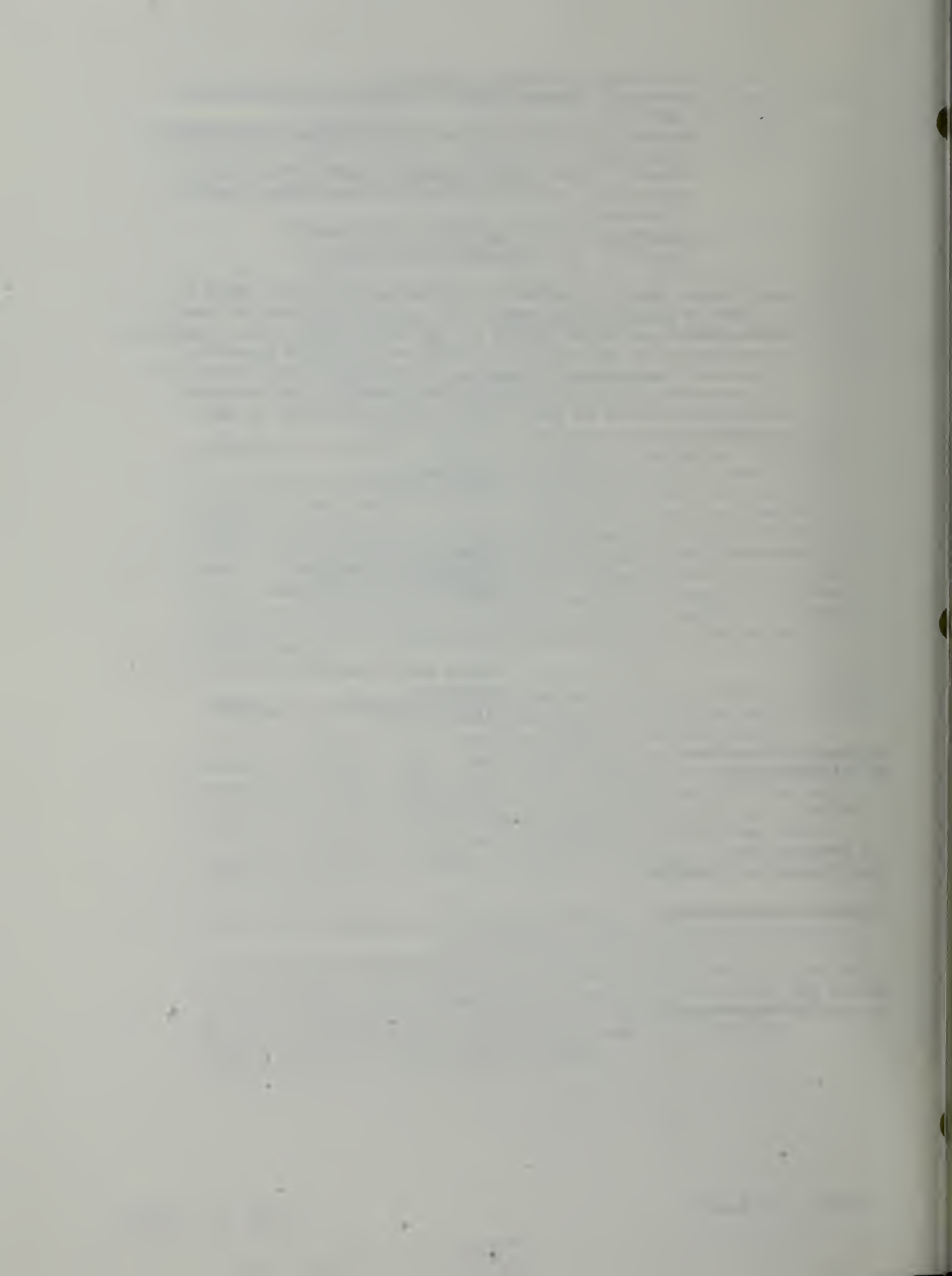
Carlos Brazil Ramirez  
President  
City College of San Francisco

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption

Hilary Hsu  
Chancellor Superintendent





Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-B4  
Authorization to sign checks for and on behalf of the  
National Direct Student Loan Fund of the City College of  
San Francisco

President and Members:

With Resolution No. 830823-B3, the Governing Board on August 23, 1983, authorized the establishment of a bank account with First Interstate Bank known as the "National Direct Student Loan Fund of the City College of San Francisco" with the following persons authorized to sign checks, drafts, and other orders:

Carlos Ramirez, President  
Juanita U. Pascual, Vice President, Administrative Services  
Rosa Perez, Vice President, Student Services  
Ronald Lee, Dean, College Personnel/Administrative Services  
Jun Iwamoto, Vice Chancellor, Business  
Brigido B. Paz, Management Assistant

Dr. Arthur R. Byrd is currently the Vice President, Student Services. In addition, for the Spring 1988 semester, Daniel L. St. John is Acting Vice President, Administrative Services, while Juanita U. Pascual is on sabbatical leave.

In order to accomplish the check preparation and disbursement of funds without serious disruption to the City College of San Francisco Student Financial Aid Program, the following resolution, in part in the form required of the depository is recommended for adoption:

RESOLVED: That Resolution No. 830823-B3 is hereby repealed.

WHEREAS: Federal Regulations contained in 34 CFR 674.19 provide  
That all funds received and disbursed by an institution  
for National Direct Student Loan Program shall be handled through one  
identifiable account, and

WHEREAS: The City College of San Francisco finds it necessary to  
establish a commercial bank account in order to deposit  
allocated funds from the National Direct Student Loan Program and to  
disburse funds to eligible student participants, now

THEREFORE BE IT RESOLVED: That a commercial bank account to be  
known as the "National Direct Student  
Loan Fund of the City College of San Francisco" be established for  
the purpose of depositing receipts and making disbursements to  
eligible National Direct Student Loan recipients.

RESOLVED: That the First Interstate Bank be, and it is hereby  
selected as a depository for the "National Direct Student  
Loan Fund of the City College of San Francisco," for the San  
Francisco Community College District be and are authorized to



establish such account, and that checks or drafts withdrawing said funds may be signed by any two of the following:

Carlos Brazil Ramirez, President

Juanita U. Pascual, Vice President, Administrative Services

Daniel L. St. John, Acting Vice President, Administrative Services

Arthur R. Byrd, Vice President, Student Services

Ronald Lee, Dean II, College Personnel/Administrative Services

Jun Iwamoto, Vice Chancellor, Business

Brigido B. Paz, Management Assistant

FURTHER BE IT RESOLVED: That First Interstate Bank is authorized to honor and pay any and all checks and drafts of the National Direct Student Loan Fund of the City College of San Francisco signed as provided herein, whether or not payable to the person or persons signing them; and that checks, drafts, bills of exchange, and other evidences of indebtedness may be endorsed for deposit to the account of the National Direct Student Loan Fund of the City College of San Francisco by any of the foregoing or by any other employee or agent of the San Francisco Community College District, and may be endorsed in writing or by stamp and with or without the designation of the person so endorsing.

FURTHER BE IT RESOLVED: That the authority hereby conferred shall remain in force until written notice of the renovation thereof by the Governing Board of the San Francisco Community College District shall have been received by said depository at the office at which the account is kept; and that the certification of the Secretary of the Governing Board of the San Francisco Community College District as to the continuing authority of this resolution and the persons authorized to sign and their signatures, shall be binding upon the San Francisco Community College District.

FURTHER BE IT RESOLVED: That the First Interstate Bank as a designated depository of this corporation be and it (including its correspondent banks) is hereby requested, authorized and directed to honor all checks, drafts or other orders for payment of money drawn in this organization's name on its National Direct Student Loan Fund of the City College of San Francisco when bearing or purporting to bear the facsimile signature(s) of any two of the following:

Carlos Brazil Ramirez, President  
Juanita U. Pascual, Vice President, Administrative  
Services  
Daniel L. St. John, Acting Vice President, Administrative  
Services  
Arthur R. Byrd, Vice President, Student Services  
Ronald Lee, Dean II, College Personnel/Administrative  
Services  
Jun Iwamoto, Vice Chancellor, Business  
Brigido B. Paz, Management Assistant

and First Interstate Bank (including its correspondent banks) shall be entitled to honor and to charge this organization for all such checks, drafts or other orders for the payment of money, regardless of by whom or by what means the actual or purported facsimile signature or signatures thereon may have been affixed thereto, if such facsimile signature or signatures resemble the facsimile specimens from time to time filed with First Interstate Bank by this organization.

Submitted by,

Daniel L. St. John  
Acting Vice President  
Administrative Services

Carlos Brazil Ramirez  
President  
City College of San Francisco

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-B5  
Authorization to sign checks for and on behalf of the Pell  
Grant Fund (formerly the Basic Educational Opportunity  
Grant Fund) of the City College of San Francisco

President and Members:

With Resolution No. 830823-B3, the Governing Board on August 23,  
1983, authorized the establishment of a bank account with Wells Fargo Bank,  
N.A. known as the "Pell Grand Fund of the City College of San Francisco" with  
the following persons authorized to sign checks, drafts, and other orders:

Carlos Ramirez, President  
Juanita U. Pascual, Vice President, Administrative Services  
Rosa Perez, Vice President, Student Services  
Ronald Lee, Dean, College Personnel/Administrative Services  
Jun Iwamoto, Vice Chancellor, Business  
Brigido B. Paz, Management Assistant

Dr. Arthur R. Byrd is currently the Vice President, Student  
Services. In addition, for the Spring 1988 semester, Daniel L. St. John is  
Acting Vice President, Administrative Services, while Juanita U. Pascual is on  
sabbatical leave.

In order to accomplish the check preparation and disbursement of  
funds without serious disruption to the City College of San Francisco Student  
Financial Aid Program, the following resolution, in part in the form required  
of the depository is recommended for adoption:

RESOLVED: That Resolution No. 830823-B3 is hereby repealed.

WHEREAS: Federal Regulations contained in 34 CFR 690.82 provide  
that all funds received and disbursed by an institution  
for the Pell Grant Program shall be handled through one identifiable  
account, and

WHEREAS: The City College of San Francisco finds it necessary to  
establish a commercial bank account in order to deposit  
allocated funds from the Pell Grant Program and to disburse funds to  
eligible student participants, now

THEREFORE BE IT RESOLVED: That a commercial bank account to be  
known as the "Pell Grant Fund of the City  
College of San Francisco" be established for the purpose of  
depositing receipts and making disbursements to eligible Pell Grant  
Program recipients.

RESOLVED: That the Wells Fargo Bank, N.A. be, and it is hereby  
selected as a depository for "Pell Grand Fund of the City  
College of San Francisco," for the San Francisco Community College  
District be and are authorized to establish such account, and that



checks or drafts withdrawing said funds may be signed by any two of the following:

Carlos Brazil Ramirez, President

Juanita U. Pascual, Vice President, Administrative Services

Daniel L. St. John, Acting Vice President, Administrative Services

Arthur R. Byrd, Vice President, Student Services

Ronald Lee, Dean II, College Personnel/Administrative Services

Jun Iwamoto, Vice Chancellor, Business

Brigido B. Paz, Management Assistant

FURTHER BE IT RESOLVED: That Wells Fargo Bank, N.A. is authorized to honor and pay any and all checks and drafts of the Pell Grand Fund of the City College of San Francisco signed as provided herein, whether or not payable to the person or persons signing them; and that checks, drafts, bills of exchange, and other evidences of indebtedness may be endorsed for deposit to the account of the Pell Grand Fund of the City College of San Francisco by any of the foregoing or by any other employee or agent of the San Francisco Community College District, and may be endorsed in writing or by stamp and with or without the designation of the person so endorsing.

FURTHER BE IT RESOLVED: That the authority hereby conferred shall remain in force until written notice of the renovation thereof by the Governing Board of the San Francisco Community College District shall have been received by said depository at the office at which the account is kept; and that the certification of the Secretary of the Governing Board of the San Francisco Community College District as to the continuing authority of this resolution and the persons authorized to sign and their signatures, shall be binding upon the San Francisco Community College District.

FURTHER BE IT RESOLVED: That the Wells Fargo Bank, N.A. as a designated depository of this corporation be and it (including its correspondent banks) is hereby requested, authorized and directed to honor all checks, drafts or other orders for payment of money drawn in this organization's name on its Pell Grand Fund of the City College of San Francisco when bearing or purporting to bear the facsimile signature(s) of any two of the following:



Carlos Brazil Ramirez, President  
Juanita U. Pascual, Vice President, Administrative  
Services  
Daniel L. St. John, Acting Vice President, Administrative  
Services  
Arthur R. Byrd, Vice President, Student Services  
Ronald Lee, Dean II, College Personnel/Administrative  
Services  
Jun Iwamoto, Vice Chancellor, Business  
Brigido B. Paz, Management Assistant

and Wells Fargo Bank, N.A. (including its correspondent banks) shall be entitled to honor and to charge this organization for all such checks, drafts or other orders for the payment of money, regardless of by whom or by what means the actual or purported facsimile signature or signatures thereon may have been affixed thereto, if such facsimile signature or signatures resemble the facsimile specimens from time to time filed with Wells Fargo Bank, N.A. by this organization.

Submitted by,

Daniel L. St. John  
Acting Vice President  
Administrative Services

Carlos Brazil Ramirez  
President  
City College of San Francisco

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-B6  
Amending contract with TRW Information Service Division,  
Consumer Credit Services (a Credit Bureau), for reporting  
Nursing Student Loan (NSL) delinquent accounts, City  
College of San Francisco

President and Members:

Governing Board Resolution No. 870317-B2 authorized a contract with TRW Information Service Division, Consumer Credit Services (a Credit Bureau), to report Nursing Student Loan delinquent accounts to affect the credit ratings of delinquent NSL borrowers as part of the required due diligence procedures, City College of San Francisco.

Federal regulations now require the reporting of delinquent accounts to Credit Bureaus under the Perkins Loan Program (formerly National Direct Student Loan Program). City College of San Francisco paid TRW a one-time membership cost of \$165 and TRW will no longer charge the College for reporting delinquent accounts under the Perkins Loan Program.

The following resolution is recommended for adoption:

RESOLVED: That the contract with TRW Information Service Division, Consumer Credit Services, to report Nursing Student Loan delinquent accounts to affect the credit ratings of delinquent NSL borrowers be amended to include the reporting of delinquent accounts under the Perkins Loan Program, City College of San Francisco, at no additional cost to the District.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute the amended contract on behalf of the SFCCD.

Submitted by,

Robert Balestreri  
Acting Dean, Financial Aid

Reviewed and approved  
as to finance by:

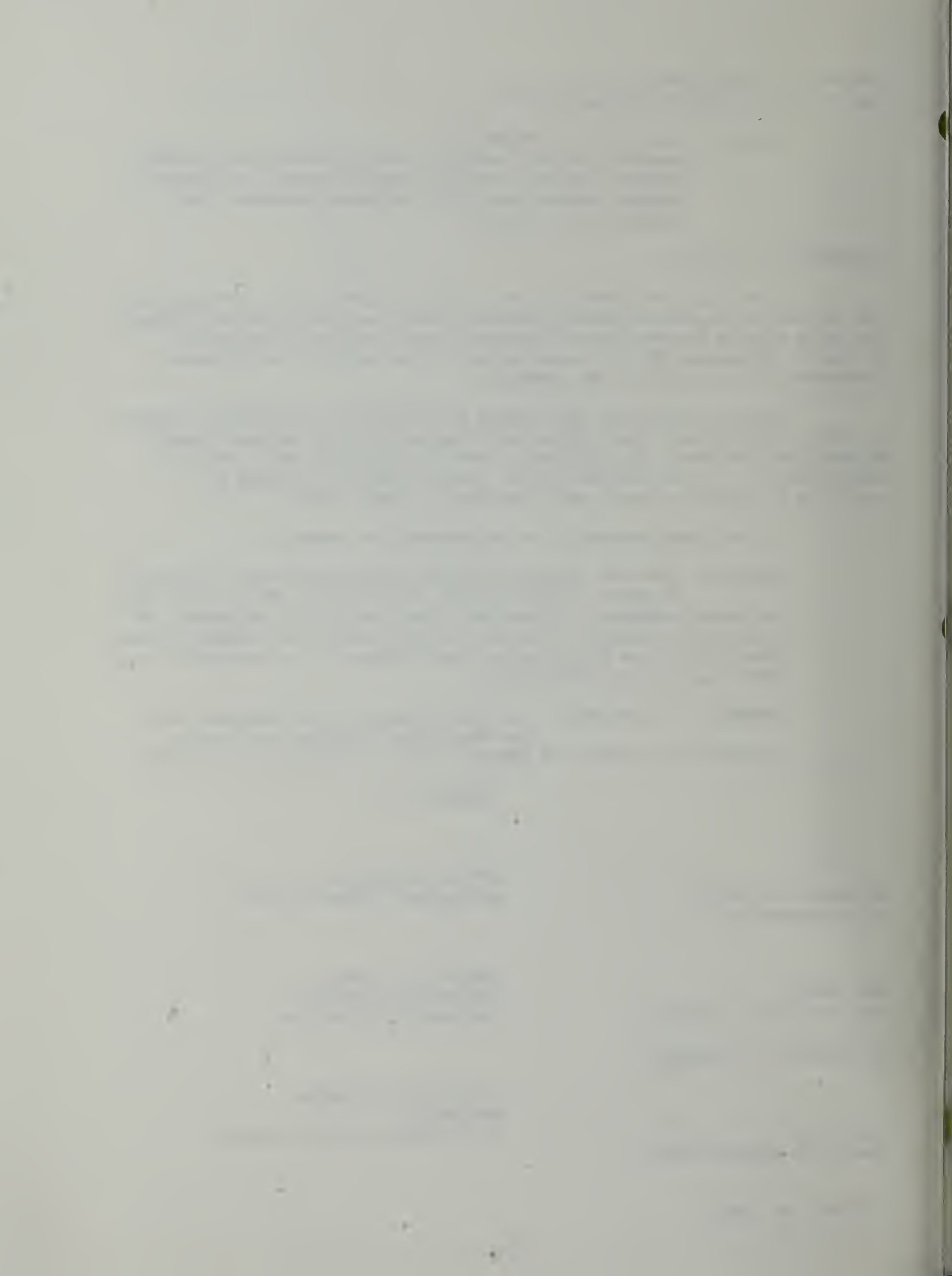
Jun Iwamoto  
Vice Chancellor, Business

Daniel L. St. John  
Acting Vice President  
Administrative Services

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Carlos Brazil Ramirez  
President  
City College of San Francisco



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-B7  
Adopting the rate on late charges on each overdue  
installment payment, Perkins Loan Program, City College of  
San Francisco

President and Members:

Federal regulations governing the Perkins Loan Program (formerly the National Direct Student Loan Program) is now mandating institutions to impose late charges on each overdue installment payment on loans to cover cost of attendance for a period of enrollment that began on or after January 1, 1986. The late charge should not exceed 20% of the overdue amount.

In a survey conducted by the City College of San Francisco, the following practices are now prevailing at some of the institutions participating in the Perkins Loan Program: (1) For each overdue payment on a loan payable in monthly installments, a maximum monthly charge of \$1 for the first month and \$2 for each additional month, (2) For each overdue payment on a loan payable in bi-monthly installments, a maximum bi-monthly charge of \$3, and (3) For each overdue payment on a loan payable in quarterly installments, a maximum charge per quarter of \$6.

The following resolution is recommended for adoption:

RESOLVED: That the District adopts the following late charges to be imposed by City College of San Francisco on each overdue installment payment on loans to cover cost of attendance for a period of enrollment that began on or after January 1, 1986 under the Perkins Loan Program: (1) For each overdue payment on a loan payable in monthly installments, a maximum monthly charge of \$1 for the first month and \$2 for each additional month, (2) For each overdue payment on a loan payable in bi-monthly installments, a maximum bi-monthly charge of \$3, and (3) For each overdue payment on a loan payable in quarterly installments, a maximum charge per quarter of \$6.

FURTHER BE IT RESOLVED: That City College of San Francisco shall add the late charge to the principal the day after the scheduled repayment was due or include it with the next scheduled repayment after the borrower received notice of the late charge.



Submitted by,

Robert Balestreri  
Acting Dean, Financial Aid

Daniel L. St. John  
Acting Vice President  
Administrative Services

Carlos Brazil Ramirez  
President  
City College of San Francisco

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-B8  
Authorizing contract with 1) United Collection Corporation  
and 2) Financial Collection Agencies for the collection of  
delinquent loans under the Perkins Loan Program (formerly  
National Direct Student Loan Program), City College of San  
Francisco

President and Members:

Under the terms of the City College of San Francisco's agreement to participate in the Perkins Loan Program, it is the College's responsibility to pursue an effective collection procedure in which extensive and forceful practices and policies are applied consistently and with "due diligence." To comply with Federal regulations to pursue repayment of loans to the maximum extent, the U.S. Department of Education recommends that institutions contract with multiple collection agencies. While the College is already under contract with one collection agency, Diversified Collection Services, Inc., it does not obligate the College to assign all its accounts to that agency. In addition, contracting with collection agencies will not incur costs to the District. The agencies' commission charges will not exceed 33-1/3% of all monies collected for the College. This charge is the usual amount charged by such collection agencies.

Representatives from various collection agencies were interviewed and their services discussed. After careful consideration, it was decided that United Collection Corporation, based in Hayward, California, and Financial Collections Agencies, based in Pennsylvania with a branch office in San Francisco, can provide the College with the most adequate services desired. Both collection agencies are fully licensed, bonded, and have computerized services.

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with 1) United Collection Corporation, and 2) Financial Collection Agencies for the collection of delinquent loans under the Perkins Loan Program, City College of San Francisco. Such contracts shall be for such duration and amounts as are provided in the applicable Federal student financial aid loan program and allocations.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute such contracts on behalf of the SFCCD and any and all documents necessary for the collection of such delinquent accounts.

Submitted by,

Robert Balestreri  
Acting Dean, Financial Aid

Daniel L. St. John  
Acting Vice President  
Administrative Services

Carlos Brazil Ramirez  
President  
City College of San Francisco

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-B9  
Authorization to sign checks for and on behalf of the  
Supplemental Educational Opportunity Grant Fund of the  
City College of San Francisco

President and Members:

With Resolution No. 830823-B3, the Governing Board on August 23, 1983, authorized the establishment of a bank account with Crocker National Bank known as the "Supplemental Educational Opportunity Grant Fund of the City College of San Francisco" with the following persons authorized to sign checks, drafts, and other orders:

Carlos Ramirez, President  
Juanita U. Pascual, Vice President, Administrative Services  
Rosa Perez, Vice President, Student Services  
Ronald Lee, Dean, College Personnel/Administrative Services  
Jun Iwamoto, Vice Chancellor, Business  
Brigido B. Paz, Management Assistant

Dr. Arthur R. Byrd is currently the Vice President, Student Services. In addition, for the Spring 1988 semester, Daniel L. St. John is Acting Vice President, Administrative Services, while Juanita U. Pascual is on sabbatical leave. Furthermore, Crocker National Bank is now called Wells Fargo Bank, N.A.

In order to accomplish the check preparation and disbursement of funds without serious disruption to the City College of San Francisco Student Financial Aid Program, the following resolution, in part in the form required of the depository is recommended for adoption:

RESOLVED: That Resolution No. 830823-B3 is hereby repealed.

WHEREAS: Federal Regulations contained in 34 CFR 676.19 provide that all funds received and disbursed by an institution for the Supplemental Educational Opportunity Grant Program shall be handled through one identifiable account, and

WHEREAS: The City College of San Francisco finds it necessary to establish a commercial bank account in order to deposit allocated funds from the Supplemental Educational Opportunity Grant Program and to disburse funds to eligible student participants, now

THEREFORE BE IT RESOLVED: That a commercial bank account to be known as the "Supplemental Educational Opportunity Grant Fund of the City College of San Francisco" be established for the purpose of depositing receipts and making disbursements to eligible Supplemental Educational Opportunity Grant recipients.



RESOLVED: That the Wells Fargo Bank, N.A. be, and it is hereby selected as a depository for "Supplemental Educational Opportunity Grant Fund of the City College of San Francisco," for the San Francisco Community College District be and are authorized to establish such account, and that checks or drafts withdrawing said funds may be signed by any two of the following:

Carlos Brazil Ramirez, President  
Juanita U. Pascual, Vice President, Administrative Services  
Daniel L. St. John, Acting Vice President, Administrative Services  
Arthur R. Byrd, Vice President, Student Services  
Ronald Lee, Dean II, College Personnel/Administrative Services  
Jun Iwamoto, Vice Chancellor, Business  
Brigido B. Paz, Management Assistant

FURTHER BE IT RESOLVED: That Wells Fargo Bank, N.A. is authorized to honor and pay any and all checks and drafts of the Extended Opportunity Program and Services fund of the City College of San Francisco signed as provided herein, whether or not payable to the person or persons signing them; and that checks, drafts, bills of exchange, and other evidences of indebtedness may be endorsed for deposit to the account of the Supplemental Educational Opportunity Grant Fund of the City College of San Francisco by any of the foregoing or by any other employee or agent of the San Francisco Community College District, and may be endorsed in writing or by stamp and with or without the designation of the person so endorsing.

FURTHER BE IT RESOLVED: That the authority hereby conferred shall remain in force until written notice of the renovation thereof by the Governing Board of the San Francisco Community College District shall have been received by said depository at the office at which the account is kept; and that the certification of the Secretary of the Governing Board of the San Francisco Community College District as to the continuing authority of this resolution and the persons authorized to sign and their signatures, shall be binding upon the San Francisco Community College District.

FURTHER BE IT RESOLVED: That the Wells Fargo Bank, N.A. as a designated depository of this corporation be and it (including its correspondent banks) is hereby requested, authorized and directed to honor all checks, drafts or other orders for payment of money drawn in this organization's name on its Supplemental Educational Opportunity Grant Fund of the City College of San Francisco when bearing or purporting to bear the facsimile signature(s) of any two of the following:



Carlos Brazil Ramirez, President  
Juanita U. Pascual, Vice President, Administrative  
Services  
Daniel L. St. John, Acting Vice President, Administrative  
Services  
Arthur R. Byrd, Vice President, Student Services  
Ronald Lee, Dean II, College Personnel/Administrative  
Services  
Jun Iwamoto, Vice Chancellor, Business  
Brigido B. Paz, Management Assistant

and Wells Fargo Bank, N.A. (including its correspondent banks) shall be entitled to honor and to charge this organization for all such checks, drafts or other orders for the payment of money, regardless of by whom or by what means the actual or purported facsimile signature or signatures thereon may have been affixed thereto, if such facsimile signature or signatures resemble the facsimile specimens from time to time filed with Wells Fargo Bank, N.A. by this organization.

Submitted by,

Daniel L. St. John  
Acting Vice President  
Administrative Services

Carlos Brazil Ramirez  
President  
City College of San Francisco

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-B10  
Appropriating additional \$2,000 for the Extended  
Opportunity Programs and Services, City College of San  
Francisco, for 1987-88

President and Members:

On July 21, 1987, the Governing Board adopted Resolution No.  
870721-B10 appropriating \$851,326 from the Chancellor's Office, California  
Community Colleges, Extended Opportunity Programs and Services.

On September 22, 1987, the Governing Board adopted Resolution No.  
870922-B10 appropriating an additional \$46,682. To date, the total  
appropriation for the Extended Opportunity Programs and Services project at  
City College of San Francisco is \$898,008.

We have been recently notified that an augmentation for \$2,000 was  
awarded to City College.

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with California Administrative Code,  
Title 5, Section 59010 and the Budget and Accounting  
Manual for California Community Colleges, the following additional  
appropriation is made in the General Fund, Part B - Restricted to  
cover the following project for the period July 1, 1987 through June  
30, 1988:

State Income

Chancellor's Office, California Community Colleges	
Extended Opportunity Programs and Services	\$2,000

Expenditures

Extended Opportunity Programs and Services	\$2,000
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FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or  
Vice Chancellor, Business, are hereby  
authorized to execute all documents necessary to record this budget  
revision on the accounts of the Controller and the Community College  
District and to submit any and all reports required by the agreement  
in the administration of said program.

Submitted by,

William H. Chin  
Director, Extended Opportunity  
Programs and Services

Arthur R. Byrd  
Vice President  
Students Services

Carlos Brazil Ramirez  
President  
City College of San Francisco

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-B11

Setting forth the need according to major classifications of expenditures to be met from assured income in excess of the total amount anticipated in the SFCCD General Fund Budget 1987-88, and appropriate assured income in excess of the SFCCD General Fund Budget 1987-88 from the General Reserve, \$25,328 for Disabled Student Programs and Services

President and Members:

The State Chancellor's Office has informed us that due to a major data collection/key punch error the allocation for Disabled Student Programs and Services for 1987-88 has been increased from the SFCCD Adopted Budget amount of \$218,729 to \$244,057, an increase of \$25,328.

California Education Code Section 85210 reads as follows: "All income accruing to the community college district in excess of the amounts required to finance the total proposed expenditures, including transfers to other community college districts and funds, as shown in the budget of the district shall be added to the general reserve of the district, and shall not be available for appropriation by the district for the current fiscal year except by the following procedure. The governing board of the district shall, by formal action of the board, pass a resolution setting forth the need according to major classification of district expenditures to be met from any portion of the general reserve derived from assured income in excess of the total amount anticipated in the budget. The resolution shall be submitted to the county superintendent of schools for approval. On the first day of July of each year, the general reserve together with unexpended balances of appropriations and income in excess of anticipated income for the preceding fiscal year shall be placed to the credit of the district, and the district shall include all money so credited in the balance shown in the budget for the ensuing fiscal year.

The additional allocation of \$25,328 will be divided \$16,736 to the City College and \$8,592 to the Centers Division. This resolution will appropriate the additional amounts to the various accounts where needed.

The following resolution is recommended for adoption:

RESOLVED:

Section 1 - That in accordance with Education Code Section 85210 which provides that assured income in excess of the total amounts anticipated in the budget shall be added to the general reserve of the district, the following General Fund budget revision is hereby authorized:

State - Disabled Student Programs and Services Allowance	\$25,328
General Reserve	\$25,328



Section 2 - That there is need according to major classification of expenditures to be met from that portion of the General Reserve derived from assured income in excess of the total amount anticipated in the budget which is detailed below:

Classified Salaries	10,102
Supplies and Materials	500
Capital Outlay	14,726

Section 3 - That in accordance with Education Code Section 85210, authorization be and is hereby given for appropriation of \$25,328 in the General Fund from the General Reserve to the following accounts:

College Division

To: SFCCD Appn. No. C7-219-2330 Diagnostic Learning Center Classified - Temporary Salaries (Major Budget Classification - Classified Salaries)	8,368
To: SFCCD Appn. No. C7-247-2330 Enabler Program Classified - Temporary Salaries (Major Budget Classification - Classified Salaries)	1,734
To: SFCCD Appn. No. C7-247-4300 Enabler Program Supplies (Major Budget Classification - Supplies and Materials)	500
To: SFCCD Appn. No. C7-247-6410 Enabler Program Additional Equipment (Major Budget Classification - Capital Outlay)	6,134

Centers Division

To: SFCCD Appn. No. A7-517-6410 Disabled Program Additional Equipment (Major Budget Classification - Capital Outlay)	8,592
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Section 4 - That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute all documents necessary to record these transfers on the accounts of the San Francisco Controller and the SFCCD.

Submitted by,

Daniel L. St. John  
Acting Vice President  
Administrative Services

Stephen J. Herman  
Acting Director  
Centers Business Services

Carlos Brazil Ramirez  
President  
City College of San Francisco

Rena Merritt Bancroft  
President  
Community College Centers

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-B12  
Appropriating \$17,991 for service and instruction to  
learning disabled students, City College and Community  
College Center, 1987-88

President and Members:

The California Community Colleges has allocated \$17,991 to the SFCCD for service and instruction to learning disabled students. The allocation was based upon 1) the number LD students reported for FY 1986-87 (40%), 2) the number of LD students as compared to the total college population (30%), 3) the direct excess cost for the program for FY 1986-87 (20%), and 4) the amount of college contribution to the program (10%). The Department of Finance has specified that this money can only be spent on new direct service and instruction to learning disabled students.

Based upon the allocation criteria employed by the State Chancellor, the \$17,991 will be divided \$9,450 to the City College and \$8,541 to the Centers Division.

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: In accordance with the California Administrative Code, Title 5, Section 59010 and the Budget and Accounting Manual for California Community Colleges, the following additional appropriation is made in the General Fund, Part B - Restricted to cover the following project for the period July 1, 1987 to June 30, 1988:

Income from the State

Service and Instruction to Learning Disabled Students California Community Colleges	\$ 17,991
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Expenditures

Service and Instruction to Learning Disabled Students

City College	\$ 9,450
Centers Division	8,541

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the San Francisco Controller and the SFCCD and to submit any and all reports required by the California Community Colleges in the administration of said program.

Submitted by,

Daniel L. St. John  
Acting Vice President  
Administrative Services

Stephen J. Herman  
Acting Director  
Centers Business Services

Carlos Brazil Ramirez  
President  
City College of San Francisco

Rena Merritt Bancroft  
President  
Community College Centers

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-B13

Authorization to enter into an agreement with the Regents of the University of California for partial reimbursement of the salary of Abdul Jabbar for the period January 4, 1988 through May 20, 1988, \$10,000 to the City College of San Francisco

President and Members:

The District and the College wish to take advantage of the opportunities provided by the Josephine Miles Fellowship Program at the University of California, Berkeley, by assigning Abdul Jabbar to serve as a faculty member teaching writing and literature to freshmen and sophomores for the period January 4, 1988 through May 20, 1988.

The University will reimburse the District \$10,000 for the partial salary of Abdul Jabbar. The California Education Code contains no regulations prohibiting such agreements.

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD enter into an agreement with the Regents of the University of California for partial reimbursement of the salary of Abdul Jabbar for the period January 4, 1988 through May 20, 1988, for \$10,000 to the City College of San Francisco.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent, and/or Vice Chancellor, Business, are hereby authorized to execute such a contract on behalf of the SFCCD.

Submitted by,

Daniel L. St. John  
Acting Vice President  
Administrative Services

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Carlos Brazil Ramirez  
President  
City College of San Francisco

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud. The document also outlines the responsibilities of individuals involved in the process, including the need for transparency and accountability.

In the second part, the document details the procedures for conducting audits and reviews. It describes the steps involved in selecting auditors, the scope of the audit, and the methods used to collect and analyze data. The document also discusses the importance of communication between the auditors and the management of the organization being audited, as well as the need for a clear and concise report of the findings.

The third part of the document focuses on the implementation of internal controls. It explains how these controls can be designed to prevent errors and fraud, and how they can be monitored and evaluated. The document also discusses the role of management in ensuring that the controls are effective and that the organization is compliant with relevant laws and regulations. Finally, the document concludes with a summary of the key points and a call to action for all stakeholders to work together to improve the financial system.

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-B14  
Authorization to conduct an excursion to England in connection with an instructional program, and authorizing a contract with Consortium for International Education to obtain travel and educational program arrangements, with costs to be borne by students, for the excursion, September 6, 1988 through December 14, 1988, City College of San Francisco

President and Members:

On December 16, 1986, the Governing Board by Resolution No. 861216-B3 authorized a contract with Consortium for International Education for travel and educational program arrangements for an excursion to Stratford-upon-Avon, England, September 1, 1987 through December 18, 1987.

City College wishes to conduct another excursion to Stratford during the Fall, 1988 semester. Consortium for International Education (CIE) has offered to renew its contract, providing the same services as were provided in 1987 with a price increase. CIE attributes the price increase to inflation in England, a drop in the value of the dollar, an airfare increase imposed by the airline, and extending the two-night London trip to seven nights. The former and proposed prices are:

	<u>Former Fall '87</u>	<u>Proposed Fall '88</u>
Activities and Lodging	\$1,984	\$2,875
Airfare (optional)	566	668
	<u>\$2,550</u>	<u>\$3,543</u>

CIE will guarantee the activities price against any further drop in the value of the dollar and will discount the price \$182 per student if 30 students enroll. Discounts of \$55 or \$149 will be made if 20 or 25 students enroll.

CIE has been the contractor for several City College programs, starting in 1985. Student and staff comments on CIE's performance have been generally favorable.

Based upon the criteria of our requirements and their price, policies, and past performance, the firm of Consortium for International Education is recommended to provide the necessary travel and educational program arrangements.

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District conduct an excursion to Stratford-upon-Avon, England, Fall Semester 1988, in connection with an instructional program, provided that the excursion be conducted in conformance with applicable laws. The District shall expend no funds for transportation, housing, meals, or incidentals.

FURTHER BE IT RESOLVED: That the San Francisco Community College District contract with Consortium for International Education to obtain travel and educational program arrangements with costs to be borne by students for an excursion to England, September 6, 1988 through December 14, 1988.

AND FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute such contract on behalf of the San Francisco Community College District.

Submitted by,

Lawrence C. Klein  
Dean, Instruction

Daniel L. St. John  
Acting Vice President  
Administrative Services

Carlos Brazil Ramirez  
President  
City College of San Francisco

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-B15  
Authorization to conduct an excursion to Mexico in connection with an instructional program in Spanish conversation, and authorizing a contract with Consortium for International Education to obtain travel and educational program arrangements, with costs to be borne by students, for the excursion, June 25, 1988 through July 23, 1988, City College of San Francisco

President and Members:

On February 17, 1987, the Governing Board by Resolution No. 870217-B8 authorized a contract with Consortium for International Education for travel and educational program arrangements for an excursion to Mexico, June 27, 1987 through July 25, 1987.

City College wishes to conduct another excursion to Mexico during the Summer, 1988 semester. Consortium for International Education (CIE) has offered to renew its contract, providing the same services as were provided in 1987, with a price increase. CIE attributes the price increase to inflation in Mexico. The former and proposed prices are:

	Former: <u>Summer'87</u>	Proposed: <u>Summer'88</u>
Activities, Meals, Lodging, and Airfare	\$1,135	\$1,295

The price is "subject to change due to dollar fluctuation and inflation in Mexico."

In 1985 and 1987, CIE was the sole contractor to make a proposal for City College programs. In 1986, Percival Tours was the sole contractor to make a proposal, but Percival has indicated that it is not interested in making a Mexico proposal this year. Program cost in 1985 was \$1,388 and in 1986 was \$1,333.

CIE has been the contractor for several City College programs, starting in 1985. Student and staff comments on CIE's performance have been generally favorable.

Based upon the criteria of our requirements and their price, policies, and past performance, the firm of Consortium for International Education is recommended to provide the necessary travel and educational program arrangements.

The following resolution is recommended for adoption:



RESOLVED: That the San Francisco Community College District conduct an excursion to Guanajuato, Mexico, Summer Session, 1988, in connection with an instructional program, in Spanish conversation, provided that the excursion be conducted in conformance with applicable laws. The District shall expend no funds for transportation, housing, meals, or incidentals.

FURTHER BE IT RESOLVED: That the San Francisco Community College District contract with Consortium for International Education to obtain travel and educational program arrangements with costs to be borne by students for an excursion to Mexico, June 25, 1988 through July 23, 1988.

AND FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute such contract on behalf of the San Francisco Community College District.

Submitted by,

Lawrence C. Klein  
Dean, Instruction

Daniel L. St. John  
Acting Vice President  
Administrative Services

Carlos Brazil Ramirez  
President  
City College of San Francisco

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-B16  
Waiving SFCCD Policy Manual Section 7.08 Selection of Architect and authorizing and directing the Chancellor Superintendent and the President of City College to prepare a proposal for the selection of an architect through a professional competition to update the City College Facilities Master Plan which will include the use of the Balboa Reservoir

President and Members:

SFCCD Policy Manual Section 7.08 Selection of Architect provides procedures for the selection of architects and specifically references the development of Master Plans as follows:

"PM 7.08 SELECTION OF ARCHITECTS

Policy

1. Any architectural firm desiring to participate in construction and remodeling programs of the San Francisco Community College District shall file a letter of application and a brochure with the Associate Director, Facilities and Planning.
2. Architectural firms making application shall comply with the Standards of Ethical Practice set forth in the American Institute of Architects Document J330 and the provisions of Sections 12B.1 and 12B.2 of the San Francisco Administrative Code, Ordinance 261-66 as amended by Ordinance 340-68, which requires nondiscriminatory employment in all city contracts.
3. An Architect Nominating Committee shall be established for each approved project of the San Francisco Community College District. Each Committee shall consist of at least six members and one non-voting Architectural Advisor as follows:
  - 1 Associate Director, Facilities and Planning, or his designated representative
  - 1 Administration representative
  - 2 Faculty representatives
  - 2 Student representatives
  - 1 City Architect or his designated representative as Architectural Advisor

Administration, faculty and student representatives shall be selected in the normal manner for tripartite committees. The Chancellor Superintendent may recommend additional members to the Committee when he deems it advisable.

4. The procedure for the selection of a Master Plan or Campus Architect shall be the same as that for any other project.

## Procedure

1. The Committee shall study and review the applications and brochures of the applicant firms.
2. The Associate Director, Facilities and Planning, shall schedule interviews as determined by the Committee.
3. The Committee shall conduct interviews with the principal architects listed in the applications. Interviews shall not include rendering, slide or movie presentations. Following the interview, the Committee shall nominate a minimum of two and not more than three firms to the Chancellor Superintendent.
4. The Chancellor Superintendent has the responsibility for making the final recommendation to the Governing Board. He/She may recommend any one of the three nominated firms to the Governing Board for appointment, or he/she may reject all nominated firms and request the Committee to provide new nominations.
5. After an Architect is appointed, an agreement shall be negotiated.
6. The procedure for small projects shall be the same as above excepting that, for projects whose estimated cost of construction is less than \$200,000, the Chancellor Superintendent may be delegated authority by the Governing Board to recommend an Architect from the list of applications on file with the Associate Director, Facilities and Planning. Unless otherwise directed by the Governing Board, such list of applicants shall remain effective until a new list is compiled for a subsequent major project."

The Balboa Reservoir Planning Committee, City College, and the District wish to waive these procedures in favor of a professional competition to select an architect to develop revisions to the City College Facilities Master Plan to include the use of the Balboa Reservoir. The professional competition will likely attract and interest the participation of a wide variety of architectural firms and provide the greatest opportunity for imaginative and creative use of the Balboa Reservoir. The competition should identify an architect who will produce a revision to the City College Facilities Master Plan that updates the use of the Balboa Reservoir area. In order to conduct such a competition we will very likely need the services of a professional advisor to design the program for the competition, select the jury to evaluate the proposals and to conduct all aspects of the competition.

The following resolution is recommended for adoption:

RESOLVED: That SFCCD Policy Manual Section 7.08 is hereby waived and the Chancellor Superintendent and the President, City College are hereby authorized and directed to prepare a proposal for the selection of an architect through a professional competition to update the City College Facilities Master Plan which will include the use of the Balboa Reservoir.

Submitted by:

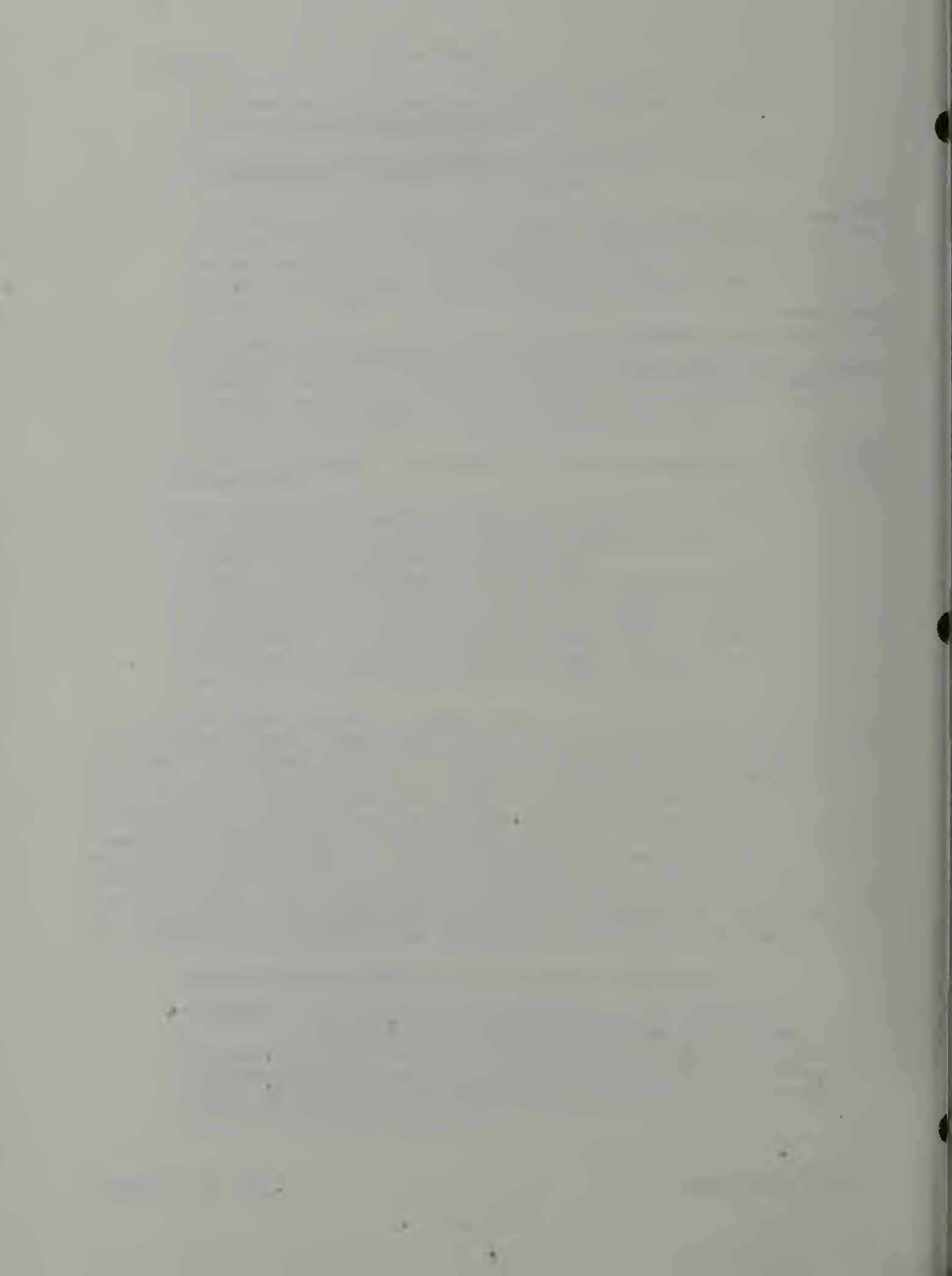
Carlos Brazil Ramirez  
President  
City College of San Francisco

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent





Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-B17  
Authorization to contract with William Thomas to conduct a study of the workforce availability data which will be used to determine the quantitative measurement of under-representation in the workforce in San Francisco, at a cost of \$2,500, District Affirmative Action Office

President and Members:

Mr. William Thomas has sixteen years of experience in public and private sectors as manager of Equal Employment Opportunity and Compliance Programs. He has served as Consultant to assist the Los Angeles Community College District in updating its Affirmative Action Plan. Currently, he is on loan from the Los Rios Community College District to the California State Chancellor's Office to coordinate the affirmative action audits.

Mr. Thomas received his BS degree from John Carroll University and his MPA degree from Pepperdine University. He received a commendation award for serving as Chairperson of L.A. Federal Executive Board's Equal Employment Program in 1977 and the Distinguished Service Award for a term as the President of L.A. Basin Equal Opportunity League in 1983.

California Government Code Section 53060 reads in part as follows: "The legislative body of any public or municipal corporation or district may contract with and employ any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required. ..."

The following resolution is recommended for adoption.

RESOLVED: That the SFCCD contract with William Thomas to conduct a study of the workforce availability data which will be used to determine the quantitative measurement of under-representation in the workforce in San Francisco and prepare a report for the Governing Board Affirmative Action Committee by June 21, 1988 at a cost of \$2,500, District Affirmative Action Office.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute such contract on behalf of the SFCCD.

Submitted by,

Judy Teng  
District Affirmative Action Officer

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-C1  
Procurement of equipment, supplies, services, etc., less  
than \$3,000

President and Members:

Listed below are encumbrances for equipment, supplies, and services in individual amounts of less than \$3,000.00. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$143,007.66 in individual amounts of less than \$3,000.00 not heretofore approved as summarized and detailed below:

PURCHASE ORDERS

<u>NUMBERS</u>	<u>NUMBERS</u>	<u>NUMBERS</u>
00529 - 00530	00535	00540
00542	00544 - 00545	00550
00558 - 00564	00566	00570 - 00572
00580	00582 - 00592	00595 - 00604
00611 - 00616	00618 - 00622	00625
00629	00634 - 00636	00643 - 00644
00647 - 00648	00651 - 00652	00654
00656 - 00657	00660	00663 - 00666
00668	00675 - 00679	00681
00692		

TOTAL \$ 54,744.27

TERM PURCHASE AGREEMENTS

<u>NUMBER</u>	<u>AMOUNT</u>
71079	\$ 1,065.00
71095-A	270.00
71124-A	300.00
71141	2,300.00
71147	1,000.00
71153	1,775.00
74004-B	2,329.98
76013-A	1,400.00
76014-A	750.00
76015-A	1,400.00
76016-A	900.00

76039-A	1,391.41
76062	<u>1,500.00</u>

TOTAL \$ 16,381.39

REVOLVING FUND VOUCHERS

<u>NUMBER</u>	<u>AMOUNT</u>
77078	\$ 3,419.21
77079	1,264.40
77080	4,296.33
77081	4,249.48
77082	3,646.51
77083	1,446.56
77084	3,736.75
77085	1,605.30
77086	3,292.10
77087	2,961.39
77088	3,767.14
77089	3,998.94
77090	2,816.96
77091	2,175.63
77092	<u>3,568.25</u>

TOTAL \$ 46,244.95

DIRECT PAYMENT VOUCHERS

<u>NUMBER</u>	<u>AMOUNT</u>
701200	\$ 25.40
701201	700.00
701202	840.00
70203	375.00
70207	668.59
70208	980.18
70209	2,782.21
70210	250.00
70211	250.00
70218	842.50
70219	981.52
70220	1,125.00
70221	189.92
70222	45.16
70223	2,000.00
70224	2,006.10
70225	843.48
70227	2,934.00
70228	131.00
70229	586.77
70230	100.00
70231	977.32

70232	1,705.00
70233	2,673.20
70234	150.00
70240	241.74
70241	<u>1,232.96</u>

TOTAL	\$ 25,637.05
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GRAND TOTAL	\$143,007.66
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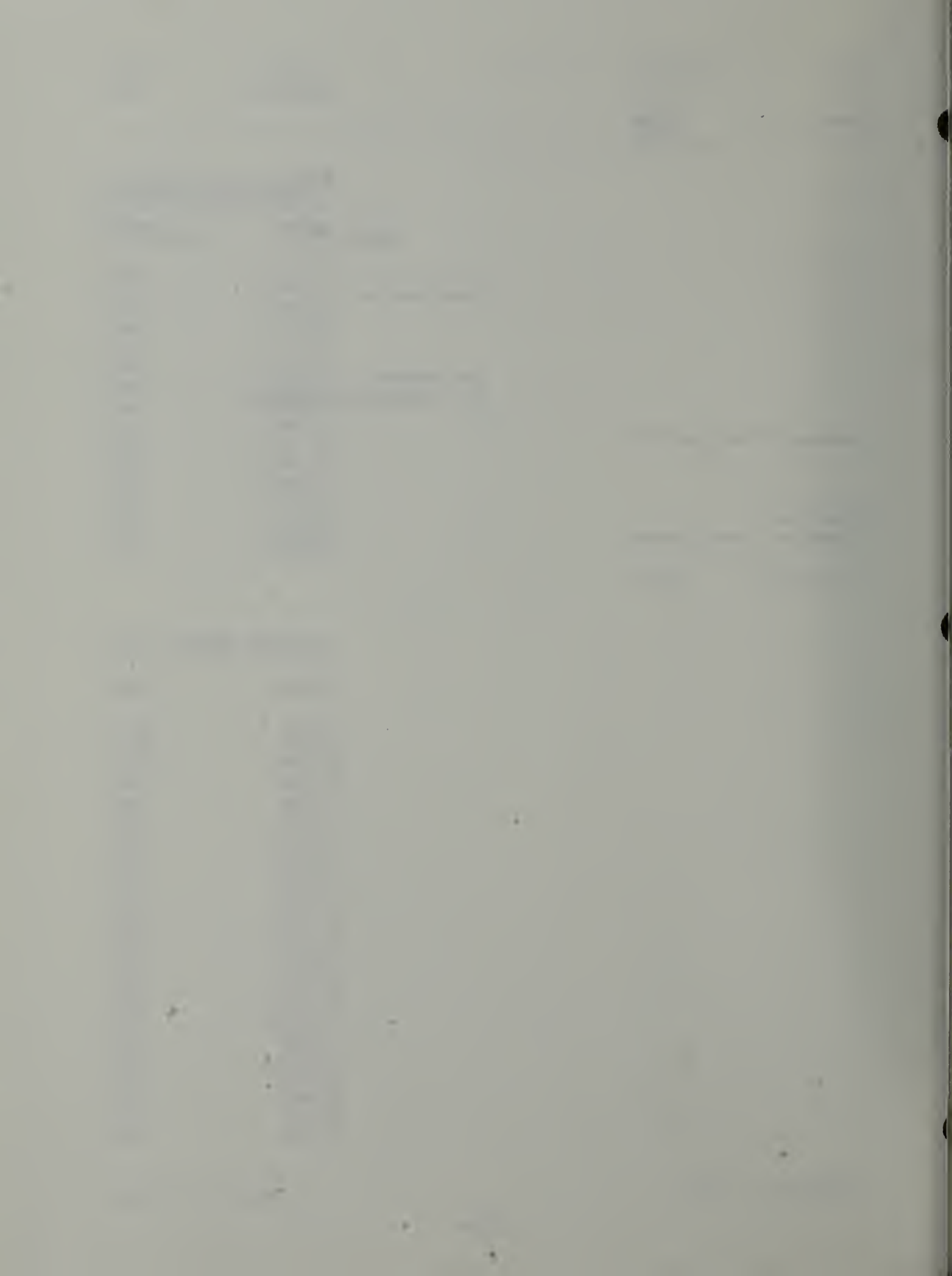
Submitted by,

Jun Iwamoto  
Vice Chancellor, Business

Recommended for approval:

Hilary Hsu  
Chancellor Superintendent





Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-C2  
Procurement of equipment, supplies, services, etc., \$3,000  
or more

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval by the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc. summarized below:

REQUISITION FOR PURCHASE ORDERS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
0508	College	Automated Video Tape Distribution System	\$ 23,589.75
0554	College	Microcomputers, IBM Compatible	4,279.16
0617	College	Files	4,389.16
0637	College	Paper	16,901.55
0638	District	Computer Paper	3,856.05
0645	Centers	Paper	5,771.98
0646	College	Booklets, 1988 Summer Time Schedule	5,115.16
0653	College	Paper	7,442.22
0655	District	Furniture, Modular	4,945.00
0658	District	Forms, Printed, Grades	<u>3,253.15</u>
Total			\$ 79,543.18

TERM PURCHASE AGREEMENTS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
71047-B	All	Water & Sewer Service Charge	\$ 3,746.00
7114-B	College	Printing "The Guardsman" (additional)	10,000.00

71126-A	College	Purchase of CCSF Catalogs & Time Schedules	63,930.96
74010-A	College	Repair of Proprietary Equipment	44,400.00
74016-A	College	Purchase of Books & Periodicals	9,100.00
74016-C	College	Purchase of Books & Periodicals	29,900.00
7643-A	Centers	Welding Gases	<u>5,400.00</u>
Total			\$ 166,476.96

DIRECT PAYMENT VOUCHERS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
70204	Centers	Funds for SEOG Program, 1987-88	\$ 11,840.00
70205	Centers	Funds for Pell Grant Program, 1987-88	75,000.00
70206	District	Unemployment Insurance Benefit Payment	4,852.95
70212	College	Funds for Pell Grant Program, 1987-88	575,000.00
70213	District	Employee's Contribution to STRS	190,888.32
70214	District	Employer's Contribution to STRS	196,655.54
70215	District	Food & Service for City College Cafeteria	7,249.86
70216	District	Prepaid Group Dental Plan	81,122.23
70217	District	Premium for Employees Group Life Insurance	6,725.55
70226	District	SFCCD Contribution to Unemployment Insurance	<u>13,959.00</u>
Total			\$1,163,293.45
Grand Total			<u>\$1,409,313.59</u>

Submitted by,

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-C18  
Acceptance of Gifts - Other than Motor Vehicles

California Education Code Section 72241 reads as follows: "The governing board of any community college district may accept on behalf of, and in the name of, the district such gifts, donations, bequests, and devises as are made to the district for community college purposes or to or for the benefit of any community college administered by the district. Such gifts, donations, bequests, and devises may be made subject to such conditions or restrictions as the governing board may prescribe. In no event shall the approval of any state agency be a prerequisite to acceptance of such a gift, donation, bequest, or devise. No real or personal property including money, accepted by a governing board pursuant to this section shall be considered in determining the eligibility of the district for an apportionment from the State School Fund nor in determining the amount thereof."

SFCCD Policy Manual 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash, (4) securities, (5) precious stones, (6) precious metals, and (7) goods other than (1) to (6) above, with a market value exceeding \$1,500.00 be accepted by the SFCCD by a Governing Board resolution.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: The SFCCD has been tendered the following items as gifts:

Item No. 1

Description: Tax Rebate

Donor: Sandra Morris  
3675 20th Street  
San Francisco, CA 94110

Market Value Declared by Donor:	\$49.50
Estimated District Cost in Accepting Gift:	None

Item No. 2

Description: Tax Rebate

Donor: Robert Price  
2009 Haste Street, Apt. E  
Berkeley, CA 94704

Market Value Declared by Donor:	\$96.30
Estimated District Cost in Accepting Gift:	None

WHEREAS: Hilary Hsu, Chancellor Superintendent, San Francisco  
Community College District declares that the gifts will  
enhance the educational programs of the District, now

THEREFORE BE IT RESOLVED: That the gifts described above be  
gratefully accepted by the Governing  
Board of the San Francisco Community College District for and in the  
name of the San Francisco Community College District.

FURTHER BE IT RESOLVED: That upon transfer of legal title of the  
gift described above, the Secretary of the  
Governing Board is directed to notify the donor of the acceptance of  
the gift by the governing board.

Submitted by,

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-E2  
Hourly Appointment of Certificated Employees  
to District Staff Development Program

President and Members:

The following resolution is recommended for adoption:

RESOLVED: That the following certificated employees be appointed to  
District Staff Development Program as indicated. Salary  
shall be in accordance with the appropriate salary schedule for  
instructors, non-instructional rate.

Name	Activity	Effective Dates	Total Hours
Axt, Anita	Foreign Languages Workshop - Competency Assessment for Curriculum and Testing	02/15/88 to 02/26/88	9
+ Koffman, Laraine	Computer Workshops	04/04/88 (one day)	4
+ Ingersoll, Frank	Cardiac Pulmonary Resuscitation Certificate Training	02/15/88 to 02/20/88	8
McComb, Sharon	" " "	02/20/88 (one day)	2
Ochoa, Michelle	" " "	02/20/88 (one day)	2

(+ Overload Assignment - Regular Instructor)

Submitted by,

Rosa Perez  
Vice Chancellor  
Educational Services

Recommended for adoption:

James G. Mitchell  
Vice Chancellor, Personnel

Hilary Hsu  
Chancellor Superintendent

02/09/88-E2



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-F1  
Management Personnel  
San Francisco Community College District

President and Members:

The following resolution is recommended for adoption:

RESOLVED: That effective February 10, 1988 through June 30, 1988,  
MARK SAPIRO be placed on leave from his position as  
Assistant Director, Systems Support Services, District Office  
Division, and that he be appointed Acting Director, Computer  
Services, District Office Division, vice Daniel St. John, appointed  
Acting Vice President, Administrative Services, City College of San  
Francisco. Salary shall be in accordance with the 1987-88  
Management Salary Schedule, Classification C, Step 2.

Submitted by,

Jun Iwamoto  
Vice Chancellor, Business

James G. Mitchell  
Vice Chancellor, Personnel

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

02/09/88-F1



Mark Sapiro  
1/19/88

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- I. EDUCATION: University of California, Berkeley  
1959 to 1967 Bachelor of Science - with Honors 1964  
Master of Science 1966
- ° Electrical Engineering with emphasis on Digital Computers, Control Systems, System Theory and Mathematics.
- II. SPECIAL TRAINING:
- 1986 and 1987 Management Development Unit  
San Francisco Civil Service Commission
- ° Completed Workshops on "Improving Managerial Effectiveness", "Performance Counseling" and "Improving Communications Skills".
- 1986 Associated Management Institute, Inc.  
Completed seminars on "Fundamentals of Management & Supervision" and "How to Handle People With Tact & Skill".
- 1984 and 1975 Honeywell Information Systems, Inc.  
Sixty-two days of classroom training on large systems software including; IDS, TSS use, GMAP, GCOS use, GCOS Analysis (basic and advanced), TSS Analysis and FMS Analysis.
- III EMPLOYMENT Assistant Director,  
1983 to Present District Computer Services  
San Francisco Community College District.
- Responsibilities Include:
- ° System Software Installation, Maintenance and Support.
  - ° Development, Installation and Maintenance of special software and GCOS modifications to meet local needs.
  - ° System Administration, USERID maintenance and Accounting Reports.
  - ° Vendor Liaison for Hardware and Software.
  - ° Data Communications and Terminal Network Hardware and Software Support.
  - ° Technical Support for the programming user community.
  - ° Supervision and Evaluation of Software Analysts, Teleprocessing Technician and Operations Supervisor.
  - ° Major accomplishments include management of and participation in successful projects to convert all Major Information Systems from IDS-I to Dual Data Environment, convert the Honeywell computer operating system from GCOS-III to GCOS-8 and to upgrade the operating system to GCOS-8, release 2500.
- 1977 to 1983 Systems & Operations Manager,  
Computer Services,  
City College of San Francisco.
- ° Responsible for Software development, installation, maintenance and support; system administration; vendor liason; technical support and computer operations.
  - ° Major accomplishments included conversion from Honeywell 6023 to DPS 8/52 - converted all local operating system modifications; helped plan communications network; implemented and configured communications software; implemented software to deliver batch output to remote printers.



1975 to 1977      Systems Programmer Consultant,  
Computer Services,  
City college of San Francisco.

- ° Responsible for software support, Technical Support, System Administration and Vendor liaison.
- ° Major Accomplishments included implementation of the PLANIT Course Author system; modification of Datanet 30 communications software to support a configuration approximately 50% larger than standard, and conducting a regularly scheduled technical seminar for faculty, staff and advanced students.

1974 to 1975      Sabbatical Leave:

- ° Leave project included study of the Honeywell 6000 Computer System and implementation of a software program to assist in conversion of punched paper tapes.

1967 to 1974      Instructor, Engineering Department,  
City College of San Francisco

- ° Assisted in Development of Electro-Mechanical Engineering Technology curriculum.
- ° Developed and taught initial offerings of courses in Electronics for University transfer students, Control Systems and Electro-Mechanical Devices.
- ° Taught courses in Engineering and Engineering Technology including Basic Electronics, Digital Electronics and Computer Programming.

Summer 1964      Electrical Engineer:

- ° Overhaul & Repair Department, U. S. Naval Air Station, Alameda, California.
- ° Provided technical assistance to various repair shops, evaluated employee suggestions for technical merit.

1960 - 1963      Student Engineer, Nortronics Division,  
Northrop Corporation, Hawthorne, California.

- ° Three - six month work periods in conjunction with University of California, Berkeley's Engineering Cooperative work study program.
- ° Wrote test procedures. Did some electronic circuit design. Assisted in system level testing of an inertial guidance system.

IV.      PROFESSIONAL      Chairman, GCOS System Change Proposal Review Committee  
ACTIVITIES AND      Honeywell Large Systems Users Association,  
PUBLICATIONS:      April 1983 to present.

- ° Manager, Library Group, Honeywell Large Systems Users Association May 1980 to April 1983.
- ° Chairman, Computer Hardware Task Force, San Francisco Community College District, 1981.

Member:

- ° Association for Computing Machinery.
- ° Institute of Electrical and Electronics Engineers (IEEE).
- ° IEEE Computer Society.
- ° Tau Beta Pi - National Engineering Honor Society.
- ° Eta Kappa Nu - National Electrical Engineering Honor Society.

Co-Author:      The Parabola Test for Absolute Stability,  
A. R. Bergen and M. A. Sapiro.

Published in IEEE Transactions On Automatic Control, June 1967. Reprinted in Frequency Response Methods, A. G. J. MacFarlane ed., IEEE Press, 1979.

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolutions No. 880209G1-G8  
Certificated Personnel, City College Division

President and Members:

Resolutions No. 880209G1-G8 cover certificated personnel  
items for the City College Division.

The following resolutions are recommended for adoption.

Submitted by,

Dan St. John  
Acting Vice President  
Administrative Services

Recommended for Adoption:

Carlos Brazil Ramirez  
President

James G. Mitchell  
Vice Chancellor  
Personnel

Hilary Hsu  
Chancellor/Superintendent

G1 to G8  
Page 1 of 18  
02/09/88

880209-G1

TEMPORARY

HOURLY

ASSIGNMENTS-

CERTIFICATED

PERSONNEL.

RESOLVED: That the following named certificated personnel be appointed to temporary assignments for the term and year shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-instructional Rate--N:

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
FALL 1987				
*****				
+HARDIMAN DAVID A	MUSIC	EVE INSTRUCTION	I-135 3.	HRS/WK 8/17/87-12/19/87
INTERIM 87-88				
*****				
EBF'J JUDITH D	CONSUMER ART/SCI	DAY INSTRUCTION	I-151 34.	TOT-HR 12/26/87- 1/10/88
SPRING 1988				
*****				
*AVINAO JUAN C	ENGLISH	EVE INSTRUCTION	I-156 3.	HRS/WK 1/11/88- 5/23/88
AUGUSTINE BASIL	BEHAVIORAL SCI	EVE INSTRUCTION	I-168 6.	HRS/WK 1/11/88- 5/23/88
BALDRIDGE MAUREEN H	MED-RECORD TECH	DAY INSTRUCTION	I-142 4.	HRS/WK 1/12/88- 5/26/88
*BOLDEN PINKIE	HEALTH SCIENCE	DAY INSTRUCTION	I-128 1.	HRS/WK 1/12/88- 5/26/88
*BONANDER BARBARA	ENGLISH	DAY INSTRUCTION	I-156 3.	HRS/WK 1/12/88- 5/26/88
BRAUDE ALEX	PHOTOGRAPHY	MONITOR	N-137 12.	HRS/WK 1/19/88- 5/11/88
BRUNNER EDDA SONNHID	FOREIGN LANGUAGE	EVE INSTRUCTION	I-139 6.	HRS/WK 1/11/88- 5/23/88
*CABRAL BARBARA	POST	DAY INSTRUCTION	I-181 3.	HRS/WK 1/12/88- 5/26/88
*CALVILLO ALFREDO	BEHAVIORAL SCI	EVE INSTRUCTION	I-168 3.	HRS/WK 1/11/88- 5/23/88
*CHAMBERS CARLA	COUNSELING	COUNSELING	I-231 15.	HRS/WK 1/13/88- 5/26/88
*CHANG ANDREW C	COUNSELING	COUNSELING	I-231 15.	HRS/WK 1/13/88- 5/26/88
*CHOW VICTOR	BIOLOGICAL SCI	DAY INSTRUCTION	I-115 6.	HRS/WK 1/12/88- 5/26/88
*CLARK ROBERT M JR	COUNSELING	COUNSELING	I-231 15.	HRS/WK 1/12/88- 5/26/88
*COLBURN JACK	BUSINESS	EVE INSTRUCTION	I-117 4.	HRS/WK 1/11/88- 3/16/88
	BUSINESS	EVE INSTRUCTION	I-117 4.	HRS/WK 3/21/88- 5/25/88

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\* New hourly certificated personnel -- Appointment contingent upon possession and recodation of an appropriate California Community College Credential.  
 + Full-time certificated personnel -- Extra pay.  
 # Pro-rata certificated personnel -- Extra pay.

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(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
SPRING 1988				
*COLL CHARLOTTE	MED-RECORD	TECH	I-142	1/11/88- 5/23/88
DEXTER LINDA LEE	RADIOLOGIC	TECH	I-144	1/12/88- 5/26/88
*DIPAULO HARRIET	ENGLISH	EVE INSTRUCTION	I-156	1/11/88- 5/23/88
*DUNG LORI KIM	BUSINESS	DAY INSTRUCTION	I-117	1/12/88- 5/26/88
*DURLEY WILLIAMSON LA	ENGLISH	DAY INSTRUCTION	I-156	1/12/88- 5/26/88
ELLIOTT CHRISTY R	MED-RECORD	TECH	I-142	1/12/88- 5/26/88
*FORGAYS VICKIE	NURSING	DAY INSTRUCTION	I-141	3/15/88- 5/18/88
FUJIMOTO DEIRDRE	RADIOLOGIC	TECH	I-144	1/12/88- 5/26/88
*GAGNON JOAN M	ENGLISH	DAY INSTRUCTION	I-156	1/12/88- 5/26/88
*GOLD MARC	COUNSELING	COUNSELING	I-231	1/12/88- 5/26/88
GOLDMAN HELEN	MED-RECORD	TECH	I-142	1/12/88- 5/26/88
HAAS CATHY	MED-RECORD	TECH	I-142	1/11/88- 5/23/88
HAAS PAULINE	ORNAMENTAL HORT	EVE INSTRUCTION	I-111	1/11/88- 5/23/88
HARDING JOHN	RADIOLOGIC	TECH	I-144	1/12/88- 5/26/88
*HERENIA MARIA L	RADIOLOGIC	TECH	N-144	1/12/88- 5/26/88
HERRON BOBIE J	PHOTOGRAPHY	DAY INSTRUCTION	I-137	1/12/88- 5/26/88
*HO KAREN S Y	CAREER DEV/PLACE	COUNSELING	I-244	1/13/88- 5/26/88
*JACKSON GARY	MED-RECORD	TECH	I-142	1/11/88- 5/23/88
JOSIFEK JAMI L	RADIOLOGIC	TECH	I-144	1/12/88- 5/26/88
KAPLAN GERALDINE	BUSINESS	EVE INSTRUCTION	I-117	1/11/88- 5/23/88
KAUFFMAN HAL	ENGLISH	DAY INSTRUCTION	I-156	1/12/88- 1/15/88
	ENGLISH	DAY INSTRUCTION	I-156	1/12/88- 5/26/88
	ENGLISH	DAY INSTRUCTION	I-156	1/14/88- 5/26/88
	MED-RECORD	TECH	I-142	1/12/88- 5/26/88
	MED-RECORD	TECH	I-142	1/11/88- 5/23/88
	EVE INST SUPPORT	ASST SITE SUPERV	N-200	1/11/88- 1/25/88
	EVE INST SUPPORT	ASST SITE SUPERV	N-209	1/11/88- 5/19/88

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\* New hourly certificated personnel -- Appointment contingent upon possession and recodation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.



880209-G1  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
SPRING 1988				
*****				
*KAWAKAMI THOMAS	EVE INST SUPPORT	CERT PERS IN CHG	I-209	1/11/88- 1/25/88
	EVE INST SUPPORT	CERT PERS IN CHG	I-209	1/11/88- 5/19/88
*LEBEAUX VALERIE	BEHAVIORAL SCI	EVE INSTRUCTION	I-168	1/11/88- 5/23/88
*LIM JR. HENRY	PHOTOGRAPHY	DAY INSTRUCTION	I-137	1/12/88- 5/26/88
	PHOTOGRAPHY	EVE INSTRUCTION	I-137	1/11/88- 5/23/88
*LINCOLN NORIA	EARTH SCIENCES	DAY INSTRUCTION	I-163	1/12/88- 5/26/88
*MAESTAS FRANK	EVE INST SUPPORT	CERT PERS IN CHG	I-209	1/11/88- 1/22/88
	EVE INST SUPPORT	CERT PERS IN CHG	I-209	1/11/88- 5/23/88
	HEALTH SCIENCE	DAY INSTRUCTION	I-128	1/12/88- 5/26/88
	HEALTH SCIENCE	EVE INSTRUCTION	I-128	1/11/88- 5/23/88
	ENGLISH	DAY INSTRUCTION	I-156	1/12/88- 5/26/88
	FOREIGN LANGUAGE	MONITOR	I-139	1/11/88- 1/20/88
	MATHEMATICS	DAY INSTRUCTION	I-161	1/12/88- 5/26/88
	NURSING	DAY INSTRUCTION	I-141	1/14/88- 2/08/88
	NURSING	DAY INSTRUCTION	I-141	1/27/88- 2/03/88
	BUSINESS	EVE INSTRUCTION	I-117	1/11/88- 5/23/88
*NOVOTA ROBERT	MED-RECORD TECH	EVE INSTRUCTION	I-142	1/11/88- 5/23/88
	BROADCASTING	DAY INSTRUCTION	I-122	1/12/88- 5/26/88
*RAPAPORT DAVID	HEALTH SCIENCE	DAY INSTRUCTION	I-128	1/12/88- 5/26/88
*RUSSO CATHY	FOREIGN LANGUAGE	DAY INSTRUCTION	I-139	1/12/88- 5/26/88
	FOREIGN LANGUAGE	MONITOR	I-139	1/12/88- 5/26/88
	COUNSELING	COUNSELING	I-231	1/13/88- 5/26/88
*SANTOS MARGARET T	GUIDANCE	EVE INSTRUCTION	I-181	1/17/88- 5/19/88
*SANTOS RODNEY	MED-RECORD TECH	DAY INSTRUCTION	I-142	1/12/88- 5/26/88
SHEA-HUNT MARY	ENGLISH	DAY INSTRUCTION	I-156	1/12/88- 5/26/88
*SIMMONSON NOVELLA	ENGLISH	EVE INSTRUCTION	I-156	1/11/88- 5/23/88
	ENGLISH	DAY INSTRUCTION	I-156	1/12/88- 5/26/88
*SIMPSON GLEN				

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\* New hourly certificated personnel -- Appointment contingent upon possession and recordation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.



820209-61  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
SPRING 1988				
*****				
*SMULLIN ALBERT	BUSINESS	EVE INSTRUCTION	I-117	1/11/88- 5/23/88
STITH SHARON	MED-RECORD TECH	EVE INSTRUCTION	I-142	1/11/88- 5/23/88
+SUMMERS KATHRYN	NURSING	DAY INSTRUCTION	I-141	1/22/88- 5/16/88
	EVE INST SUPPORT	ASST SITE SUPERV	N-209	1/11/88- 1/14/88
	EVE INST SUPPORT	ASST SITE SUPERV	N-209	1/11/88- 5/19/88
	FOREIGN LANGUAGE	MONITOR	N-139	1/14/88- 5/26/88
SWANSON GLENN	MATHEMATICS	DAY INSTRUCTION	I-161	1/12/88- 5/26/88
+TAN BIE HAN	NURSING	DAY INSTRUCTION	I-141	1/12/88- 3/09/88
*THOMAS ERNESTINE TIN	FOREIGN LANGUAGE	MONITOR	N-139	1/19/88- 1/21/88
+TORUNO JAVIER	EVE INST SUPPORT	ASST SITE SUPERV	N-209	1/11/88- 1/22/88
UBUNGEN DENNIS FRED	EVE INST SUPPORT	ASST SITE SUPERV	N-209	1/11/88- 5/19/88
WEST JANET	EVE INST SUPPORT	ASST SITE SUPERV	N-209	1/11/88- 1/22/88
*WOODWARD SANDRA	ENGLISH	EVE INSTRUCTION	I-156	1/11/88- 5/23/88

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2/09/88

\* New hourly certificated personnel -- Appointment contingent upon possession and recordation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.

220209-G2  
CHANGES TO  
TEMPORARY  
HOURLY  
ASSIGNMENTS-  
CERTIFICATED  
PERSONNEL.

RESOLVED: That the temporary assignments for the following named certificated personnel be changed as shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N:

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
FALL 1987				
*****				
INCREASE				
FRUSTUCK HARRY	FROM BUSINESS	DAY INSTRUCTION	I-117	HRS/WK 8/17/87-10/13/87
	AND BUSINESS	DAY INSTRUCTION	I-117	HRS/WK 10/14/87-12/10/87
	TO BUSINESS	DAY INSTRUCTION	I-117	HRS/WK 8/17/87-10/13/87
	AND BUSINESS	DAY INSTRUCTION	I-117	HRS/WK 10/14/87-12/17/87
MCCONNELL JAMES				
	FROM BUSINESS	DAY INSTRUCTION	I-117	HRS/WK 8/17/87-10/13/87
	AND BUSINESS	DAY INSTRUCTION	I-117	HRS/WK 10/14/87-12/10/87
	TO BUSINESS	DAY INSTRUCTION	I-117	HRS/WK 8/17/87-10/13/87
	AND BUSINESS	DAY INSTRUCTION	I-117	HRS/WK 10/14/87-12/17/87
ZINNER JOHN				
	FROM BUSINESS	MONITOR	N-117	HRS/WK 9/08/87-12/10/87
	TO BUSINESS	MONITOR	N-117	HRS/WK 9/08/87-12/10/87
	AND BUSINESS	MONITOR	N-117	TOT-HR 12/11/87-12/18/87
SPRING 1988				
*****				
INCREASE				
ACCORNERO MARC	FROM FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	HRS/WK 1/11/88- 5/23/88
	TO FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	HRS/WK 1/11/88- 5/23/88
	AND FOREIGN LANGUAGE	MONITOR	N-139	TOT-HR 1/13/88 ONLY

G1 to G 8  
Page 6 of 18  
2/09/88

\* New hourly certificated personnel -- Appointment contingent upon possession and recodation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Data certificated personnel

230209-62  
(continued)

NAME

DEPARTMENT

ACTIVITY

BUDGET HOURS

EFFECTIVE DATES

SPRING 1988  
\*\*\*\*\*

INCREASE

+ALBERIGI TERENCE F	FROM LIBRARY TO LIBRARY	LIBRARIAN LIBRARIAN	I-212 I-212	4. 4.	HRS/WK HRS/WK	1/11/88- 1/12/88-	5/23/88 5/26/88
+ARMISTEAD ELIZABETH	FROM GUIDANCE TO GUIDANCE AND EVE INST SUPPORT AND EVE INST SUPPORT	DAY INSTRUCTION DAY INSTRUCTION ASST SITE SUPERV ASST SITE SUPERV	I-181 I-181 N-209 N-209	2. 2. 12. 6.	HRS/WK HRS/WK TOT-HR HRS/WK	1/12/88- 1/12/88- 1/11/88- 1/11/88-	5/26/88 5/26/88 1/25/88 5/18/88
ASHLEY CHARLES	FROM PHOTOGRAPHY TO PHOTOGRAPHY AND PHOTOGRAPHY	EVE INSTRUCTION EVE INSTRUCTION MONITOR	I-137 I-137 N-137	4. 4. 11.	HRS/WK HRS/WK HRS/WK	1/11/83- 1/11/88- 1/21/88-	5/23/88 5/23/88 5/16/88
BARTHOLOMEW MURIEL	FROM FOREIGN LANGUAGE TO FOREIGN LANGUAGE AND EVE INST SUPPORT AND EVE INST SUPPORT	EVE INSTRUCTION EVE INSTRUCTION ASST SITE SUPERV ASST SITE SUPERV	I-139 I-139 N-209 N-209	6. 6. 6. 3.	HRS/WK HRS/WK TOT-HR HRS/WK	1/11/88- 1/11/88- 1/11/88- 1/11/88-	5/23/88 5/23/88 1/22/88 5/19/88
+BEDECARRAX EDMUND	FROM BIOLOGICAL SCI AND BIOLOGICAL SCI AND BIOLOGICAL SCI TO BIOLOGICAL SCI AND BIOLOGICAL SCI AND BIOLOGICAL SCI AND EVE INST SUPPORT AND EVE INST SUPPORT	EVE INSTRUCTION EVE INSTRUCTION EVE INSTRUCTION EVE INSTRUCTION EVE INSTRUCTION EVE INSTRUCTION ASST SITE SUPERV ASST SITE SUPERV	I-115 I-115 I-115 I-115 I-115 I-115 N-209 N-209	36. 18. 18. 36. 18. 18. 12. 6.	TOT-HR TOT-HR TOT-HR TOT-HR TOT-HR TOT-HR TOT-HR HRS/WK	3/03/88- 4/27/88- 5/03/88- 3/03/88- 4/27/88- 5/03/88- 1/11/88- 1/11/88-	4/16/88 5/08/88 5/15/88 4/16/88 5/08/88 5/15/88 1/22/88 5/23/88

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page 7 of 18  
2/09/88

\* New hourly certificated personnel -- Appointment contingent upon possession  
and recodation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.

380209-62  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE DATES
BLAIR THOMAS	FROM FOREIGN LANGUAGE TO FOREIGN LANGUAGE AND FOREIGN LANGUAGE	EVE INSTRUCTION EVE INSTRUCTION MONITOR	I-139 I-139 N-139	8. 8. 3.	1/11/88- 5/23/88 1/11/88- 5/23/88 1/14/88 ONLY
BRICKNER MARGARET	FROM LIBRARY TO LIBRARY	LIBRARIAN LIBRARIAN	I-212 I-212	3. 3.	1/11/88- 5/23/88 1/12/88- 5/26/88
CHIAO NANCY	FROM MEDICAL ASSIST TO MED-RECORD TECH AND MEDICAL ASSIST	DAY INSTRUCTION DAY INSTRUCTION DAY INSTRUCTION	I-147 I-142 I-147	5. 3. 5.	1/12/88- 5/26/88 1/12/88- 5/26/88 1/12/88- 5/26/88
CHYPHYA ELINOR	FROM BUSINESS AND BUSINESS TO BUSINESS AND BUSINESS AND BUSINESS	EVE INSTRUCTION EVE INSTRUCTION DAY INSTRUCTION EVE INSTRUCTION EVE INSTRUCTION	I-117 I-117 I-117 I-117 I-117	5. 5. 5. 5. 5.	1/12/88- 3/10/88 3/15/88- 5/19/88 1/12/88- 3/14/88 1/12/88- 3/10/88 3/15/88- 5/19/88
+DEIONGH HENRY ROBERT	FROM BUSINESS TO BUSINESS AND BUSINESS	EVE INSTRUCTION DAY INSTRUCTION EVE INSTRUCTION	I-117 I-117 I-117	3. 3. 3.	1/11/88- 5/23/88 1/12/88- 5/26/88 1/11/88- 5/23/88
FERNANDEZ GERMANIA	FROM FOREIGN LANGUAGE TO FOREIGN LANGUAGE	EVE INSTRUCTION EVE INSTRUCTION	I-139 I-139	6. 9.	1/11/88- 5/23/88 1/11/88- 5/23/88
+GRIFFIN BERNICE Y	FROM GUIDANCE	DAY INSTRUCTION	I-181	2.	1/12/88- 3/10/88

G1 to G 2 \* New hourly certificated personnel -- Appointment contingent upon possession  
 Page 8 of 18 and recordation of an appropriate California Community College Credential.  
 2/09/88 + Full-time certificated personnel -- Extra pay.  
 # Pro-rata certificated personnel -- Extra pay.



880209-G2  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
INCREASE				
+GRIFFIN BERNICE Y	AND GUIDANCE TO GUIDANCE	DAY INSTRUCTION	I-181	HRS/WK 3/15/88- 5/19/88
	AND GUIDANCE	DAY INSTRUCTION	I-181	HRS/WK 1/12/88- 3/10/88
	AND EVE INST	ASST SITE SUPERV	N-209	HRS/WK 3/15/88- 5/19/88
	AND EVE INST	ASST SITE SUPERV	N-209	TOT-HR 1/11/88- 1/22/88
				HRS/WK 1/11/88- 5/21/88
+JONES RITA	FROM LIBRARY TO LIBRARY	LIBRARIAN	I-212	HRS/WK 1/11/88- 5/23/88
		LIBRARIAN	I-212	HRS/WK 1/12/88- 5/26/88
+LARIN RENATO A	FROM GUIDANCE TO GUIDANCE	DAY INSTRUCTION	I-181	HRS/WK 3/15/88- 5/19/88
	AND EVE INST	DAY INSTRUCTION	I-181	HRS/WK 3/15/88- 5/19/88
	AND EVE INST	ASST SITE SUPERV	N-209	TOT-HR 1/11/88- 1/22/88
	AND EVE INST	ASST SITE SUPERV	N-209	HRS/WK 1/11/88- 5/23/88
LEGUT MICHAEL STEPHE	FROM GUIDANCE AND CAREER DEV/PLACE TO GUIDANCE	EVE INSTRUCTION	I-181	HRS/WK 1/12/88- 5/26/88
	AND CAREER DEV/PLACE	COUNSELING	I-244	HRS/WK 1/12/88- 5/26/88
		EVE INSTRUCTION	I-181	HRS/WK 1/12/88- 3/08/88
	AND CAREER DEV/PLACE	COUNSELING	I-244	HRS/WK 1/12/88- 5/26/88
LENETAKI SOPHIA	FROM FOREIGN LANGUAGE TO FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	HRS/WK 1/11/88- 5/23/88
	AND FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	HRS/WK 1/11/88- 5/23/88
		MONITOR	N-139	HRS/WK 1/16/88- 5/21/88
LOZANO ALBERT H	FROM FOREIGN LANGUAGE TO FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	HRS/WK 1/11/88- 5/23/88
	AND FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	HRS/WK 1/11/88- 5/23/88

51 to 58  
Page 9 of 18  
2/09/88

\* New hourly certificated personnel -- Appointment contingent upon possession  
and recodation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.



820202-62  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	TOT-HR	EFFECTIVE DATES
INCREASE					
LOZANO ALBERT H	AND FOREIGN LANGUAGE	MONITOR	N-139	9.	1/11/88- 1/14/88
+MALONEY CORNELIUS	FROM COUNSELING	COUNSELING	I-231	4.	1/12/88- 1/21/88
	TO EVE INST SUPPORT	ASST SITE SUPERV	N-209	6.	1/11/88- 5/23/88
	AND COUNSELING	COUNSELING	I-231	4.	1/12/88- 1/21/88
MCQUIRE WILLIAM A	FROM ENGLISH	EVE INSTRUCTION	I-156	3.	1/11/88- 5/23/88
	TO ENGLISH	EVE INSTRUCTION	I-156	6.	1/11/88- 5/23/88
+MITCHELL KATHLEEN	FROM GUIDANCE	EVE INSTRUCTION	I-181	2.	1/22/88- 5/20/88
	TO GUIDANCE	FVE INSTRUCTION	I-181	2.	1/11/88- 5/23/88
+OBENCHAIN CYNTHIA	FROM GUIDANCE	DAY INSTRUCTION	I-181	2.	1/25/88- 3/15/88
	AND GUIDANCE	EVE INSTRUCTION	I-181	2.	2/17/88- 3/23/88
	TO GUIDANCE	DAY INSTRUCTION	I-181	2.	1/25/88- 3/15/88
	AND GUIDANCE	EVE INSTRUCTION	I-181	2.	2/17/88- 3/23/88
	AND EVE INST SUPPORT	ASST SITE SUPERV	N-209	12.	1/11/88- 1/25/88
	AND EVE INST SUPPORT	ASST SITE SUPERV	N-209	16.	1/11/88- 5/19/88
PINCON DORY	FROM MEDICAL ASSIST	DAY INSTRUCTION	I-147	14.	1/11/88- 3/07/88
	AND MEDICAL ASSIST	DAY INSTRUCTION	I-147	5.	1/12/88- 5/25/88
	TO MEDICAL ASSIST	DAY INSTRUCTION	I-147	16.	1/11/88- 3/14/88
	AND MEDICAL ASSIST	DAY INSTRUCTION	I-147	5.	1/12/88- 5/25/88
ROCKWELL CAROL	FROM MEDICAL ASSIST	DAY INSTRUCTION	I-147	18.	1/12/88- 3/08/88

\* New hourly certificated personnel -- Appointment contingent upon possession  
and recodation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.

880209-62  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
INCREASE				
ROCKWELL CAROL	AND MEDICAL ASSIST AND MEDICAL ASSIST TO MED-RECORD TECH AND MEDICAL ASSIST AND MEDICAL ASSIST AND MEDICAL ASSIST	DAY INSTRUCTION MONITOR EVE INSTRUCTION DAY INSTRUCTION DAY INSTRUCTION MONITOR	I-147 N-147 I-142 I-147 I-147 N-147	1/12/88- 5/26/88 1/12/88- 5/26/88 1/11/88- 5/23/88 1/12/88- 3/08/88 1/12/88- 5/26/88 1/12/88- 5/26/88
ROTH ROBIN H	FROM HEALTH SCIENCE AND HEALTH SCIENCE TO HEALTH SCIENCE AND HEALTH SCIENCE AND MED-RECORD TECH	DAY INSTRUCTION DAY INSTRUCTION DAY INSTRUCTION DAY INSTRUCTION EVE INSTRUCTION	I-128 I-128 I-128 I-128 I-142	1/12/88- 3/24/88 1/12/88- 5/26/88 1/12/88- 3/24/88 1/12/88- 5/26/88 1/11/88- 5/23/88
+SCHOLAND JULIA E	FROM LIBRARY TO LIBRARY	LIBRARIAN LIBRARIAN	I-212 I-212	1/11/88- 5/23/88 1/11/88- 5/26/88
+SHEPARD WILLIAM E	FROM COUNSELING TO EVE INST SUPPORT AND COUNSELING	COUNSELING ASST SITE SUPERV COUNSELING	I-231 N-209 I-231	1/12/88- 1/21/88 1/11/88- 5/23/88 1/12/88- 1/21/88
TCHIKOVANI VERA	FROM FOREIGN LANGUAGE TO FOREIGN LANGUAGE AND FOREIGN LANGUAGE	DAY INSTRUCTION DAY INSTRUCTION MONITOR	I-139 I-139 N-139	1/12/88- 5/26/88 1/12/88- 5/26/88 1/25/88 ONLY
+WELLS WALLACE E	FROM BUSINESS	EVE INSTRUCTION	I-117	1/11/88- 5/23/88

\* New hourly certificated personnel -- Appointment contingent upon possession  
 and recordation of an appropriate California Community College Credential.  
 + Full-time certificated personnel -- Extra pay.  
 # Pro-rata certificated personnel -- Extra pay.

380209-G2  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	HR\$/WK	EFFECTIVE DATES
<b>INCREASE</b>						
+WELLS WALLACE E	TO BUSINESS	EVE INSTRUCTION	I-117	3.	HR\$/WK	1/11/88- 5/23/88
	AND EVE INST SUPPORT	ASST SITE SUPERV	N-209	3.	TOT-HR	1/11/88- 1/21/88
	AND EVE INST SUPPORT	ASST SITE SUPERV	N-209	6.	HR\$/WK	1/11/88- 5/23/88
WIEBE TOBEY M	FROM ENGLISH	DAY INSTRUCTION	I-156	6.	HR\$/WK	1/12/88- 5/26/88
	TO ENGLISH	DAY INSTRUCTION	I-156	9.	HR\$/WK	1/12/88- 5/26/88
+WONG PAUL	FROM GUIDANCE	DAY INSTRUCTION	I-181	2.	HR\$/WK	1/11/88- 3/09/88
	AND GUIDANCE	DAY INSTRUCTION	I-181	2.	HR\$/WK	3/14/88- 5/18/88
	AND COUNSELING	COUNSELING	I-231	4.	HR\$/WK	1/12/88- 1/21/88
	TO GUIDANCE	DAY INSTRUCTION	I-181	2.	HR\$/WK	1/11/88- 3/09/88
	AND GUIDANCE	DAY INSTRUCTION	I-181	2.	HR\$/WK	3/14/88- 5/18/88
	AND EVE INST SUPPORT	ASST SITE SUPERV	N-209	4.	TOT-HR	1/11/88- 1/22/88
	AND EVE INST SUPPORT	ASST SITE SUPERV	N-209	10.	HR\$/WK	1/11/88- 5/23/88
+YOUNG ANNIE MACMILLI	AND COUNSELING	COUNSELING	I-231	4.	HR\$/WK	1/12/88- 1/21/88
	FROM LIBRARY	LIBRARIAN	I-212	4.	HR\$/WK	1/11/88- 5/23/88
TO LIBRARY	LIBRARIAN	I-212	4.	HR\$/WK	1/12/88- 5/26/88	
	<b>DECREASE</b>					
LAFRANCE HELENE	FROM FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	9.	HR\$/WK	1/11/88- 5/23/88
	TO FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	6.	HR\$/WK	1/11/88- 5/23/88
MINICK ROGER	FROM PHOTOGRAPHY	DAY INSTRUCTION	I-137	8.	HR\$/WK	1/12/88- 5/26/88

G1 to G 8  
Page 12 of 18  
2/09/88

\* New hourly certificated personnel -- Appointment contingent upon possession and recordation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.

880209-52  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	HRS/WK	EFFECTIVE DATES
DECREASE					
MINICK ROGER	TO PHOTOGRAPHY	DAY INSTRUCTION	I-137	6.	1/12/88- 5/26/88
STERING EDWARD	FROM FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	9.	1/11/88- 5/23/88
	TO FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	6.	1/11/88- 5/23/88
CANCEL					
+ANDREWS JAMES D	BEHAVIORAL SCI	EVE INSTRUCTION	I-168	3.	1/11/88- 5/23/88
DOW CAROLYN	NURSING	DAY INSTRUCTION	I-141	6.	1/12/88- 5/26/88
GALIN BETTY	BUSINESS	DAY INSTRUCTION	I-117	8.	1/12/88- 5/26/88
+GIARRACCO JANICE	PHOTOGRAPHY	DAY INSTRUCTION	I-137	6.	1/12/88- 5/26/88
	PHOTOGRAPHY	EVE INSTRUCTION	I-137	2.	1/11/88- 5/23/88
LEE KIRSCH LAUREN J	ENGLISH	DAY INSTRUCTION	I-156	8.	1/12/88- 5/26/88
LIN CAROL	FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	6.	1/11/88- 5/23/88
RIVAS GUILLERMO	BEHAVIORAL SCI	EVE INSTRUCTION	I-168	3.	1/11/88- 5/23/88
TSENG TA YU	ART	DAY INSTRUCTION	I-134	6.	1/12/88- 5/26/88

\* New hourly certificated personnel -- Appointment contingent upon possession  
 and recordation of an appropriate California Community College Credential.  
 + Full-time certificated personnel -- Extra pay.  
 # Pro-rata certificated personnel -- Extra pay.



380209-G3  
TEMPORARY  
HOURLY  
ASSIGNMENTS-  
CERTIFICATED  
SUPERVISORS.

RESOLVED: That the following named certificated supervisors be appointed to temporary assignments for the term and year shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N:

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
SPRING 1988 ***** +CARFANTAN GERARD	FOREIGN LANGUAGE	MONITOR	N-139 3.	1/12/88 ONLY

G1 to G 8  
Page 14 of 18  
2/09/88

\* New hourly certificated personnel -- Appointment contingent upon possession and recordation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.



3x0209-54  
 CHANGES TO  
 TEMPORARY  
 HOURLY  
 ASSIGNMENTS-  
 CERTIFICATED  
 SUPERVISORS.

RESOLVED: That the temporary assignments for the following named certificated supervisors be changed as shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N:

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
SPRING 1988 *****				
DECREASE				
+INGERSOLL FRANK E	FROM HEALTH SCIENCE	DAY INSTRUCTION	4.	HRS/WK 1/12/88- 5/26/88
	TO HEALTH SCIENCE	DAY INSTRUCTION	2.	HRS/WK 1/12/88- 5/26/88

G1 to 5 2  
 Page 15 of 18  
 2/29/88

\* New hourly certificated personnel -- Appointment contingent upon possession and recordation of an appropriate California Community College Credential.  
 + Full-time certificated personnel -- Extra pay.  
 # Pro-rata certificated personnel -- Extra pay.

880209-G5

Name  
Change

RESOLVED: That the name of the following certificated personnel be changed for record purposes:

FROM:

TO:

LEE, SHAOFEN  
WEBB, KATHERINE L.

HUANG, SHAOFEN  
SPOUSE, KATHERINE L.

880209-G6

Amendment  
to Resolution

RESOLVED: The resolution 870721-G5, Department Head Stipends 1987/88, be amended in part as follows:

NAME

DEPARTMENT

STIPEND

NEW EFFECTIVE DATES

ADD:

NEALON, ANNE

Medical Assisting

\$865.00

01/11/88-05/26/88

880209-G7

Amendment  
to Resolution

RESOLVED: That Resolution 871215-G11, Full-Time Faculty, be amended in part to the following:

FROM:

WALDER, EDOUARD, First Year Contract replacement for Lester Franklin

TO:

WALDER, EDOUARD First Year Contract replacement for Laurence Lawson

880209-G8

Amendment  
to Resolution

RESOLVED: That Resolution 870112-G5, Full-Time Faculty, be amended in part to the following:

FROM:

GIARRACCO, JANICE, Full-Time Temporary replacement for Morris Camhi

TO:

GIARRACCO, JANICE, Full-Time Temporary replacement for Terrance Hall

	White		Black		Hispanic		Filipino		Oth Asian		Indian		Total		Female		Minority		% Minority	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	%	%
Admin.																				
Admin. - Acting/Interim																				
Sr. Pro. Sup.																				
Sched I	1												1							
Sched I - LTS		2												2						
Sched I - Categ. Funded																				
Sched II																				
Sched II - LTS																				
Sched II - Categ. Funded																				
Hourly	7	7	1	3	1	3	1	1	1	2	2		12	16	57.1	5	9	50.0		
Hourly - Categ. Funded	1												1							
TOTAL	9	9	1	3	1	3	1	1	1	2	2		14	18	56.3	5	9	43.8		
%	56.3%		12.5%		12.5%		6.3%		12.5%							43.8%				

DEPARTMENT

NEW CERTIFICATED PERSONNEL

		DEPARTMENT	
1	White	BROADCASTING	
1	Black	BEHAVIORAL SCI	
1	Hispanic	BEHAVIORAL SCI	
4	White	BUSINESS	
1	Asian/Pac.Is.	BUSINESS	
1	Hispanic	CAREER DEV/PLACE	
1	White	COUNSELING	
1	White	COUNSELING	
1	Black	COUNSELING	
1	Black	COUNSELING	
1	Hispanic	COUNSELING	
1	Asian/Pac.Is.	COUNSELING	
4	White	ENGLISH	
3	White	ENGLISH	
1	Hispanic	ENGLISH	
1	Filipino	ENGLISH	
1	White	EARTH SCIENCES	
1	Filipino	GUIDANCE	
1	White	HEALTH SCIENCE	
1	White	NURSING	
1	Black	NURSING	
1	Asian/Pac.Is.	PHOTOGRAPHY	
1	Asian/Pac.Is.	RADIOLOGIC TECH	
1	White	STUDENT HEALTH	

	White		Black		Hispanic		Filipino		Pac Is		Oth Asian		Indian		Total	% Female		Minority		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F		M	F	M	F	
Admin.	1	2	5	1	2		3	1							11	4	26.7	10	2	30.0
Admin. - Acting/Interim	3						1								4			1		25.0
Sr. Pro. Sup.																				
Sched I	209	26	13	20	15	5	2	2	25	20	1				265	143	35.0	56	47	25.2
Sched I - LTS	6	4		1											6	5	45.5		1	3.1
Sched I - Categ. Funded	2																			
Sched II																				
Sched II - LTS																				
Sched II - Categ. Funded																				
Hourly	230	183	33	24	27	18	9	6	42	38	1				342	269	44.0	112	36	32.4
Hourly - Categ. Funded	4	3													4	3	42.9			
TOTAL	453	290	51	46	44	23	11	8	71	59	2				632	426	40.3	179	136	29.8
	70.2%		9.2%		6.3%		1.3%		12.3%		0.2%							29.8%		

## TOTAL STAFF AS OF 2-17-87

	White		Black		Hispanic		Filipino		Pac Is		Oth Asian		Indian		Total	% Female		Minority		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F		M	F	M	F	
Admin.	1	1	4	1	2		1	2	1						9	4	30.2	4	3	84.6
Admin. - Acting/Interim	3	1	1						1						4	2	33.3	1	1	33.3
Sr. Pro. Sup.																				
Sched I	211	94	16	19	15	5	2	2	25	22	1				270	142	34.5	59	48	26.0
Sched I - LTS	3	3	1												4	3	42.9	1		14.3
Sched I - Categ. Funded	1																			
Sched II																				
Sched II - LTS																				
Sched II - Categ. Funded																				
Hourly	243	186	30	20	21	15	10	6	43	34	1				342	265	43.2	105	76	29.5
Hourly - Categ. Funded	5	4	1			1									5	6	54.5		2	18.2
TOTAL	466	293	51	43	38	21	12	9	71	57	2				640	424	39.8	174	131	28.7
	71.3%		8.2%		6.2%		5.5%		2.0%		12.0%							28.7%		

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolutions No. 880209H1-H2  
Certificated Personnel  
Categorically Funded Programs  
City College of San Francisco

President and Members:

Resolutions No. 880209H1-H2 cover certificated personnel items in categorically funded programs for City College of San Francisco. Services are required and funds have been provided by the grantor for each of the categorically funded programs appointments.

California Education Code Section 87470 reads in part as follows: "The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolution is recommended for adoption.

Submitted by,

Dan St. John  
Acting Vice President  
Administrative Services

Recommended for Adoption:

Carlos Brazil Ramirez  
President

James G. Mitchell  
Vice Chancellor  
Personnel

Hilary Hsu  
Chancellor/Superintendent

H1 to H2  
Page 1 of 3  
02/09/88



880209-H1  
CATEGORICALLY  
FUNDED  
HOURLY  
ASSIGNMENTS

RESOLVED: That the following named certificated personnel be appointed to temporary assignments for the terms and year shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N: Categorically funded as indicated:

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
SPRING 1988				
*****				
*BARTLETT MARK	ENGLISH	EVE INSTRUCTION	3.5	TOT-HR 1/11/88 ONLY
	PAC RELL	870721-B19 I-G7-7370-1128		

\* New hourly certificated personnel -- Appointment contingent upon possession and recordation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.

880209-H2  
CHANGES TO  
CATEGORICALLY  
FUNDED  
HOURLY  
ASSIGNMENTS

RESOLVED: That the categorically funded hourly assignments for the following named certificated personnel be changed as shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N: Categorically funded as indicated:

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
INTERIM 87-88 *****				
CANCEL BELL COLIN F	TITLE III-GRANT TITLE III	MONITOR 870721-822	35. N-67-1070-1422	HRS/WK 12/19/87- 1/03/88



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolutions No. 880209-J1 to 880209-J3  
Certificated Personnel  
Categorically Funded Programs  
Community College Centers

President and Members:

Resolutions No. 880209-J1 to 880209-J3 cover certificated personnel items in categorically funded programs for the Community College Centers. Services are required and funds have been provided by the grantor for each of the categorically funded program appointments.

California Education Code Section 87470 reads in part as follows:  
"The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director  
Certificated Services  
Community College Centers

Rena Merritt Bancroft  
President  
Community College Centers

Recommended for adoption:

James G. Mitchell  
Vice Chancellor, Personnel

Hilary Hsu  
Chancellor Superintendent

COMMUNITY COLLEGE CENTERS

J1 to J3  
Page 2 of 4 Pages - 2/9/88

RESOLVED: That effective on the dates shown, the following certificated employees be appointed to Categorically Funded Temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the center shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) or the appropriate Non-Instructional (NI) rate.

The following appointments are made pursuant to Education Code Section 87470.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
+Berkov, Kathleen	Downtown (SCHWAB) Bd. Res. # 870818-B7 Appn. # G7-7270	ESL	18 Tot. Hrs. (I)	2/1/88-3/2/88
+Hurley, Morris	Downtown (S. F. Gen. Hosp.) Bd. Res. # 870922-B8 Appn. # G7-7570	Test-Taking Techniques	4 Tot. Hrs. (I)	2/22/88-Only
+Kopriva, Phil	Downtown (S. F. Gen. Hosp.) Bd. Res. # 870922-B8 Appn. # G7-7570	Medical Terminology	8 Tot. Hrs. (I)	1/27/88-2/17/88
+Starr, Clara	J. Adams (Foster Parenting) Bd. Res. # 870519-B15 Appn. # G7-4670	Program Supervisor	105 Tot. Hrs. (I)	1/11/88-5/26/88
Ward, Jane S.	J. Adams (CBAE) Bd. Res. # 871020-B14 Appn. # G7-1270	CBE Site Facilitator	2 Hrs./Wk. (NI)	1/11/88-5/26/88
=Zvanski, Claire	Downtown (S. F. Gen. Hosp.) Bd. Res. # 870922-B8 Appn. # G7-7570	CPR	16 Tot. Hrs. (I)	1/27/88-2/17/88

+Regular Instructor - Extra Pay for Overload  
=New employee



COMMUNITY COLLEGE CENTERS880209-J2Cat. FundedIncreaseIn Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employee be increased as indicated below at the center shown. Salary shall be in accordance with the current salary schedule at the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate.

NAMECENTER/PROGRAMSUBJECT/ACTIVITYHOURSFROM TODATES

Weissman, Lonny

O'Connell (PUC)

Bd. Res. # 880112-B8

Appn. # G4-6244

Auto. Elec. Systems 4 6 Hrs./Wk. (I)

1/11/88-5/26/88

880209-J3Cat. FundedDecreaseIn Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employee be decreased as indicated below at the center shown. Salary shall be in accordance with the current salary schedule at the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate.

NAMECENTER/PROGRAMSUBJECT/ACTIVITYHOURSFROM TODATES

Weissman, Andrew H.

O'Connell (PUC)

Bd. Res. # 880112-B8

Appn. # G4-6244

Auto. Elec. Systems 8 6 Hrs./Wk. (I)

1/11/88-5/26/88

# COMMUNITY COLLEGE CENTERS

## ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY  
OF FOREGOING RESOLUTIONS

J1 to J3

Page 4 of 4 Pages

2/9/88

TIME PERIOD: FROM JANUARY 13, 1988 TO FEBRUARY 9, 1988

	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan, Nat.		TOTAL		MINORITY TOTAL		MINORITY %
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
SCHEDULE I																	
SCHEDULE I LONG-TERM SUB.																	
SCHEDULE II																	
SCHEDULE II LONG-TERM SUB.																	
HOURLY	-	1	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-

### HOURLY

1 W (F) - Downtown (S. F. Gen. Hosp.) - CPR

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolutions No. 880209-K1 to 880209-K14  
Certificated Personnel  
Community College Centers

President and Members:

Resolutions No. 880209-K1 to 880209-K14 cover certificated  
personnel items for the Community College Centers.

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director  
Certificated Services  
Community College Centers

Rena Merritt Bancroft  
President  
Community College Centers

Recommended for Adoption:

James G. Mitchell  
Vice Chancellor, Personnel

Hilary Hsu  
Chancellor Superintendent

K1 to K14  
Page 1 of 11 Pages  
2/9/88

# COMMUNITY COLLEGE CENTERS

880209-K1

Temporary

Hourly

Appointments

RESOLVED: That effective on the dates shown, the following named certificated employees be appointed to temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the center shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Avila, Samuel	529 O'Connell	Auto. - Body/Fender	6 Hrs./Wk. (I)	1/11/88-5/26/88
Barry, Ronald E.	543 O'Connell	Stationary Eng., Appren.	5 Hrs./Wk. (I)	1/25/88-6/14/88
Benjamin, Joan	551 Mission	Typing	15 Hrs./Wk. (I)	1/11/88-5/26/88
= Boatwright, Deborah E.	519 J. Adams	Pharmacy Tech.	9 Hrs./Wk. (I)	3/21/88-5/26/88
Browning, Alan	547 Labor Studies	Adv. Coll. Bargaining	8 Tot. Hrs. (I)	2/26/88-Only
Buffone, Paul	521 J. Adams	Nursing III - Clin.	21 Tot. Hrs. (I)	1/11/88-5/26/88
+Bullard, Pete	511 Alemany	ESL	5 Tot. Hrs. (I)	1/11/88-1/13/88
+Byrd, Barbara	547 Labor Studies	Adv. Coll. Bargaining	16 Tot. Hrs. (I)	1/30/88-2/11/88
Carter, James	543 O'Connell	Glaziers, Appren.	40 Tot. Hrs. (I)	2/6/88-6/4/88
Chan, Daniel	511 Alemany	ESL	10 Hrs./Wk. (I)	1/19/88-5/26/88
Chown, Paul	547 Labor Studies	Parliamentary Procedures	16 Tot. Hrs. (I)	2/20/88-4/16/88
Corbie, Terrence	531 Southeast	Computer Studies	15 Hrs./Wk. (I)	1/11/88-5/26/88
Duffy, John Jr.	551 Mission	Aging & Problem Solving	8 Tot. Hrs. (I)	2/10/88-3/2/88
Ferreira, Pedro	527 Downtown	Programming	108 Tot. Hrs. (I)	1/12/88-5/18/88
+Gonzalez, Jacobo	523 Mission	Counseling	6 Hrs./Wk. (I)	1/11/88-5/26/88
Grab, Vera	549 J. Adams	Parent & Infancy	2½ Hrs./Wk. (I)	1/11/88-5/26/88
Gregory, Linda	547 Labor Studies	Adv. Coll. Bargaining	8 Tot. Hrs. (I)	2/10/88-2/24/88
Hinkson, Mercedes	531 Southeast	ESL, Coll Prep.	5 Hrs./Wk. (I)	1/14/88-5/26/88
+Ho, Karen	511 Alemany	Counseling	10 Hrs./Wk. (I)	1/11/88-5/26/88

+Regular Instructor - Extra Pay for Overload

=New employee



# COMMUNITY COLLEGE CENTERS

K1 to K14

880209-K1

Temp. Hourly

Appointments (cont'd)

Page 3 of 11 Pages - 2/9/88

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
Hood, Jimmie C.	543 O'Connell	Roofers-First Aid	8 Tot. Hrs. (I)	2/13/88-Only
+Hurley, Morris	527 Downtown	C. S. Test-Taking Tech.	18 Tot. Hrs. (I)	1/11/88-2/29/88
Keech, Gregory	511 Alemany	ESL	5 Hrs./Wk. (I)	1/20/88-5/26/88
Lannon, Al	547 Labor Studies	Adv. Coll. Bargaining	4 Tot. Hrs. (I)	2/24/88-Only
Lilienthal, Bruce	527 Downtown	Dev. A Bus. Plan	36 Tot. Hrs. (I)	1/12/88-4/19/88
+Malila, Linda	527 Downtown	ESL	5 Hrs./Wk. (I)	1/11/88-5/26/88
Miller, Norma	517 J. Adams	Comm. for Blind	5 Hrs./Wk. (I)	1/11/88-5/26/88
=Molinari, Joseph	543 O'Connell	Electric Wiring	5 Hrs./Wk. (I)	1/25/88-6/14/88
O'Connor, John	523 Mission	Counseling	9 Hrs./Wk. (I)	1/11/88-5/26/88
+Osborne, Marie	523 Mission	Counseling	6 Hrs./Wk. (I)	1/11/88-5/26/88
*Owens, Maren	531 Southeast	Dressmaking	5 Tot. Hrs. (I)	12/19/87-Only
Parker, Robert A.	543 O'Connell	Electric Wiring	5 Hrs./Wk. (I)	1/25/88-6/14/88
=Roy, Susan	527 Downtown	Sm. Bus. Management	27 Tot. Hrs. (I)	1/13/88-3/9/88
Sandrock, Frederick	551 Mission	Aging & Problem Solving	4 Hrs./Wk. (I)	1/11/88-5/26/88
Schore, Lee	547 Labor Studies	Adv. Coll. Bargaining	4 Tot. Hrs. (I)	2/10/88-Only
Sedgwick, Susanna	511 Alemany	ESL	10 Hrs./Wk. (I)	1/21/88-5/26/88
Seid, Melvin L.	529 O'Connell	Backflow Prevention	3 Hrs./Wk. (I)	2/2/88-6/14/88
Shecket-James, Arlene	541 J. Adams	Reading	8 Hrs./Wk. (I)	1/11/88-5/26/88
+Shoaf, William	511 Alemany	ESL	10 Hrs./Wk. (I)	1/11/88-5/26/88
Smith, Angela Cherry	527 Downtown	Human Relations in Holding a Job	36 Tot. Hrs. (I)	1/13/88-3/3/88

+Regular Instructor - Extra Pay for Overload

\*Inter-Session

=New employee



COMMUNITY COLLEGE CENTERS880209-K1Temp. Hourly  
Appointments (cont'd.)

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Stein, Judith Aliyah	547 Labor Studies	Working Women- Assertiveness Training	24 Tot. Hrs. (I)	2/5/88- 4/9/88
Taylor, Michael	511 Alemany	ESL	5 Hrs./Wk. (I)	1/11/88-5/26/88
Thuesen, Victor	547 Labor Studies	Labor Relations, Coll. Bargaining	22 Tot. Hrs. (I)	2/19/88-3/6/88
Martin, Marilyn	531 Southeast	Computer Studies	3 Hrs./Wk. (I)	1/11/88-5/26/88
O'Neal, Michael	531 Southeast	Computer Studies	60 Tot. Hrs. (I)	1/11/88-5/26/88
Strong, Nathan	551 Mission	ADA	2 Tot. Hrs. (I)	1/13/88-Only

COMMUNITY COLLEGE CENTERS

880209-K1

Temp. Hourly  
Appointments (cont'd)

K1 to K14

Page 5 of 11 Pages - 2/9/88

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Ayalin, Eduardo	527 Downtown	BASIC, Beg.	36 Tot. Hrs. (I)	1/13/88-4/6/88
+Bodet, Marie A.	527 Downtown	ESL	5 Hrs./Wk. (I)	1/11/88-5/26/88
+Christian, Donald R.	527 Downtown	Rest. Entrepreneurship	12 Tot. Hrs. (I)	3/3/88-3/24/88
Gaiz, Ronald A.	513 Chinatown/N.B.	Prog. Dev, Asst. Site	18 Hrs./Wk. (NI)	3/1/88-5/26/88
*Gaiz, Ronald A.	" "	Manager	18 Tot. Hrs. (NI)	3/28/88-4/1/88
+Tom, Perry	511 Alemany	Counseling	7½ Hrs./Wk. (I)	1/11/88-5/26/88

+Regular Instructor - Extra Pay for Overload  
\*Inter-Session

COMMUNITY COLLEGE CENTERS880209-K2IncreaseIn Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employees be increased as indicated below at the center shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>		<u>DATES</u>
			<u>FROM</u>	<u>TO</u>	
Beatts, Kerry L.	541 J. Adams	Selected Content	11	13 Hrs./Wk. (I)	1/11/88-5/26/88
Cardwell, Montford	551 Mission	Arts & Crafts-Srs.	14	15 Hrs./Wk. (I)	1/11/88-5/26/88
Crawley, Chetwode	527 Downtown	Winning The Inter-view Game	24	54 Tot. Hrs. (I)	2/4/88-5/23/88
Moser, Ray C.	529 O'Connell	Auto.-Electronics	6	9 Hrs./Wk. (I)	1/16/88-5/26/88

880209-K3DecreaseIn Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employees be decreased as indicated below at the center shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>		<u>DATES</u>
			<u>FROM</u>	<u>TO</u>	
Miller, Roderick	527 Downtown	Sm. Bus. Management	45	18 Tot. Hrs. (I)	1/13/88-3/9/88
Shurin, Aaron	542 Castro Prog.	Creative Writing	5	3 Hrs./Wk. (I)	1/14/88-5/26/88
Spingola, David	529 O'Connell	Smog Control	15	9 Hrs./Wk. (I)	1/11/88-5/26/88
Ullery, Kirk	541 J. Adams	Reading	5	3 Hrs./Wk. (I)	1/11/88-5/26/88

K1 to K14

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COMMUNITY COLLEGE CENTERS

880209-K4

Cancellation  
of Assignments

RESOLVED: That effective on the dates shown, the hourly assignment for the following certificated employees be cancelled as indicated below at the center shown. The Resolution Number is provided.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>RESOLUTION NO.</u>	<u>DATES</u>	<u>HOURS</u>
Cortez, Doris J.	511 Alemany	871215-K2	1/11/88-5/26/88	15 Hrs./Wk. (I)
Crandall, Mitzi	527 Downtown	871215-K2	1/11/88-5/26/88	15 Hrs./Wk. (I)
Fowler, Janet	511 Alemany	871215-K2	1/11/88-5/26/88	15 Hrs./Wk. (I)
Glanzer, Carole	511 Alemany	871215-K2	1/11/88-5/26/88	15 Hrs./Wk. (I)
Hindus, Marillin	527 Downtown	871215-K2	2/4/88-3/24/88	30 Tot. Hrs. (I)
Iqbal, Mohammed	523 Mission	880112-K2	1/11/88-5/26/88	10 Hrs./Wk. (I)
Johnson, Dennis	511 Alemany	871215-K2	1/11/88-5/26/88	15 Hrs./Wk. (I)
Lee, Thomas	513 Chinatown/N.B.	871215-K2	1/11/88-5/26/88	15 Hrs./Wk. (I)
Orkin, Joshua K.	529 O'Connell	871215-K2	1/11/88-5/26/88	6 Hrs./Wk. (I)
Rosen, Edward	527 Downtown	871215-K2	1/11/88-5/26/88	15 Hrs./Wk. (I)
Sanchez, Beatrice	523 Mission	880112-K2	1/11/88-5/26/88	10 Hrs./Wk. (I)
Tom, Perry	511 Alemany	880112-K2	1/11/88-5/26/88	15 Hrs./Wk. (I)
Yee, Jeanne	513 Chinatown/N.B.	871215-K2	1/11/88-5/26/88	15 Hrs./Wk. (I)



COMMUNITY COLLEGE CENTERS880209-K5  
Amendment

RESOLVED: That the following Resolutions, be amended  
as shown.

<u>NAME</u>	<u>RESOLUTION NO.</u>	<u>ENDING</u> <u>DATE SHOWN</u>	<u>SHOULD BE</u>
Brower, Robert	870721-K2	12/17/87	1/22/88
Hagele, Erwin	871215-K2	5/26/88	6/14/88
Newcome, Suzanne	871215-K2	3/8/88	3/15/88

880209-K6  
Extensions of  
Leaves of  
Absence

RESOLVED: That effective January 11, 1988 thru May  
26, 1988, the following certificated employees be granted  
Extensions of leaves of absence without pay for the reasons  
indicated.

<u>NAME</u>	<u>CENTER</u>	<u>LEAVE - REASON</u>
Brown-Lawson, E. Onja Sch. I	Southeast	Full - Personal Business (Art. 17.B)
Franceschi, Mary Sch. I	J. Adams	Full - Personal Business (Art. 17.B)

880209-K7  
Leaves of  
Absence

RESOLVED: That effective on the dates shown, the following  
certificated employees be granted leaves of absence without pay  
for the reasons indicated.

<u>NAME</u>	<u>CENTER</u>	<u>LEAVE - REASON</u>	<u>DATES</u>
Christensen, Linda Sch. I - LTS	J. Adams	16% - Personal Business	1/11/88-5/26/88
Knight, Marla J. Sch. I	J. Adams	Full - Med. (Dis. Allowance) - (Art. 17.B.)	1/11/88-5/26/88
LaMere, Shirley T. Sch. II	Alemany	50% - Health	10/5/87-12/17/87
Stewart, Janhavi Sch. I	J. Adams	Full - Personal ( Art. 17.B.)	1/11/88-5/26/88

880209-K8  
Resignations

RESOLVED: That effective on the dates shown, the resignation  
of the following certificated employees be accepted.

<u>NAME</u>	<u>CENTER</u>	<u>DATE</u>
Avila, Samuel Sch. I	J. O'Connell	1/11/88
Gottesman, Leslie Sch. II	Downtown	12/18/87
Stewart, Janhavi Sch. I	J. Adams	2/5/88



COMMUNITY COLLEGE CENTERS

880209-K9  
Retirement

RESOLVED: That recognition be give the following named certificated employee at the Community College Centers, of her retirement as indicated, effective December 18, 1987.

<u>NAME</u>	<u>CENTER</u>	<u>SYSTEM</u>
Miller, Norma Sch. II	J. Adams	Concurrent (City & State)

880209-K10  
Instructional  
Program

RESOLVED: That the following instructional program be approved and given at the location shown. For administrative purposes, the following program is attached to Mission Community College Center.

Class: Aging & Problem Solving  
Location: 33 Gough Street  
Instructor: Gerry Murphy  
No. of Sessions: 13  
Hours per Session: 2  
Fee per Session: 11 @ \$50.00 each, 1 @ \$25.00, 1 @ No Fee  
Period of Time: 2/27/88-5/25/88  
Group Leaders: Bernard Cherin, Myra Van Aerts, Eric Gattman,  
John F. Rothman, A. V. Lannon, Jack Olsen,  
Paul Chown, Chuck Mack, Donald L. Stover,  
Elizabeth Cornu, Gerry Murphy

880209-K11  
Assignment  
Long-Term  
Substitute

RESOLVED: That effective January 11, 1988 thru May 26, 1988, EDWARD ROSEN be assigned to the Downtown Community College Center for the Spring Semester 1987-1988, as a Temporary Schedule I Long-Term Substitute Instructor, vice LOUISE LOUIE on Sabbatical leave. Subject ESL. Salary shall be in accordance with the current salary schedule.

880209-K12  
Leaves of  
Absence

RESOLVED: That effective January 11, 1988 thru May 26, 1988, the following certificated employees be placed of leave from their regular Schedule II positions, to be assigned as Temporary Schedule I, Long-Term Substitutes at Alemany Community College Center.

NAME

Bullard, Pete

Wilkinson, Betty

880209-K13  
Cancellation  
of LTS  
Assignment

RESOLVED: That effective January 11, 1988, the Temporary Long-Term Substitute Assignment for MITZI CRANDALL, Downtown Community College Center be cancelled. Resolution No. 880112-K17.

K1 to K14

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COMMUNITY COLLEGE CENTERS

880209-K14

Appointment

1st Year

Contract

RESOLVED: That effective January 11, 1988, MITZI CRANDALL, be appointed as a First Year Contract (Probationary) Schedule II Instructor, assigned to Downtown Community College Center. Vice LESLIE GOTTESMAN resigned. Subject ESL. Salary shall be in accordance with the current salary schedule.

K1 to K14

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COMMUNITY COLLEGE CENTERS

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY  
OF FOREGOING RESOLUTIONS

K1 to K14

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2/9/88

TIME PERIOD: FROM JANUARY 13, 1988 TO FEBRUARY 9, 1988

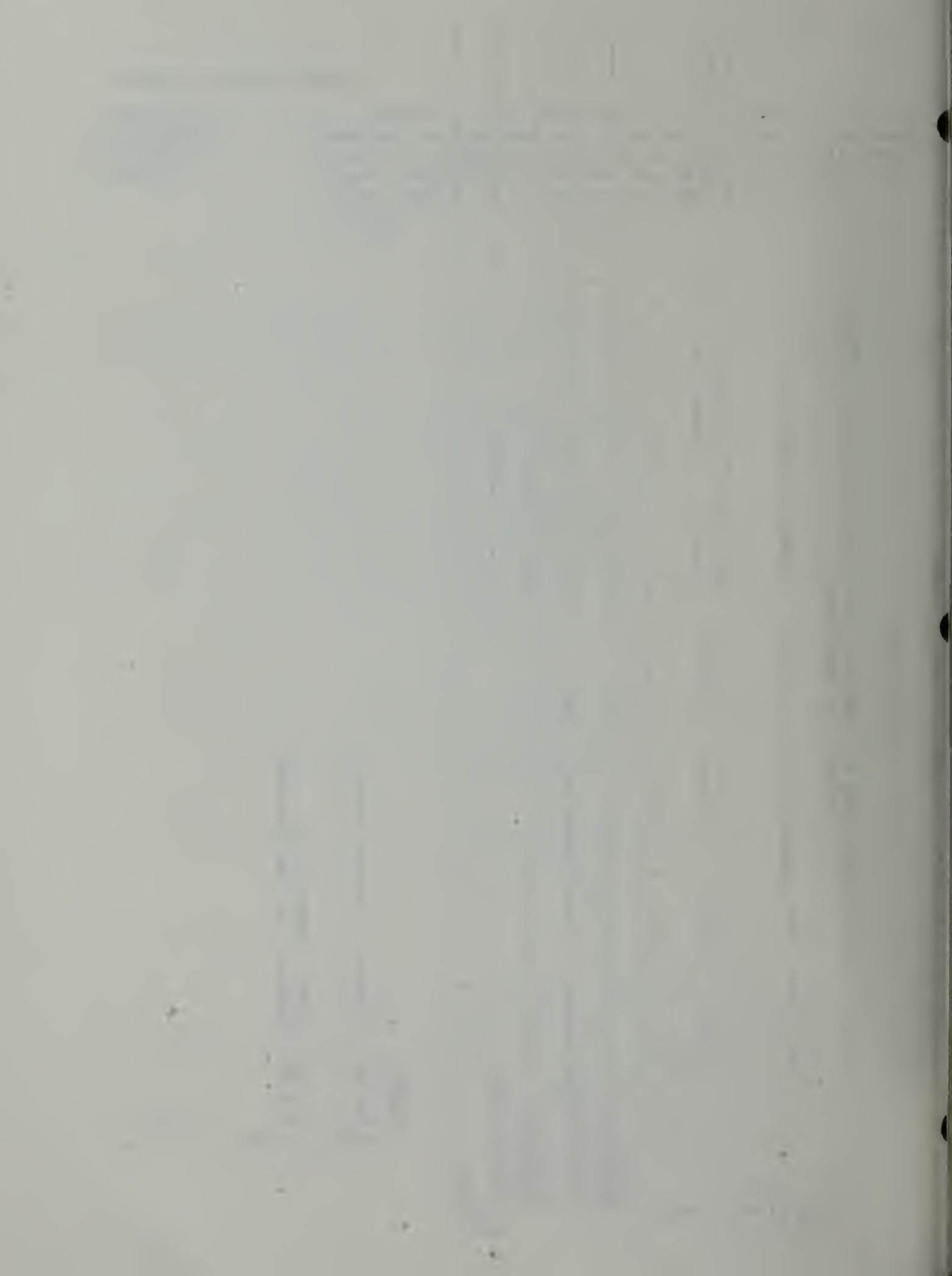
	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan, Nat.		TOTAL		MINORITY TOTAL		MINORITY %
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
SCHEDULE I																	
SCHEDULE I LONG-TERM SUB.	1	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-
SCHEDULE II	-	1	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-
SCHEDULE II LONG-TERM SUB.																	
HOURLY	1	2	-	-	-	-	-	-	-	-	-	-	1	2	-	-	-

HOURLY

1 W (M) - O'Connell - Electric Wiring

1 W (F) - Adams - Pharmacy Tech.

1 W (F) - Downtown - Sm. Bus. Management



	White M	White F	Black M	Black F	Hispanic M	Hispanic F	Filipino M	Oth. Asian Pac. Is. M	Am. Indian Ak. Mat. M	Total M	Total F	% Female	Total Minority F	% Minority
Admin.	12	4	1	5	4	1		3	2	21	13	38.2	9	52.9
Sr. Prog. Sup.														
Sched. I	48	93	10	22	8	17	1	6	30	76	164	68.3	28	41.3
Sched. II	17	33		3	2	3		3	12	22	51	69.9	5	31.5
Hourly	212	185	26	26	30	22	1	43	53	313	288	47.9	101	33.9
TOTAL	289	315	37	56	44	43	2	55	97	432	516	54.4	143	36.3
%	63.7		9.9		9.2		0.5	16.0	0.7				36.3	

\*Included with other Asian Pac. Is.

Update Total Staff as of - February 9, 1988

	White M	White F	Black M	Black F	Hispanic M	Hispanic F	Filipino M	Oth. Asian Pac. Is. M	Am. Indian Ak. Mat. M	Total M	Total F	% Female	Total Minority F	% Minority
Admin.	10	3	3	4	3	2		2	2	18	13	41.9	8	58.1
Admin. - Acting/Interim	1							1		2		0.0	1	50.0
									Admin. - Total	20	13	39.4	9	57.6
Sr. Prog. Sup.														
Sched. I	47	90	10	22	8	13	1	7	28	76	156	67.2	29	40.9
Sched. I - LTS	2	5						.1		3	5	62.5	1	12.5
Sched. I - Categ. Funded		1	1	1				1			3	100.	2	66.7
									Sched. I - Total	79	164	67.5	30	40.3
Sched. II	16	31		2		3		5	9	21	45	68.2	5	28.8
Sched. II - LTS	1	2				1			1	1	4	80.0	2	40.0
Sched. II - Categ. Funded				1					2		3	100.	3	100.
									Sched. II - Total	22	52	70.3	5	32.4
Hourly	174	167	15	17	20	15	1	35	41	246	242	49.6	72	30.1
Hourly - Categ. Funded	4	3	1	4		3		1	1	6	12	66.7	2	61.1
									Hourly - Total	252	254	50.2	74	31.2
TOTAL	254	303	29	51	31	37	2	52	85	372	484	56.5	118	34.9
%	65.1		9.4		7.9		0.7	16.0	0.9				34.9	

	SF - 1980 Census %	White	Black	Hispanic	Asian Pac. Is.	Indian Ak. Mat.	Other	Total
PRELIMINARY DATA	52.3	12.5	12.3	20.9	0.5	1.5	100.0	





Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-L1

Amending employment contract for the purpose of a) purchasing tax sheltered annuities, or b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions

President and Members:

The Governing Board by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the U. S. Internal Revenue Code of 1954 as amended, and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee, in which the employee's rights are nonforfeitable except for failure to pay future premiums, and in which all rights under said annuity contracts shall be exercisable by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The Governing Board by Resolution No. 791120-B1 authorized the Chancellor Superintendent, Vice Chancellor - Business, Chief Accountant, or Head Accountant to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Governing Board.

The following ratifying resolution is recommended for adoption:

RESOLVED: That the Governing Board of the San Francisco Community College District amend the salary of the following individual employee by the amount indicated; this amount will be used to purchase or contribute to a tax sheltered annuity or tax sheltered custodial account as selected by the employee, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code; and

FURTHER BE IT RESOLVED: That the Governing Board purchase tax sheltered annuity contract or contribute to a custodial account as selected by the employee complying with the provisions set forth above, for the following employee; said purchase or contribution to be with the insurance company or the custodian as selected by the employee and in the amount directed by the employee to become effective as soon as administratively possible.

	<u>EMPLOYEE NO.</u>	<u>AMOUNT BI-WEEKLY</u>
--	---------------------	-------------------------

Tax Sheltered Annuity

Great American Life	554741508	\$ 90.00
"	532409589	350.00
"	551377841	215.00
John Alden Life	176229847	119.00
National Western Life	565249382	84.00
Paul Revere Variable	573226815	360.00
"	575263552	325.00
"	544407466	224.00
"	243589984	100.00
Providence Life	049301030	184.00
"	568648860	222.00
"	562448869	153.00
"	533304167	335.00
"	561565323	65.00
Security Benefit Life	411862396	75.00
Variable Annuity Life	554463942	390.00
"	567760395	120.00
"	568023297	60.00
"	559461496	67.00
"	571804895	65.00
"	119365280	200.00
Western National Life	549422406	365.00
"	552326877	55.00

Tax Sheltered Custodial Account

Fidelity Management Trust	554460297	\$328.00
First Interstate Bank of Denver	012401394	50.00

FURTHER BE IT RESOLVED: That the Governing Board amend the salary of the following individual employees by the amount indicated as a result of their termination of amendment of employment contract:

	<u>EMPLOYEE NO.</u>	<u>AMOUNT BI-WEEKLY</u>
--	---------------------	-------------------------

Tax Sheltered Annuity

Bankers Life	554649991	\$115.00
Paul Revere	556080780	150.00

Submitted by,

Recommended for adoption:

Jun Iwamoto  
Vice Chancellor, Business

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolutions No. 880209-N1 to 880209-N20  
Appointments of Hourly Certificated  
Employees to Community Services Classes,  
Community College Centers Division

President and Members:

Resolutions No. 880209-N1 to 880209-N20 cover appointments of  
certificated employees to Community Services Classes for the Community College  
Centers.

California Education Code Section 78300 authorizes the Governing  
Board to establish and maintain community service classes in civics, vocational,  
literacy, health, homemaking, technical and general education, including but  
not limited to classes in fields of music, art, handicraft, etc.

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director  
Certificated Services  
Community College Centers

Rena Merritt Bancroft  
President  
Community College Centers

Recommended for adoption:

James G. Mitchell  
Vice Chancellor, Personnel

Hilary Hsu  
Chancellor Superintendent

N1 to N20  
Page 1 of 6 Pages  
2/9/88



COMMUNITY COLLEGE CENTERS

880209-N1  
Cancellation  
of Instructional  
Programs

RESOLVED: That the following instructional programs attached to Chinatown/North Beach Community College Center be cancelled as shown. The Resolution Number is provided.

<u>RESOLUTION NO.</u>	<u>GROUP LEADER</u>	<u>SESSIONS CANCELLED</u>	<u>TOTAL</u>
870922-N3	Ratcliff, Mary C.	5	\$125.00
870922-N6	Friedman, John	2	\$200.00
870922-N15	Gosse, Rich	1	\$75.00
870922-N17	Rathie, Ann	1	\$162.50
870922-N18	Nelson, Stephanie	6	\$300.00
870922-N19	Couzens, David	3	\$225.00

880209-N2  
Instructional  
Programs

RESOLVED: That the following instructional programs be approved and given at the location shown. For administrative purposes the following programs are attached to Chinatown/North Beach Community College Center.

Class: Tenant's/Landlord's Rights & Responsibilities  
Location: 800 Mission St.  
Instructor: Frances Lee  
No. of Sessions: 2  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 1/19/88-1/26/88  
Group Leader: Robert Knox

880209-N3

Class: Homemade Pasta  
Location: Marina Middle School  
Instructor: Frances Lee  
No. of Sessions: 2  
Hours per Session: 2½  
Fee per Session: \$62.50  
Period of Time: 2/2/88-2/9/88  
Group Leader: Jacqui Nicola

880209-N4

Class: Real Estate  
Location: Downtown CCC  
Instructor: Frances Lee  
No. of Sessions: 3  
Hours per Session: 3  
Fee Per Session: \$75.00  
Period of Time: 2/2/88-2/27/88  
Group Leader: John O'Reilly



COMMUNITY COLLEGE CENTERS

880209-N5  
Instructional  
Programs (cont'd.)

Class: Beginning Hand-Made Paper  
Location: Ft. Mason Art Center  
Instructor: Frances Lee  
No. of Sessions: 5  
Hours per Session: 3½  
Fee per Session: \$87.50  
Period of Time: 1/23/88-2/27/88  
Group Leader: Patricia O'Connor

880209-N6

Class: How to Save 15% Buying A Home, Session I  
Location: Marina Middle School  
Instructor: Frances Lee  
No. of Sessions: 2  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 2/24/88-3/2/88  
Group Leader: Ellen Eatough

880209-N7

Class: First Time Home Buyer (Cantonese)  
Location: Chinatown/N.B.  
Instructor: Frances Lee  
No. of Sessions: 1  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 3/12/88  
Group Leader: Daisey Tsang

880209-N8

Class: Chinese Banquet Dishes from Regional China  
Location: Marina Middle School  
Instructor: Frances Lee  
No. of Sessions: 2  
Hours per Session: 2½  
Fee per Session: \$62.50  
Period of Time: 3/10/88-3/17/88  
Group Leader: Rhoda Wing

880209-N9

Class: Conflict Resolution  
Location: Downtown CCC  
Instructor: Frances Lee  
No. of Sessions: 1  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 3/29/88  
Group Leader: Nancy Yeend

880209-N10

Class: Chinese Brush Painting  
Location: Ft. Mason Art Center  
Instructor: Frances Lee  
No. of Sessions: 6  
Hours per Sessions: 2  
Fee per Session: \$50.00  
Period of Time: 2/22/88-4/4/88  
Group Leader: Chan Hong Lim

COMMUNITY COLLEGE CENTERS

880209-N11  
Instructional  
Programs (cont'd.)

Class: Working With Pastels  
Location: Ft. Mason Art Center  
Instructor: Frances Lee  
No. of Sessions: 6  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 3/1/88-4/12/88  
Group Leader: Marianna Goodheart

880209-N12

Class: Ballroom Dancing  
Location: Marina Middle School Gym  
Instructor: Frances Lee  
No. of Sessions: 6  
Hours per Session: 2  
Fee per Session: \$50.00  
Period of Time: 3/7/88-4/18/88  
Group Leader: Yvonne Chong

880209-N13

Class: Making Money with Arts and Crafts  
Location: Chinatown/N.B.  
Instructor: Frances Lee  
No. of Sessions: 1  
Hours per Session: 6  
Fee per Session: \$150.00  
Period of Time: 4/2/88  
Group Leader: Sylvia Campbell-Landman

880209-N14

Class: Getting Into Mail Order  
Location: Chinatown/N.B.  
Instructor: Frances Lee  
No. of Sessions: 1  
Hours per Session: 6  
Fee per Session: \$150.00  
Period of Time: 4/9/88  
Group Leader: Sylvia Campbell-Landman

880209-N15

Class: How to Save 15% Buying A Home, Session II  
Location: Marina Middle School  
Instructor: Frances Lee  
No. of Sessions: 2  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 4/13/88-4/20/88  
Group Leader: Ellen Eatough

880209-N16

Class: Village Style Cooking  
Location: Marina Middle School  
Instructor: Frances Lee  
No. of Sessions: 2  
Hours per Session: 2½  
Fee per Session: \$62.50  
Period of Time: 4/21/88-4/28/88  
Group Leader: Rhoda Wing

COMMUNITY COLLEGE CENTERS

880209-N17

Instructional

Programs (cont'd.)

Class: Real Estate  
Location: Chinatown/NB  
Instructor: Frances Lee  
No. of Sessions: 1  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 5/7/88  
Group Leader: John O'Reilly

880209-N18

Class: Conflict Resolution  
Location: Downtown CCC  
Instructor: Frances Lee  
No. of Sessions: 1  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 5/10/88  
Group Leader: Nancy Yeend

880209-N19

Class: Tenant's & Landlord's Rights & Responsibilities  
Location: Downtown CCC  
Instructor: Frances Lee  
No. of Sessions: 2  
Hours per Session: 3  
Fee per Session: \$75.00  
Period of Time: 5/10/88-5/17/88  
Group Leader: Robert Knox

COMMUNITY COLLEGE CENTERS

880209-N20

Extension of  
Assignments

RESOLVED: That effective February 10, 1988 thru May 26, 1988, the Assignments of the following temporary certificated employees be extended in the Community Services Classes at Chinatown/North Beach Community College Center. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate.

<u>NAME</u>	<u>HOURS</u>
Coventry, Diane	15 Hrs./Wk. (I)
Croft, Margareth	15 Hrs./Wk. (I)
George, Kathleen	8 Hrs./Wk. (I)
Goldwach, Richard	11 Hrs./Wk. (I)
Grauberger, Mary	3 Hrs./Wk. (I)
Halpern, Irene	9 Hrs./Wk. (I)
LeRoux, Virginia	5 Hrs./Wk. (I)
Lohr, Janet	15 Hrs./Wk. (I)
Mund, Marvin	12 Hrs./Wk. (I)
Pihl, Aprille	9 Hrs./Wk. (I)
Roecks, Jack	6 Hrs./Wk. (I)
Sugimoto, Takeshi	8 Hrs./Wk. (I)
Toney, Anita K.	8 Hrs./Wk. (I)
Viramontes, Xavier	4 Hrs./Wk. (I)



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-Q1  
Settlement Agreement for the Estate of Dan Allen

President and Members:

In 1985, Dan Delaney Allen, an instructor at City College, died. In May, 1985, Richard Hall filed a petition to probate part of Mr. Allen's lost holographic will in the San Francisco Superior Court, Action No. 240838. Mr. Hall claimed that Mr. Allen's will, among other things, left his house for the benefit of gay students at City College.

In June, 1985, Mr. Allen's relatives filed both a petition to administer Mr. Allen's estate (claiming that Mr. Allen had died intestate) and a contest of the will that Mr. Hall had offered for probate. Subsequently, a settlement agreement was executed by the Chancellor on behalf of the San Francisco Community College District, Mr. Hall, Victor J. Allen, another alleged beneficiary, and Mr. Hall's relatives. However, paragraph 18 of the settlement agreement provides:

"All the parties to this agreement understand that once this agreement has been signed by all except the District, it must be approved by the District's Governing Body. The agreement of each party is expressly conditioned on the approval of this agreement by the District. The parties all acknowledge that until the Governing Board has given the approval, the District has not in any way agreed to this agreement."

The following resolution is recommended for adoption:

RESOLVED: The Governing Board hereby approves the settlement agreement between the SFCCD, Richard Hall, Victor J. Allen and the relatives of Dan Delaney Allen respecting the matters set forth above which were the subject of San Francisco Superior Court, Action No. 240838.

Submitted by,

Reviewed and approved  
as to finance by:

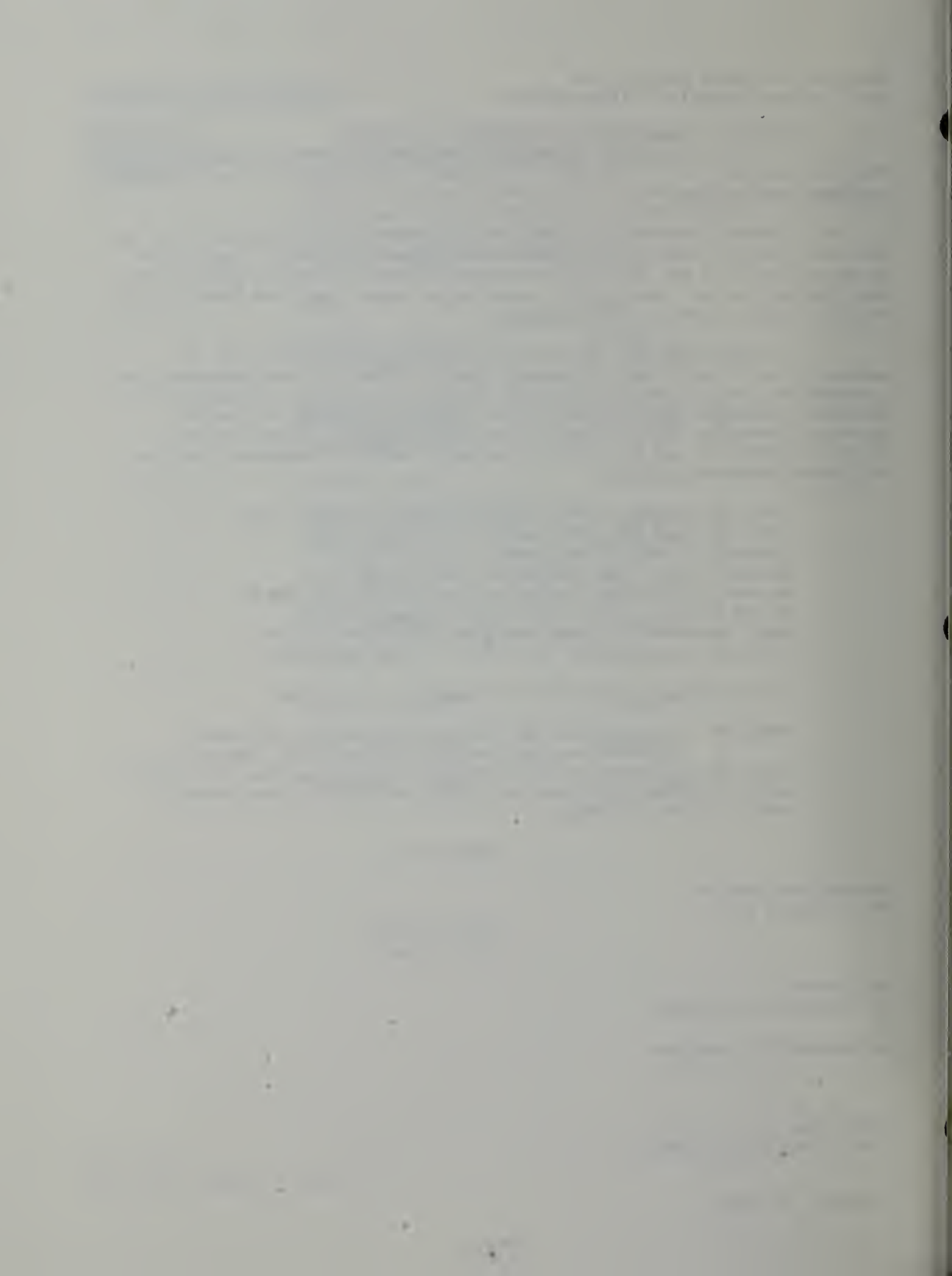
James G. Seely  
Legal Counsel

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor, Superintendent





Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-S1  
Authorization to conduct two excursions to Paris, France,  
in connection with an instructional program, September 1,  
1988 through December 10, 1988, and February 1, 1989  
through May 21, 1989, City College of San Francisco

President and Members:

California Education Code Section 72640 provides that "the Governing Board of a Community College district may: (a) Conduct field trips or excursions in connection with courses of instruction or school-related, social, educational, cultural, athletic, or college band activities to and from places in the state, any other state, the District of Columbia, or a foreign country for students enrolled in a college. A field trip or excursion to and from a foreign country may be permitted to familiarize students with the language, history, geography, natural sciences, and other studies relative to the district's course of study for such pupils....

"(c) Transport by use of district equipment, contract to provide transportation, or arrange transportation by use of other equipment....of students, instructors, supervisors or other personnel to and from places in... a foreign country where such excursions and field trips are being conducted...."

As authorized by various Governing Board Resolutions, City College has conducted seven semester-length excursions to Paris, France, in connection with an instructional program in French language and culture. Since Spring, 1985, enrollment has ranged from a low of 18 to a high of 45. Current enrollment is 31.

City College wishes to conduct excursions to Paris in both the Fall and Spring semesters of the 1988-1989 academic year.

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District conduct two excursions to Paris, France, September 1, 1988 through December 10, 1988, and February 1, 1989 through May 21, 1989, City College of San Francisco, in connection with an instructional program in French language and culture, provided that the excursions be conducted in conformance with applicable laws. The District shall expend no funds for transportation, housing, meals, or incidentals.

FURTHER BE IT RESOLVED: That the District obtain proposals from qualified contractors to provide necessary transportation and other services in connection with said excursions.

Submitted by,

Lawrence C. Klein  
Dean, Instruction

Daniel L. St. John  
Acting Vice President  
Administrative Services

Carlos Brazil Ramirez  
President  
City College of San Francisco

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-W1  
Authorization to enter into a rental agreement  
with St. John Ursuline High School for the use of  
space by Southeast Community College Center for the  
period August 1, 1987 through June 30, 1988

President and Members:

Due to expanded need for English As A Second Language classes, the Southeast Community College Center wishes to use approximately 980 square feet of space at St. John Ursuline High School, 4056 Mission Street, San Francisco to conduct such classes during FY 1987-88. We have reached tentative agreement with the Lessor to use the facilities at the rate of \$75 per month, including maintenance, utilities and custodial services.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice  
Chancellor, Business, are hereby authorized to enter into  
a rental agreement with St. John Ursuline High School, 4056 Mission  
Street, San Francisco, for the use of approximately 980 square feet  
of floor space at the above location;

FURTHER BE IT RESOLVED: That the rental for the use of said space  
shall be at the rate of \$75 per month to  
include all maintenance, utilities and custodial services. The term  
of the rental agreement shall be from August 1, 1987 through June  
30, 1988;

FURTHER BE IT RESOLVED: That the Lessee not be responsible for  
damage by fire, earthquake, the elements,  
or enemy attack, including any action taken by the military, naval,  
or air forces of the United States, except, however, that the Lessee  
shall be responsible for damage by its own negligence; and

FURTHER BE IT RESOLVED: That no obligation on the part of the San  
Francisco Community College District shall  
arise under this agreement unless performed under the authority of a  
"Term Purchase Agreement" issued by the District and approved by the  
Real Estate Department of the City and County of San Francisco for  
and on behalf of the Community College District, and duly certified  
as to funds by the Controller of said City and County pursuant to  
the provisions of Section 6.302 of the Charter of said City and  
County.

Submitted by:

Stephen J. Herman  
Acting Director  
Business Services

Rena Merritt Bancroft  
President  
Community College Centers

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880209-W2  
Authorization to issue a Controller's Journal Entry to  
Department of Public Works, Bureau of Engineering for the  
preparation of performance specifications and bid  
documents for the SFCCD capital outlay project:  
CCSF - Little Theatre - Theatre Rigging, \$13,000

President and Members:

The theatre rigging system in the Little Theatre was installed in 1960. Aside from routine maintenance, and a major overhaul in 1984, there has been no upgrading or redesign of the system. Certain components of the motor controls and console are obsolete and finding replacement parts is increasingly difficult.

The theatre staff finds the system non-synchronous, unreliable, slow and dangerous. For safety reasons, only staff and no students are permitted to use the system. Due to the unreliability of the system it is used only for set up and is never used during live performances to fly scenery.

At the request of the District, the Bureau of Engineering conducted an evaluation of the theatre rigging and prepared a report in April, 1987. The report recommends six alternatives for the redesign and upgrading of the system.

The theatre staff recommends an alternative that would produce a state-of-the-art system costing approximately \$160,000.

In order to accomplish this, the Bureau of Engineering proposes that performance specifications be prepared and bids solicited for the design and construction of the new system. They estimate the cost of this phase of the project to be \$13,000. Funds have been budgeted in the Capital Outlay Fund to cover this cost. The College proposes to fund the design and construction phase from their allocation of equipments funds from the State Instructional Equipment Replacement and Library Materials Purchases Program.

Therefore, staff recommends that a Controller's Journal Entry be issued to the Department of Public Works, Bureau of Engineering in the amount of \$13,000, for the purpose of preparing performance specifications and bid documents for the project.

The following resolution is recommended for adoption:

RESOLVED: That the Vice Chancellor, Business, is hereby authorized to issue the necessary Controller's Journal Entry to the Department of Public Works, Bureau of Engineering, to provide funding for the preparation of performance specifications and bid documents for the project: CCSF - Little Theatre - Theatre Rigging, \$13,000 and to charge such costs to SFCCD Appn. No. S6-9152-6200.

Submitted by,

George W. Shaw  
Assistant Director  
Facilities and Planning

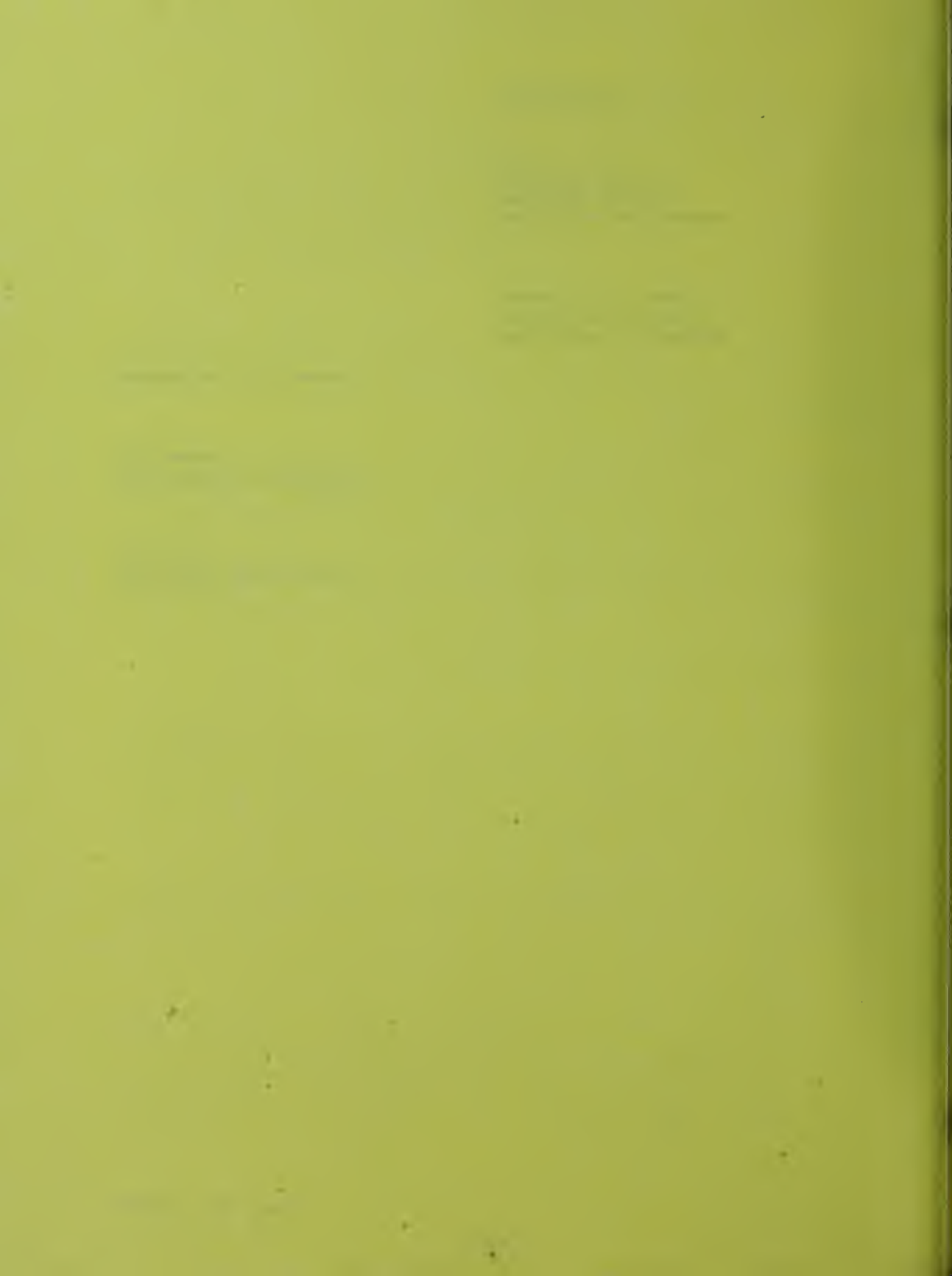
Daniel L. St. John  
Acting Vice President  
Administrative Services

Recommended for adoption:

Jun Iwamoto  
Vice Chancellor, Business

Hilary Hsu  
Chancellor Superintendent





SF  
C76  
# 1  
3/15/88

Regular Meeting  
Governing Board of the San Francisco Community College District  
33 Gough Street  
Tuesday, March 15, 1988

Open Session - 5:30 p.m.  
Closed Session - 5:35 p.m.  
Open Meeting - 7:30 p.m.

- I. Open Session
- II. Roll Call
- III. Recess to Closed Session
- IV. Pledge of Allegiance
- V. Approval of Minutes - February 9, 1988
- VI. Governing Board Reports
- VII. Reports - Academic Senate, City College  
Academic Senate, Centers Division
- VIII. Adoption of Agenda

DOCUMENTS DEPT.

MAR 16 1988

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IX. Chancellor Superintendent's Resolutions

Finance (Pages 5-39)

- B1 - Accepting the bid of Alta California Book Center to lease space at the Downtown Community College Center for operating a bookstore
- B2 - Authorization to submit an application to the California Community Colleges Chancellor's Office for funds to conduct a Technical Assistance for GAIN Services Project under the Fund for Instructional Improvement Grants for the period July 1, 1988 through June 30, 1989, Community College Centers, \$133,953.
- B3 - Authorization to (1) contract with the Trustees of the California State University and San Francisco State University to provide teaching for the year 1987-88, (2) establish a Trust Fund into which all funds received pursuant to this contract shall be deposited, and (3) appropriate all deposits for the payment of the honoraria pursuant to this contract
- B4 - Authorization to contract with University of California, Davis, to provide liaison services with City College of San Francisco Transfer Center in the amount of \$1000.
- B5 - Authorizing contract with European Studies Association to obtain travel and educational program arrangements with costs to be borne by students for two excursions to France, in connection with instructional programs, September 1, 1988 through December 10, 1988, and February 1, 1989 through May 21, 1989, City College of San Francisco



# THE SOUTH AFRICAN JOURNAL OF SCIENCE

Volume 10  
1911  
No. 1

Published by the  
South African Institute for Science and Technology  
1911

Editor: J. H. VAN DER STRAAT

Editorial Board: J. H. VAN DER STRAAT, J. H. VAN DER STRAAT, J. H. VAN DER STRAAT

Editorial Board: J. H. VAN DER STRAAT, J. H. VAN DER STRAAT, J. H. VAN DER STRAAT

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- B6 - Amending Resolution No. 870721-B19, authorizing contract with Pacific Bell Company to provide up to 200 hours of counseling, 40 hours of placement testing, and 700 hours of contract instruction to conduct a training program for its personnel, by increasing the instructional hours to a new total of up to 737 hours and by increasing the contract amount from \$77,500 to a new total not to exceed \$80,552.50, City College of San Francisco, \$80,552.50
- B7 - Authorization to (1) contract with, and (2) appropriate funds from the United States Veterans Administration Medical Center to provide up to seventy-five hours of contract instruction for Veterans Administration Medical Center staff, March 16, 1988 through December 31, 1988, Community College Centers, \$5,000.
- B8 - Authorization to (1) submit an application for funds, and (2) appropriate funds receivable upon approval by the California Department of Education to conduct a Basic Skills/Word Processing Training Program under the provisions of the Job Training Partnership Act (JTPA) of 1982, Title IIA, at the John Adams CCC for the period July 1, 1988 through June 30, 1989, Community College Centers, \$50,000.
- B9 - Authorization to (1) submit an application for funds and (2) appropriate funds receivable upon approval by the Private Industry Council of San Francisco to conduct a Word Processing Training Program under the Job Training Partnership Act (JTPA) of 1982, (P.L.97-300) for the period of July 1, 1988 through June 30, 1989, Community College Centers, \$149,270.
- B10 - Authorization to (1) submit an application for funds and (2) appropriate funds receivable upon approval by the Private Industry Council of San Francisco to conduct a Word Processing Training/ Basic Skills Remediation Program under the provisions of the Job Training Partnership Act (JTPA) of 1982 (P.L.97-300) for the period of July 1, 1988 through June 30, 1989, Community College Centers, \$89,997.
- B11 - Authorization to submit an application for funds to the California State Department of Education under State Preschool Education Program for fiscal year 1988-89, Community College Centers, \$329,539.
- B12 - Authorizing contracts with twelve Joint Apprenticeship Committees (1) for the SFCCD to provide vocational education and supplemental instruction for apprentices, (2) to provide for the payment of excess costs, if any, by the Joint Apprenticeship Committee(s), and (3) for the payment of supplies and rent, if appropriate, for space provided by the Joint Apprenticeship Committee(s), not to exceed \$119,300.16, for Fiscal Year 1987-88, Community College Centers
- B13 - Authorization to submit an application to the California Community Colleges Chancellor's Office for funds to conduct a Vocational Education Research in the Community College Project under the Fund for Instructional Improvement Grants for the period July 1, 1988 through June 30, 1989, Community College Centers, \$19,000.



- B6 - Amending Resolution No. 870721-B19, authorizing contract with Pacific Bell Company to provide up to 200 hours of counseling, 40 hours of placement testing, and 700 hours of contract instruction to conduct a training program for its personnel, by increasing the instructional hours to a new total of up to 737 hours and by increasing the contract amount from \$77,500 to a new total not to exceed \$80,552.50, City College of San Francisco, \$80,552.50
- B7 - Authorization to (1) contract with, and (2) appropriate funds from the United States Veterans Administration Medical Center to provide up to seventy-five hours of contract instruction for Veterans Administration Medical Center staff, March 16, 1988 through December 31, 1988, Community College Centers, \$5,000.
- B8 - Authorization to (1) submit an application for funds, and (2) appropriate funds receivable upon approval by the California Department of Education to conduct a Basic Skills/Word Processing Training Program under the provisions of the Job Training Partnership Act (JTPA) of 1982, Title IIA, at the John Adams CCC for the period July 1, 1988 through June 30, 1989, Community College Centers, \$50,000.
- B9 - Authorization to (1) submit an application for funds and (2) appropriate funds receivable upon approval by the Private Industry Council of San Francisco to conduct a Word Processing Training Program under the Job Training Partnership Act (JTPA) of 1982, (P.L.97-300) for the period of July 1, 1988 through June 30, 1989, Community College Centers, \$149,270.
- B10 - Authorization to (1) submit an application for funds and (2) appropriate funds receivable upon approval by the Private Industry Council of San Francisco to conduct a Word Processing Training/Basic Skills Remediation Program under the provisions of the Job Training Partnership Act (JTPA) of 1982 (P.L.97-300) for the period of July 1, 1988 through June 30, 1989, Community College Centers, \$89,997.
- B11 - Authorization to submit an application for funds to the California State Department of Education under State Preschool Education Program for fiscal year 1988-89, Community College Centers, \$329,539.
- B12 - Authorizing contracts with twelve Joint Apprenticeship Committees (1) for the SFCCD to provide vocational education and supplemental instruction for apprentices, (2) to provide for the payment of excess costs, if any, by the Joint Apprenticeship Committee(s), and (3) for the payment of supplies and rent, if appropriate, for space provided by the Joint Apprenticeship Committee(s), not to exceed \$119,300.16, for Fiscal Year 1987-88, Community College Centers
- B13 - Authorization to submit an application to the California Community Colleges Chancellor's Office for funds to conduct a Vocational Education Research in the Community College Project under the Fund for Instructional Improvement Grants for the period July 1, 1988 through June 30, 1989, Community College Centers, \$19,000.

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- B14 - Authorization to (1) contract with, and (2) appropriate funds from the United States Department of Labor to provide up to 10 hours of curriculum development, up to 62 hours of contract instruction, and up to 10 hours of laboratory facility usage, for its personnel, March 15, 1988 through December 31, 1988, Community College Centers, \$5,000.
- B15 - Amending Resolution No. 870818-B7, authorizing contract with Charles Schwab & Company to provide up to 80 hours of instruction to conduct an Improving Public Contact Training Program for its personnel, by increasing the instructional hours to a new total of up to 130 hours, by providing for up to 40 hours of curriculum development, and by extending the ending date from September 30, 1988 to June 30, 1989, increasing the contract total from \$5,400 to \$11,475, September 1, 1987 through June 30, 1989, Community College Centers, \$11,475.
- B16 - Authorizing contract with the law firm of Liebert, Cassidy & Frierson to conduct a two-day workshop for all SFCCD Department Chairpersons and Program Supervisors on Wednesday and Thursday, May 4-5, 1988 from 9:00 a.m. to 4:00 p.m. at Seven Hills Conference Center, San Francisco State University, at a cost including preparation, presentation, participants' materials and other expenses related to the workshop, not to exceed \$3,000.
- B17 - Appropriating \$100,000 from the California Community College Chancellor's Office for the Community College Vocational Education and Technology Instructor and Career Counselor In-service Training Program, to conduct In-service Training Programs for Allied Health (Nursing, Medical Records, Radiologic Technology), Engineering and Drafting Technologies, Aeronautics and Industrial Machines Technology, Graphics Technology, and Career Counseling in Business/Computer and Airlines Industry settings, for the period June 1, 1988 to July 31, 1988

Equipment, Supplies & Services (Pages 40-49)

- C1 - Procurement of equipment, supplies, services, etc., less than \$3,000
- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more
- C10 - Disposal of Personal Property with no sales value
- C16 - Authorizing adjustment of equipment inventory to reflect loss of equipment
- C18 - Acceptance of Gifts - Other than Motor Vehicles

1. The first part of the report is devoted to a general description of the country, its position, its climate, its soil, its vegetation, its animals, and its minerals. It is a very interesting and valuable work, and one which should be read by every student of geography and natural history.

2. The second part of the report is devoted to a description of the principal cities and towns of the country, and to a description of the principal industries and occupations of the people. It is a very interesting and valuable work, and one which should be read by every student of geography and natural history.

3. The third part of the report is devoted to a description of the principal rivers and lakes of the country, and to a description of the principal mountains and hills. It is a very interesting and valuable work, and one which should be read by every student of geography and natural history.

4. The fourth part of the report is devoted to a description of the principal ports and harbours of the country, and to a description of the principal shipping and commerce. It is a very interesting and valuable work, and one which should be read by every student of geography and natural history.

5. The fifth part of the report is devoted to a description of the principal roads and railways of the country, and to a description of the principal means of communication. It is a very interesting and valuable work, and one which should be read by every student of geography and natural history.

6. The sixth part of the report is devoted to a description of the principal educational institutions of the country, and to a description of the principal scientific and literary societies. It is a very interesting and valuable work, and one which should be read by every student of geography and natural history.

Personnel

- E - Hourly Appointments, Certificated, 880315-E2 (Page 50)
- F - Management Personnel, 880315F1-3 (Pages 51-55)
- G - Certificated Personnel, City College, 880315G1-7 (Pages 56-78)
- H - Certificated Personnel, Categorically Funded Programs, City College, 880315H1-2 (Pages 79-81)
- J - Certificated Personnel, Categorically Funded Programs, Centers Division, 880315J1-5 (Pages 82-90)
- K - Certificated Personnel, Centers Division, 880315K1-15 (Pages 91-100)
- L - Tax Sheltered Annuities, 880315-L1 (Pages 101-102)
- N - Hourly Certificated, Centers Division, 880315-N1 (Pages 103-104)

Buildings and Grounds (Pages 105-110)

- W1 - Authorizing Modification No.2 to Agreement for Special Services and Advice, S. Iyama & Associates, in connection with project: Remodeling Bungalows 1 through 4, City College of San Francisco, \$3,225
- W2 - Approval of Project Planning Guide and authorization to make application for State funding for the project: CCSF-Library Building
- W3 - Approval of Project Planning Guide and authorization to make application for State funding for the project: John O'Connell Community College Center
- W4 - Authorization to enter into a rental agreement for facilities and services with Seven Hills Conference Center of San Francisco State University for a two-day workshop for San Francisco Community College District Department Heads and Program Supervisors on Wednesday and Thursday, May 4-5, 1988, at a cost not to exceed \$3,070.

X. Requests to Speak

XI. Chancellor Superintendent and Staff Reports

Sabbatical Leaves - Fall 1988 - Informational only - no action.

The first part of the report deals with the general situation of the country. It is found that the country is generally well settled, and that the population is increasing. The land is fertile, and the climate is healthy. The people are industrious, and the commerce is flourishing. The government is well administered, and the laws are strictly enforced. The country is a good example of a well-governed and prosperous state.

The second part of the report deals with the details of the country's resources. It is found that the country has a large amount of land, and that the land is fertile. The climate is healthy, and the people are industrious. The commerce is flourishing, and the government is well administered. The laws are strictly enforced, and the country is a good example of a well-governed and prosperous state.

The third part of the report deals with the details of the country's population. It is found that the population is increasing, and that the people are healthy and industrious. The commerce is flourishing, and the government is well administered. The laws are strictly enforced, and the country is a good example of a well-governed and prosperous state.

The fourth part of the report deals with the details of the country's commerce. It is found that the commerce is flourishing, and that the people are healthy and industrious. The government is well administered, and the laws are strictly enforced. The country is a good example of a well-governed and prosperous state.

The fifth part of the report deals with the details of the country's government. It is found that the government is well administered, and that the laws are strictly enforced. The country is a good example of a well-governed and prosperous state.

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-B1  
Accepting the bid of Alta California Book Center to lease  
space at the Downtown Community College Center for  
operating a bookstore

President and Members:

On January 12, 1988, by Resolution No. 880112-B1, the Governing Board authorized the advertising of a request for proposals (RFP) to lease spaces at the Downtown Community College Center for the purpose of operating a bookstore.

The Request for Proposals were sent to seven potential bookstore operators and proprietors. The RFP was also advertised once a week for three consecutive weeks in the San Francisco Progress.

By February 26, 1988, the closing date for the receipt of proposals, 2 proposals were received, as follows:

Alta California Book Center  
Columbus Books

The staff review of the two proposals, and the subsequent actions taken to find an acceptable lessee are contained in the report to the Governing Board dated March 10, 1988.

The following resolution is recommended for adoption:

RESOLVED: That the bid of Alta California Book Center to lease space at the Downtown Community College Center for the purpose of operating a bookstore be accepted for a three year period commencing April 1, 1988 with two additional one year options to renew. Minimum rental \$6,000 per year.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute such a lease on behalf of the SFCCD.

Submitted by,

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent





Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-B2

Authorization to submit an application to the California Community Colleges Chancellor's Office for funds to conduct a Technical Assistance for GAIN Services Project under the Fund for Instructional Improvement Grants for the period July 1, 1988 through June 30, 1989, Community College Centers, \$133,953

President and Members:

The California Community Colleges Chancellor's Office is soliciting proposals for projects under the Fund for Instructional Improvement (FII) grants for fiscal year 1988-89. The overall purpose of the FII is to provide grants in support of improving learning in community colleges. To be eligible for funding, projects are required to concentrate on improvement of instruction in such program or service areas as nontraditional methods of instruction, professional staff development and special learning needs of new clientele.

The Center's Division wishes to apply for a FII Grant to conduct a Technical Assistance for GAIN Services project. There is a required match of at least 10% of total project costs. Such matching funds will be available in our 1988-89 VEA allocations and District budgets.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to prepare and submit an application to the California Community Colleges Chancellor's Office for funds to conduct a Technical Assistance for GAIN Services Project under the Fund for Instructional Improvement Grants for period July 1, 1988 through June 30, 1989, Community College Centers, \$133,953.

Submitted by,

Henry H. Liu  
Interim Vice President  
Instructional Services

Stephen J. Herman  
Acting Director  
Business Services

Rena Merritt Bancroft  
President  
Community College Centers

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-B3  
Authorization to 1) contract with the Trustees of the California State University and San Francisco State University to provide teaching experience through practice teaching for the year 1987-88, 2) establish a Trust Fund into which all funds received pursuant to this contract shall be deposited, and 3) appropriate all deposits for the payment of the honoraria pursuant to this contract.

President and Members:

The basic purpose of a Student Teaching Agreement is to provide teaching experience through practice teaching and to provide for supervised field experience in the public schools in such areas as may be called for in the requirements of the various authorized credentials or public school service to students enrolled in teacher education curricula of such institutions. Such an agreement allows the City College of San Francisco and the Community College Centers to provide an excellent opportunity to assist the California State University in their conduct of teacher training programs. The agreement sets up an estimated total number of units of practice teaching at City College and the Centers for participation as needed for the Academic Year 1987-88. The California State University provides \$16.67 per quarter unit or \$25.00 per semester unit to be paid to the "supervising teacher as compensation for and recognition of services performed for the student teacher in the supervisory teacher's charge" and no amount to the District for administrative costs.

This Student Teaching Agreement with its rates and payment form has been recommended jointly by the SFCCD Administration and the AFT Local 2121 and tentatively agreed upon on February 17, 1988.

The following resolution, part of which is in the format required by the Trustees of the California State University is recommended for adoption:

WHEREAS, the district is authorized to enter into agreements with a state university to provide teaching experience through practice teaching to students enrolled in teacher training curricula of such an institution; and

WHEREAS, any such agreement may provide for the payment in money or in services for the services rendered by the District of an amount not to exceed the actual cost to the District of the services rendered; and

WHEREAS, it has been determined between the parties hereto that the payments to be made to the District under this agreement do not exceed the actual cost to the District of the services rendered by the District;



WHEREAS, the honorarium or payment provided herein is intended to be transmitted promptly by the District to the supervising teacher as compensation for and recognition of services performed for the student teacher in the supervisory teacher's charge;

NOW THEREFORE BE IT RESOLVED: That the SFCCD contract with the Trustees of the California State University and San Francisco State University to provide teaching experience through practice teaching during the year 1987-88 and at the rate and amount of \$16.67 per quarter unit and \$25.00 per semester unit, per student quarter a semester; and

FURTHER BE IT RESOLVED: That the attached contract with the trustees of the California State University and San Francisco State University, whereby the San Francisco State University may assign students to the schools in the Community College District for practice teaching, be approved; and the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute the same; and

FURTHER BE IT RESOLVED: That a Trust Fund be established for the purpose of handling all funds received pursuant to this contract; and

FURTHER BE IT RESOLVED: That all funds received pursuant to this contract shall be deposited in said Trust Fund, and that all deposits are hereby appropriated for the payment of honoraria pursuant to this contract; and

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute any and all documents necessary to implement this resolution on behalf of the SFCCD.

Submitted by,

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-B4  
Authorization to contract with University of California,  
Davis, to provide liaison services with City College of  
San Francisco Transfer Center in the amount of \$1000

President and Members:

By Governing Board Resolutions Nos. 850723-B9 and 851015-B8, City College of San Francisco was authorized to submit an application for and to appropriate funds from the Chancellor's Office, California Community Colleges, to establish a Transfer Center Program. City College of San Francisco was one of eighteen community colleges selected for funding. The College was awarded \$90,000 for 1985-86 fiscal year and \$91,800 for the 1986-87 fiscal year.

City College of San Francisco was awarded a 3rd year grant in the amount of \$91,800 for the period July 1, 1987 through June 30, 1988, Board Resolution No. 870721-B11. The funds are used to continue the Transfer Center for the primary purpose of providing internal coordination of transfer activities and services targeting specific underrepresented transfer students. Transfer counseling services, development and dissemination of articulation information, concurrent enrollment agreements, research, and follow-up on City College Transfer Center. The renewed grant allows the Transfer Center to continue to provide services as a transfer resource library for students, faculty and staff. It enables the Transfer Center to continue to schedule assignment of activities and services of four-year college and university representatives assigned to City College for transfer articulation.

The City College Transfer Center wishes to take advantage of special liaison services provided by the University of California, Davis, to assist City College students for the period November 1, 1987 through June 30, 1988. The cost of the services will be paid with funds from the Transfer Center Grant. There will be no cost to the District.

RESOLVED: That the SFCCD enter into an agreement with the  
University of California, Davis, to provide liaison  
services with City College of San Francisco Transfer Center, for the  
period November 1, 1987 through June 30, 1988, in the amount of  
\$1000.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or  
Vice Chancellor, Business, are hereby  
authorized to execute such contract on behalf of the San Francisco  
Community College District.

Submitted by,

Arthur R. Byrd  
Vice President  
Student Services

Daniel L. St. John  
Acting Vice President  
Administrative Services

Carlos Brazil Ramirez  
President  
City College of San Francisco

Reviewed and approved  
as to finance by:

•  
Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor, Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-B5  
Authorizing contract with European Studies Association to obtain travel and educational program arrangements with costs to be borne by students for two excursions to France, in connection with instructional programs, September 1, 1988 through December 10, 1988, and February 1, 1989 through May 21, 1989 City College of San Francisco

President and Members:

On February 9, 1988, the Governing Board by Resolution No. 880209-S1 authorized conducting two excursions to France in connection with an instructional program and directed that the SFCCD "obtain proposals from qualified contractors to provide necessary transportation and other services in connection with said excursion."

On January 29, 1988, a Request for Proposals, City College of San Francisco International Education Program, "Semester in Paris" was mailed to nine agencies which provide travel services.

The closing date for receipt of proposals was February 26, 1988, 3:00 p.m. The one proposal received, from European Studies Association, was as follows:

	<u>Activities</u>	<u>Airfare</u>	<u>Total</u>
Fall, 1988	\$3,600.00	\$750.00*	\$4,350.00
Spring, 1989	\$3,770.00	\$720.00*	\$4,490.00

\*Airfare prices are estimates.

European Studies Association has been the contractor for the Paris semester since its inception in Spring, 1985. During these seven semesters, enrollment has ranged from 18 to 45, and student and staff evaluations of the program have been highly favorable. Activities prices quoted by ESA are fixed, not subject to fluctuation in exchange rates. The current semester activities price is \$3,180. ESA attributes the increase to the dollar's decline in value and inflation in France.

Based upon the criteria of our requirements and their price, the firm of European Studies Association is recommended to provide the necessary travel and educational program arrangements.

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with European Studies Association to obtain travel and educational program arrangements with costs to be borne by students for two excursions to France in connection with an instructional program, September 1, 1988 through December 10, 1988, and February 1, 1989 through May 21, 1989, City College of San Francisco.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or  
Vice Chancellor, Business, are hereby  
authorized to execute such contract on behalf of the SFCCD.

Submitted by,

Lawrence C. Klein  
Dean, Instruction

Daniel St. John  
Acting Vice President  
Administrative Services

Carlos Brazil Ramirez  
President  
City College of San Francisco

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-B6  
Amending Resolution No. 870721-B19, authorizing contract with Pacific Bell Company to provide up to 200 hours of counseling, 40 hours of placement testing, and 700 hours of contract instruction to conduct a training program for its personnel, by increasing the instructional hours to a new total of up to 737 hours and by increasing the contract amount from \$77,500 to a new total not to exceed \$80,552.50, City College of San Francisco, \$80,552.50

President and Members:

On July 21 1987, the Governing Board adopted Resolution No. 870721-B19, authorizing the District to contract with Pacific Bell Company to provide up to 200 hours of counseling, 40 hours of placement testing, and 700 hours of contract instruction in such subjects as Business, Economics, English, Mathematics, Psychology, and Speech for its personnel, August 17, 1987 through July 29, 1988. For these services, the District was to have charged Pacific Bell \$82.50 per hour for each hour of counseling, placement testing, and instruction for a total not to exceed \$77,500.

Pacific Bell Company has now asked the District to amend the contract to provide for up to 737 hours of contract instruction, an increase of 37 hours. The contract amount is increased from \$77,500 to \$80,552.50.

No District matching is required.

The following resolution is recommended for adoption.

WHEREAS: The Governing Board on July 21, 1987 adopted Resolution No. 870721-B19 authorizing the District to 1) contract with and 2) appropriate funds from Pacific Bell Company to provide counseling, placement testing, and contract instruction services for its employees, August 17, 1987 through July 29, 1988, City College of San Francisco, \$77,500, and

WHEREAS: Pacific Bell Company now wishes to amend the contract to provide for up to 737 hours of contract instruction, an increase of 37 hours, at a cost of \$82.50 per hour, increasing the total contract amount from \$77,500 to \$80,552.50, now

THEREFORE BE IT RESOLVED: That Governing Board Resolution No. 870721-B19 authorizing a contract on behalf of the SFCCD with Pacific Bell Company to provide counseling, placement testing, and contract instructional services for Pacific Bell employees be amended to provide up to 737 hours of contract instruction, an increase of 37 hours, raising the contract amount from \$77,500 to \$80,552.50, and



FURTHER BE IT RESOLVED: That in accordance with the California Administrative Code Title 5, Section 59010 and the Budget and Accounting Manual for California Community Colleges, the following additional appropriation is made in the General Fund, Part B - Restricted to cover following project for the period August 17, 1987 through July 29, 1988.

Local Income

Pacific Bell Company	\$3,052.50
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Expenditures

Training Program for Pacific Bell Company Employees	\$3,052.50
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FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the San Francisco Controller and the SFCCD and to submit any and all reports required by Pacific Bell Company in the Administration of said program.

Submitted by,

Farhad Samii  
Director  
Contract Education

Carlos B. Ramirez  
President  
City College of San Francisco

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-B7  
Authorization to 1) contract with, and 2) appropriate  
funds from the United States Veterans Administration  
Medical Center to provide up to seventy-five hours of  
contract instruction for Veterans Administration Medical  
Center staff, March 16, 1988 through December 31, 1988,  
Community College Centers, \$5,000

President and Members:

The United States Veterans Administration Medical Center has  
requested the District to provide up to seventy-five hours of contract  
instruction in communication skills, medical terminology, and supervision and  
management on their facilities for VA Medical Center personnel.

For the above specified instructional services, the District will  
charge Veteran Administration Medical Center \$67.50 for each hour of  
instruction prior to July 1, 1988. For each hour of instruction subsequent  
to June 30, 1988, the District may charge Veterans Administration Medical  
Center an increased rate not to exceed an additional 15% over current rates.  
In such event, fewer instructional hours may be scheduled during the second  
half of the contract period within the contract cost limit of \$5,000.

No District matching is required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice  
Chancellor, Business, are hereby authorized to execute a  
contract on behalf of the San Francisco Community College District  
with the Veterans Administration Medical Center to provide up to  
seventy-five hours of contract instruction for VA Medical Center  
personnel for the period March 16, 1988 through December 31, 1988,  
Community College Centers, \$5,000.

FURTHER BE IT RESOLVED: That in accordance with California  
Administrative Code Title 5, Section 59010  
and the Budget and Accounting Manual for California Community  
Colleges, the following appropriation is made in the General Fund,  
Part B - Restricted to cover the following project for the period  
March 16, 1988 through December 31, 1988.

Federal Income

Veterans Administration Medical Center	\$5,000
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Expenditures

Communication Skills, Medical Terminology, and Supervision & Management Program for VA Medical Center Staff	\$5,000
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FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the San Francisco Controller and the SFCCD and to submit any and all reports required by the Veterans Administration Medical Center in the administration of said program.

Submitted by,

Farhad Samii  
Director  
Contract Education

Rena Merritt Bancroft  
President  
Community College Centers

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-B8  
Authorization to (1) submit an application for funds and  
(2) appropriate funds receivable upon approval by the  
California Department of Education to conduct a Basic  
Skills/Word Processing Training Program under the  
provisions of the Job Training Partnership Act (JTPA) of  
1982, Title IIA, at the John Adams CCC for the period July  
1, 1988 through June 30, 1989, Community College Centers,  
\$50,000

President and Members:

The California Department of Education is accepting funding  
proposals for training programs to be funded from the State Education and  
Coordination Grants (8%) funds of JTPA for FY 1988-89. The primary purpose of  
the (8%) funds is to promote development of locally planned programs which:

1. Further enhance coordination and promote linkages of local  
education agencies and service delivery areas.
2. Foster enhancement of services through local education agencies  
by program improvement and/or program development and technical  
assistance.
3. Provide services, including education and training, to eligible  
participants through local education agencies.

For FY 1988-89, each funding proposal is limited to \$50,000. Grantor also  
requires 100% cash or in-kind program specific match. The John Adams CCC  
wishes to apply for funding to conduct a basic skills/word processing training  
program. The total project costs and sources of funding are as follows:

California Department of Education	
Job Training Partnership Act, Title IIA	
Direct Costs	\$46,296
Indirect Costs	3,704
San Francisco Community College District	
Cash Contributions	<u>50,128</u>
Total Project Costs	\$100,128

The SFCCC contributions will be available in the District 1988-89 budgets.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice  
Chancellor, Business are hereby authorized to prepare and  
submit an application for funds to the California Department of  
Education to conduct a Basic Skills/Word Processing Program under  
the provisions of JTPA of 1982, Title IIA for the period July 1,  
1988 through June 30, 1989, Community College Centers, \$50,000;



FURTHER BE IT RESOLVED: That upon approval by the California Department of Education, with the condition that the terms of the award are not significantly amended and in accordance with the California Administrative Code, Title 5, Section 59010 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the General Fund, Part B - Restricted to cover the following project for the period July 1, 1988 to June 30, 1989:

Federal Revenue

California Department of Education	
Job Training Partnership Act, Title IIA	\$50,000

Expenditures

Community College Centers	
Basic Skills/Word Processing Training Project	\$50,000

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the Controller and the Community College District and to submit any and all reports required by the United States Government and/or California Department of Education in the administration of said program.

Submitted by:

Nicholar Chang  
Director  
John Adams Community College

Rena Merritt Bancroft  
President  
Community College Centers

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-B9  
Authorization to (1) submit an application for funds and  
(2) appropriate funds receivable upon approval by the  
Private Industry Council of San Francisco to conduct a  
Word Processing Training Program under the Job Training  
Partnership Act (JTPA) of 1982 (P.L. 97-300) for the  
period of July 1, 1988 through June 30, 1989, Community  
College Centers, \$149,270

President and Members:

The Private Industry Council of San Francisco (PIC) is accepting  
funding proposals for job training programs under the provisions of the Job  
Training Partnership Act (JTPA) of 1982, Title IIA, 78% funds for the Fiscal  
Year 1988-89.

Since Fiscal Year 1983-84, the Private Industry Council of San  
Francisco (PIC) has been funding a Word Processing training program at John  
Adams CCC. In Fiscal Year 1987-88, the initial funding, \$45,210, was  
augmented to \$90,420 in mid-year.

This resolution requests authorization to submit an application and  
appropriate funds from PIC to conduct the Word Processing Training Program  
funded with 78% funds. No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice  
Chancellor, Business are hereby authorized to prepare and  
submit application for funds to the Private Industry Council of San  
Francisco to fund a Word Processing Training Program under the  
provisions of the Job Training Partnership Act (JTPA) of 1982 on  
behalf of the Community College Centers Division for the period July  
1, 1988 through June 30, 1989, \$149,270;

FURTHER BE IT RESOLVED: That upon approval by the Private Industry  
Council of San Francisco with the condition  
that the terms of the award are not significantly amended and in  
accordance with California Administrative Code, Title 5, Section  
59010 and the Budget and Accounting Manual for California Community  
Colleges, the following appropriation is made in the General Fund,  
Part B - Restricted to cover the following project for the period  
July 1, 1988 to June 30, 1989:

Federal Income from local sources

Job Training Partnership Act of 1982	
Title IIA (P.L. 97-300)	\$149,270

Expenditures

Word Processing Program	\$149,270
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FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the San Francisco Controller and the SFCCD, and to submit any and all reports required by the Government of the United States, the State of California or the Private Industry Council of San Francisco in the administration of said program.

Submitted by,

Nicholar Chang  
Director  
John Adams CCC

Stephen J. Herman  
Acting Director  
Business Services

Rena Merritt Bancroft  
President  
Community College Centers

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-B10  
Authorization to (1) submit an application for funds and  
(2) appropriate funds receivable upon approval by the  
Private Industry Council of San Francisco to conduct a  
Word Processing Training/Basic Skills Remediation  
Program under the provisions of the Job Training  
Partnership Act (JTPA) of 1982 (P.L. 97-300) for the  
period of July 1, 1988 through June 30, 1989, Community  
College Centers, \$89,997

President and Members:

The Private Industry Council of San Francisco (PIC) is accepting funding proposals for job training programs under provisions of the Job Training Partnership Act (JTPA) of 1982, Title II A, State Coordinator Grant (8%) funds for the Fiscal Year 1988-89.

Since Fiscal Year 1986-87, the Private Industry Council of San Francisco (PIC) has been funding a Word Processing Training/Basic Skills Remediation Program at John Adams Community College Center. For Fiscal Year 1987-88, the funding level was \$54,968.

This resolution requests authorization to submit an application and appropriate funds from PIC to conduct the Word Processing Training/Basic Skills Remediation Program funded with 8% funds. Under 8% funding, there is a 100% local matching requirement.

JTPA Subsection 123(b) states in part: "The cooperative agreements shall provide for the contribution by the State agency or agencies, and the local educational agency (if any), of a total amount equal to the amount provided in the grant subject to such agreement. Such matching amount shall not be provided from funds available under this Act, but may include the direct cost of employment or training services provided by State or local programs."

Should the proposal program be funded with 8% funds, the SFCCD proposes to satisfy the matching requirements as follows:

For many years, the SFCCD has provided all of the instructional services and costs for many of the CETA and JTPA funded training programs conducted by various community based agencies, such as Chinatown Resources Development Center, Mission Language and Vocational School, Friends Outside and others. We plan to continue to provide instruction to some of these agencies; the SFCCD will use these contributions as match as required by Subsection 123(b). Funds for such matching will be requested in the 1988-89 Budget in SFCCD appropriations A8-511-1322, A8-513-1120, A8-519-1322, and A8-523-1322.

The following resolution is recommended for adoption:



RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to prepare and submit an application for funds with the Private Industry Council of San Francisco to conduct a Word Processing Training/Basic Skills Remediation Program under the provisions of the Job Training Partnership Act (JTPA) of 1982 on behalf of the Community College Centers Division for the period July 1, 1988 through June 30, 1989, Community College Centers, \$89,997;

FURTHER BE IT RESOLVED: That upon approval by the Private Industry Council of San Francisco with the condition that the terms of the award are not significantly amended and in accordance with California Administrative Code, Title 5, Section 59010 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the General Fund, Part B - Restricted to cover the following project for the period July 1, 1988 to June 30, 1989:

Federal Income from local sources

Job Training Partnership Act of 1982	\$89,997
Title IIA (P.L. 97-300) - State Education	
Coordination and Grants	

Expenditures

Word Processing Training/Basic	\$89,997
Skills Remediation Program	

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the San Francisco Controller and the SFCCD, and to submit any and all reports required by the Government of the United States, the State of California or the Private Industry Council of San Francisco in the administration of said program.

Submitted by,

Nicholar Chang  
Director  
John Adams Community College Center

Stephen J. Herman  
Acting Director  
Business Services

Rena Merritt Bancroft  
President  
College Centers

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption

Hilary Hsu  
Chancellor Superintendent





Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution 880315-B11  
Authorization to submit an application for funds to the  
California State Department of Education under State  
Preschool Education Program for fiscal year 1988-89,  
Community College Centers, \$329,539

President and Members:

The Bureau of Preschool Education, Child Development Programs,  
California Department of Education, has again requested that the Community  
College Centers Division, San Francisco Community College District, apply for  
funds to continue in 1988-89, for the twenty third year, the State Preschool  
program initiated in 1966 under AB 1311. Funding for the previous year was  
\$329,539, and our request for 1988-89 will be \$329,539. The purpose of the  
State Preschool Program is to provide educational opportunities for 180 low  
income 3 to 5 year old children and their parents. Families must meet the  
state guidelines for certification.

No matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice  
Chancellor, Business, are hereby authorized to submit an  
application for funds to the California State Department of  
Education to continue the State Preschool Program for fiscal year  
1988-89, Community College Centers, \$329,539.

Submitted by:

Nicholar Chang  
Director  
John Adams Community College Center

Reviewed and approved  
as to finance by:

Stephen J. Herman  
Acting Director  
Business Services

Jun Iwamoto  
Vice Chancellor, Business

Rena Merritt Bancroft  
President  
Community College Centers

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-B12

Authorizing contracts with twelve Joint Apprenticeship Committees (1) for the SFCCD to provide vocational education and supplemental instruction for apprentices, (2) to provide for the payment of excess costs, if any, by the Joint Apprenticeship Committee(s), and (3) for the payment of supplies and rent, if appropriate, for space provided by the Joint Apprenticeship Committee(s), not to exceed \$119,300.16, for Fiscal Year 1987-88 Community College Centers

President and Members:

Provisions of the California Labor Code Section 3074 state that local community college districts may provide vocational education and supplemental instruction for apprentices. Also, under the provisions of the California Administrative Code, Title 8, Sections 235 through 241, a local community college district and a Joint Apprenticeship Committee (JAC) may enter into a joint agreement whereby excess costs incurred by the District in connection with the apprenticeship program sponsored by the Committee shall be payable by the Committee. Further, a community college district may, pursuant to the provisions of the California Education Code Sections 81529 and 81530, lease offsite facilities for the purpose of carrying out the district's vocational education objectives.

The John O'Connell Community College Center in cooperation with various JAC's in San Francisco, has offered apprenticeship training programs for many years. The various programs are tailored to the needs and requirements of the apprentices in the various trades. Classes are held in various District facilities as well as in facilities provided by the JAC's.

The SFCCD provides all the certificated instructors and related costs for the programs. The District is reimbursed apart from general state apportionment by the State for the conduct of the apprenticeship program according to the student contact hours generated by the programs.

For FY 1981-82, under the authorization of Board Resolution No. 811215-W2, the SFCCD entered into rental agreements with seven JAC's for the use of union facilities by the John O'Connell Center apprenticeship programs. Subsequently, an Ad Hoc Committee for Related and Supplemental Instruction of the San Francisco Labor-Management Apprenticeship and Training Committee was formed, representing all the JAC's, to meet with the SFCCD to discuss the distribution of funds among the various apprenticeship training programs. After numerous meetings, the Ad Hoc Committee and the SFCCD staff tentatively agreed that (1) 25% of the funds generated by apprenticeship program attendance should be retained by the SFCCD for direct and general administrative support of the programs; (2) 75% of the funds generated should be expended in the apprenticeship programs for instructor's salaries, supplies, rental of facilities and other direct costs, and (3) the SFCCD would enter into an agreement with each JAC to formalize said distribution of funds.



The Governing Board has authorized the SFCCD to enter into such agreements with the JAC's for the last four fiscal years. We now wish to execute similar agreements with the JAC's for FY 1987-88.

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with twelve (12) Joint Apprenticeship Committees named below (1) to provide vocational education and supplemental instruction for apprentices, (2) to provide for the payment of excess costs, if any, by the Joint Apprenticeship Committee(s), and (3) for the payment of supplies and rent for space provided by the Joint Apprenticeship Committee(s), as specified below, for the fiscal year 1987-88.

<u>Joint Apprenticeship Committee</u>	<u>Rate per Student Class Hour Attendance</u>	<u>Total Payment to JAC Not to Exceed</u>
1. Plumbing, Steamfitting and Refrigeration	0.92	\$ 18,938.41
2. Automotive Mechanics	1.54	5,265.87
3. Bricklayers	.00	0.00
4. Hotel/Restaurant	1.80	4,439.43
5. S.F. Electrical	1.32	22,378.29
6. Glaziers	1.42	8,338.41
7. Meatcutters	0.14	224.54
8. Plasterers	1.90	8,247.81
9. Roofing Industry	1.02	4,175.41
10. SF Sheet Metal	1.20	16,735.47
11. Stationary Engineers	2.01	30,021.30
12. Field Ironworkers	0.51	535.22
	Total	<u>\$119,300.16</u>

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute such contracts on behalf of the SFCCD.



Submitted by,

George Redden  
Director  
John O'Connell Community Center

Stephen J. Herman  
Acting Director  
Business Services

Rena Merritt Bancroft  
President  
Community College Centers

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-B13

Authorization to submit an application to the California Community Colleges Chancellor's Office for funds to conduct a Vocational Education Research in the Community College Project under the Fund for Instructional Improvement Grants for the period July 1, 1988 through June 30, 1989, Community College Centers, \$19,000

President and Members:

The California Community Colleges Chancellor's Office is soliciting proposals for projects under the Fund for Instructional Improvement (FII) grants for fiscal year 1988-89. The overall purpose of the FII is to provide grants in support of improving learning in community colleges. To be eligible for funding, projects are required to concentrate on improvement of instruction in such program or service areas as nontraditional methods of instruction, professional staff development and special learning needs of new clientele.

The Center's Division wishes to apply for a FII Grant to conduct a Vocational Education Research in the Community College Project. There is a required match of at least 10% of total project costs. Such matching funds will be available in our 1988-89 District budgets and National Research Center (NRC).

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to prepare and submit an application to the California Community Colleges Chancellor's Office for funds to conduct a Vocational Research in the Community College Project under the Fund for Instructional Improvement Grants for period July 1, 1988 through June 30, 1989, Community College Centers, \$19,000.

Submitted by,

Henry H. Liu  
Interim Vice President  
Instructional Services

Stephen J. Herman  
Acting Director  
Business Services

Rena Merritt Bancroft  
President  
Community College Centers

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-B14  
Authorization to 1) contract with, and 2) appropriate  
funds from the United States Department of Labor to  
provide up to 10 hours of curriculum development up to 62  
hours of contract instruction, and up to 10 hours of  
laboratory facility usage, for its personnel, March 16,  
1988 through December 31, 1988, Community College Centers,  
\$5,000

President and Members:

The United States Department of Labor has requested the District to  
provide up to 10 hours of curriculum development, up to 62 hours of contract  
instruction, and up to 10 hours of laboratory facility usage, to conduct  
office practice, effective communication, and word processing courses for its  
personnel. Instruction will take place on mutually agreed upon dates and  
times.

For all services rendered prior to July 1, 1988, the District will  
charge U.S. Department of Labor \$67.50 for each hour of curriculum development  
and of instruction. For all services rendered subsequent to June 30, 1988,  
the District may charge U.S. Department of Labor an increased rate not to  
exceed an additional 15% over current rates. In such event, fewer  
instructional hours may be scheduled during the second half of the contract  
period within the contract cost limit of \$5,000. The District will charge  
USDL \$20 for each hour of laboratory facility usage.

No District matching is required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice  
Chancellor, Business are hereby authorized to execute a  
contract on behalf of the San Francisco Community College District  
with the United States Department of Labor to provide up to 10 hours  
of curriculum development, up to 62 hours of contract instruction,  
and up to 10 hours of laboratory facility usage, to conduct office  
practice, effective communication, and word processing courses for  
its personnel during the period March 16, 1988 through December 31,  
1988, Community College Centers, \$5,000.

FURTHER BE IT RESOLVED: That in accordance with California  
Administrative Code Title 5, Section 59010  
and the Budget and Accounting Manual for California Community  
Colleges the following appropriation is made in the General Fund,  
Part B - Restricted to cover the following project for the period  
March 16, 1988 through December 31, 1988.



Federal Income

U.S. Department of Labor

\$5,000

Expenditures

Training Program for U.S. Department of Labor

\$5,000

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the San Francisco Controller and the SFCCD and to submit any and all reports required by the U.S. Department of Labor in the administration of said program.

Submitted by,

Farhad Samii  
Director  
Contract Education

Rena Merritt Bancroft  
President  
Community College Centers

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-B15  
Amending Resolution No. 870818-B7, authorizing contract with Charles Schwab & Company to provide up to 80 hours of instruction to conduct an Improving Public Contact Training Program for its personnel, by increasing the instructional hours to a new total of up to 130 hours, by providing for up to 40 hours of curriculum development, and by extending the ending date from September 30, 1988 to June 30, 1989, increasing the contract total from \$5,400 up to \$11,475, September 1, 1987 through June 30, 1989, Community College Centers, \$11,475

President and Members:

On August 18, 1987, the Governing Board adopted Resolution No. 870818-B7, authorizing the District to contract with Charles Schwab & Company to provide up to 80 hours of instruction to conduct an Improving Public Contact Training Program for its personnel, September 1, 1987 through September 30, 1988. For these services, the District was to have charged Charles Schwab & Company \$67.50 per hour for each hour of instruction for a total not to exceed \$5,400.

Charles Schwab & Company has now asked the District to amend the contract by increasing the instructional hours to a new total of up to 130 hours, by providing for up to 40 hours of curriculum development, and by extending the ending date from September 30, 1988 to June 30, 1989. The contract amount is increased from \$5,400 up to \$11,475.

For all services rendered prior to July 1, 1988, the District will charge Charles Schwab & Company \$67.50 for each hour of instruction and of curriculum development. For all services rendered subsequent to June 30, 1988, the District may charge Charles Schwab & Company an increased rate not to exceed an additional 15% over current rates. In such event, fewer instructional hours may be scheduled during the second part of the contract period within the contract cost limit of \$11,475.

No District matching is required.

The following resolution is recommended for adoption.

WHEREAS: The Governing Board on August 18, 1987 adopted Resolution No. 870818-B7, authorizing the District to 1) contract with and 2) appropriate funds from Charles Schwab & Company to provide up to 80 hours of instruction for its employees, September 1, 1987 through September 30, 1988, Community College Centers, \$5,400, and

WHEREAS: Charles Schwab & Company now wishes to amend the contract by increasing the instructional hours to a new total of up to 130 hours, by providing for up to 40 hours of curriculum development, and by extending the ending date from September 30,

1988 to June 30, 1989, increasing the total contract amount from \$5,400 up to \$11,475, now

FURTHER BE IT RESOLVED: That in accordance with the California Administrative Code Title 5, Section 59010 and the Budget and Accounting Manual for California Community Colleges, the following additional appropriation is made in; the General Fund, Part B - Restricted to cover the following project for the period September 1, 1987 through June 30, 1989.

Local Income

Charles Schwab & Company	\$6,075
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Expenditures

Training Program for Charles Schwab & Company Employees	\$6,075
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FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the San Francisco Controller and the SFCCD and to submit any and all reports required by Charles Schwab & Company in the administration of said program.

Submitted by,

Farhad Samii  
Director  
Contract Education

Rena M. Bancroft  
President  
Community College Centers

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-B16  
Authorizing contract with the law firm of Liebert, Cassidy, & Frierson to conduct a two-day workshop for all SFCCD Department Chairpersons and Program Supervisors on Wednesday and Thursday, May 4-5, 1988 from 9:00 a.m. to 4:00 p.m. at Seven Hills Conference Center, San Francisco State University, at a cost including preparation, presentation, participants' materials and other expenses related to the workshop, not to exceed \$3,000.

President and Members:

The law firm of Liebert, Cassidy & Frierson have been requested to develop a staff development workshop on legal issues for department heads and program supervisors. This firm is renowned throughout the state of California for its excellent service to community college districts and other educational agencies. For example, the San Francisco Unified School District is among its current clients. The District Staff Development Committee proposes to engage the services of Liebert, Cassidy & Frierson to prepare for and conduct a two-day workshop for all department heads and program supervisors in the District. The theme of the workshop, at the request of the department heads, will be legal issues for supervisors with a focus on employee evaluation and discipline. The dates of the workshop will be Wednesday and Thursday, May 4-5, 1988, at the Seven Hills Conference Center, San Francisco State University. Liebert, Cassidy & Frierson will also provide all materials for participants.

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with the law firm of Liebert, Cassidy, & Frierson to conduct a two-day workshop for all SFCCD Department Chairpersons and Program Supervisors on Wednesday and Thursday, May 4-5, 1988 from 9:00 a.m. to 4:00 p.m. at the Seven Hills Conference Center, San Francisco State University at a cost, including preparation, presentation, participants' materials and other expenses related to the workshop, not to exceed \$3,000.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or the Vice Chancellor, Business are hereby authorized to execute such contract on behalf of the SFCCD.



Submitted by,

Rosa G. Perez  
Vice Chancellor  
Educational Services

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-B17  
Appropriating \$100,000 from the California Community College Chancellor's Office for the Community College Vocational Education and Technology Instructor and Career Counselor In-Service Training Program, to conduct In-Service Training programs for Allied Health (Nursing, Medical Records, Radiologic Technology), Engineering and Drafting Technologies, Aeronautics and Industrial Machines Technology, Graphics Technology, and Career Counseling in Business/Computer and Airlines Industry settings, for the period June 1, 1988 to July 31, 1988

President and Members:

By Governing Board Resolution No. 870616-B23, the District was authorized to submit an application for funds to the California Community Colleges Chancellor's Office to conduct an In-Service Training Project for instructors and career counselors.

The State Chancellor's Office has approved our proposal for funding under AB 3838 (Farr) Chapter 1662 for the sum of \$100,000. The intent of the project is to increase the competencies and recency of vocational education instructors and career counselors by placing them into private business worksites for an average of four weeks. A total of eight instructors and counselors from the Centers and eight instructors and counselors from City College will participate in this program.

There is a 100% matching requirement which can be met with in-kind or other funds available to the District.

The total project costs and sources of funding are as follows:

California Community Colleges Chancellor's Office

Direct Fund	\$ 91,800
Indirect Fund	8,200

San Francisco Community College District

City College Direct Fund	8,058
Centers Direct Fund	8,057
City College Indirect Fund	11,670
Centers Indirect Fund	11,670
Staff In-Kind Contribution	2,880
Industry Contribution	58,154
Total Project Cost	\$200,489

The proposed SFCCD matching contribution is available in the following 1987-88 District appropriations:

SFCCD Cash Contribution	
A7 803 4300	\$ 400
A7 803 3000	3,757
C7 211 1219	5,700
C7 211 2110	2,100
C7 303 4300	400
C7 312 3000	3,758
City College Indirect Fund	11,670
Centers Indirect Fund	11,670
Staff In-Kind Contribution	2,880
Industry Contribution	58,154
Total SFCCD Matching	<u>\$100,489</u>

The following resolution is recommended for adoption:

RESOLVED: That in accordance with the California Administrative Code Title 5, Section 59010 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the General Fund, Part B - Restricted to cover the following project for the period June 1, 1988 through July 31, 1988:

State Income from State Sources

California Community Colleges Chancellor's Office	\$100,000
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Expenditures

San Francisco Community College District Vocational  
Educational Instructor and Career Counselor  
In-Service Training Program

College Division	\$ 50,000
Centers Division	<u>50,000</u>
	\$100,000

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business be hereby authorized to execute all documents necessary to record this appropriation on the accounts of the San Francisco Controller and the SFCCD and to submit any all reports required by the California Community Colleges Chancellor's Office in the administration of said program.

Submitted by,

Stephen Herman  
Acting Director  
Business Services

Daniel St. John  
Acting Vice President  
Administrative Services

Rena Merritt Bancroft  
President  
Community College Centers

Carlos Brazil Ramirez  
President  
City College of San Francisco

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-C1  
Procurement of equipment, supplies, services, etc., less  
than \$3,000

President and Members:

Listed below are encumbrances for equipment, supplies, and services in individual amounts of less than \$3,000.00. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$128,000.82 in individual amounts of less than \$3,000.00 not heretofore approved as summarized and detailed below:

PURCHASE ORDERS

<u>NUMBERS</u>	<u>NUMBERS</u>	<u>NUMBERS</u>
00593 - 00594	00626	00640
00662	00673	00680
00684	00687 - 00688	00690 - 00691
00694 - 00696	00701	00704 - 00705
00709	00713 - 00716	00719
00721	00726 - 00728	00730 - 00735
00737	00739 - 00749	00752
00754 - 00755	00760 - 00761	00763
00765 - 00768	00776 - 00778	00780 - 00781
00783	00792	00794 - 00797
00802 - 00805		

TOTAL \$ 52,386.54

TERM PURCHASE AGREEMENTS

<u>NUMBER</u>	<u>AMOUNT</u>
71014	\$ 100.00
71052	2,100.00
71060	1,065.00
71062-A	200.00
71132-A	1,000.00
71135-A	500.00
71140-A	200.00
71147	500.00
71162-A	400.00
71165-A	500.00



71171-A	3,000.00
74013-A	280.00
74019-A	320.00
74033	<u>250.00</u>

TOTAL \$ 10,415.00

REVOLVING FUND VOUCHERS

<u>NUMBER</u>	<u>AMOUNT</u>
77093	\$ 3,017.03
77094	2,544.12
77095	3,699.86
77096	3,460.83
77097	3,653.79
77098	1,830.00
77099	3,438.95
77100	3,012.01
77101	3,259.53
77102	2,946.62
77103	3,217.59
77104	2,864.29
77105	3,318.89
77106	1,165.35
77107	2,635.44
77108	<u>1,640.97</u>

TOTAL \$ 45,705.27

DIRECT PAYMENT VOUCHERS

<u>NUMBER</u>	<u>AMOUNT</u>
70242	\$ 668.59
70243	175.00
70244	50.00
70245	1,000.00
70249	215.00
70250	26.76
70251	95.80
70252	1,630.52
70253	1,518.37
70254	839.94
70255	45.94
70258	150.00
70259	120.00
70260	1,091.30
70261	381.00
70262	112.00
70263	30.00
70264	50.00
70265	206.24

70266	220.00
70267	211.03
70268	1,350.86
70269	1,948.20
70270	1,091.30
70271	2,000.00
70272	993.82
70273	69.27
70276	53.93
70277	2,222.82
70279	615.72
70280	<u>310.60</u>

TOTAL	\$ 19,494.01
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GRAND TOTAL	\$128,000.82
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Submitted by,

Jun Iwamoto  
Vice Chancellor, Business

Recommended for approval:

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-C2  
Procurement of equipment, supplies, services, etc., \$3,000  
or more

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval by the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc. summarized below:

REQUISITION FOR PURCHASE ORDERS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
0633	District	Booklets, Printed 1986-87 Annual Report	\$ 11,981.25
0670	College	Microfilm Supplies	6,123.80
0689	College	Color Camera, Video	6,688.20
0697	College	Lamps, Flourescent & Incandescent	4,705.98
0717	District	Parts, Microcomputer	3,428.24
0722	College	Paper, Bond	12,759.77
0723	District	(3) Microcomputer, WYSE 2200	4,279.16
0725	College	Microcomputer, MacIntosh SE	7,453.94
0753	District	Van, 1988 Mini Ram Dodge	12,722.36
0770	District	Forms, Continuous, Student Grades	5,549.72
0782	Centers	Paper, Bond	4,302.60
0793	District	Microcomputer, MacIntosh II	<u>4,482.40</u>
Total			\$ 84,477.42

TERM PURCHASE AGREEMENTS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
71016	College	Microfilming Service	\$ 4,000.00
7663	College	Xerox Paper	<u>3,731.76</u>
Total			\$ 7,731.76

DIRECT PAYMENT VOUCHERS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
70235	College	Funds for Perkins Loan Program	\$ 50,000.00
70236	College	Funds for Perkins Loan Program	5,555.55
70237	College	Funds for SEOG Program	170,000.00
70238	College	Funds for Pell Grant Program	460,000.00
70239	College	Funds for EOPS Grant Program	60,000.00
70246	Centers/ District	Postage Stamps	4,933.00
70247	District	Employers Contribution to STRS	196,524.76
70248	District	Employees Contribution to STRS	191,863.98
70256	District	Prepaid Group Dental Plan	82,768.79
70257	District	Premium for Group Life Insurance	6,946.48
70274	District	Food & Service for City College Cafeteria	36,652.04
70275	College	Postage for Postage Meter #6120692	15,000.00
70278	District	Prescription Drug-Self Insurance Program	<u>3,920.45</u>
Total			\$1,284,165.05
Grand Total			\$1,376,374.23

Submitted by,

Recommended for adoption:

Jun Iwamoto  
Vice Chancellor, BusinessHilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-C10  
Disposal of Personal Property with no sales value

President and Members:

California Education Code Section 81452 reads in part as follows:  
"(b) If the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, it may be disposed of in the local public dump on order of any member or employee of the board empowered for that purpose by the majority vote of the board."

In accordance with procedures prescribed in the SFCCD Property Management Manual, administrators and department heads may request the disposal of equipment in unsatisfactory and unserviceable condition, and are of insufficient value to defray the cost of arranging a sale.

The following resolution is recommended for adoption:

RESOLVED: That the following three equipment items, which are in unsatisfactory and unserviceable conditions and are of insufficient value to defray the cost of arranging a sale, be removed from the SFCCD equipment inventory, and be disposed of in the local public dump:

Asset No.	Description	Mfr/Model	Orig. Cost
<u>Chinatown-North Beach Community College Center</u>			
014140	Mimeograph	A.B.Dick/438	617.00
025600	Elec. Mimeograph	R. Vickers/870	1,720.00
029059	Thermofax Copier	3M/45FGA	427.00

Submitted by,

Stephen J. Herman  
Acting Director  
Centers Business Services

Rena Merritt Bancroft  
President  
Community College Centers

Recommended for adoption:

Jun Iwamoto  
Vice Chancellor, Business

Hilary Hsu  
Chancellor Superintendent

(Note: This resolution requires a unanimous vote of those members of the governing board present for adoption)

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-C16  
Authorizing adjustment of equipment inventory to reflect  
loss of equipment

President and Members:

The SFCCD maintains an equipment inventory system where includable equipment is identified and tagged with an Asset Number.

In accordance with procedures prescribed in the SFCCD Property Management Manual, administrators and department heads may request the removal of stolen or missing equipment from their departmental inventory. The removal from inventory must be authorized by the Governing Board before the inventory record is adjusted.

The following resolution is recommended for adoption:

RESOLVED: That the following two equipment items which have been stolen be removed from the SFCCD equipment inventory:

Department	Asset No.	Discription	Manufacturer	Cost	Reason
<u>CCSF - Broadcasting</u>					
	040044	Camera, TV,	Sharp	10,954	Stolen

Submitted by,

Daniel L. St. John  
Acting Vice President  
Administrative Services

Carlos Brazil Ramirez  
President  
City College of San Francisco

Recommended for adoption:

Jun Iwamoto  
Vice Chancellor, Business

Hilary Hsu  
Chancellor Superintendent

3/15/88 - C16 Page 1



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-C18  
Acceptance of Gifts - Other than Motor Vehicles

California Education Code Section 72241 reads as follows: "The governing board of any community college district may accept on behalf of, and in the name of, the district such gifts, donations, bequests, and devises as are made to the district for community college purposes or to or for the benefit of any community college administered by the district. Such gifts, donations, bequests, and devises may be made subject to such conditions or restrictions as the governing board may prescribe. In no event shall the approval of any state agency be a prerequisite to acceptance of such a gift, donation, bequest, or devise. No real or personal property including money, accepted by a governing board pursuant to this section shall be considered in determining the eligibility of the district for an apportionment from the State School Fund nor in determining the amount thereof."

SFCCD Policy Manual 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash, (4) securities, (5) precious stones, (6) precious metals, and (7) goods other than (1) to (6) above, with a market value exceeding \$1,500.00 be accepted by the SFCCD by a Governing Board resolution.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: The SFCCD has been tendered the following items as gifts:

Item No. 1

Description: (5) Epson Print Heads  
(1) Irwin Magnetic Tape Drive  
(1) Triups Uninterruptable Power Supply  
(1) IBM PC 63.5W Power Supply  
(1) TEC Full Height Disk Drive  
(50) Irmalink Software  
(2) Tandon Half-height Disk Drives  
(2) Compaq Monitor Assemblies  
(4) IBM Fixed Disk Drives  
(1) Ribbon Drive Assembly  
(1) Sankyo 1/2 Height Drive  
Miscellaneous Documentation

Donor: Entre Computers  
One Mission Street  
San Francisco, CA 94105  
Attention: Carmen Lamha

Market Value Declared by Donor: \$1,850.00  
Estimated District Cost in Accepting Gift: None



Item No. 2

Description: (1) Electronstatic Paperplate Maker  
Model #1175, Make 3M

Donor: Mr. Bob Elliott  
Chevron Research Division  
Richmond, CA

Market Value Declared by Donor: \$5,000

Estimated District Cost in Accepting Gift:

Initial Cost - In-House District Driver

WHEREAS: Rena Merritt Bancroft, President, Centers Division  
declares that the gifts will enhance the classes  
receiving these gifts at the Centers, now

THEREFORE BE IT RESOLVED: That the gifts described above be  
gratefully accepted by the Governing  
Board of the San Francisco Community College District for and in the  
name of the San Francisco Community College District.

FURTHER BE IT RESOLVED: That upon transfer of legal title of the  
gift described above, the Secretary of the  
Governing Board is directed to notify the donor of the acceptance of  
the gift by the governing board.

Submitted by,

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-E2  
Hourly Appointment of Certificated Employees  
to District Staff Development Program

President and Members:

The following resolution is recommended for adoption:

RESOLVED: That the following certificated employees be appointed to  
District Staff Development Program as indicated. Salary  
shall be in accordance with the appropriate salary schedule for  
instructors, non-instructional rate.

Name	Activity	Effective Dates	Total Hours
+ Bedecarrax, Edmund	AIDS - Developing an Educational Model	01/19/88 to 05/13/88	30

(+ Overload Assignment - Regular Instructor)

Submitted by,

Rosa Perez  
Vice Chancellor  
Educational Services

Recommended for adoption:

James G. Mitchell  
Vice Chancellor, Personnel

Hilary Hsu  
Chancellor Superintendent

03/15/88-E2



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-F1  
Management Personnel  
San Francisco Community College District

President and Members:

Resolution No. 880315-F1 covers a management personnel item for the  
San Francisco Community College Centers Division.

The following resolution is recommended for adoption:

RESOLVED: That recognition be given to the intent of  
GEORGE E. SCHELL, Assistant Director, Chinatown/North  
Beach Community College Center, to retire concurrently through the  
State Teachers' Retirement System and the City and County of San  
Francisco Employees' Retirement System, and the effective date of  
the resignation from District service be the close of business  
June 30, 1988.

Submitted by,

Rena Merritt Bancroft  
President  
Community College Centers

Recommended for adoption:

James G. Mitchell  
Vice Chancellor, Personnel

Hilary Hsu  
Chancellor Superintendent

03/15/88-F1

DEPARTMENT OF CHEMISTRY

RESEARCH REPORT

1955

THE UNIVERSITY OF CHICAGO

DEPARTMENT OF CHEMISTRY

RESEARCH REPORT

THE UNIVERSITY OF CHICAGO

DEPARTMENT OF CHEMISTRY

RESEARCH REPORT



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-F2  
Management Personnel  
Sabbatical Leave - Fall 1988

President and Members:

The following resolution is recommended for adoption:

RESOLVED: That sabbatical leaves be granted as follows:

District Office

Effective August 1, 1988 through June 30, 1989  
(220 days), ST. JOHN, DANIEL L., Director, Computer  
Services, one-year sabbatical for project.

City College of San Francisco

Effective August 1, 1988 through January 13, 1989  
(110 days), POON, GORDON J., Dean I, Financial Aid,  
one-semester, sabbatical for project.

Community College Centers

Effective August 1, 1988 through January 13, 1989  
(110 days), GRIER, WILLIAM T., Assistant Director,  
Mission Community College Center, one-semester sabbatical  
for Study.

Submitted by,

Jun Iwamoto  
Vice Chancellor, Business

Carlos B. Ramirez  
President  
City College of San Francisco

Recommended for adoption:

Rena Merritt Bancroft  
President, Community College Centers

James G. Mitchell  
Vice Chancellor, Personnel

Hilary Hsu  
Chancellor Superintendent

03/15/88-F2



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-F3  
Management Personnel  
San Francisco Community College District

President and Members:

The following resolution is recommended for adoption:

RESOLVED: That effective March 1, 1988 through June 30, 1988,  
JOHN FINN be placed on leave from his position as  
Assistant Director assigned to the District Facilities & Planning  
Office, and that he be appointed Acting Associate Director, District  
Facilities & Planning, vice Charles N. Collins, on sabbatical leave.  
Salary shall be in accordance with the 1987-88 Management Salary  
Schedule, Classification B, Step 5.

Submitted by,

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

James G. Mitchell  
Vice Chancellor, Personnel

Hilary Hsu  
Chancellor Superintendent

03/15/88-F3



RESUME OF JOHN FINN, JR., ED.D.

EDUCATION

A.B. Degree, San Francisco State University, 1942. Major in Speech Arts and minors in History and Sociology.

M.S. in Ed. Degree, University of Southern California. Major in Counseling and Guidance.\* 1954

Ed.S. Degree, Stanford University. Major in Facilities Planning and Personnel Administration.\* 1957

Ed.D. Degree, Brigham Young University. Major in Community College Administration-Facilities Planning 1975.

EDUCATIONAL EXPERIENCE

Instructor-Dean, Marine Corps School, Quantico, Virginia 1951-1952.\*

Instructor, Naval History, University of Southern California, 1952-1954.\*

Assistant Professor, University of Southern California, Summer 1953.\*

Substitute Teacher, Sequoia Union High School District, Redwood City, California, 1955-1956.\*

Assistant Professor, University of Maryland, Seoul, Korea, 1959-1961, Speech Arts.\*

Assistant Professor, East Carolina University, Camp LeJeune Branch, 1962-1963, Speech Arts.\*

Consultant, California Schools Board Association, Junior College Sector, 1964-1967.

Counselor, Laney College, Oakland, California, 1964.

Director, Facilities Planning and Development, Peralta Community College District, Oakland, California, 1964-1975.

Instructor, Speech and Political Science, Laney College Oakland California, 1975-1977.

Consultant of Community College Facilities, Skidmore, Owings and Merrill, Architects and Engineers, San Francisco, California, 1975-1980.

Assistant Director, Instructional Management, Centers Division, San Francisco Community College District, 1977-1983.

Assistant Director, Facilities Planning, San Francisco Community College District, 1984-Present.

EDUCATIONAL PUBLICATIONS

"Danville, California Needs Schools" Stanford University Press, 1956.\*

"Lafayette, California Needs Schools" Stanford University Press, 1956.\*

Frequent contributor to the "California Schools Board" (a magazine), 1964-1967.

"Peralta Colleges' Ten Year Plan" (updated each year), 1964-1975.

"National Handbook for the Naval Reserve Officers Training Program" University of Southern California Press, 1954.\*

"Criteria for District Administrative Office Facilities in Selected Multicampus Districts in California Community College" a dissertation, Brigham Young University, 1975.



# R E S U M E

## FACILITIES PLANNING AND PROGRAMMING

Master Plan for the Danville, California Elementary and Secondary Schools, 1956.\*  
Master Plan for the Lafayette, California Elementary and Secondary Schools, 1956.\*  
Master Plan, Contract Manager and District Construction Representative, The College of Alameda for the Peralta Community College District, 1969-1973.  
Master Plan, Contract Manager and District Representative for Construction, Laney College, Peralta District, 1965-1971.  
Master Plan, Contract Manager and District Representative for Construction, Merritt College, Peralta District, 1965-1973.  
Master Plan, Contract Manager and District Construction Representative for both temporary and Permanent Colleges of Feather River, Peralta Community College District, 1969-1973.  
Master Plan, Los Angeles Mission College, 1977.

## PROFESSIONAL AFFILIATIONS

Phi Delta Kappa, Stanford and Brigham Young Universities.  
National Soccer Coaches Association.  
American Council for College and University Planners.  
California Community Colleges Advisory Committee to the Chancellor on Facilities Planning.  
California Junior and Community College Association's Committee on Facilities Planning.  
American Association of Community Colleges' Committee on Facilities Planning and Development.  
Peralta Community College District's Committees on Facilities Planning and Curriculum.

## NON-EDUCATIONL CAREER EXPERIENCE

Regular Officer, U.S. Marine Corps, 1942-1963. Retired with rank of Lt. Colonel. Specialty - Infantry - Paratrooper.

## EDUCATIONAL CREDENTIALS

(All California)  
Community College Chief Administrator - Life  
Community College Teacher - Life  
Supervision - Life  
Student Pupil Personnel Services - Life

\* While serving as on active duty as an officer in the U.S. Marine Corps.

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolutions No. 880315G1-G7  
Certificated Personnel, City College Division

President and Members:

Resolutions No. 880315G1-G7 cover certificated personnel  
items for the City College Division.

The following resolutions are recommended for adoption.

Submitted by,

Daniel L. St. John  
Acting Vice President  
Administrative Services

Recommended for Adoption:

Carlos Brazil Ramirez  
President

James G. Mitchell  
Vice Chancellor  
Personnel

Hilary Hsu  
Chancellor/Superintendent

G1 to G7  
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880315-G1  
TEMPORARY  
HOURLY  
ASSIGNMENTS-  
CERTIFICATED  
PERSONNEL.

RESOLVED: That the following named certificated personnel be appointed to temporary assignments for the term and year shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-instructional Rate--N:

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	TOT-HR	EFFECTIVE DATES
SPRING 1988					
*****					
+BAILEY JOYCE	COUNSELING	COUNSELING	I-231	40.	2/16/88- 5/06/88
+BAIRD ROGER	ART	EVE INSTRUCTION	I-134	6.	1/11/88- 5/23/88
+BARBERA NATALIE	ENGLISH	DAY INSTRUCTION	I-156	5.	1/19/88- 3/18/88
	ENGLISH	DAY INSTRUCTION	I-156	5.	1/19/88- 5/26/88
+CARRANZA CELIA	MED-RECORD TECH	EVE INSTRUCTION	I-142	84.	2/08/88- 5/23/88
+CHIN JESSIE	COUNSELING	COUNSELING	I-231	40.	2/16/88- 5/26/88
+CORSINI DEBORAH	CONSUMER ART/SCI	DAY INSTRUCTION	I-151	4.	3/21/88- 5/26/88
+DOUKAS JAMES	PHOTOGRAPHY	DAY INSTRUCTION	I-137	6.	1/25/88- 5/26/88
+DUGRE DONALD	CHEMISTRY	DAY INSTRUCTION	I-165	1.	1/12/88- 5/26/88
	CHEMISTRY	EVE INSTRUCTION	I-165	3.	1/11/88- 5/23/88
+GIARRACCO JANICE	PHOTOGRAPHY	DAY INSTRUCTION	I-137	1.	1/13/88- 5/26/88
+GRAHAM TOM	JOURNALISM	EVE INSTRUCTION	I-121	3.	1/26/88- 5/17/88
+GRIFFIN ROBERT	BIOLOGICAL SCI	DAY INSTRUCTION	I-115	4.	1/12/88- 5/26/88
+HANFORD MARGARET J	NURSING	DAY INSTRUCTION	I-141	3.	1/12/88- 5/26/88
HENDERSON BEN L	AERONAUTICS	DAY INSTRUCTION	I-132	2.	1/13/88- 2/26/88
	AERONAUTICS	DAY INSTRUCTION	I-132	2.	1/14/88- 2/26/88
	AERONAUTICS	DAY INSTRUCTION	I-132	3.	1/15/88- 2/26/88
+HO YEN-KUANG	BIOLOGICAL SCI	DAY INSTRUCTION	I-115	6.	1/12/88- 5/26/88
+HOM CALVIN W	BIOLOGICAL SCI	MONITOR	N-115	5.	1/13/88- 5/26/88
+INOUE CHIZURU	ORNAMENTAL HORT	DAY INSTRUCTION	I-111	1.5	1/21/88- 5/26/88
+JACOBSEN LEAH	ORNAMENTAL HORT	DAY INSTRUCTION	I-111	4.	1/19/88- 5/26/88
+JENKINS ALVIN	EOPS	COUNSELING	I-251	6.	1/11/88- 5/23/88
JUE SPENCER	ARCHITECTURE	DAY INSTRUCTION	I-113	6.	1/12/88- 5/26/88

G1 to G 7  
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3/15/88

\* New hourly certificated personnel -- Appointment contingent upon possession and recordation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.



880315-G1  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE	DATES
SPRING 1988						
*KIEHN ROSE MARIE	BUSINESS	DAY INSTRUCTION	I-117	6.	HRS/WK	1/27/88- 5/26/88
	BUSINESS	DAY INSTRUCTION	I-117	3.	HRS/WK	1/29/88- 5/26/88
*LAUGHLIN SEAN	P E SOUTH	DAY INSTRUCTION	I-126	10.	HRS/WK	1/12/88- 5/26/88
*LAVENDER KEITH	BUSINESS	DAY INSTRUCTION	I-117	3.	HRS/WK	1/14/88- 3/26/88
LEWIS REBECCA	ENGINEERING	DAY INSTRUCTION	I-131	6.	HRS/WK	1/12/88- 5/26/88
+LIN DORIS	CHEMISTRY	DAY INSTRUCTION	I-165	6.	HRS/WK	1/12/88- 5/26/88
*LIN SHEREE	FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	3.	HRS/WK	1/20/88- 5/24/88
+MADIGAN PATRICIA C	COUNSELING	COUNSELING	I-231	60.	TOT-HR	2/16/88- 5/26/88
*MANUS KATHRYN	MED-RECORD TECH	EVE INSTRUCTION	I-142	52.	TOT-HR	2/20/88- 5/21/88
+MCGUIRE PHYLLIS	HOTEL/RESTAURANT	MONITOR	N-118	5.5	TOT-HR	2/09/88 ONLY
*NOGARA BENITO	FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	3.	HRS/WK	1/19/88- 5/24/88
	FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	3.	HRS/WK	1/25/88- 5/23/88
*OROSS FRANK	P E SOUTH	EVE INSTRUCTION	I-126	4.	HRS/WK	1/11/88- 5/23/88
PALMA FREDDY A	AERONAUTICS	DAY INSTRUCTION	I-132	15.	HRS/WK	2/08/88- 2/26/88
*PAYNE CRAIG	P E SOUTH	EVE INSTRUCTION	I-126	4.	HRS/WK	1/11/88- 5/23/88
+RETINO JOSEPH	BUSINESS	DAY INSTRUCTION	I-117	3.	HRS/WK	1/12/88- 5/26/88
SALANAVE LEON	ASTRONOMY	DAY INSTRUCTION	I-166	3.	HRS/WK	1/12/88- 5/26/88
	ASTRONOMY	EVE INSTRUCTION	I-166	6.	TOT-HR	1/12/88- 1/19/88
*SCHROEDER DIANE	P E NORTH	DAY INSTRUCTION	I-127	2.	HRS/WK	2/02/88- 5/26/88
*SEBALLOS AIDA	FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	3.	HRS/WK	1/25/88- 5/23/88
SMITH TERRILL	BIOLOGICAL SCI	MONITOR	N-115	7.	HRS/WK	1/21/88- 5/26/88
+TAM MO-SHUET	ENGLISH	DAY INSTRUCTION	I-156	3.	HRS/WK	1/13/88- 1/20/88
+TOLER MELVIA	COUNSELING	COUNSELING	I-231	60.	TOT-HR	2/16/88- 5/26/88
+WILLIAMS PHILIP L	BUSINESS	DAY INSTRUCTION	I-117	2.	HRS/WK	1/18/88- 5/27/88

\* New hourly certificated personnel -- Appointment contingent upon possession  
and recordation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.

G1 to G 7  
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880315-G2  
CHANGES TO  
TEMPORARY  
HOURLY  
ASSIGNMENTS-  
CERTIFICATED  
PERSONNEL.

RESOLVED: That the temporary assignments for the following named certificated personnel be changed as shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N:

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
SUMMER 1987				
*****				
INCREASE				
OSHAUGHNESSY PATRICK	FROM LEGAL ASSISTING	EVE INSTRUCTION	I-154	3. 6/01/87- 7/16/87
	TO LEGAL ASSISTING	EVE INSTRUCTION	I-154	6.5 6/01/87- 7/16/87
FALL 1987				
*****				
INCREASE				
THECTOR WILLIE	FROM P E SOUTH	TRACK	N-126	TOT-HR 8/17/87-12/18/87
	TO P E SOUTH	CROSS COUNTRY	N-126	TOT-HR 11/09/87-11/13/87
	AND P E SOUTH	TRACK	N-126	TOT-HR 8/17/87-12/18/87
SPRING 1988				
*****				
CHANGE				
ROBERTSON DUNCAN J	FROM FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	9. 1/11/88- 5/23/88
	TO FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	6. 1/11/88- 5/23/88
	AND FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	TOT-HR 1/13/88- 1/21/88
	AND FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	3. 1/23/88- 5/21/88

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\* New hourly certificated personnel -- Appointment contingent upon possession and recordation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.



880315-G2  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE	DATES
INCREASE						
ADLER RUTIE	FROM FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	3.	HRS/WK	1/11/88- 5/23/88
	TO FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	3.	HRS/WK	1/11/88- 5/23/88
	AND FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	3.	HRS/WK	1/19/88- 5/17/88
BAKER CAROL	FROM ORNAMENTAL HORT	EVE INSTRUCTION	I-111	6.	HRS/WK	1/11/88- 5/23/88
	TO ORNAMENTAL HORT	DAY INSTRUCTION	I-111	1.5	HRS/WK	1/21/88- 5/26/88
	AND ORNAMENTAL HORT	EVE INSTRUCTION	I-111	6.	HRS/WK	1/11/88- 5/23/88
BALDRIDGE MAUREEN H	FROM MED-RECORD TECH	DAY INSTRUCTION	I-142	4.	HRS/WK	1/12/88- 5/26/88
	TO MED-RECORD TECH	DAY INSTRUCTION	I-142	4.	HRS/WK	1/12/88- 5/26/88
	AND MED-RECORD TECH	EVE INSTRUCTION	I-142	16.	TOT-HR	1/16/88- 2/06/88
BARTHOLOMEW MURIEL	FROM FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	6.	HRS/WK	1/11/88- 5/23/88
	AND EVE INST SUPPORT	ASST SITE SUPERV	N-209	6.	TOT-HR	1/11/88- 1/22/88
	AND EVE INST SUPPORT	ASST SITE SUPERV	N-209	3.	HRS/WK	1/11/88- 5/19/88
	TO FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	6.	HRS/WK	1/11/88- 5/23/88
	AND FOREIGN LANGUAGE	MONITOR	N-139	3.	HRS/WK	1/25/88- 5/27/88
	AND EVE INST SUPPORT	ASST SITE SUPERV	N-209	6.	TOT-HR	1/11/88- 1/22/88
	AND EVE INST SUPPORT	ASST SITE SUPERV	N-209	3.	HRS/WK	1/11/88- 5/19/88
+BRINSON ROSEMARY	FROM GUIDANCE	DAY INSTRUCTION	I-181	2.	HRS/WK	1/22/88- 5/20/88
	AND COUNSELING	COUNSELING	I-231	4.	HRS/WK	1/12/88- 1/21/88
	TO GUIDANCE	DAY INSTRUCTION	I-181	2.	HRS/WK	1/22/88- 5/20/88
	AND COUNSELING	COUNSELING	I-231	4.	HRS/WK	1/12/88- 1/21/88
	AND COUNSELING	COUNSELING	I-231	60.	TOT-HR	2/16/88- 5/26/88

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\* New hourly certificated personnel -- Appointment contingent upon possession and recordation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.

880315-G2  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	TOT-HR	EFFECTIVE DATES
INCREASE					
+BRINSON ROSEMARY	AND STUDENT SERVICES	PROGRAM DEVELOPM	N-242	16.	1/12/88- 1/22/88
BROWN HAROLD C	FROM P E SOUTH	DAY INSTRUCTION	I-126	HRS/WK	1/12/88- 5/26/88
	TO P E SOUTH	DAY INSTRUCTION	I-126	HRS/WK	1/12/88- 5/26/88
	AND P E SOUTH	EVE INSTRUCTION	I-126	HRS/WK	1/11/88- 5/23/88
BROWN STEVEN	FROM ORNAMENTAL HORT	EVE INSTRUCTION	I-111	HRS/WK	1/11/88- 5/23/88
	TO ORNAMENTAL HORT	EVE INSTRUCTION	I-111	HRS/WK	1/11/88- 5/23/88
	AND ORNAMENTAL HORT	EVE INSTRUCTION	I-111	HRS/WK	1/14/88- 5/23/88
BURICK KATHLEEN	FROM P E NORTH	DANCE	N-127	TOT-HR	1/12/88- 5/26/88
	AND P E NORTH	DAY INSTRUCTION	I-127	HRS/WK	1/12/88- 5/26/88
	AND P E NORTH	EVE INSTRUCTION	I-127	HRS/WK	1/11/88- 5/23/88
	TO P E NORTH	DANCE	N-127	TOT-HR	1/12/88- 5/26/88
	AND P E NORTH	DAY INSTRUCTION	I-127	HRS/WK	1/12/88- 5/26/88
	AND P E NORTH	DAY INSTRUCTION	I-127	HRS/WK	3/14/88- 5/26/88
	AND P E NORTH	EVE INSTRUCTION	I-127	HRS/WK	1/11/88- 5/23/88
	AND P E NORTH	EVE INSTRUCTION	I-127	TOT-HR	1/16/88- 1/23/88
CALLAHAN PATSY BURNS	FROM BIOLOGICAL SCI	EVE INSTRUCTION	I-115	HRS/WK	1/11/88- 5/23/88
	TO BIOLOGICAL SCI	EVE INSTRUCTION	I-115	HRS/WK	1/11/88- 5/23/88
	AND BIOLOGICAL SCI	EVE INSTRUCTION	I-115	HRS/WK	1/14/88- 5/23/88
COLLIS HARRY	FROM FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	HRS/WK	1/11/88- 5/23/88
	TO FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	HRS/WK	1/11/88- 5/23/88

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(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	HRS/WK	EFFECTIVE DATES
INCREASE						
COLLIS HARRY	AND FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	3.		2/04/88- 5/26/88
DADDY KWAKU E	FROM MUSIC	DAY INSTRUCTION	I-135	3.	HRS/WK	1/12/88- 5/26/88
	TO MUSIC	DAY INSTRUCTION	I-135	3.	HRS/WK	1/12/88- 5/26/88
	AND MUSIC	DAY INSTRUCTION	I-135	3.	HRS/WK	1/19/88- 5/26/88
+DOMECUS ERNEST	FROM P E SOUTH	ATHLETIC DIRECTO	N-126	95.	TOT-HR	1/12/88- 5/26/88
	TO P E SOUTH	ATHLETIC DIRECTO	N-126	95.	TOT-HR	1/12/88- 5/26/88
	AND P E SOUTH	EVE INSTRUCTION	I-126	2.	HRS/WK	1/11/88- 5/23/88
DU JEAN	FROM FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	3.	HRS/WK	1/11/88- 5/23/88
	TO FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	3.	HRS/WK	1/11/88- 5/23/88
	AND FOREIGN LANGUAGE	EVE INSTRUCTION	I-139	3.	HRS/WK	1/19/88- 5/17/88
EVERHART MARY FRANCE	FROM ENGLISH	DAY INSTRUCTION	I-156	3.	HRS/WK	1/12/88- 5/26/88
	TO ENGLISH	DAY INSTRUCTION	I-156	3.	HRS/WK	1/12/88- 5/26/88
	AND ENGLISH	MONITOR	N-156	8.	HRS/WK	1/19/88- 5/26/88
+GLOSSER FRED	FROM P E SOUTH	BASEBALL	N-126	185.	TOT-HR	1/12/88- 5/26/88
	AND P E SOUTH	DAY INSTRUCTION	I-126	2.	HRS/WK	1/12/88- 5/26/88
	TO P E SOUTH	BASEBALL	N-126	185.	TOT-HR	1/12/88- 5/26/88
	AND P E SOUTH	DAY INSTRUCTION	I-126	4.	HRS/WK	1/12/88- 5/26/88
+HAYES DANIEL	FROM P E SOUTH	DAY INSTRUCTION	I-126	2.	HRS/WK	1/12/88- 5/26/88
	AND P E SOUTH	TENNIS	N-126	125.	TOT-HR	1/12/88- 5/26/88

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(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
SPRING 1988 *****				
INCREASE +HAYES DANIEL	TO P E SOUTH AND P E SOUTH	DAY INSTRUCTION TENNIS	I-126 N-126 4. 125.	1/12/88- 5/26/88 1/12/88- 5/26/88
HERNDON FALLON MCCLU	FROM AERONAUTICS TO AERONAUTICS	DAY INSTRUCTION DAY INSTRUCTION	I-132 I-132 7. 15.	1/12/88- 5/26/88 2/29/88- 5/26/88 2/8/88 - 2/26/88
HILL ROGER	FROM BIOLOGICAL SCI TO BIOLOGICAL SCI AND BIOLOGICAL SCI	EVE INSTRUCTION BIOLOGY DAY INSTRUCTION	I-115 N-115 I-115 6. 6. 6.	1/11/88- 5/23/88 1/13/88- 5/26/88 1/12/88- 5/26/88
HOUSTON SUSAN	FROM BIOLOGICAL SCI AND BIOLOGICAL SCI TO BIOLOGICAL SCI AND BIOLOGICAL SCI AND BIOLOGICAL SCI	DAY INSTRUCTION EVE INSTRUCTION DAY INSTRUCTION EVE INSTRUCTION MONITOR	I-115 I-115 I-115 I-115 N-115 4. 2. 4. 2. 6.	1/12/88- 5/26/88 1/11/88- 5/23/88 1/12/88- 5/26/88 1/11/88- 5/23/88 1/13/88- 5/26/88
+ICASIANO JOSE M	FROM FOREIGN LANGUAGE AND COUNSELING TO FOREIGN LANGUAGE AND COUNSELING AND COUNSELING	EVE INSTRUCTION COUNSELING EVE INSTRUCTION COUNSELING COUNSELING	I-139 I-231 I-139 I-231 I-231 3. 4. 3. 4. 32.	1/11/88- 5/23/88 1/11/88- 1/21/88 1/11/88- 5/23/88 1/11/88- 1/21/88 2/16/88- 5/26/88
INOUE HARUMITSU	FROM FOREIGN LANGUAGE TO FOREIGN LANGUAGE AND FOREIGN LANGUAGE	EVE INSTRUCTION DAY INSTRUCTION EVE INSTRUCTION	I-139 I-139 I-139 3. 3. 3.	1/11/88- 5/23/88 1/22/88- 5/23/88 1/11/88- 5/23/88

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(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	HRS/WK	EFFECTIVE	DATES
<b>INCREASE</b>							
JOHNSON CELISSE	FROM P E NORTH TO P E NORTH	EVE INSTRUCTION EVE INSTRUCTION	I-127 I-127	2. 4.	HRS/WK HRS/WK	1/11/88- 1/11/88-	5/23/88 5/23/88
KONIGSMARK JOHN	FROM MUSIC TO MUSIC AND MUSIC	DAY INSTRUCTION DAY INSTRUCTION DAY INSTRUCTION	I-135 I-135 I-135	6. 6. 49.	HRS/WK HRS/WK TOT-HR	1/12/88- 1/12/88- 2/29/88-	5/26/88 5/26/88 5/16/88
+LARIN RENATO A	FROM GUIDANCE AND EVE INST AND EVE INST TO GUIDANCE AND EVE INST AND EVE INST	DAY INSTRUCTION ASST SITE SUPERV ASST SITE SUPERV DAY INSTRUCTION ASST SITE SUPERV ASST SITE SUPERV	I-181 N-209 N-209 I-181 N-209 N-209	2. 12. 6. 2. 12. 12.	HRS/WK TOT-HR HRS/WK HRS/WK TOT-HR HRS/WK	3/15/88- 1/11/88- 1/11/88- 3/15/88- 1/11/88- 1/26/88-	5/19/88 1/22/88 5/23/88 5/19/88 1/22/88 5/23/88
LAUGHLIN NEIL T	FROM P E SOUTH TO P E SOUTH	DAY INSTRUCTION DAY INSTRUCTION	I-126 I-126	6. 10.	HRS/WK HRS/WK	1/12/88- 1/12/88-	5/26/88 5/26/88
LICHTENSTEIN WALTER	FROM FOREIGN LANGUAGE TO FOREIGN LANGUAGE AND FOREIGN LANGUAGE	EVE INSTRUCTION EVE INSTRUCTION MONITOR	I-139 I-139 N-139	6. 6. 5.	HRS/WK HRS/WK HRS/WK	1/11/88- 1/11/88- 1/25/88-	5/23/88 5/23/88 5/24/88
+MALONEY CORNELIUS	FROM EVE INST SUPPORT AND COUNSELING TO EVE INST SUPPORT AND COUNSELING	ASST SITE SUPERV COUNSELING ASST SITE SUPERV COUNSELING	N-209 I-231 N-209 I-231	6. 4. 6. 4.	HRS/WK HRS/WK HRS/WK HRS/WK	1/11/88- 1/12/88- 1/11/88- 1/12/88-	5/23/88 1/21/88 5/23/88 1/21/88

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(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	TOT-HR	EFFECTIVE DATES
INCREASE					
+MALONEY CORNELIUS	AND COUNSELING	COUNSELING	I-231	32.	2/16/88- 5/26/88
MARCOPULOS GEORGE	FROM ORNAMENTAL HORT TO ORNAMENTAL HORT AND ORNAMENTAL HORT AND ORNAMENTAL HORT	EVE INSTRUCTION EVE INSTRUCTION EVE INSTRUCTION EVE INSTRUCTION	I-111 I-111 I-111 I-111	6. 6. 2. 3.	1/11/88- 5/23/88 1/11/88- 5/23/88 1/20/88- 5/23/88 2/29/88- 4/11/88
+MCGOVERN YVONNE	FROM COUNSELING TO COUNSELING AND COUNSELING	COUNSELING COUNSELING COUNSELING	I-231 I-231 I-231	4. 4. 40.	1/12/88- 1/21/88 1/12/88- 1/21/88 2/16/88- 5/26/88
+MEJIA JCSE ANGEL	FROM FOREIGN LANGUAGE TO FOREIGN LANGUAGE AND FOREIGN LANGUAGE	MONITOR EVE INSTRUCTION MONITOR	N-139 I-139 N-139	9. 5. 9.	1/11/88- 1/20/88 1/11/88- 5/23/88 1/11/88- 1/20/88
PARODI MICHAEL	FROM P E SOUTH TO P E SOUTH AND P E SOUTH	EVE INSTRUCTION DAY INSTRUCTION EVE INSTRUCTION	I-126 I-126 I-126	2. 2. 2.	1/11/88- 5/23/88 1/12/88- 5/26/88 1/11/88- 5/23/88
PINETTI ROBERT	FROM PRINTING TECH TO PRINTING TECH AND PRINTING TECH AND PRINTING TECH	EVE INSTRUCTION DAY INSTRUCTION DAY INSTRUCTION EVE INSTRUCTION	I-138 I-138 I-138 I-138	4. 3. 4. 4.	1/11/88- 5/23/88 1/12/88- 5/26/88 1/18/88- 5/26/88 1/11/88- 1/16/88
+RUSH GEORGE	FROM P E SOUTH	EVE INSTRUCTION	I-126	3.	1/11/88- 5/23/88

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(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
INCREASE				
+RUSH GEORGE	TO P E SOUTH AND P E SOUTH	DAY INSTRUCTION EVE INSTRUCTION	I-126 I-126	2. 3. 1/12/88- 5/26/88 1/11/88- 5/23/88
RUSO GLORIA	FROM FOREIGN LANGUAGE AND FOREIGN LANGUAGE TO FOREIGN LANGUAGE AND FOREIGN LANGUAGE	DAY INSTRUCTION MONITOR DAY INSTRUCTION MONITOR	I-139 N-139 I-139 N-139	3. 3. 3. 5. 1/12/88- 5/26/88 1/12/88- 5/26/88 1/12/88- 5/26/88 1/12/88- 5/26/88
+SCOPAZZI JOHN A	FROM HOTEL/RESTAURANT AND HOTEL/RESTAURANT AND HOTEL/RESTAURANT AND HOTEL/RESTAURANT TO HOTEL/RESTAURANT AND HOTEL/RESTAURANT AND HOTEL/RESTAURANT AND HOTEL/RESTAURANT	DAY INSTRUCTION MONITOR MONITOR MONITOR DAY INSTRUCTION MONITOR MONITOR MONITOR	I-118 N-118 N-118 N-118 I-118 N-118 N-118 N-118	2. 8. 30. 40. 2. 30. 40. 8. 1/12/88- 5/26/88 1/12/88- 1/26/88 1/12/88- 1/26/88 1/12/88- 5/26/88 1/12/88- 5/26/88 1/12/88- 1/26/88 1/12/88- 5/26/88
STRECKFUSS JEANNE W	FROM P E NORTH TO P E NORTH AND P E NORTH	EVE INSTRUCTION EVE INSTRUCTION EVE INSTRUCTION	I-127 I-127 I-127	6. 6. 2. 1/11/88- 5/23/88 1/11/88- 5/23/88 1/23/88- 5/23/88
+TORUNO JAVIER	FROM FOREIGN LANGUAGE TO FOREIGN LANGUAGE AND FOREIGN LANGUAGE	MONITOR EVE INSTRUCTION MONITOR	N-139 I-139 N-139	6. 4. 6. 1/19/88- 1/21/88 1/11/88- 5/23/88 1/19/88- 1/21/88

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(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	HRS/WK	EFFECTIVE DATES
INCREASE					
+VITORELC JOAN	FROM COUNSELING	COUNSELING	I-231	4.	1/12/88- 1/21/88
	TO COUNSELING	COUNSELING	I-231	4.	1/12/88- 1/21/88
	AND COUNSELING	COUNSELING	I-231	40.	2/16/88- 5/26/88
DECREASE					
+ANGELOFF THOMAS	FROM ENGINEERING	DAY INSTRUCTION	I-131	3.	1/12/88- 5/26/88
	TO ENGINEERING	DAY INSTRUCTION	I-131	3.	1/14/88 ONLY
	AND ENGINEERING	DAY INSTRUCTION	I-131	3.	1/28/88- 5/26/88
BRITTON DANA	FROM MEDICAL ASSIST	DAY INSTRUCTION	I-147	9.	1/12/88- 5/26/88
	TO MEDICAL ASSIST	DAY INSTRUCTION	I-147	5.	1/12/88- 1/14/88
	AND MEDICAL ASSIST	DAY INSTRUCTION	I-147	1.	1/12/88- 5/26/88
	AND MEDICAL ASSIST	DAY INSTRUCTION	I-147	3.	1/22/88- 5/26/88
+BRONGEL RICHARD	FROM ENGINEERING	DAY INSTRUCTION	I-131	6.	1/12/88- 5/26/88
	TO ENGINEERING	DAY INSTRUCTION	I-131	12.	1/12/88- 1/22/88
	AND ENGINEERING	DAY INSTRUCTION	I-131	3.	1/26/88- 5/26/88
BULLINS ED	FROM DRAMA	DAY INSTRUCTION	I-136	102.	1/12/88- 5/26/88
	AND DRAMA	DAY INSTRUCTION	I-136	3.	1/12/88- 5/26/88
	TO DRAMA	DAY INSTRUCTION	I-136	102.	1/12/88- 5/26/88
	AND DRAMA	DAY INSTRUCTION	I-136	3.	1/13/88- 1/22/88
	AND DRAMA	EVE INSTRUCTION	I-136	3.	1/20/88- 5/23/88

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NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
DECREASE				
BYRD BARBARA	FROM LABOR STUDIES TO LABOR STUDIES	DAY INSTRUCTION DAY INSTRUCTION	I-547 3. I-547 1.5	HRS/WK 1/12/88- 5/26/88 TOT-HR 1/12/88- 1/13/88
CALLON ELIZABETH	FROM EARTH SCIENCES TO EARTH SCIENCES AND EARTH SCIENCES	EVE INSTRUCTION EVE INSTRUCTION EVE INSTRUCTION	I-163 6. I-163 3. I-163 3.	HRS/WK 1/11/88- 5/23/88 HRS/WK 1/11/88- 5/23/88 TOT-HR 1/14/88 ONLY
CHOWN PAUL SIDNEY	FROM LABOR STUDIES AND LABOR STUDIES TO LABOR STUDIES	DAY INSTRUCTION EVE INSTRUCTION EVE INSTRUCTION	I-547 3. I-547 3. I-547 3.	HRS/WK 3/01/88- 3/17/88 HRS/WK 1/12/88- 5/17/88 HRS/WK 1/12/88- 5/17/88
DOYLE JOHN	FROM DRAMA TO DRAMA AND DRAMA AND DRAMA	EVE INSTRUCTION DAY INSTRUCTION EVE INSTRUCTION EVE INSTRUCTION	I-136 9. I-136 3. I-136 6. I-136 3.	HRS/WK 1/11/88- 5/23/88 HRS/WK 1/25/88- 5/26/88 HRS/WK 1/11/88- 5/23/88 HRS/WK 1/12/88- 1/19/88
GIBSON ROBERT D	FROM BUSINESS TO BUSINESS AND BUSINESS	DAY INSTRUCTION DAY INSTRUCTION DAY INSTRUCTION	I-117 9. I-117 16. I-117 2.	HRS/WK 1/12/88- 5/26/88 TOT-HR 1/12/88- 1/22/88 TOT-HR 1/12/88- 1/22/88
GREGORIAN JOHN PAUL	FROM ENGLISH TO ENGLISH	MONITOR MONITOR	N-156 18. N-156 4.	HRS/WK 1/12/88- 5/26/88 TOT-HR 1/12/88 ONLY
GREY GERALD L	FROM FIRE SCI TECH TO FIRE SCI TECH	EVE INSTRUCTION EVE INSTRUCTION	I-172 6. I-172 3.	HRS/WK 1/11/88- 5/23/88 HRS/WK 1/11/88- 5/23/88

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(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	TOT-HR	EFFECTIVE DATES
DECREASE					
GREY GERALD L	AND FIRE SCI TECH	EVE INSTRUCTION	I-172	6.	1/12/88- 1/20/88
JIGGETTS WILBER	FROM P E SOUTH	BASKETBALL	N-126	62.5	TOT-HR 1/12/88- 5/26/88
	AND P E SOUTH	DAY INSTRUCTION	I-126	10.	HRS/WK 1/12/88- 5/26/88
	TO P E SOUTH	BASKETBALL	N-126	62.5	TOT-HR 1/12/88- 5/26/88
	AND P E SOUTH	DAY INSTRUCTION	I-126	8.	HRS/WK 1/12/88- 5/26/88
	AND P E SOUTH	DAY INSTRUCTION	I-126	2.	HRS/WK 1/15/88- 2/05/88
KELLY MICHAEL ANTHON	FROM COMPUTER/INF SCI	DAY INSTRUCTION	I-124	2.	HRS/WK 1/12/88- 5/26/88
	TO COMPUTER/INF SCI	DAY INSTRUCTION	I-124	2.	TOT-HR 1/12/88- 1/15/88
KURCK JAMES M	FROM PHYSICS	DAY INSTRUCTION	I-164	9.	HRS/WK 1/12/88- 5/26/88
	TO PHYSICS	DAY INSTRUCTION	I-164	6.	HRS/WK 1/12/88- 5/26/88
	AND PHYSICS	DAY INSTRUCTION	I-164	3.	TOT-HR 1/14/88 ONLY
	AND PHYSICS	DAY INSTRUCTION	I-164	3.	TOT-HR 1/15/88- 5/26/88
LIM JR. HENRY	FROM PHOTOGRAPHY	DAY INSTRUCTION	I-137	2.	HRS/WK 1/12/88- 5/26/88
	AND PHOTOGRAPHY	EVE INSTRUCTION	I-137	2.	HRS/WK 1/11/88- 5/23/88
	TO PHOTOGRAPHY	EVE INSTRUCTION	I-137	2.	HRS/WK 1/11/88- 5/23/88
MCCULLUM PAULA KAYE	FROM P E NORTH	DANCE	N-127	150.	TOT-HR 1/11/88- 5/23/88
	AND P E NORTH	DAY INSTRUCTION	I-127	2.	HRS/WK 1/12/88- 5/26/88
	TO P E NORTH	DANCE	N-127	150.	TOT-HR 1/11/88- 5/23/88
	AND P E NORTH	DAY INSTRUCTION	I-127	6.	TOT-HR 1/12/88- 1/29/88

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NAME	DEPARTMENT	ACTIVITY	BUDGET	HOURS	EFFECTIVE	DATES
SPRING 1988 *****						
NOVOTA ROBERT	FROM BUSINESS TO BUSINESS AND BUSINESS	EVE INSTRUCTION EVE INSTRUCTION EVE INSTRUCTION	I-117 I-117 I-117	6. 3. 3.	HRS/WK HRS/WK TOT-HR	1/11/88- 5/23/88 1/11/88- 5/23/88 1/12/88- 1/13/88
OBENCHAIN CYNTHIA	FROM GUIDANCE AND GUIDANCE AND EVE INST AND EVE INST TO GUIDANCE AND GUIDANCE AND EVE INST AND EVE INST	DAY INSTRUCTION EVE INSTRUCTION SUPPORT ASST SITE SUPERV SUPPORT ASST SITE SUPERV DAY INSTRUCTION EVE INSTRUCTION SUPPORT ASST SITE SUPERV SUPPORT ASST SITE SUPERV	I-181 I-181 N-209 N-209 I-181 I-181 N-209 N-209	2. 2. 12. 16. 2. 2. 12. 6.	HRS/WK HRS/WK TOT-HR HRS/WK HRS/WK HRS/WK TOT-HR HRS/WK	1/25/88- 3/15/88 2/17/88- 3/23/88 1/11/88- 1/25/88 1/11/88- 5/19/88 1/25/88- 3/15/88 2/17/88- 3/23/88 1/11/88- 1/25/88 1/11/88- 5/19/88
CONNOR PATRICIA	FROM CONSUMER TO CONSUMER	ART/SCI DAY INSTRUCTION ART/SCI DAY INSTRUCTION	I-151 I-151	4. 4.	HRS/WK HRS/WK	1/12/88- 5/26/88 1/12/88- 3/18/88
PELTZ ROBERT	FROM BUSINESS TO BUSINESS	EVE INSTRUCTION EVE INSTRUCTION	I-117 I-117	3. 3.	HRS/WK TOT-HR	1/11/88- 5/23/88 1/13/88- 1/14/88
POSNER RICK	FROM BUSINESS TO BUSINESS AND BUSINESS	DAY INSTRUCTION DAY INSTRUCTION DAY INSTRUCTION	I-117 I-117 I-117	4. 4. 4.	HRS/WK TOT-HR HRS/WK	1/12/88- 5/26/88 1/12/88- 1/20/88 1/28/88- 5/26/88
ROBERTS DAVID M	FROM P E SOUTH AND P E SOUTH	BASKETBALL DAY INSTRUCTION	N-126 I-126	92.5 4.	TOT-HR HRS/WK	1/12/88- 5/26/88 1/12/88- 5/26/88

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NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	HRS/WK	EFFECTIVE DATES
ROBERTS DAVID M	AND P E SOUTH	EVE INSTRUCTION	I-126	2.	1/11/88- 5/23/88
	TO P E SOUTH	BASKETBALL	N-126	TOT-HR 92.5	1/12/88- 5/26/88
	AND P E SOUTH	DAY INSTRUCTION	I-126	HRS/WK 4.	1/12/88- 5/26/88
ROCKWELL CAROL	FROM MED-RECORD TECH	EVE INSTRUCTION	I-142	3.	1/11/88- 5/23/88
	AND MEDICAL ASSIST	DAY INSTRUCTION	I-147	TOT-HR 18.	1/12/88- 3/08/88
	AND MEDICAL ASSIST	DAY INSTRUCTION	I-147	HRS/WK 4.	1/12/88- 5/26/88
	AND MEDICAL ASSIST	MONITOR	N-147	HRS/WK 7.	1/12/88- 5/26/88
	TO MED-RECORD TECH	EVE INSTRUCTION	I-142	TOT-HR 3.	1/11/88- 1/16/88
	AND MEDICAL ASSIST	DAY INSTRUCTION	I-147	TOT-HR 18.	1/12/88- 3/08/88
	AND MEDICAL ASSIST	DAY INSTRUCTION	I-147	HRS/WK 4.	1/12/88- 5/26/88
	AND MEDICAL ASSIST	MONITOR	N-147	HRS/WK 7.	1/12/88- 5/26/88
ROSENBERG JERROLD	FROM SOCIAL SCIENCES	DAY INSTRUCTION	I-174	3.	1/12/88- 5/26/88
	TO SOCIAL SCIENCES	DAY INSTRUCTION	I-174	TOT-HR 1.5	1/19/88- 1/20/88
	AND SOCIAL SCIENCES	EVE INSTRUCTION	I-174	TOT-HR 3.	1/23/88- 1/24/88
RUSYN RICHARD	FROM ORNAMENTAL HORT	DAY INSTRUCTION	I-111	4.	1/12/88- 5/26/88
	AND ORNAMENTAL HORT	EVE INSTRUCTION	I-111	HRS/WK 3.	1/11/88- 5/23/88
	TO ORNAMENTAL HORT	DAY INSTRUCTION	I-111	TOT-HR 2.5	1/12/88 ONLY
	AND ORNAMENTAL HORT	DAY INSTRUCTION	I-111	TOT-HR 1.5	1/12/88 ONLY
	AND ORNAMENTAL HORT	EVE INSTRUCTION	I-111	HRS/WK 3.	1/11/88- 5/23/88
SHEA-HUNT MARY	FROM MED-RECORD TECH	DAY INSTRUCTION	I-142	6.	1/12/88- 5/26/88
	TO MED-RECORD TECH	DAY INSTRUCTION	I-142	TOT-HR 3.	1/13/88 ONLY

G1 to G 7  
Page 16 of 23  
3/15/88

\* New hourly certificated personnel -- Appointment contingent upon possession and recordation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.

880315-G2  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	TOT-HR	EFFECTIVE DATES
DECREASE					
SHEA-HUNT MARY	AND MED-RECORD TECH	DAY INSTRUCTION	I-142	72.	1/19/88- 5/26/88
	AND MED-RECORD TECH	EVE INSTRUCTION	I-142	21.	1/11/88- 2/05/88
+SIMPSON GLEN	FROM ENGLISH	DAY INSTRUCTION	I-156	3.	1/12/88- 5/26/88
	TO ENGLISH	DAY INSTRUCTION	I-156	5.	1/12/88- 1/26/88
TARTAK MARVIN	FROM MUSIC	DAY INSTRUCTION	I-135	6.	1/12/88- 5/26/88
	AND MUSIC	EVE INSTRUCTION	I-135	3.	1/11/88- 5/23/88
	TO MUSIC	DAY INSTRUCTION	I-135	3.	1/12/88- 1/14/88
	AND MUSIC	DAY INSTRUCTION	I-135	3.	1/12/88- 5/26/88
	AND MUSIC	EVE INSTRUCTION	I-135	3.	1/11/88- 5/23/88
	AND MUSIC	EVE INSTRUCTION	I-135	3.	1/19/88- 5/23/88
+THIRY PIERRE S	FROM ENGINEERING	DAY INSTRUCTION	I-131	6.	1/12/88- 5/26/88
	TO ENGINEERING	DAY INSTRUCTION	I-131	3.	1/12/88- 5/26/88
	AND ENGINEERING	DAY INSTRUCTION	I-131	3.	1/27/88- 5/26/88
TURDICI PETER	FROM FIRE SCI TECH	EVE INSTRUCTION	I-172	6.	1/11/88- 5/23/88
	TO FIRE SCI TECH	EVE INSTRUCTION	I-172	12.	1/11/88- 1/22/88
VASQUEZ MARIA C	FROM EOPS	COUNSELING	I-251	18.	1/12/88- 5/26/88
	TO EOPS	COUNSELING	I-251	18.	2/01/88- 5/26/88
WALL ELLEN H	FROM ENGLISH	DAY INSTRUCTION	I-156	8.	1/12/88- 5/26/88
	TO ENGLISH	DAY INSTRUCTION	I-156	5.	1/12/88- 1/22/88

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\* New hourly certificated personnel -- Appointment contingent upon possession  
and recordation of an appropriate California Community College Credential.  
+ full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.



880315-G2  
(continued)

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	HRS/WK	EFFECTIVE DATES
DESCREASE					
WALL ELLEN H	AND ENGLISH	DAY INSTRUCTION	I-156	5.	1/12/88- 5/26/88
	AND ENGLISH	DAY INSTRUCTION	I-156	5.	3/21/88- 5/26/88
WHITE RAYMOND R	FROM BIOLOGICAL SCI	DAY INSTRUCTION	I-115	6.	1/12/88- 5/26/88
	AND BIOLOGICAL SCI	MONITOR	N-115	6.	1/12/88- 5/26/88
	TO BIOLOGICAL SCI	EVE INSTRUCTION	I-115	6.	1/11/88- 5/23/88
	AND BIOLOGICAL SCI	MONITOR	N-115	6.	1/12/88- 5/26/88
WILLIAMS LARRY LEE	FROM ENGINEERING	EVE INSTRUCTION	I-131	7.	1/11/88- 5/23/88
	TO ENGINEERING	EVE INSTRUCTION	I-131	7.	1/16/88- 1/17/88
CANCEL					
JACKSON GARY	BUSINESS	EVE INSTRUCTION	I-117	5.	1/11/88- 5/23/88
SAGER MEL	BUSINESS	EVE INSTRUCTION	I-117	3.	1/11/88- 5/23/88
SANTOS MARGARET T	COUNSELING	COUNSELING	I-231	15.	1/13/88- 5/26/88

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3/15/88

\* New hourly certificated personnel -- Appointment contingent upon possession and recordation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.

880315-G3  
TEMPORARY  
HOURLY  
ASSIGNMENTS-  
CERTIFICATED  
SUPERVISORS.

RESOLVED: That the following named certificated supervisors be appointed to temporary assignments for the term and year shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N:

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
SPRING 1988 *****				
+LEE ALFRED T	CHEMISTRY	DAY INSTRUCTION	I-165 3.	HRS/WK 1/12/88- 5/26/88

G1 to G 7  
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3/15/88

\* New hourly certificated personnel -- Appointment contingent upon possession and recordation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.



880315-G4  
CHANGES TO  
TEMPORARY  
HOURLY  
ASSIGNMENTS-  
CERTIFICATED  
SUPERVISORS.

RESOLVED: That the temporary assignments for the following named certificated supervisors be changed as shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N:

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
INCREASE				
+FAHN JOANN	FROM P E NORTH TO P E NORTH AND P E NORTH	DAY INSTRUCTION DAY INSTRUCTION DAY INSTRUCTION	I-127 I-127 I-127	HRS/WK HRS/WK TOT-HR
			2. 2. 1.	1/12/88- 5/26/88 1/12/88- 5/26/88 1/13/88 ONLY
+RANDOLPH ALVIN C	FROM COUNSELING TO COUNSELING AND COUNSELING	COUNSELING COUNSELING COUNSELING	I-231 I-231 I-231	HRS/WK HRS/WK TOT-HR
			4. 4. 64.	1/12/88- 1/21/88 1/12/88- 1/21/88 2/16/88- 5/26/88
DECREASE				
+MUELLER MADELINE	FROM MUSIC TO MUSIC	EVE INSTRUCTION EVE INSTRUCTION	I-135 I-135	HRS/WK TOT-HR
			3. 3.	1/11/88- 5/23/88 1/12/88- 1/13/88

G1 to G 7  
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3/15/88

\* New hourly certificated personnel -- Appointment contingent upon possession and recordation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.

880315-G5  
Leaves of  
Absence  
1987/88

RESOLVED: That for the effective dates shown, the following named certificated personnel be granted leaves of absence without pay:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>CONTRACT SECTION</u>	<u>EFFECTIVE DATES</u>
BREITER, DEBORAH	Hotel & Restaurant	17B2	09/01/87-02/04/88

880315-G6  
Resignation

RESOLVED: That effective close of day February 4, 1988, the resignation of BREITER, DEBORAH, Schedule I Instructor in the Hotel and Restaurant Department at City College, be accepted at her request.

880315-G7  
Amendment  
to Resolution

RESOLVED: That resolution 871215-G7, Additional Hours of Service, be amended to show the following:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>
LEE, CHARLES	Fire Science Technology	3 hrs/wk (pro-rata pay)	01/12/88-05/26/88
LEE, CHARLES	Fire Science Technology	3 hrs/wk (pro-rata pay)	01/12/88-01/22/88

880315-G8  
Full-Time  
Faculty

RESOLVED: That on the effective dates indicated, the following named certificated personnel be appointed as full-time faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, possession and recordation of an appropriate credential, and completion of appropriate District documents. Salary shall be in accordance with the current schedule, Schedule I: This resolution is contingent on the approval of 880315-K5

<u>NAME</u>	<u>DEPARTMENT</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
SEUBERT, MARGARET	Foreign Languages	Full-Time Temporary (Long-Term Substitute)	Raymond Davis	03/01/88-05/26/88

G1 to G8  
03/15/88  
Page 21 of 23



NEW FIRST-TIME CERTIFICATED PERSONNEL

	White		Black		Hispanic		Filipino		Oth Asian		Am Indian		Total		Female		Minority	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Admin.																		
Admin. - Acting/Interim																		
Sr. Pro. Sup.																		
Sched I																		
Sched I - LTS																		
Sched I - Categ. Funded																		
Sched II																		
Sched II - LTS																		
Sched II - Categ. Funded																		
Hourly	5	6			1	2			2				6	10	62.5	1	4	31.3
Hourly - Categ. Funded																		
TOTAL	5	6			1	2			2				6	10	62.5	1	4	31.3
	68.8%				18.8%				12.5%							31.3%		

NEW CERTIFICATED PERSONNEL DEPARTMENT

1	White	F	BUSINESS
1	White	M	BUSINESS
1	White	F	CONSUMER ART/SCI
1	White	F	ENGLISH
1	Hispanic	F	FOREIGN LANGUAGE
1	Hispanic	M	FOREIGN LANGUAGE
1	Asian/Pac.Is.	F	FOREIGN LANGUAGE
1	White	M	JOURNALISM
1	White	F	MED-RECORD TECH
1	Hispanic	F	MED-RECORD TECH
1	White	F	ORNAMENTAL HORT
1	Asian/Pac.Is.	F	ORNAMENTAL HORT
1	White	F	P E NORTH
3	White	M	P E SOUTH

	White		Black		Hispanic		Filipino		Pac Is		Oth Asian Am		Indian		Total		Female		Minority		X	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F		Minority
Admin.	1	2	5	1	2				3	1			11	4	26.7	10	2				80.0	
Admin. - Acting/Interim	3								1				4			1					25.0	
Sr. Pro. Sup.																						
Sched I	209	95	13	20	15	5	2	2	25	20	1		265	142	34.9	56	47				25.3	
Sched I - LTS	6	4		1									6	5	45.5		1				9.1	
Sched I - Categ. Funded	2																					
Sched II																						
Sched II - LTS																						
Sched II - Categ. Funded																						
Hourly	237	187	34	24	28	20	9	6	42	39	1		351	276	44.0	114	89				32.4	
Hourly - Categ. Funded	5	3											5	3	37.5							
TOTAL	461	293	52	46	45	25	11	8	71	60	2		642	432	40.2	181	139				29.8	
	70.2X		9.1X		6.5X		1.8X		12.2X		0.2X										29.8X	

TOTAL STAFF AS OF 3-17-87

	White		Black		Hispanic		Filipino		Pac Is		Oth Asian Am		Indian		Total		Female		Minority		X	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F		Minority
Admin.	1	1	4	1	2		1	2	1						9	4	30.8	8	3		84.6	
Admin. - Acting/Interim	3	1													4	2	33.3	1	1		33.3	
Sr. Pro. Sup.																						
Sched I	209	94	16	19	15	5	2	2	25	22	1		268	142	34.6	59	48				26.1	
Sched I - LTS	3	3	1										4	3	42.9	1					14.3	
Sched I - Categ. Funded	1														2						50.0	
Sched II																						
Sched II - LTS																						
Sched II - Categ. Funded																						
Hourly	242	182	30	20	22	15	10	5	43	33	1		348	262	43.0	106	74				29.5	
Hourly - Categ. Funded	3	4		1	1	1							4	6	60.0	1	2				30.0	
TOTAL	461	292	51	43	40	21	12	8	71	56	2		637	421	39.8	176	129				28.8	
	71.2X		8.9X		5.8X		1.9X		12.0X		0.3X										28.8X	



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolutions No. 880315H1-H2  
Certificated Personnel  
Categorically Funded Programs  
City College of San Francisco

President and Members:

Resolutions No. 880315H1-H2 cover certificated personnel items in categorically funded programs for City College of San Francisco. Services are required and funds have been provided by the grantor for each of the categorically funded programs appointments.

California Education Code Section 87470 reads in part as follows: "The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolution is recommended for adoption.

Submitted by,

Daniel L. St. John  
Acting Vice President  
Administrative Services

Recommended for Adoption:

Carlos Brazil Ramirez  
President

James G. Mitchell  
Vice Chancellor  
Personnel

Hilary Hsu  
Chancellor/Superintendent

H1 to H2  
Page 1 of 3  
03/15/88

880315-H1  
CATEGORICALLY  
FUNDED  
HOURLY  
ASSIGNMENTS

RESOLVED: That the following named certificated personnel be appointed to temporary assignments for the terms and year shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N: Categorically funded as indicated:

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	EFFECTIVE DATES
SPRING 1988 *****				
FASCIO VICTOR J	TITLE III-GRANT TITLE III	MONITOR 861021-B16	6. N-G7-1070-1422	TOT-HR 3/28/88 ONLY
JACKA PHILLIP	TITLE III-GRANT TITLE III	MONITOR 861021-B16	21. N-G7-1070-1422	HRS/WK 1/11/88- 5/26/88
*PETERS LORRAINE	ENABLER LEARN DISABLED	COUNSELING 880209-B12	12. I-G7-5671-1442	HRS/WK 3/8/88 - 5/26/88

\* New hourly certificated personnel -- Appointment contingent upon possession and recordation of an appropriate California Community College Credential.  
+ Full-time certificated personnel -- Extra pay.  
# Pro-rata certificated personnel -- Extra pay.

880315-H2  
CHANGES TO  
CATEGORICALLY  
FUNDED  
HOURLY  
ASSIGNMENTS

RESOLVED: That the categorically funded hourly assignments for the following named certificated personnel be changed as shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I or the appropriate Non-Instructional Rate--N: Categorically funded as indicated:

NAME	DEPARTMENT	ACTIVITY	BUDGET HOURS	HRS/WK	EFFECTIVE DATES
SPRING 1988 *****					
INCREASE					
+MITCHELL KATHLEEN	FROM CAREER DEV/PLACE	COUNSELING	2.	HRS/WK	1/11/88- 5/23/88
	PAC BELL	870721-B19	I-G7-7370-1248		
	TO CAREER DEV/PLACE	COUNSELING	5.	TOT-HR	1/11/88- 1/21/88
	PAC-BELL	870721-B19	I-G7-7370-1248		
	AND CAREER DEV/PLACE	COUNSELING	2.	HRS/WK	1/11/88- 5/23/88
	PAC BELL	870721-B19	I-G7-7370-1248		
	AND GUIDANCE	EVE INSTRUCTION	3.	TOT-HR	2/06/88 ONLY
	AT & T	871215-B2	I-G7-7970-1128		





Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolutions No. 880315-J1 to 880315-J5  
Certificated Personnel  
Categorically Funded Programs  
Community College Centers

President and Members:

Resolutions No. 880315-J1 to 880315-J5 cover certificated personnel items in categorically funded programs for the Community College Centers. Services are required and funds have been provided by the grantor for each of the categorically funded program appointments.

California Education Code Section 87470 reads in part as follows:  
"The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director  
Certificated Services  
Community College Centers

Rena Merritt Bancroft  
President  
Community College Centers

Recommended for adoption:

James G. Mitchell  
Vice Chancellor, Personnel

Hilary Hsu  
Chancellor Superintendent

J1 to J5

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# COMMUNITY COLLEGE CENTERS

880315-J1

Categorically

Funded

Hourly

Appointments

RESOLVED: That effective on the dates shown, the following certificated employees be appointed to Categorically Funded Temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the center shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) or the appropriate Non-Instructional (NI) rate.

The following appointments are made pursuant to Education Code Section 87470.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
*Abma, Deanna	Adams (PIC/Xerox) Bd. Res. # 871215-B9 Appn. # G7-2570	Counselor/Job Developer	20 Tot. Hrs. (I)	3/28/88-4/1/88
*Blanchard, Rosalyn	Adams(St. Preschool) Bd. Res. 870721-B28 Appn. # G7-4270	Curriculum Dev.	6 Tot. Hrs. (NI)	3/28/88-Only
*Blanchard, Rosalyn	Adams(Foster Parenting) Bd. Res. # 870519-B15 Appn. # G7-4670	Curriculum Dev.	6 Tot. Hrs. (NI)	3/29/88-Only
*Burton, Eric	CTRC(CBAE) Bd. Res. # 871020-B14 Appn. # G7-1270	Test Coordination	40 Tot. Hrs. (NI)	3/28/88-4/1/88
+Christian, Donald	Downtown ( W. Athletic Club) Bd. Res. # 880112-B9 Appn. # G7-7870	Orientation to Food Service Industry Curriculum Dev.	10 Tot. Hrs. (I) 8 Tot. Hrs. (NI)	2/23/88-2/25/88 2/1/88-2/15/88
+Christian, Donald *Collins, Bruce K.	CTRC (CBAE) Bd. Res. # 871020-B14 Appn. # G7-1270	Curriculum Dev.	22 Tot. Hrs. (NI)	3/28/88-4/1/88
+Dea, Sylvia	Adams (LD St. Assessment) Bd. Res. # 880209-B12 Appn. # G7-5672	Orientation	6 Hrs./Wk. (NI)	2/29/88-5/25/88

\*Inter-Session

+Regular Instructor - Extra Pay for Overload

COMMUNITY COLLEGE CENTERS

880315-J1

Cat. Funded Hourly

Appointments (cont'd.)

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
+Edmondson, Wilbur O.	CTRC (CBAE) Bd. Res. # 871020-B14 Appn. # G7-1270	Test Coordination	40 Tot. Hrs. (NI)	3/28/88-4/1/88
+Fain, Sharon	Adams (LD St. Assessment) Bd. Res. # 880209-B12 Appn. # G7-5672	Recruitment Orientation	6 Hrs./Wk. (NI)	2/29/88-5/25/88
*Finkelstein, Jo Ann	CTRC (CBAE) Bd. Res. # 871020-B14 Appn. # G7-1270	Curriculum Dev.	9 Tot. Hrs. (NI)	3/28/88-4/1/88
*Gabler, Burton	CTRC (CBAE) Bd. Res. # 871020-B14 Appn. # G7-1270	Test Coordination	40 Tot. Hrs. (NI)	3/28/88-4/1/88
*Gevins, Eileen B.	" "	Curriculum Dev.	20 Tot. Hrs. (NI)	3/28/88-4/1/88
+Good, Maral	Adams (LD St. Assessment) Bd. Res. # 880209-B12 Appn. # G7-5672	Orientation	6 Hrs./Wk. (NI)	2/29/88-5/25/88
*Gow, Ola Jane M.	CTRC (CBAE) Bd. Res. # 871020-B14 Appn. # G7-1270	Curriculum Dev.	18 Tot. Hrs. (NI)	3/28/88-4/1/88
*Griffis, Stanley	" "	"	22 Tot. Hrs. (NI)	3/28/88-4/1/88
+Hamilton, Edward	Downtown (W. Athletic Club) Bd. Res. # 880112-B9 Appn. # G7-7870	Orientation to the Food Service Industry	9 Tot. Hrs. (I)	2/23/88-2/25/88
+Hamilton, Edward	" "	Curriculum Dev.	20 Tot. Hrs. (NI)	2/1/88-2/15/88
*Inter-Session				
+Regular Instructor - Extra Pay for Overload				

J1 to J5

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COMMUNITY COLLEGE CENTERS

880315-J1

Cat. Funded Hourly  
Appointments (cont'd.)

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
*Lux, Belann	Adams (St. Preschool) Bd. Res. # 870721-B28 Appn. # G7-4270	Curriculum Dev.	2 Tot. Hrs. (NI)	3/28/88-Only
*Mogar, Mariannina	Adams (St. Preschool) Bd. Res. # 870721-B28 Appn. # G7-4270	Curriculum Dev.	10 Tot. Hrs. (NI)	3/28/88-4/1/88
*Nakahata, Alice	Adams (St. Preschool) Bd. Res. # 870721-B28 Appn. # G7-4270	Curriculum Dev.	5 Tot. Hrs. (NI)	3/28/88-Only
*O'Hare, Melanie	CTRC (CBAE) Bd. Res. # 871020-B14 Appn. # G7-1270	Test Coordination	40 Tot. Hrs. (NI)	3/28/88-4/1/88
*Renshaw, Evelyn	CTRC (CBAE) Bd. Res. # 871020-B14 Appn. # G7-1270	Test Coordination	40 Tot. Hrs. (NI)	3/28/88-4/1/88
*Rico, Stephen	Adams (St. Preschool) Bd. Res. # 870721-B28 Appn. # G7-4270	Curriculum Dev.	5 Tot. Hrs. (NI)	3/28/88-Only
*Rosales, Maria	CTRC (CBAE) Bd. Res. # 871020-B14 Appn. # G7-1270	Curriculum Dev.	18 Tot. Hrs. (NI)	3/28/88-4/1/88
*Inter-Session				



COMMUNITY COLLEGE CENTERS

880315-J1

Cat. Funded Hourly

Appointments (cont'd.)

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
+Starr, Clara	Adams (Foster Parenting/ Independent Living) Bd. Res. # 871020-B13 Appn. # G7-4970 "	Program Supervision "	80 Tot. Hrs. (I) 30 Tot. Hrs. (I)	2/1/88-5/26/88 3/28/88-4/1/88
*Starr, Clara	CTRC (CBAE) Bd. Res. # 871020-B14 Appn. # G7-1270 "	Curriculum Dev. Test Coordination	18 Tot. Hrs. (NI) 40 Tot. Hrs. (NI)	3/28/88-4/1/88 3/28/88-4/1/88
*Surrey, Keith	CTRC (CBAE) Bd. Res. # 871020-B14 Appn. # G7-1270 "	Test Coordination	40 Tot. Hrs. (NI)	3/28/88-4/1/88
*Thomas, Julia	CTRC (CBAE) Bd. Res. # 871020-B14 Appn. # G7-1270 O'Connell (VEA) Bd. Res. # 870616-B22 Appn. # G7-3370	Test Coordination	40 Tot. Hrs. (NI)	3/28/88-4/1/88
Tuttle, Sara J.	Women's Support Services	Women's Support Services	15 Hrs./Wk. (I)	2/10/88-3/9/88
*Villazano-Ruiz, Maria	Adams (St. Preschool) Bd. Res. # 870721-B28 Appn. # G7-4270	Curriculum Dev.	10 Tot. Hrs. (NI)	3/28/88-4/1/88
*Ward, Jane	CTRC (CBAE) Bd. Res. # 871020-B14 Appn. # G7-1270 "	Curriculum Dev. "	40 Tot. Hrs. (NI) 18 Tot. Hrs. (NI)	3/28/88-4/1/88 3/28/88-4/1/88
*Willett, Janet				
+Regular Instructor - *Inter-Session	Extra Pay for Overload			

COMMUNITY COLLEGE CENTERS

880315-J1

Cat. Funded HourlyAppointments (cont'd.)

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
*Devine, Joanne	Adams (Foster Parent) Bd. Res. # 870519-B15 Appn. # G7-4670	Curriculum Dev.	6 Tot. Hrs. (NI)	3/28/88-Only
*Gewing, Anna	Cents. Admin. (VEA) Bd. Res. # 870721-B26 Appn. # G7-3170 "	Program Development "	22½ Tot. Hrs. (NI) 7 Hrs./Wk. (NI)	3/28/88-4/1/88 4/8/88-5/20/88
+Gewing, Anna	"	"		
*Pon, Teresa	Cents. Admin. (St. Chancellor's Office) Bd. Res. # 870616-B19 Appn. # G7-5170	Program Development	40 Tot. Hrs. (NI)	3/28/88-4/1/88
*Sagastume, Juan	CTRC (CBAE) Bd. Res. # 871020-B14 Appn. # G7-1270	Curriculum Development	9 Tot. Hrs. (NI)	3/28/88-4/1/88

\*Inter-Session

+Regular Instructor - Extra Pay for Overload

COMMUNITY COLLEGE CENTERS

880315-J2

Cat. Funded

Increase

In Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employee be increased as indicated below at the center shown. Salary shall be in accordance with the current salary schedule at the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate.

NAME

CENTER/PROGRAM

SUBJECT/ACTIVITY

HOURS

FROM TO

DATES

Zvanski, Claire

Downtown (S. F. Gen. Hosp.)

Bd. Res. # 870922-B8

Appn. # G7-7570

CPR

16

32

Tot. Hrs. (I)

1/27/88-4/18/88

880315-J3

Cat. Funded

Decrease

In Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employee be decreased as indicated below at the center shown. Salary shall be in accordance with the current salary schedule at the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate.

NAME

CENTER/PROGRAM

SUBJECT/ACTIVITY

HOURS

FROM TO

DATES

+Blackstone, Guinevere

Downtown (C.S. Comm.)

Bd. Res. # 861216-B6

Appn. # G7-7770

Civil Service

Employment Testing

100

17½

Tot. Hrs. (I)

1/11/88-2/19/88

+Overload Assignment

COMMUNITY COLLEGE CENTERS

880315-J4  
Amendment

RESOLVED: That the following Resolutions be amended as shown.

<u>NAME</u>	<u>RESOLUTION NO.</u>	<u>ENDING</u> <u>DATE SHOWN</u>	<u>SHOULD BE</u>
Berkov, Kathleen	880209-J1	3/2/88	3/9/88
Ellison, Carole	871215-J1	2/16/88	2/23/88

880315-J5  
Instructional  
Program

RESOLVED: That the following instructional program be approved and given at the location shown. For administrative purposes the following program is attached to John Adams Community College Center ( Foster Parent Prog.)

Class: Communicating with Your Social Worker  
Location: J. Adams CCC  
Instructor: Nicholar Chang  
No. of Sessions: 4  
Hours per Session: Various  
Fee per Session: 3 @ \$100.00 each, 1 @ \$60.00  
Period of Time: 2/27/88  
Group Leaders: George Young, Debra Hines, Vickey Chavez,  
Alana Freeman



COMMUNITY COLLEGE CENTERS

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY  
OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM FEBRUARY 10, 1988 TO MARCH 15, 1988

	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan, Nat.		TOTAL		MINORITY TOTAL		MINORITY %
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
SCHEDULE I																	
SCHEDULE I LONG-TERM SUB.																	
SCHEDULE II																	
SCHEDULE II LONG-TERM SUB.																	
HOURLY																	

NO NEW HIRES



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolutions No. 880315-K1 to 880315-K15  
Certificated Personnel  
Community College Centers

President and Members:

Resolutions No. 880315-K1 to 880315-K15 cover certificated  
personnel items for the Community College Centers.

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director  
Certificated Services  
Community College Centers

Rena Merritt Bancroft  
President  
Community College Centers

Recommended for Adoption:

James G. Mitchell  
Vice Chancellor, Personnel

Hilary Hsu  
Chancellor Superintendent

K1 to K15  
Page 1 of 9 Pages  
3/15/88

COMMUNITY COLLEGE CENTERS880315-K1TemporaryHourlyAppointments

K1 to K15

Page 2 of 9 Pages - 3/15/88

RESOLVED: That effective on the dates shown, the following named certificated employees be appointed to temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the center shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
+Byrd, Barbara	547 Labor Studies	Labor Relations	7 Tot. Hrs. (I)	3/5/88-Only
Goldwach, Richard	513 Chinatown/N.B.	Photo-Business Practice	4 Hrs./Wk. (I)	2/10/88-5/26/88
Gregory, Linda	547 Labor Studies	Labor Education	6 Tot. Hrs. (I)	3/18/88-Only
Liu, Jean Chi-Yuan	531 Southeast	Using Computer Resources	6 Hrs./Wk. (I)	1/11/88-5/11/88
+Mars, Ton Y.	513 Chinatown/N.B.	ESL	5 Hrs./Wk. (I)	2/23/88-5/26/88
Novogrodsky, David	547 Labor Studies	Adv. Coll. Bargaining	8 Tot. Hrs. (I)	2/27/88-Only
Rios, Juan	547 Labor Studies	Shop Steward Training	3 Tot. Hrs. (I)	3/26/88-Only
+Theriault, Zoanne	521 J. Adams	Nursing II - Class	2 Tot. Hrs. (I)	2/16/88-2/22/88
Tollefson, Stephen	529 O'Connell	Gardening Skills	2½ Hrs./Wk. (I)	2/27/88-5/21/88
White, Geoffrey	547 Labor Studies	Adv. Coll. Bargaining	4 Tot. Hrs. (I)	2/24/88-Only
+Zinn, Linda	513 Chinatown/N.B.	ESL	5 Hrs./Wk. (I)	2/23/88-5/26/88

+Regular Instructor - Extra Pay for Overload



# K1 COMMUNITY COLLEGE CENTERS

to 880315-K1

K1 Temp. Hourly

15 Appointments (cont'd.)

Page 3 of 9 Pages - 3/15/88

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Coleman, Donald B.	511 Alemany	ESL	10 Hrs./Wk. (I)	2/29/88-5/26/88
*Krauss, Doris	551 Mission	ADA	5 Tot. Hrs. (I)	3/28/88-3/29/88
Lux, Belann	549 J. Adams	Parent Participation	15 Hrs./Wk. (I)	3/14/88-5/26/88
+Macri, Ben R.	529 O'Connell	Voc. ESL	7 Hrs./Wk. (I)	2/16/88-5/26/88
=McCarthy, Denise	511 Alemany	ESL	5 Hrs./Wk. (I)	2/29/88-5/26/88
=Shaikin, Marcia	517 J. Adams	Prog. for the Comm. Impaired	5 Hrs./Wk. (I)	2/16/88-5/26/88

\*Inter-Session  
+Regular Instructor - Extra Pay for Overload  
=New employee

COMMUNITY COLLEGE CENTERS880315-K2IncreaseIn Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employees be increased as indicated below at the center shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate.

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS		DATES
			FROM	TO	
Jacobs, Lawrence	529 O'Connell	Welding-GAS/MIG/TIG	4	6 Hrs./Wk. (I)	1/11/88-5/26/88
Martin, Hannah	551 Mission	Arts & Crafts-Srs.	14½	15 Hrs./Wk. (I)	1/11/88-5/26/88
McCarthy, Cornelius	529 O'Connell	Refrig./Air Cond.	3	9 Hrs./Wk. (I)	1/25/88-6/14/88
Parecki, Ed.	527 Downtown	Comp. Literacy	24	42 Tot. Hrs. (I)	1/20/88-5/24/88
Silverthorne, Colin	527 Downtown	Role of the Supervisor	54	81 Tot. Hrs. (I)	1/11/88-4/5/88
Taylor, Michael	511 Alemany	ESL	5	15 Hrs./Wk. (I)	2/29/88-5/26/88
Ullery, Kirk	541 J. Adams	ABE Selected Content	3	4 Hrs./Wk. (I)	1/27/88-5/26/88

880315-K3DecreaseIn Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employees be decreased as indicated below at the center shown. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate.

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS		DATES
			FROM	TO	
Barra-Salas, Adriana	523 Mission	ESL	10	5 Hrs./Wk. (I)	2/1/88-5/26/88
Curto, Betsy	551 Mission	Wellness Exercise	5	4 Hrs./Wk. (I)	2/1/88-5/26/88
Darling, George	527 Downtown	Sm. Bus. Insurance	9	3 Tot. Hrs. (I)	2/9/88-Only

COMMUNITY COLLEGE CENTERS880315-K3DecreaseIn Service (cont'd.)

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u> <u>FROM TO</u>	<u>DATES</u>
Eng, Lawrence	517 J. Adams	Man. Communication I	5 2½ Hrs./Wk. (I)	1/21/88-5/26/88
Liu, Jean Christian	527 Downtown	JCL & Utilities	63 51 Tot. Hrs. (I)	1/12/88-4/18/88
Miller-Wheeler, Sarajane	527 Downtown	Create a Winning Job Image	21 15 Tot. Hrs. (I)	1/11/88-1/19/88
McKinney, Cleveland	527 Downtown	BASIC Beg.	72 36 Tot. Hrs. (I)	1/13/88-4/6/88
Newcome, Suzanne	527 Downtown	Planning Your Bus. Wardrobe	24 6 Tot. Hrs. (I)	1/19/88-2/2/88
Seymour, Richard	527 Downtown	Substance Abuse	72 54 Tot. Hrs. (I)	1/11/88-5/5/88
Strong, Nathan	527 Downtown	Supervision & Manage- ment	36 27 Tot. Hrs. (I)	1/14/88-5/17/88
Thompson, Sarah	542 Castro Prog.	Counseling	6 3 Hrs./Wk. (I)	1/28/88-5/26/88

COMMUNITY COLLEGE CENTERS

880315-K4

Cancellation  
of Assignments

RESOLVED: That effective on the dates shown, the hourly assignment for the following certificated employees be cancelled as indicated below at the center shown. The Resolution Number is provided.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>RESOLUTION NO.</u>	<u>DATES</u>	<u>HOURS</u>
Cook, Venette	511 Alemany	871215-K2	2/11/88-5/26/88	10 Hrs./Wk. (I)
+Estupinian, Joseph	529 O'Connell	871215-K2	1/19/88-5/26/88	3 Hrs./Wk. (I)
Ganley, Richard	543 O'Connell	871215-K2	1/25/88-6/14/88	5 Hrs./Wk. (I)
Lannon, Al	547 Labor Studies	880209-K1	2/24/88-Only	4 Tot. Hrs. (I)
Maggiore, Fred	543 O'Connell	871215-K2	1/25/88-6/14/88	5 Hrs./Wk. (I)
+Shoaf, William	511 Alemany	880209-K1	1/12/88-5/26/88	10 Hrs./Wk. (I)
+Simpliciano, Sixta	523 Mission	880112-K2	1/11/88-5/26/88	5 Hrs./Wk. (I)
Stow, Martin	542 Castro Prog.	880112-K2	1/21/88-3/10/88	3 Hrs./Wk. (I)
Whittom, Susan	549 J. Adams	871215-K2	3/11/88-5/26/88	15 Hrs./Wk. (I)

+Overload Assignment

K1 to K15

Page 6 of 9 Pages - 3/15/88



COMMUNITY COLLEGE CENTERS

880315-K5

Leave of  
Absence

RESOLVED: That effective March 1, 1988 thru May 26, 1988, MARGARET SEUBERT, Schedule I Instructor, Alemany Community College Center be placed on leave from her regular assignment, to be assigned as a Temporary Schedule I, Long-Term Substitute at City College of San Francisco.

880315-K6

Demise

RESOLVED: That for the purpose of record clearance, the demise of TIMOTHY YANG, on February 12, 1988, be noted.

880315-K7

Amendment

RESOLVED: That Resolution No. 880209-K1, pertaining to Temporary Hourly Appointments, be amended as shown for JIMMIE C. HOOD, John O'Connell Community College Center.

DATE SHOWN

SHOULD BE

2/13/88-Only

2/20/88-Only

880315-K8

Amendment

RESOLVED: That Resolution No. 880112-K9, pertaining to Instructional Programs be amended as shown.

DELETE: W. McFate Smith - \$50.00 - 1/28/88

ADD: David Whitten - \$50.00 - 1/28/88

880315-K9

Amendment

RESOLVED: That Resolution No. 880209-K10, pertaining to Instructional Programs be amended as shown.

PERIOD OF TIME SHOWN

SHOULD BE

2/27/88-5/25/88

1/27/88-5/25/88

880315-K10

Instructional  
Programs

RESOLVED: That the following instructional programs be approved and given at the locations shown. For administrative purposes the following programs are attached to Mission Community College Center.

Class: Training for Administrators of Residential Care Homes

Location: Downtown CCC

Instructor: Gerry Murphy

No. of Sessions: 6

Hours per Session: 2

Fee per Session: 2 @ \$50.00 each, 4 @ No Fee

Period of Time: 4/5/88-5/10/88

Group Leaders: Steve Hansen-Payable to University Mound Ladies Home, Paula Smith, Gerry Murphy

880315-K11

Class: Pre-retirement Issues and Concerns

Location: Health Center- 1351 24th Ave.

Instructor: Gerry Murphy

No. of Sessions: 5

Hours per Session: Various

Fee per Session: 4 @ \$25.00 each, 1 @ \$50.00

Period of Time: 4/23/88

Group Leader: Louise R. Berman

COMMUNITY COLLEGE CENTERS

880315-K12

Instructional

Programs (cont'd.)

Class: Stress Without Distress

Location: Mission CCC

Instructor: Gerry Murphy

No. of Sessions: 4

Hours per Session: 2

Fee per Session: 3 @ \$50.00 each, 1 @ No Fee

Period of Time: 4/6/88-4/27/88

Group Leaders: Nydia E. Rosales, Jan Murphy, Jerry Murphy

880315-K13

Appointment

1st Year

Contract

RESOLVED: That effective February 16, 1988, BEN R. MACRI, be appointed as a First Year Contract (Probationary) Schedule I Instructor, assigned to John O'Connell Community College Center. Vice Vacant Position. Subject Vocational ESL. Salary shall be in accordance with the current salary schedule.

880315-K14

Retirements

RESOLVED: That recognition be given the following named certificated employees at the Community College Centers, of their intent to retire as indicated, effective on the dates shown.

NAME

DATE

CENTER

SYSTEM

Jones, Elsie  
Sch. I

5/26/88

J. Adams

State

Ward, Oliver D.  
Sch. I

6/1/88

Downtown

Concurrent (City & State)

880315-K15

Extension of

Leave of

Absence

RESOLVED: That effective August 12, 1988 thru May 25, 1989, HERBERT M. SPIRO, Schedule I Instructor, Mission Community College Center be granted an Extension of his 1/5 leave of absence from his position; reason: Personal Business (Article 17.0) leave without pay.

# COMMUNITY COLLEGE CENTERS

## ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY  
OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM FEBRUARY 10, 1988 TO MARCH 15, 1988

K1 to K15  
Page 9 of 9 Pages  
3/15/88

	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan, Nat.		TOTAL		MINORITY TOTAL		MINORITY %
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
SCHEDULE I	1	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-
SCHEDULE I LONG-TERM SUB.																	
SCHEDULE II																	
SCHEDULE II LONG-TERM SUB.																	
HOURLY	-	2	-	-	-	-	-	-	-	-	-	-	-	2	-	-	-

### HOURLY

1 W (F) - Adams - Program for Comm. Impaired  
1 W (F) - Alemany - ESL





## CERTIFICATED EMPLOYEES

Ethnic Report - Update Total as of March 17, 1987 (Includes Categorically Funded and LTS)

	White		Black		Hispanic		Filipino		Oth. Asian Pac. Is.		Am. Indian Ak. Nat.		Total		% Female	Total Minority		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F		M	F	
Admin.	12	4	1	5	4	1			3	2	1	1	21	13	38.2	9	9	52.9
Sr. Prog. Sup.																		
Sched. I	48	93	10	22	8	17	1	2	6	30	3		76	164	68.3	28	71	41.3
Sched. II	17	34		3	2	3			3	12			22	52	70.3	5	18	31.1
Hourly	218	187	27	27	31	22	1	1	43	54	1	1	321	1292	47.6	103	105	33.9
TOTAL	295	318	38	57	45	43	2	3	55	98	5	2	440	1521	54.2	145	203	36.2
%	63.8		9.9		9.2		0.5		15.9		0.7		36.2					

\*Included with other Asian Pac. Is.

Update Total Staff as of - March 15, 1988

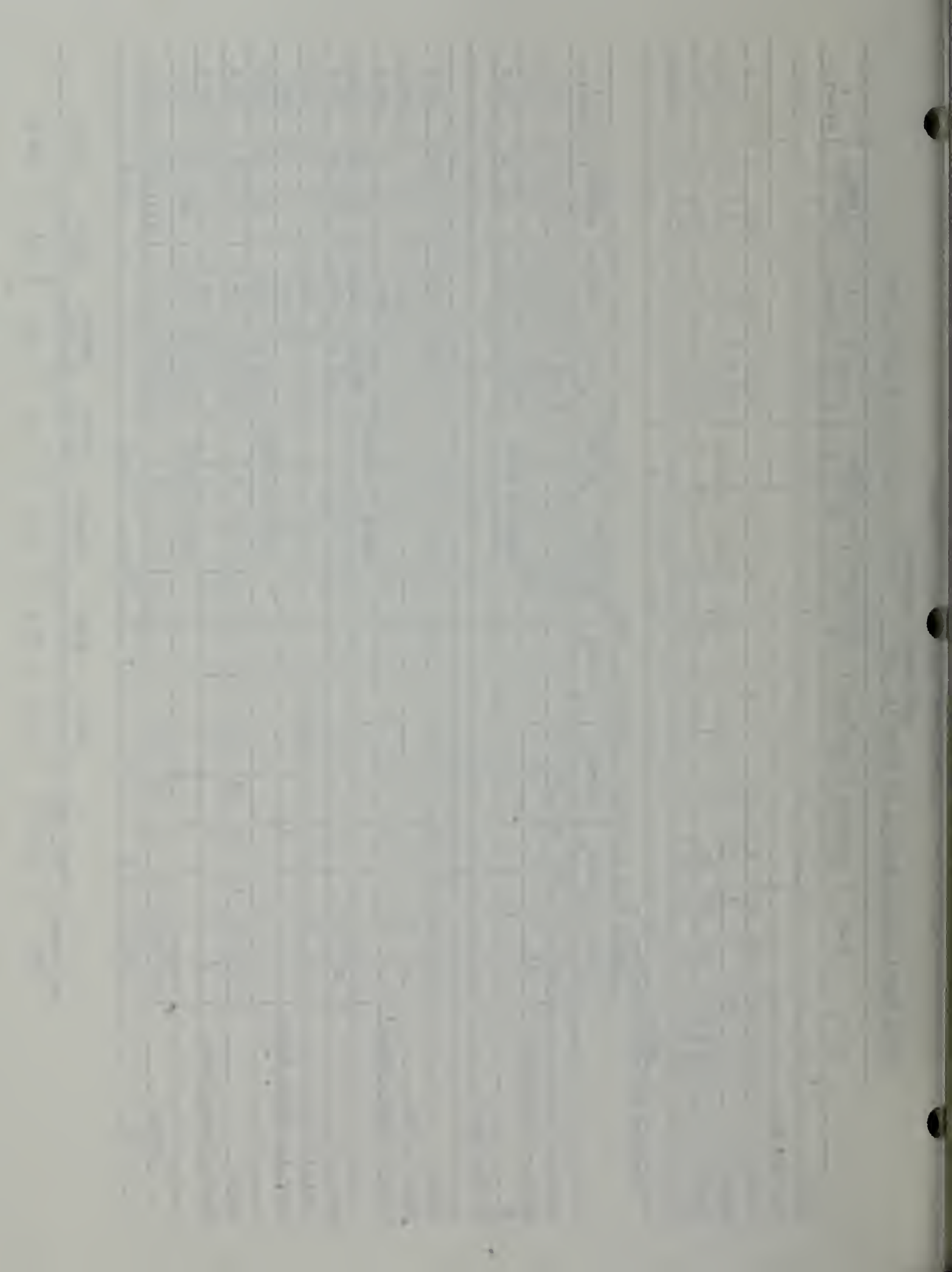
	White		Black		Hispanic		Filipino		Oth. Asian Pac. Is.		Am. Indian Ak. Nat.		Total		% Female	Total Minority		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F		M	F	
Admin.	10	3	3	4	3	2			2	2		2	18	13	41.9	8	10	58.1
Admin. - Acting/Interim	1								1				2		0.0	1		50.0
Sr. Prog. Sup.									Admin. - Total				20	13	39.4	9	10	57.6
Sched. I	48	90	10	22	8	13	1	3	7	28	3		77	156	67.0	29	66	40.8
Sched. I - LTS	2	5							1				3	5	62.5	1		12.5
Sched. I - Categ. Funded		1		1					1					3	100.		2	66.7
Sched. II	16	31		2		3			5	9			80	164	67.2	30	68	40.2
Sched. II - LTS	1	2				1				1			1	4	80.0		2	40.0
Sched. II - Categ. Funded					1					2				3	100.		3	100.
Hourly	179	167	17	17	20	15	1	1	37	41	2	1	22	52	70.3	5	19	32.4
Hourly - Categ. Funded	4	3	1	4		3			1	1			6	12	66.7	2	9	61.1
TOTAL	261	302	31	51	31	37	2	4	54	85	5	4	384	483	55.7	123	181	35.1
%	64.9		9.6		7.8		0.7		16.0		1.0		35.1					

White Black Hispanic Asian Pac. Is. Indian Ak. Nat. Other Total

PRELIMINARY DATA

SF - 1980 Census %

52.3	12.5	12.3	20.9	0.5	1.5	100.0
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Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-L1  
Amending employment contract for the purpose of a) purchasing tax sheltered annuities, or b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions

President and Members:

The Governing Board by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the U. S. Internal Revenue Code of 1954 as amended, and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee, in which the employee's rights are nonforfeitable except for failure to pay future premiums, and in which all rights under said annuity contracts shall be exercisable by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The Governing Board by Resolution No. 791120-B1 authorized the Chancellor Superintendent, Vice Chancellor - Business, Chief Accountant, or Head Accountant to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Governing Board.

The following ratifying resolution is recommended for adoption:

RESOLVED: That the Governing Board of the San Francisco Community College District amend the salary of the following individual employee by the amount indicated; this amount will be used to purchase or contribute to a tax sheltered annuity or tax sheltered custodial account as selected by the employee, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code; and

FURTHER BE IT RESOLVED: That the Governing Board purchase tax sheltered annuity contract or contribute to a custodial account as selected by the employee complying with the provisions set forth above, for the following employee; said purchase or contribution to be with the insurance company or the custodian as selected by the employee and in the amount directed by the employee to become effective as soon as administratively possible.



	<u>EMPLOYEE NO.</u>	<u>AMOUNT BI-WEEKLY</u>
--	---------------------	-------------------------

Tax Sheltered Annuity

American Life & Casualty	521589741	\$125.00
Bankers United Life Assurance	097288505	138.00
Great American Life	573282371	371.00
"	555584257	200.00
"	137285668	330.00
Great West Life	564509130	195.00
Home Life Insurance	119240862	365.00
Paul Revere Variable	539343722	200.00
"	558272609	250.00
"	572381493	250.00
"	313521926	150.00
Prudential Insurance	531246141	100.00
Security Benefit Life	557864592	250.00
Sun Life Insurance	575421260	200.00
Teachers Insurance & Annuity Assn.	560744497	154.00
Western National Life	545588954	373.00
Variable Annuity Life	567382133	415.00
"	330241131	220.00
"	342229655	440.00
"	563138004	25.00
"	573523650	50.00

Tax Sheltered Custodial Account

Fidelity Mortgage Trust	555488643	\$479.00
First Interstate Bank of Denver	522926924	100.00
State Street Bank (SISCOR)	545206122	376.00

FURTHER BE IT RESOLVED: That the Governing Board amend the salary of the following individual employees by the amount indicated as a result of their termination of amendment of employment contract:

	<u>EMPLOYEE NO.</u>	<u>AMOUNT BI-WEEKLY</u>
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Tax Sheltered Annuity

Bankers Life Insurance	266322732	\$461.00
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Submitted by,

Recommended for adoption:

Jun Iwamoto  
Vice Chancellor, Business

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-N1  
Appointments of Hourly Certificated  
Employees to Community Services Classes,  
Community College Centers Division

President and Members:

Resolution No. 880315-N1 covers appointments of certificated employees to Community Services Classes for the Community College Centers.

California Education Code Section 78300 authorizes the Governing Board to establish and maintain community service classes in civics, vocational, literacy, health, homemaking, technical and general education, including but not limited to classes in fields of music, art, handicraft, etc.

The following resolution is recommended for adoption.

Submitted by,

Burl A. Toler, Director  
Certificated Services  
Community College Centers

Rena Merritt Bancroft  
President  
Community College Centers

Recommended for adoption:

James G. Mitchell  
Vice Chancellor, Personnel

Hilary Hsu  
Chancellor Superintendent

N1  
Page 1 of 2 Pages  
03/15/88

COMMUNITY COLLEGE CENTERS

880315-N1

Temporary

Appointments

RESOLVED: That effective on the dates shown, the following temporary certificated employee be appointed as indicated to Community Services Classes at Chinatown/North Beach Community College Center. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional (I) rate or the appropriate Non-Instructional (NI) rate.

<u>NAME</u>	<u>SUBJECT/ACTIVITY</u>	<u>LOCATION</u>	<u>HOURS</u>	<u>DATES</u>
*Russell, Kay A.	Dev. Cont. Education	FRT/545	13 Tot. Hrs. (NI)	3/28/88-4/1/88

\*Inter-Session

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-W1  
Authorizing Modification No. 2 to Agreement for  
Special Services and Advice, S. Iyama & Associates, in  
connection with project: Remodeling Bungalows 1 through 4  
City College of San Francisco \$3,225

President and Members:

On January 13, 1987, the District entered into an Agreement for Special Services and Advice with S. Iyama and Associates, Architects and Planners, to provide the necessary architectural services in connection with the project: Remodeling of Bungalows 1 through 4, City College of San Francisco.

The architect has requested information regarding the existing structures that should be available from working drawings for the structures when they were originally constructed on the campus. A search of the District files and those of the Bureau of Architecture, Department of Public Works has failed to reveal the existence of any plans for the structures. In order for the architect to proceed with further development of the project, additional information is required. This information can be obtained through the preparation of measured drawings. Therefore, staff is recommending that the architect be requested to perform this service for the District as an extra service.

Article 4 of the Architect's Agreement, provides for the authorization of "Extra Services" not covered under "Basic Services" provisions of the agreement. Preparation of measured drawings of existing structures of the scope required would be classified as "Extra Services".

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given for the  
Chancellor Superintendent and/or Vice Chancellor,  
Business, to execute Modification No. 2 to Agreement for Special  
Services and Advice with S. Iyama and Associates, Architects and  
Planners, which authorizes additional services of the architect for  
the preparation of measured drawings of the existing structures in  
connection with the project: Remodeling Bungalows 1 through 4, City  
College of San Francisco, and to charge such modification to SFCCD  
Appn. No. S6 9157 6200 in the amount of \$3,225.

Submitted by,

George W. Shaw  
Assistant Director  
Facilities and Planning

Daniel L. St. John  
Acting Vice President  
Administrative Services

Recommended for adoption:

Jun Iwamoto  
Vice Chancellor, Business

Hilary Hsu  
Chancellor Superintendent



Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-W2  
Approval of Project Planning Guide and authorization to  
make application for State funding for the project: CCSF -  
Library Building

President and Members:

The 1989-93 Five-Year Construction Plan for the District as submitted to the State Chancellor's Office includes a project for the construction of Library at City College. The schedule of proposed funding requests the funding of working drawings in 1989-90.

In order for the request for partial state funding to be considered by the State Chancellor's Office, Department of Finance and ultimately the Legislature, the District must make application to the State Chancellor together with supporting documentation in the form of a Project Planning Guide.

The staff has prepared the required Project Planning Guide for Governing Board approval.

Therefore, the following resolution is recommended for adoption:

RESOLVED: That approval be and is hereby given to the Project Planning Guide pertaining to the project: CCSF - Library Building, and

FURTHER BE IT RESOLVED: That the President of the Governing Board and the Chancellor Superintendent are hereby authorized to execute the necessary application and assurances requisite to receiving State funding; and to submit same to the State Chancellor's Office.

Submitted by,

George W. Shaw  
Assistant Director  
Facilities and Planning

Recommended for adoption:

Jun Iwamoto  
Vice Chancellor, Business

Carlos Brazil Ramirez  
President  
City College of San Francisco

Hilary Hsu  
Chancellor Superintendent

THE UNIVERSITY OF CHICAGO  
DEPARTMENT OF THE HISTORY OF ARTS  
AND ARCHITECTURE

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AND ARCHITECTURE

Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-W3  
Approval of Project Planning Guide and authorization to  
make application for State funding for the project: John  
O'Connell Community College Center

President and Members:

The 1989-93 Five-Year Construction Plan for the District as submitted to the State Chancellor's Office includes a project for the construction of a new facility at 17th and Folsom Streets site to accommodate the John O'Connell Community College Center. The schedule of proposed funding requests the funding of working drawings in 1989-90.

In order for the request for partial state funding to be considered by the State Chancellor's Office, Department of Finance and ultimately the Legislature, the District must make application to the State Chancellor together with supporting documentation in the form of a Project Planning Guide.

The staff has prepared the required Project Planning Guide for Governing Board approval.

Therefore, the following Resolution is recommended for adoption:

RESOLVED: That approval be and is hereby given to the Project Planning Guide pertaining to the project: John O'Connell Community College Center, and

FURTHER BE IT RESOLVED: That the President of the Governing Board and the Chancellor Superintendent are hereby authorized to execute the necessary application and assurances requisite to receiving State funding; and submit same to the State Chancellor's Office.

Submitted by,

George W. Shaw  
Assistant Director  
Facilities and Planning

Recommended for adoption:

Jun Iwamoto  
Vice Chancellor, Business

Rena Merritt Bancroft  
President  
Community College Centers

Hilary Hsu  
Chancellor Superintendent

THE UNIVERSITY OF CHICAGO

THE UNIVERSITY OF CHICAGO  
LIBRARY

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Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 880315-W4  
Authorization to enter into a rental agreement for facilities and services with Seven Hills Conference Center of San Francisco State University for a two-day workshop for San Francisco Community College District Department Heads and Program Supervisors on Wednesday and Thursday, May 4-5, 1988, at a cost not to exceed \$3,070.

President and Members:

The college department heads and program supervisors of the San Francisco Community College District form a strong link between management and faculty. As members of the faculty that take on important leadership and supervisory roles they have the complex responsibility of responding to both the administration and the faculty.

Recognizing the value of staff development that addresses the unique needs of academic department heads, we recommend that a two-day workshop be held at the Seven Hills Conference Center based on topics selected by the department heads and program supervisors.

The cost of the contract with Seven Hills Conference Center for its facilities and services, including breakfast, lunch and refreshments will not exceed \$3,070.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to enter into a rental agreement with Seven Hills Conference Center of San Francisco State University for rental of facilities and services for a two-day workshop for San Francisco Community College District Department Heads and Program Supervisors on Wednesday and Thursday, May 4-5, 1988, at a cost not to exceed \$3,070.

FURTHER BE IT RESOLVED: That the Lessee not be responsible for damage by fire, earthquake, the elements or enemy attack, including any action taken by the military, naval or air forces of the United States, except, however, that the Lessee shall be responsible for damage by its own negligence; and

FURTHER BE IT RESOLVED: That no obligation on the part of the San Francisco Community College District shall arise under this agreement unless performed under the authority of a "Term Purchase Agreement" issued by the District and approved by the Real Estate Department for and on behalf of the Community College District, and duly certified as to funds by the Controller of the City and County of San Francisco pursuant to the provisions of Section 6.302 of the Charter of said City and County.

Submitted by,

Rosa G. Perez  
Vice Chancellor  
Educational Services

Reviewed and approved  
as to finance by:

Jun Iwamoto  
Vice Chancellor, Business

Recommended for adoption:

Hilary Hsu  
Chancellor Superintendent

Subject: Chancellor Superintendent's Report - MARCH 15, 1988  
Sabbatical Leaves - Fall 1988

President and Members:

The following certificated employees have been granted sabbatical leaves beginning Fall 1988 under the SFCCD/AFT Local 2121 Contract as indicated:

CITY COLLEGE OF SAN FRANCISCO

1.	Amada, Gerald	Second Half of Split	Project
2.	Beilke, Donald	Second Half of Split	Travel
* 3.	Broccardo, Julia	One-Year	Project
* 4.	Cunningham, Donald	First Half of Split	Travel/Study
5.	Erwin, Mary Cinda	Second Half of Split	Project
6.	Fong, Kuey	Second Half of Split	Project
7.	Haggerty, Thomas	Second Half of Split	Project
8.	Kawakami, Thomas	Second Half of Split	Project
* 9.	Lubkert, David	First Half of Split	Project
10.	McAllister, Keith	Second Half of Split	Project
* 11.	Phillips, Irwin	One-Semester	Project
* 12.	Rubin, Ronald	One-Semester	Project
13.	Schalit, Rae-Sal	Second Half of One-Year	Travel
* 14.	Smith, Donald	Second Half of Split	Travel
* 15.	Wang, Tien Rita	First Half of Split	Project/Travel
16.	Webb, Rachel	One-Semester	Project

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COMMUNITY COLLEGE CENTERS

1.	Bell, Mae Katie	Second Half of Split	Project
* 2.	Fullerton, Sandra	One-Semester	Study
3.	Hansen, Frederick	One-Year	Project
* 4.	Hurley, Morris	One-Semester	Study
* 5.	Keeve, Judith	First Half of Split	Study
6.	Mayorga, Elsa	Second Half of One-Year	Study
* 7.	Quadra, Indiana	First Half of Split	Study/Travel
8.	Rappe, Eleanor	Second Half of Split	Project
9.	Robertson, Juanita	One-Semester	Project
10.	Scott, Rodger	Second Half of Split	Project
11.	Seymour, Sharon	Second Half of Split	Study
12.	Thomas, Carol Belle	First Half of Split	Project

(\* Granted one year in advance)

03/15/88

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